



**ONE JIB
Regular Board Meeting
Agenda**

Date: February 28 2024, 10:00 a.m.
Location: AMO Office
155 University Avenue - Suite 800, Toronto, ON M5H 3B7

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15.a	Regular Meeting - May 29, 2024 (10:00 am - 3:00 pm)	



ONE JIB

Regular Board Meeting

Minutes

Meeting #: 2023-08
Date: November 29, 2023, 10:00 a.m.
Location: AMO Office (In Person and Electronic) / Zoom
200 University Avenue - Suite 801, Toronto, ON M5H 3C6

Members Present:

Board Chair B. Hughes
Board Vice-Chair G. James
J. Dowty
H. Franken
J. Giles
M. Melinyshyn
S. Pountney
S. Rettie
C. Tessier

Others Present:

J. Dezell, Co-President/Co-CEO, ONE Investment
D. Herridge, Co-President/Co-CEO, ONE Investment
H. Douglas, WeirFoulds LLP, Legal Counsel
E. Foo, Chief Compliance Officer, ONE Investment
J. Hagan, Program Manager, LAS/ONE Investment
J. Hess, Manager of Investment Services, MFOA
D. Kelly, Board Secretary
C. Macdonald, Manager of Policy, MFOA
K. Taylor, Chief Investment Officer, ONE Investment

1. Land Acknowledgement

Board Chair Hughes made the following statement on behalf of the Board:

We recognize that our work as ONE JIB and the work of municipalities, take place on traditional Indigenous territories across Ontario. We recognize and respect the history, languages, and cultures of the First Nations, Metis, Inuit, and all Indigenous peoples whose presence continues to enrich our communities.

2. Disclosures of Pecuniary Interest

Board Member Rettie declared an interest in Agenda item 8.b, and item 8.g regarding proposed changes to the Terms of Reference – as these items relate to remuneration for Board Members who are Municipal Treasurers – as he is currently occupying a position that will be affected by the Board’s consideration of these matters.

Board Member Melinyshyn declared an interest in Agenda item 8.b, and item 8.g regarding proposed changes to the Terms of Reference – as these items relate to remuneration for Board Members who are Municipal Treasurers – as he is currently occupying a position that will be affected by the Board’s consideration of these matters.

Board Members Rettie and Melinyshyn did not take part in the discussion of or vote or attempt to influence the voting on these items.

3. Minutes of Previous Meeting

3.a Approval of the September 6, 2023, ONE JIB Meeting Minutes

Moved by Board Member Tessier

THAT the minutes of the September 6, 2023, ONE JIB Meeting be approved as circulated.

Carried

3.b Business Arising from the September 6, 2023, Meeting Minutes.

There was no business arising from the September 6, 2023, ONE JIB Minutes.

4. Communication

4.a Mark P. Bischoff, Manulife Investment Management, November 20, 2023

The Board considered a communication from Mark P. Bischoff, Manulife Investment Management, November 20, 2023, indicating that Manulife does not anticipate the changes announced during that week will have any direct impact on the Global MultiSector team or the management of the Strategic Fixed Income strategy, nor does it expect any change to the team's investment philosophy or process.

Moved by Board Member Giles

THAT the Board receive the communication from Mark P. Bischoff, Manulife Investment Management.

Carried

5. Delegation

5.a Town of Aylmer Transition to Prudent Investor

Moved by Board Member Franken

THAT the Board now consider Items 5.a, 8.a, 10.e and 10.f on the agenda relating to the Town of Aylmer.

Carried

Andy Grozelle, CAO and Heather Sachs, Director of Financial Services/Treasurer, Town of Aylmer, made a presentation on Aylmer's transition to the Prudent Investor program.

Moved by Board Member Giles

THAT the Board receive the presentation from Andy Grozelle, CAO and Heather Sachs, Director of Financial Services/Treasurer, Town of Aylmer.

Carried

8.a Town of Aylmer – ONE JIB Agreement (2023-054)

Jennifer Hess, Manager of Investment Services, MFOA made a presentation on the report on the Town of Aylmer – ONE JIB Agreement.

Moved by Board Member Dowty

THAT the Board receive the presentation and adopt the recommendations in the Town of Aylmer – ONE JIB Agreement report, as follows:

1. Accept the Town of Aylmer as a Participating Municipality with ONE JIB.
2. Authorize the Chair and Board Secretary to execute a ONE JIB Agreement on behalf of ONE JIB with the Town of Aylmer and ONE Investment.

Carried

10.e Town of Aylmer – Investment Policy Statement (2023-055)

Jennifer Hess, Manager of Investment Services, MFOA made a presentation on the report on the Town of Aylmer – Investment Policy Statement.

Moved by Board Member Melinyshyn

THAT the Board receive the presentation and adopt the recommendation to receive the report.

Carried

10.f Town of Aylmer – Investment Plan 2023 (2023-065)

Keith Taylor, Chief Investment Officer, ONE Investment made a presentation on the report on the Town of Aylmer – Investment Plan 2023.

Moved by Board Member Franken

THAT the Board receive the presentation and adopt the recommendations in the report as follows:

1. Receive the Town of Aylmer’s Municipal Client Questionnaire (Attachment 1).
2. Approve the Town of Aylmer’s proposed Investment Plan (Attachment 2).

Carried

6. **Board Committee Reports**

There were no Board Committee Reports.

7. **Consent Items**

Vice-Chair James requested that item 10.b., listed as a consent item, be held out for further discussion.

Moved by Board Member Pountney

THAT the Board approve consent items 8.c, 8.f, 9.a, 10.a, 10.c and 10.d and the recommendations contained in the related staff reports.

8.c Board Competencies, Skills Matrix Review Fall 2023

8.f ONE JIB Investment Plan and MCQ Template Survey Results

9.a Strategic Plan - Q3 2023 Progress

10.a Municipal Performance Reports Q3 2023

10.c Investment Plan Implementation Update - Q3 2023

10.d Investment Manager Presentation - Guardian Capital (staff report only)

Carried

8. **Board Governance and Administrative Matters**

8.b ONE Investment Audit Committee Update - November 29, 2023 (2023-O64) (consent)

Moved by Board Member Giles

THAT the Board adopt the recommendation to receive the report.

Carried

(See Minute No. 2.)

8.c Board Skills Matrix Review Fall 2023 (2023-O56) (consent)

Moved by Board Member Pountney

THAT the Board adopt the recommendation to receive the report.

Carried

8.d 2024 Futures List (2023-O57)

Judy Dezell, Co-President/Co-CEO, ONE Investment made a presentation on the report on the 2024 Futures List.

Moved by Board Member Rettie

THAT the Board receive the presentation and adopt the recommendation to approve the 2024 Futures List.

Carried

8.e Board Governance Self- Evaluation Report – Fall 2023 (2023-O60)

Judy Dezell, Co-President/Co-CEO, ONE Investment made a presentation on the report on the Board Governance Self-Evaluation Report – Fall 2023.

Moved by Board Member Dowty

THAT the Board receive the presentation and adopt the recommendations as follows:

1. Receive the Board Governance Self-Evaluation Report, and
2. Direct ONE Investment staff to bring forward the 2024 Board Governance Self-Evaluation Survey in the fourth quarter.

Carried

8.f ONE JIB Investment Plan and MCQ Template Survey Results (2023-O62) (consent)

Moved by Board Member Pountney

THAT the Board adopt the recommendation to receive the report.

Carried

8.g ONE JIB Terms of Reference, Code of Conduct and Procedure By-law Review (2023-075)

Judy Dezell, Co-President/Co-CEO, ONE Investment made a presentation on the report on the ONE JIB Terms of Reference, Code of Conduct and Procedure By-law Review.

Moved by Board Member Giles

THAT the Board receive the presentation and adopt recommendation 1 as follows:

1. Adopt the proposed changes to the ONE JIB Terms of Reference as outlined in Attachment 1.

Carried

(See Minute No. 2.)

Moved by Board Member Pountney

THAT the Board adopt recommendations 2 and 3 as follows:

2. Adopt the proposed changes to the ONE JIB Code of Conduct as outlined in Attachment 2, and
3. Adopt the proposed changes to the ONE JIB Procedure By-law as outlined in Attachment 3.

Carried

(See By-law No. 2023-2.)

Moved by Board Member Dowty

THAT the Board recess for 10 minutes.

Carried

The Board recessed at 11:21 a.m. and reconvened at 11:32 a.m.

9. Strategy and Policy

9.a Strategic Plan – Q3 2023 Progress (2023-070) (consent)

Moved by Board Member Pountney

THAT the Board adopt the recommendation to receive the report.

Carried

9.b Investment Plan and Municipal Client Questionnaire Templates (2023-063)

Jennifer Hess, Manager of Investment Services, MFOA made a presentation on the report on the Investment Plan and Municipal Client Questionnaire Templates.

Moved by Board Member Pountney

THAT the Board receive the presentation and adopt the recommendations in the report, as follows:

1. Approve the Municipal Client Questionnaire Template in Attachment 1.
2. Approve the Investment Plan Template in Attachment 2.

Carried

9.c Municipal Insights Update Q4, 2023 (2023-073)

Colin Macdonald, Manager of Policy, MFOA made a presentation on the report on the Municipal Insights Update Q4, 2023.

Moved by Board Member Rettie

THAT the Board receive the presentation and adopt the recommendation to receive the report.

Carried

10. Investment Oversight

10.a Municipal Performance Reports Q3 2023 (2023-067) (consent)

Moved by Board Member Pountney

THAT the Board adopt the recommendation to receive the report.

Carried

10.b Compliance Reports Asset Classes and Target Weight Allocations Q3 2023 (2023-072) (consent)

Moved by Board Vice-Chair James

THAT the Board adopt the recommendation to receive the report.

Carried

10.c Investment Plan Implementation Update - Q3 2023 (2023-069) (consent)

Moved by Board Member Pountney

THAT the Board adopt the recommendation to receive the report.

Carried

10.d Investment Manager Presentation - Guardian Capital (2023-068) (staff report consent)

Moved by Board Member Pountney

THAT the Board adopt the recommendation to receive the report.

Carried

Ted Macklin, CFA - Managing Director, Head of Canadian Equities, Sam Baldwin, CFA - Senior Portfolio Manager, Canadian Equity and Steven Goth, CFA - Vice President, Client Service, Guardian Capital, made a presentation on the ONE Investment Canadian Equity Fund.

Moved by Board Member Dowty

THAT the Board receive the presentation from the representatives of Guardian Capital.

Carried

Moved by Board Member Giles

THAT the Board recess until 1:23 p.m.

Carried

The Board recessed at 12:43 p.m. and reconvened at 1:23 p.m.

10.g City of Kenora - Investment Plan 2023 (2023-071)

Keith Taylor, Chief Investment Officer, ONE Investment made a presentation on the report on the City of Kenora - Investment Plan 2023.

Moved by Board Member Melinyshyn

THAT the Board receive the presentation and adopt the recommendations as follows:

1. Receive the City of Kenora's Investment Policy Statement (Attachment 1).
2. Receive the City of Kenora's Municipal Client Questionnaire (Attachment 2).
3. Approve the City of Kenora's proposed Investment Plan (Attachment 3).

Carried

10.h Fund Manager Performance Review Q3 2023 (2023-076)

Keith Taylor, Chief Investment Officer, ONE Investment made a presentation on the report on the Fund Manager Performance Review Q3 2023.

Moved by Board Member Giles

THAT the Board receive the presentation and adopt the recommendations as follows:

1. Confirm that its members have reviewed the Fund Manager Performance Reports - Q3 2023 which are provided in the Resource Library.
2. Receive the report.

Carried

10.i Review of Investment Allocations Associated with the Outcomes Framework

In considering this matter, the Board had before it a report from Keith Taylor, Chief Investment Manager, ONE Investment.

Moved by Board Vice-Chair James

THAT the Board receive the presentation and defer the report *sine die*.

Carried

10.j Review of External Managers – 2023 (2023-066)

Keith Taylor, Chief Investment Officer, ONE Investment made a presentation on the report on the Review of External Managers – 2023.

Moved by Board Member Giles

THAT the Board receive the presentation and adopt the recommendation to receive the report.

Carried

11. Closed Session

AON Presentation - Confidential Commercial or Financial Information - s. 239 2. (i)(j) of the *Municipal Act*

Moved by Board Member Dowty

THAT the Board convene in closed session for the purposes of receiving confidential commercial or financial information under subsections 239 (2) (i) and (j) of the *Municipal Act*.

Carried

The Board convened in closed session at 1:56 p.m.

12. Reconvene in Public Session

Moved by Board Member Dowty

THAT the Board resume in public session.

Carried

The Board reconvened in open session at 2:33 p.m.

AON Presentation - Confidential Commercial or Financial Information - s. 239 2. (i)(j) of the *Municipal Act*

Moved by Board Member Giles

THAT the Board receive the confidential presentation.

Carried

13. Other Business

There was no other business.

14. Meeting Outcomes

Board Chair Hughes outlined the outcomes from today's Board meeting.

1. Received a communication item from Manulife Investment Management about the impact of staff layoffs.
2. Received a presentation from the Town of Aylmer's CAO and Treasurer, accepted Aylmer as a Participating Municipality and approved entering into a ONE JIB Agreement with the Town of Aylmer and ONE Investment.
3. Received the Town of Aylmer's Investment Policy Statement and approved the Town's Investment Plan.
4. Approved eight Consent Items and the recommendations contained in the related staff reports. The consent items included the Board:
 - a. Receiving an update from the ONE Investment Audit Committee.
 - b. Approving the Board's Skills Matrix.
 - c. Receiving the ONE JIB Investment Plan and MCQ Template Survey Results.
 - d. Receiving an update on progress on the Strategic Plan.
 - e. Receiving the Municipal Performance Reports for Q3.
 - f. Receiving reports on Compliance with the Asset Classes and Target Weight Allocations in Q3
 - g. Receiving a report on Investment Plan implementation, and
 - h. Receiving a report on the Investment Manager Presentation from Guardian Capital.
5. Approved the 2024 Futures List.
6. Received the Board Governance Self-Evaluation Report - Fall 2023.
7. Approved amendments to the ONE JIB Terms of Reference, Code of Conduct and Procedure By-law.
8. Approved revisions to the Investment Plan and Municipal Client Questionnaire templates.

9. Received the Municipal Insights update for Q4, 2023.
10. Received a presentation from Guardian Capital regarding the ONE Canadian Equity Fund.
11. Approved the City of Kenora's Investment Plan 2023.
12. Received a Fund Manager Performance Review for Q3.
13. Deferred a report on the Review of Investment Allocations Associated with the Outcomes Framework.
14. Received the review of external managers report from staff and a confidential presentation from AON.

15. **Authorizing Motion**

Moved by Board Member Franken

THAT the appropriate staff of ONE JIB and ONE Investment be given the authority to do all things necessary, including executing any documents, to give effect to the Board's decisions today.

Carried

16. **Adjournment**

Moved by Board Member Dowty

THAT the Board adjourn its meeting.

Carried

The meeting adjourned at 3:13 p.m.

17. **Next Meeting: February 28, 2024, 10:00 am**

The AMO office is moving in December. The new address for the next meeting of the ONE JIB will be 155 University Ave, Suite 800 Toronto ON M5H 3B7.

Denis Kelly, Board Secretary



December 2023

I'm writing to inform you of an upcoming organizational change at MFS[®]. On January 1, 2025, I will move out of my role as CEO of MFS and assume the position of executive chair. At that time, Ted Maloney, chief investment officer of MFS, will become the firm's CEO.

I want to emphasize that this has been a transition in the making and is a testament to the strength of the company's position and its long-term approach to succession planning. Since joining MFS in 2005, Ted has served in multiple roles, including equity analyst and portfolio manager, director of US research, global director of research, and most recently, chief investment officer. At this time, Ted will continue to hold the position of CIO, managing a team of co-CIOs across equity and fixed income disciplines.

As CEO, Ted will be responsible for setting the strategy and vision for MFS. Having worked with Ted for nearly two decades, I am fully confident in his investment and management abilities and know he is the best person to lead MFS forward.

As executive chair, I will continue to meet with our clients around the world. I will also remain as a member of the MFS Funds board and will work closely with members of the MFS management committee and the board of directors at our parent company, Sun Life. Leading up to the January 2025 transition, I will continue to oversee the firm and partner closely with Ted to prepare for a smooth transition of responsibilities.

As MFS approaches its centennial anniversary in 2024, I cannot help but think about the next century ahead. While there's no way to know just what is in store, I am certain that future generations of MFS leaders will serve with purpose and conviction to create value responsibly and put clients first.

If you have any questions, please do not hesitate to contact your relationship manager.

Sincerely,

Michael Roberge
MFS Chair and CEO

FOR INSTITUTIONAL AND INVESTMENT PROFESSIONAL USE ONLY

To: ONE Joint Investment Board
From: Donna Herridge, Co-President/Co-CEO, ONE Investment
Date: February 28, 2024
Re: ONE Investment Audit Committee Update – February 28, 2024
Report: ONE JIB 2024-018

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

This report provides a summary of the ONE Investment Audit Committee meeting of November 20, 2023 which covered the following topics:

- Overview of 2024 meeting dates and work plan
- Management Committee update, which included updates on enterprise risk assessment, compliance tasks list and cyber security
- Review of policies, which revoked the Reserve Fund and Investment policies as well as increasing staff procurement limits from \$25,000 to \$50,000 in the Procurement Policy
- Performance review of CIBC Mellon which recommended re-appointment by the ONE Investment Board
- Committee self-evaluation which continues to reflect strong results
- Review of the ONE JIB Remuneration Policy that recommended expanding compensation to include municipal treasurers (paid directly to the municipality), and an increase from \$1,000 to \$1,100 for board members for each ONE JIB meeting.

3. BACKGROUND

The primary purpose of ONE Investment's Audit Committee is to provide oversight of the financial reporting process, the audit process, its system of internal controls, and compliance with applicable legislation such as the *Municipal Act, 2001*, and the Ontario Securities Commission exemption. The ONE Investment Board is the ultimate approving authority based on recommendations of the ONE Audit Committee.

The Audit Committee is comprised of five representatives as follows:

- James (Jim) Giles (Chair) and Heidi Franken from ONE JIB
- Sandra Zwiers (Vice Chair) from the ONE Investment Board
- Duane Ramkissoon, Manager, Investment Portfolio, Durham Region
- Anna Lisa Barbon, Deputy City Manager, Finance Supports, City of London.

ONE JIB's representatives on the Audit Committee, Heidi Franken and James Giles, bring perspectives related to the Prudent Investment Program and ONE JIB, which are a critical part of ONE Investment.

ONE Investment's Audit Committee meeting was held on November 20, 2023 to consider several matters as outlined below.

4. ANALYSIS

The Audit Committee reviewed and approved the 2024 workplan and the timing of quarterly Audit Committee meetings for 2024

The Audit Committee meetings fall into a regular pattern of work/reports, which are timed around availability of Financial Statements. The 2024 workplan follows patterns like prior years with the exception of a comprehensive enterprise risk assessment that will be completed semi-annually in Q1 and Q3. In 2024, ARA Compliance Support will review the performance of the Chief Compliance Officer as ONE Investment's approved Compliance Manual and Task List has been in place for an entire year.

The Management Committee provided an update on the Compliance Task List, Enterprise Risk Assessment and cyber security, which noted no changes

There were no changes reported for the compliance task list and enterprise risk assessment. As previously reported, the next cyber security audit will start before the end of Q1 2024 to allow AMO staff to implement any improvements following their office move.

The Audit Committee recommended that the Procurement Policy limit for staff be increased from \$25,000 to \$50,000, and the Reserve Fund and Investment Policies were revoked

As directed by the Audit Committee at its September 12, 2023 meeting, staff have conducted a review of the following policies:

Reserve Fund Policy	Distribution Policy (LL)
Procurement Policy	Anti-Money Laundering
Investment Policy	ONE JIB Code of Conduct
Pricing Error Policy (LL & PI)	ONE JIB Remuneration

Various policy changes were recommended for approval, and subsequently approved by the ONE Investment Board. The Audit Committee recommended revoking the Reserve Fund and Investment Policies in keeping with its status as a not-for-profit management company. Any net revenues flow to the ONE Investment members CHUMS and LAS. Therefore, ONE Investment should not have reserves available for investing. Thresholds for staff to procure budgeted items were increased from \$25,000 to \$50,000 in the Procurement Policy for small order purchases, untendered procurement, and formal tendered procurement.

There were no changes to the remaining policies.

After a performance review of CIBC Mellon, the Committee recommended re-engaging CIBC Mellon for 2024

Staff reviewed the performance of CIBC Mellon, including the Key Performance Indicators quarterly presentation. While no performance shortfalls were noted, Committee members discussed the need for a regular performance review and review of fees given ONE's long-standing relationship with CIBC Mellon. Staff have added a comprehensive review of CIBC Mellon, including fees, to the 2025 staff workplan.

An Audit Committee self-evaluation was completed and shows a high level of support for Committee activities

Overall, Committee members have provided a high level of support for the Committee. Areas of success included the ongoing refinement of the risk register, and review of policies and procedures through the Compliance Manual Task List. There are also areas where Management Committee can work with the Audit Committee to strengthen governance for both the Committee and ONE Investment, including ongoing training relevant to the Audit Committee. This would include training on the role of the Committee. There is also a strong desire to have in-person meetings with an option for virtual attendance available.

ONE JIB remuneration was reviewed including adding compensation for municipal treasurers, which will be paid to their municipality, as well as increasing the ONE JIB members' meeting compensation from \$1,000 to \$1,100

Benchmarking of ONE JIB compensation is conducted on an annual basis and staff recommended an increase in meeting compensation from \$1,000 to \$1,100 per meeting. As the credibility of ONE JIB grows in the municipal sector, more municipalities are expected to adopt prudent investing via ONE Investment which will increase members' work.

Any payments to municipal treasurers will be made directly to their municipality. ONE Investment will include flexibility for those treasurers who choose not to accept payment or whose municipality does not permit compensation.

5. CONCLUSION

The Audit Committee provides oversight and guidance to ONE Investment. The Audit Committee recommended approval of an increased purchasing limit from \$25,000 to \$50,000 in the Purchasing Policy as well as revoking the Reserve Fund and Investment Policies. The ONE JIB remuneration for meetings was increased from \$1,000 to \$1,100. The performance of CIBC Mellon was reviewed, and renewal of its contract was recommended.

Drafted by: Donna Herridge, Co-President/CEO

Approved by: Judy Dezell/Donna Herridge, Co-Presidents/CEO



REPORT

To: ONE Joint Investment Board
From: Jason Hagan, Program Manager
Date: February 28, 2024
Re: Strategic Plan – Q4 2023 Progress
Report: ONE JIB 2024-012

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the Report

2. SUMMARY

ONE JIB approved a Strategic Plan in the Fall of 2022. To track progress on the key initiatives of the Strategic Plan, a tracking tool has been developed for ONE JIB. All initiatives are currently on track aside from the Environmental Social Governance (ESG) Working Group which is circulating a draft ESG Policy for approval in a separate report.

3. BACKGROUND

Futures List and Strategic Plan implementation tracking

ONE JIB has an approved 2023 work plan known as the Futures List that identifies key initiatives and normal business operations of ONE JIB. Tracking the progress of implementing these initiatives allows ONE JIB to monitor its progress. Further, in 2022 ONE JIB approved, in conjunction with ONE Investment, a Strategic Plan for 2023 to 2028 with four strategic imperatives:

- (1) Growth of AUM - develop our data and analytics capabilities;
- (2) Participating Municipalities - grow our people and capabilities;
- (3) Engagement and Conversion - grow our brand, awareness, and education; and,
- (4) Profiles of Municipalities - drive investment maturity.

ONE JIB has now moved to implementation of the Strategic Plan and is using this tool to monitor the progress of implementing the Plan.

4. ANALYSIS

The importance of a strategic reporting tool

The Futures List tracks the annual workplan of ONE JIB. Being able to monitor progress on the workplan allows ONE JIB to ensure its business objectives are achieved over the

course of the year. In addition, the objectives in the Strategic Plan require ongoing monitoring which will allow ONE JIB to evaluate progress towards achieving the strategic imperatives. Individual imperatives can be assessed, enabling adjustments to the allocation of resources if necessary. Further, measuring the implementation of the Strategic Plan improves accountability for all stakeholders in the Strategic Plan (ONE JIB, ONE Investment Board and ONE Investment staff), helping to ensure that everyone is working towards the same goals and objectives, and that they are performing their tasks in a timely and efficient manner.

The Strategic Plan is a long-term document, five years in this instance, which may require course correction over time. Monitoring allows timely course corrections when needed.

The strategic reporting tool uses a simple colour scheme to allow ONE JIB to monitor quickly what is on track (green), delayed (yellow), cancelled (red) or changed in scope (purple). The tool looks back on the previous quarter. For Q4 2023 all but one initiative is on track, including potential investor meetings related to OCIO, in preparation for a mid-2024 onboarding process. The ESG Working Group objective was delayed into 2024 but will be considered by ONE JIB at the February 28 meeting.

The Q4 report can be found in Appendix A attached to this report.

5. CONCLUSION

The use of a strategic reporting tool will help ONE JIB track the implementation of key initiatives supporting the strategic imperatives of the Strategic Plan and provide assurance that progress towards goals is being made.

ATTACHMENTS

Attachment 1: Q4 2023 Strategic Reporting Tool

Drafted by: Jason Hagan, LAS Program Manager

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO ONE Investment

Attachment 1

Q4 2023 Strategic Reporting Tool for ONE JIB Futures List and Strategic Plan

	Topics	References by Color Coding	Notes
Board Governance & Administrative Matters	Board Governance Self-Evaluation Results	On Track	
	Exemption reporting to Ontario Securities Commission	On Track	
	Board Governance Training	On Track	
Strategy and Policy	Municipal Insights	On Track	
	Quarterly Futures List Review	On Track	
	ESG Working Group	Delayed	To be considered at the Feb 28, 2024 JIB meeting
	New Products Committee	On Track	
Investment Oversight	Municipal:		
	Quarterly Municipal Investment Performance	On Track	
	Investment Plan Implementation Update	On Track	
	Year End Compliance	On Track	
	Investor Onboarding	On Track	2 municipalities likely in mid-2024 under OCIO model
	IPS and MCQ review and Investment Plan Approval	On Track	
	Fund Manager:		
Quarterly Fund Manager Performance	On Track		
Quarterly Compliance	On Track		
Fund Manager Presentation	On Track		



REPORT

To: ONE Joint Investment Board
From: Keith Taylor, Chief Investment Officer, ONE Investment
Date: February 28, 2024
Re: Investment Plan Implementation Update – Q4 2023
Report: ONE JIB 2024-009

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

Investment Plans for two municipalities were approved at the November 29, 2023, ONE JIB meeting, which were implemented smoothly:

- An initial Investment Plan for the Town of Aylmer, which became ONE JIB's newest Participating Municipality with an initial MNRI contribution of \$1.58 million.
- The City of Kenora's Investment Plan, which did not involve any contributions or withdrawals of MNRI at this time.

3. BACKGROUND

Kenora's Investment Plan update did not require any trading to implement

Kenora neither contributed nor withdrew MNRI as part of its annual Investment Plan review. As the investment horizon of reserves was largely unchanged and circumstances were broadly similar, no changes to Kenora's Investment Plan were required. As a result, this Investment Plan did not require any trading to implement.

Kenora's Investment Plan included details about a drawdown of up to \$700,000 from the Citizens' Prosperity Trust Fund (CPTF) during the first half of 2024. This represents a portion of the income that the trust provides to the city on an annual basis. These funds will be remitted to the city from coupons and bond maturities in the in-kind bond portfolio associated with the CPTF during the year. No trading will be required for this anticipated drawdown.

Aylmer joined the ONE JIB as a Participating Municipality in December, contributing \$1.58 million in MNRI that was allocated to a single investment outcome

Aylmer's contribution of \$1.58 million of MNRI was allocated in accordance with the Investment Plan approved on November 29, 2023. This initial MNRI contribution represents reserves with a very long investment horizon that were all allocated to the

Target Date 10+ Year Outcome.

4. ANALYSIS

The implementation of Aylmer's Investment Plan required only five pooled fund trades

Deploying the contribution of MNRI from Aylmer was straight-forward, as only a few transactions were required to implement. These transactions were initiated on December 11, 2023, allocating the arriving MNRI according to the target weights of the Target Date 10+ Year Outcome. The trades were implemented seamlessly.

5. CONCLUSION

All trading related to Investment Plans approved at the November 29, 2023, ONE JIB meeting has been completed. Kenora's Investment Plan did not require trading, and Aylmer's Investment Plan implementation was straightforward and executed seamlessly.

Drafted by: Keith Taylor, Chief Investment Officer

Approved by: Judy Dezell and Donna Herridge, Co-presidents/CEOs, ONE Investment



REPORT

To: ONE Joint Investment Board
From: Evelyn Foo, Chief Compliance Officer, ONE Investment
Date: February 28, 2024
Re: Compliance Reports Asset Class and Target Weight Allocations Q4 2023
Report: ONE JIB 2024-006

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

ONE Investment is providing two internal compliance reports to assist ONE JIB in monitoring the weights of investment holdings and asset classes relative to their targets for each Participating Municipality.

3. BACKGROUND

The portfolio management system generates reports to monitor allocation weights

The compliance reports generated by ONE Investment's portfolio management system show the positioning of all Investment Outcome accounts of Participating Municipalities relative to their Target Weights as of December 31, 2023. These two compliance reports can be found in Attachments 1 and 2 of this report.

Two compliance reports are provided to ONE JIB on a quarterly basis

Two reports—the portfolio asset mix report and the allocation drift monitoring report—are provided to ONE JIB on a quarterly basis to allow it to monitor the allocations and understand the positioning of the Outcome accounts relative to the target asset class and fund weights for each Participating Municipality. These reports also allow ONE JIB members to understand the quarter-end positioning of the Outcome accounts and provide a basis for discussion with the Chief Investment Officer and Chief Compliance Officer on the positioning of the Outcome accounts.

The Portfolio Asset Mix and Allocation Drift Monitoring Reports highlight deviations from high-level asset class (Equity Funds, Fixed Income Funds, Cash & Equivalents) target weights and Fund by Outcome.

Portfolio Asset Mix Report

The two columns on the far right of the Portfolio Asset Mix report (Attachment 1) show the target and actual allocation weights for equity and fixed income asset classes.

Allocation Drift Monitoring Report

The Allocation Drift Monitoring report (Attachment 2) shows the degree to which the weights of individual holdings (Funds allocation) differ from the target weights for each fund and outcome assigned in the Investment Plan. The Chief Investment Officer and Chief Compliance Officer monitor this report on a regular basis as part of their portfolio oversight responsibilities.

The two columns on the far right of the Allocation Drift Monitoring Report highlight when allocation weights have moved notably away from target weights. The “2% drift from target” column shows values when the absolute weight of a holding is above or below target by more than two percentage points. The “10% above Target” shows values when the weight of a holding as a proportion of the target weight is at least 10% above or below the target weight.

4. ANALYSIS

Allocation weights for all Outcomes remain fairly close to their intended targets

All allocation weights for each Participating Municipality remain close to their intended target weights and are within the expected tolerance bands. As a result, no rebalancing is required as of the date of this report.

5. CONCLUSION

ONE Investment uses its portfolio management system to monitor municipal account allocations in relation to ONE JIB’s Outcomes. The attached reports provide ONE JIB with the tools to monitor the positioning of asset classes and individual holdings within the Outcomes relative to their intended targets.

Drafted by: Evelyn Foo, Chief Compliance Officer

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO

ATTACHMENT

Attachment 1: Portfolio Asset Mix

Attachment 2: Allocation Drift Monitoring Report

Attachment 1

ONE Investment

Portfolio Asset Mix

As of December 31/2023



Account	Asset Class	Asset Mix Limits			Portfolio
		Min	Max	Target	
570050021	Bracebridge - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	62.10
	Fixed Income Funds	35.00	45.00	40.00	37.91
570050039	Bracebridge - Target Date 10 Year Plus				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	77.31
	Fixed Income Funds	21.00	29.00	25.00	22.69
570050047	Huntsville - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	61.61
	Fixed Income Funds	35.00	45.00	40.00	38.39
570050054	Huntsville - Target Date 3 to 5 Year Out				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	11.04
	Fixed Income Funds	88.00	92.00	90.00	88.96
570050062	Huntsville - Target Date 10 Year Plus O				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	75.99
	Fixed Income Funds	21.00	29.00	25.00	24.01
570050070	Innisfil - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	61.82
	Fixed Income Funds	35.00	45.00	40.00	38.18
570050088	Muskoka - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	61.51
	Fixed Income Funds	35.00	45.00	40.00	38.49
570050096	Muskoka - Target Date 3 to 5 Year Outc				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	9.96
	Fixed Income Funds	88.00	92.00	90.00	90.03
570050104	Muskoka - Target Date 5 to 10 Year Out				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	50.96
	Fixed Income Funds	45.00	55.00	50.00	49.03
570050112	Whitby - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	60.73
	Fixed Income Funds	35.00	45.00	40.00	39.27



ONE Investment
Portfolio Asset Mix
 As of December 31/2023

Account	Asset Class	Asset Mix Limits			Portfolio
		Min	Max	Target	
570050120	Whitby - Target Date 3 to 5 Year Outco				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	10.27
	Fixed Income Funds	88.00	92.00	90.00	89.74
570050138	Whitby - Target Date 5 to 10 Year Outc				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	50.71
	Fixed Income Funds	45.00	55.00	50.00	49.30
570050146	Whitby - Asset Management Reserve O				
	Asset Management Reserves				
	Equity Funds	88.00	92.00	90.00	90.25
	Fixed Income Funds	8.00	12.00	10.00	9.75
570050153	Whitby - Target Date 10 Year Plus Outc				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	75.35
	Fixed Income Funds	21.00	29.00	25.00	24.65
570050161	Kenora - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	61.29
	Fixed Income Funds	35.00	45.00	40.00	38.72
570050179	Kenora - Stable Return Outcome				
	Stable Return Outcome				
	Equity Funds	26.00	34.00	30.00	31.30
	Fixed Income Funds	66.00	74.00	70.00	68.70
570050187	Kenora - Target Date 3 to 5 Year Outco				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	10.68
	Fixed Income Funds	88.00	92.00	90.00	89.32
570050377	Huntsville - Target Date 5 to 10 Year O				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	51.32
	Fixed Income Funds	45.00	55.00	50.00	48.68
570050385	Innisfil - Target Date 5 to 10 Year Outc				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	52.53
	Fixed Income Funds	45.00	55.00	50.00	47.47
570050443	Neebing - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	62.20
	Fixed Income Funds	35.00	45.00	40.00	37.81



ONE Investment
Portfolio Asset Mix
 As of December 31/2023

Account	Asset Class	Asset Mix Limits			Portfolio
		Min	Max	Target	
570050450	Neebing - Target Date 3 to 5 Year Out				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	10.78
	Fixed Income Funds	88.00	92.00	90.00	89.22
570050468	Neebing - Target Date 5 to 10 Year Out				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	52.30
	Fixed Income Funds	45.00	55.00	50.00	47.69
570050476	Neebing - Target Date 10 Year Plus Out				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	76.69
	Fixed Income Funds	21.00	29.00	25.00	23.31
570050484	Quinte West - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	62.20
	Fixed Income Funds	35.00	45.00	40.00	37.81
570050492	Quinte West - Target Date 3 to 5 Year O				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	10.64
	Fixed Income Funds	88.00	92.00	90.00	89.37
570050500	Quinte West - Target Date 5 to 10 Year				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	52.30
	Fixed Income Funds	45.00	55.00	50.00	47.69
570050518	Quinte West - Target Date 10 Year Plus				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	76.69
	Fixed Income Funds	21.00	29.00	25.00	23.31
570050567	Thunder Bay - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	60.85
	Fixed Income Funds	35.00	45.00	40.00	39.15
570050575	Thunder Bay - Target Date 3 to 5 Year				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	10.75
	Fixed Income Funds	88.00	92.00	90.00	89.24
570050583	Thunder Bay - Target Date 5 to 10 Year				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	50.90
	Fixed Income Funds	45.00	55.00	50.00	49.10

Account	Asset Class	Asset Mix Limits			Portfolio
		Min	Max	Target	
570050591	Thunder Bay - Target Date 10 Year Plus				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	75.89
	Fixed Income Funds	21.00	29.00	25.00	24.10
570050625	Muskoka - Target Date 10 Year Plus Ou				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	74.85
	Fixed Income Funds	21.00	29.00	25.00	25.14
570050666	Innisfil - Target Date 3 to 5 Year Outco				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	10.35
	Fixed Income Funds	88.00	92.00	90.00	89.66
570050682	Aurora - Contingency Outcome				
	Contingency Outcome				
	Equity Funds	55.00	65.00	60.00	60.55
	Fixed Income Funds	35.00	45.00	40.00	39.46
570050690	Aurora - Target Date 3 to 5 Year Outco				
	Target Date 3-5 Year Outcome				
	Equity Funds	8.00	12.00	10.00	10.26
	Fixed Income Funds	88.00	92.00	90.00	89.73
570050708	Aurora - Target Date 5 to 10 Year Outc				
	Target Date 5-10 Year Outcome				
	Equity Funds	45.00	55.00	50.00	50.57
	Fixed Income Funds	45.00	55.00	50.00	49.43
570050716	Aurora - Target Date 10 Year Plus Outc				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	75.42
	Fixed Income Funds	21.00	29.00	25.00	24.57
570050724	Bracebridge - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	0.00 *
570050732	Huntsville - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	0.00 *
570050740	Innisfil - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	0.00 *
570050757	Muskoka - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	100.00



ONE Investment
Portfolio Asset Mix
 As of December 31/2023

Account	Asset Class	Asset Mix Limits			Portfolio
		Min	Max	Target	
570050765	Whitby - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	100.00
570050773	Neebing - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	100.00
570050781	Quinte West - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	100.00
570050799	Thunder Bay - Cash Outcome				
	Cash Outcome				
	Fixed Income Funds	100.00	100.00	100.00	100.00
570050823	Aylmer - Target Date 10 Year Plus Outc				
	Target Date 10+ Year Outcome				
	Equity Funds	71.00	79.00	75.00	74.75
	Fixed Income Funds	21.00	29.00	25.00	25.25

account	as_of	security	Current Weight	Target Weight	10% from Target	2% drift from target
Bracebridge - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	19.79489	18	na	na
Bracebridge - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.30548	42	na	na
Bracebridge - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.15516	6	0.84	na
Bracebridge - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.18941	6	0.81	na
Bracebridge - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	27.55507	28	na	na
Bracebridge - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	24.06953	22.5	na	na
Bracebridge - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	53.23906	52.5	na	na
Bracebridge - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.1476	3.75	0.60	na
Bracebridge - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.14386	3.75	0.61	na
Bracebridge - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	16.39995	17.5	na	na
Huntsville - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	19.2347	18	na	na
Huntsville - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.3791	42	na	na
Huntsville - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.46054	6	na	na
Huntsville - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.54814	6	na	na
Huntsville - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	27.37752	28	na	na
Huntsville - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.33983	3	(0.34)	na
Huntsville - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.69569	7	na	na
Huntsville - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.04006	10.5	na	na
Huntsville - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	29.9912	30.5	na	na
Huntsville - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	48.93323	49	na	na
Huntsville - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	23.6355	22.5	na	na
Huntsville - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	52.34614	52.5	na	na
Huntsville - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.55269	3.75	na	na
Huntsville - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.46462	3.75	na	na
Huntsville - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	17.00105	17.5	na	na
Huntsville - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	15.78056	15	na	na
Huntsville - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	35.54128	35	na	na
Huntsville - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	6.94568	7.5	na	na
Huntsville - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	7.06881	7.5	na	na
Huntsville - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	34.66367	35	na	na
Innisfil - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	19.74698	18	na	na
Innisfil - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.07357	42	na	na
Innisfil - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.47194	6	na	na
Innisfil - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.16926	6	0.83	na
Innisfil - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	27.53825	28	na	na
Innisfil - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.14751	3	na	na
Innisfil - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.19666	7	na	na
Innisfil - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.52779	10.5	na	na
Innisfil - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	30.01634	30.5	na	na
Innisfil - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	49.1117	49	na	na
Innisfil - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	16.06963	15	na	na
Innisfil - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	36.45748	35	na	na
Innisfil - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	6.9249	7.5	na	na
Innisfil - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	6.69144	7.5	0.81	na
Innisfil - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	33.85654	35	na	na
Kenora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	18.88536	18	na	na
Kenora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.39847	42	na	na
Kenora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.77216	6	na	na
Kenora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.50741	6	na	na
Kenora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	27.4366	28	na	na
Kenora - Stable Return Outcome vs. Stable Return Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	9.15155	9	na	na
Kenora - Stable Return Outcome vs. Stable Return Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	22.1486	21	na	na
Kenora - Stable Return Outcome vs. Stable Return Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	8.35026	9	na	na
Kenora - Stable Return Outcome vs. Stable Return Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	18.65991	19	na	na
Kenora - Stable Return Outcome vs. Stable Return Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	41.68968	42	na	na
Kenora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.14511	3	na	na
Kenora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.53053	7	na	na
Kenora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.39792	10.5	na	na
Kenora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	29.97245	30.5	na	na
Kenora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	48.95399	49	na	na
Muskoka - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	18.83579	18	na	na
Muskoka - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.67278	42	na	na
Muskoka - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.73816	6	na	na
Muskoka - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.8344	6	na	na
Muskoka - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	26.91887	28	na	na

account	as_of	security	Current Weight	Target Weight	10% from Target	2% drift from target
Muskoka - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	2.98394	3	na	na
Muskoka - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	6.98188	7	na	na
Muskoka - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.60203	10.5	na	na
Muskoka - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	29.90257	30.5	na	na
Muskoka - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	49.52958	49	na	na
Muskoka - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	15.61317	15	na	na
Muskoka - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	35.35486	35	na	na
Muskoka - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	6.89162	7.5	na	na
Muskoka - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	6.93494	7.5	na	na
Muskoka - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	35.20542	35	na	na
Muskoka - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	22.49706	22.5	na	na
Muskoka - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	52.35142	52.5	na	na
Muskoka - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.79304	3.75	na	na
Muskoka - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.67458	3.75	na	na
Muskoka - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	17.6839	17.5	na	na
Neebing - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	18.70546	18	na	na
Neebing - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	43.48698	42	na	na
Neebing - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.67765	6	na	na
Neebing - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.72616	6	na	na
Neebing - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	26.40375	28	na	na
Neebing - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.24537	3	na	na
Neebing - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.53023	7	na	na
Neebing - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.31817	10.5	na	na
Neebing - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	30.02256	30.5	na	na
Neebing - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	48.88367	49	na	na
Neebing - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	15.73149	15	na	na
Neebing - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	36.5733	35	na	na
Neebing - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	7.16267	7.5	na	na
Neebing - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	7.22368	7.5	na	na
Neebing - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	33.30886	35	na	na
Neebing - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	23.0657	22.5	na	na
Neebing - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	53.62386	52.5	na	na
Neebing - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.50067	3.75	na	na
Neebing - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.53048	3.75	na	na
Neebing - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	16.27928	17.5	na	na
Quinte West - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	18.70544	18	na	na
Quinte West - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	43.48695	42	na	na
Quinte West - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.6777	6	na	na
Quinte West - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.72614	6	na	na
Quinte West - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	26.40377	28	na	na
Quinte West - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.19971	3	na	na
Quinte West - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.4388	7	na	na
Quinte West - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.19779	10.5	na	na
Quinte West - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	30.0179	30.5	na	na
Quinte West - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	49.14579	49	na	na
Quinte West - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	15.73156	15	na	na
Quinte West - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	36.57321	35	na	na
Quinte West - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	7.16256	7.5	na	na
Quinte West - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	7.22367	7.5	na	na
Quinte West - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	33.309	35	na	na
Quinte West - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	23.06574	22.5	na	na
Quinte West - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	53.62389	52.5	na	na
Quinte West - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.5006	3.75	na	na
Quinte West - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.53048	3.75	na	na
Quinte West - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	16.2793	17.5	na	na
Thunder Bay - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	18.21978	18	na	na
Thunder Bay - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.63214	42	na	na
Thunder Bay - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.68839	6	na	na
Thunder Bay - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.63888	6	na	na
Thunder Bay - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	27.82081	28	na	na
Thunder Bay - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.15412	3	na	na
Thunder Bay - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.6041	7	na	na
Thunder Bay - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.33983	10.5	na	na
Thunder Bay - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	31.00154	30.5	na	na
Thunder Bay - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	47.90041	49	na	na

account	as_of	security	Current Weight	Target Weight	10% from Target	2% drift from target
Thunder Bay - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	15.37039	15	na	na
Thunder Bay - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	35.52812	35	na	na
Thunder Bay - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	7.33458	7.5	na	na
Thunder Bay - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	7.13552	7.5	na	na
Thunder Bay - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	34.6314	35	na	na
Thunder Bay - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	23.1215	22.5	na	na
Thunder Bay - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	52.77066	52.5	na	na
Thunder Bay - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.51296	3.75	na	na
Thunder Bay - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.48239	3.75	na	na
Thunder Bay - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	17.11249	17.5	na	na
Whitby - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	18.47667	18	na	na
Whitby - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.25113	42	na	na
Whitby - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.9213	6	na	na
Whitby - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.81312	6	na	na
Whitby - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	27.53776	28	na	na
Whitby - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.12127	3	na	na
Whitby - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.14711	7	na	na
Whitby - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.53852	10.5	na	na
Whitby - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	29.98	30.5	na	na
Whitby - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	49.22	49	na	na
Whitby - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	15.42	15	na	na
Whitby - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	35.29	35	na	na
Whitby - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	7.45	7.5	na	na
Whitby - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	7.29	7.5	na	na
Whitby - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	34.56	35	na	na
Whitby - Asset Management Reserve Outcome vs. Asset Management Reserves Asset Mix	12/31/2023	ONE Canadian Equity Fund	27.45	27	na	na
Whitby - Asset Management Reserve Outcome vs. Asset Management Reserves Asset Mix	12/31/2023	ONE Global Equity Fund	62.80	63	na	na
Whitby - Asset Management Reserve Outcome vs. Asset Management Reserves Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	1.47	1.5	na	na
Whitby - Asset Management Reserve Outcome vs. Asset Management Reserves Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	1.44	1.5	na	na
Whitby - Asset Management Reserve Outcome vs. Asset Management Reserves Asset Mix	12/31/2023	ONE Global Bond Fund	6.84	7	na	na
Whitby - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	22.93	22.5	na	na
Whitby - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	52.42	52.5	na	na
Whitby - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.69	3.75	na	na
Whitby - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.61	3.75	na	na
Whitby - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	17.35	17.5	na	na
Aurora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	18.36	18	na	na
Aurora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	42.19	42	na	na
Aurora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	5.97	6	na	na
Aurora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	5.74	6	na	na
Aurora - Contingency Outcome vs. Contingency Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	27.75	28	na	na
Aurora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	3.11	3	na	na
Aurora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	7.15	7	na	na
Aurora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	10.62	10.5	na	na
Aurora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	29.67	30.5	na	na
Aurora - Target Date 3 to 5 Year Outcome vs. Target Date 3-5 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	49.44	49	na	na
Aurora - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	15.33	15	na	na
Aurora - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	35.24	35	na	na
Aurora - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	7.48	7.5	na	na
Aurora - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	7.19	7.5	na	na
Aurora - Target Date 5 to 10 Year Outcome vs. Target Date 5-10 Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	34.76	35	na	na
Aurora - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	22.87	22.5	na	na
Aurora - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	52.55	52.5	na	na
Aurora - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.72	3.75	na	na
Aurora - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.57	3.75	na	na
Aurora - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	17.28	17.5	na	na
Aylmer - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Equity Fund	22.95	22.5	na	na
Aylmer - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Equity Fund	51.80	52.5	na	na
Aylmer - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Corporate Bond Fund	3.78	3.75	na	na
Aylmer - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	3.74	3.75	na	na
Aylmer - Target Date 10 Year Plus Outcome vs. Target Date 10+ Year Outcome Asset Mix	12/31/2023	ONE Global Bond Fund	17.73	17.5	na	na
Muskoka - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	100.00	100	na	na
Innisfil - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	-	100	na	100.00
Huntsville - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	-	100	na	100.00
Bracebridge - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	-	100	na	100.00
Neebing - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	100.00	100	na	na
Quinte West - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	100.00	100	na	na
Thunder Bay - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	100.00	100	na	na
Whitby - Cash Outcome vs. Cash Outcome Asset Mix	12/31/2023	ONE Canadian Government Bond Fund	100.00	100	na	na



REPORT

To: ONE Joint Investment Board
From: Judy Dezell, Co-President/Co-CEO, ONE Investment
Date: February 28, 2024
Re: ONE JIB Member Survey
Report: ONE JIB 2024-013

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

ONE Investment is retaining a consultant to undertake a deeper discussion with each ONE JIB member individually on the governance of ONE JIB.

ONE JIB members will be invited to be interviewed in March 2024 with the results of the survey being shared with ONE JIB at its May 29, 2024 meeting.

3. BACKGROUND

ONE JIB is committed to good board governance

Every year since 2020, ONE JIB has taken time to do board governance self-evaluation surveys. The feedback from the surveys has sparked some changes in how ONE JIB operates and how ONE Investment supports ONE JIB. The next board governance self-evaluation is scheduled for Q3 2024.

Periodically, a deeper dive into the subject is helpful to gain a better understanding of the thoughts of individual members of ONE JIB that may not be captured on the annual survey.

4. ANALYSIS

Time for reflection before more growth

ONE JIB was created during a pandemic that prevented in-person meetings for the first two years of its existence. Further, it operates in a public environment with municipal rules and procedures that were unfamiliar to some ONE JIB members. It is also experiencing growth much more quickly than anticipated. Now almost four years old, with its membership about to expand in size, is a good time to survey members more deeply on subjects like ONE JIB's strategy, cohesion, and future opportunities.

ONE Investment has retained a governance expert to survey ONE JIB members

ONE Investment has retained Haddad & Associates Consulting to conduct the one-on-one member surveys. The lead consultant is Tony Haddad a trusted public affairs, communications, and management consultant. Mr. Haddad provided some of the training ONE JIB members participated in through the Institute of Corporate Directors in February 2023. Prior to opening his consulting firm, he was a Chief Administrative Officer (CAO) for a municipality in southwest Ontario.

The surveys will be conducted in March 2024 virtually one-on-one at a mutually convenient time for the member and the consultant. The time commitment for ONE JIB members is approximately 30 minutes and the results will be anonymous and aggregated to encourage honest feedback. ONE JIB will receive a report at its May 29, 2024 meeting on the results of the survey.

5. CONCLUSION

Conducting, periodically, a deeper conversation about the governance of ONE JIB is a good way to maintain an effective, strategic focused board.

Drafted by: Judy Dezell, Co-President/CEO ONE Investment

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO ONE Investment



REPORT

To: ONE Joint Investment Board
From: Judy Dezell, Co-President/Co-CEO, ONE Investment
Date: February 28, 2024
Re: Outsourced Chief Investment Officer (OCIO) Offering
Report: ONE JIB 2024-003

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

The development of the Outsourced Chief Investment Officer (OCIO) Offering is well underway with the potential for the first investor by Q3 2024.

ONE Investment will work with the New Products Committee on the design of the funds under the OCIO Offering.

3. BACKGROUND

Implementing a key objective of ONE JIB's Strategic Plan

ONE JIB's Strategic Plan includes a strategic objective of growing assets under management (AUM) by approximately \$3 billion over the next five years. One of the identified ways to achieve this goal was to develop an offering to attract Prudent Investment Program investments from municipalities with more than \$500 million in money not required immediately.

The OCIO Offering provides the scale and specialization larger municipalities are looking for. It also resolves a key concern about how to avoid overwhelming ONE's staff capacity while providing specialized services such as custom asset allocations in a cost effective manner. It allows ONE Investment the efficiency it needs to scale up. Phillips, Hager & North Investment Funds Ltd. (PH&N) was identified through a competitive RFP process to be ONE Investment's OCIO Offering (formerly known as Large Municipality Offering) Partner.

Development of the OCIO Offering is well underway

As ONE JIB's agent, ONE Investment has been working to put structure to the OCIO Offering. This includes signing an Investment Management Agreement with PH&N. The design of the funds under the Offering will be discussed with the New Products Committee

in March 2024, as directed by ONE JIB.

The governance framework for the Offering is largely in place already, with some fine tuning required to the ONE JIB Agreement to acknowledge the new service offering. ONE Investment continues to seek ways to find efficiencies as the Prudent Investment Offering grows, with plans underway to be ready to service fifty or more municipalities.

4. ANALYSIS

ONE Investment is in negotiations with a large municipal investor

The Regional Municipality of Durham’s council has directed staff to negotiate with ONE Investment to become the first participating municipality under the OCIO Offering. The negotiations have been productive and are ongoing. There is a strong case for the Region to become a participating municipality with the ONE JIB, including the governance framework ONE JIB provides in compliance with the *Municipal Act*, competitive fees, and the potential for higher risk-adjusted returns under prudent investing. ONE Investment is making tentative plans, subject to a Council decision, to bring the Region’s Investment Plan to the May 2024 ONE JIB meeting, with the first investments completed effective July 1, 2024. Regional staff are to report back to Council in April 2024.

The rollout of the OCIO Offering will take place over 18 to 24 months

ONE Investment recognizes that changes to its current operations will be needed to achieve scale for the Prudent Investment Offering. The OCIO Offering provides a path forward to achieve scale and maximize the existing resources ONE Investment has by leveraging the resources PH&N brings to the table.

Currently, the plan is to fully transition to the OCIO Offering as the only Prudent Investment Offering in three phases, see Figure 1. The timing of the phases will be subject to discussions with ONE JIB.

Figure 1- OCIO Offering Roll Out

	Q2 2024	Q3 2024	Q4 2024	Q1 2025	Q2 2025	Q3 2025
Phase 1: Large municipality onboarded						
Phase 2: New smaller municipalities onboarded						
Phase 3: Start transitioning existing 11 Participating Municipalities						

ONE Investment is ONE JIB's agent

As ONE JIB's agent, ONE Investment has negotiated an Investment Management Agreement with PH&N that will guide the investment function. ONE Investment has maintained its existing custodian and recordkeeper – CIBC-Mellon and it will continue to feed investment data into its portfolio management system for the purposes of monitoring performance. PH&N will be providing quarterly performance reports to municipalities and ONE JIB along with annual audited financial statements of all the funds deployed by municipal investors through ONE JIB. Once fully implemented, this will achieve efficiency for ONE Investment in servicing municipalities. The structure of the funds is yet to be determined – ONE Investment's goals are to design an efficient fund structure to support both the growth of AUM and maximize operational efficiency. Feedback is being sought from existing Participating Municipalities, potential new large municipal investors and the New Products Committee as directed by ONE JIB at its September 6, 2023 meeting.

The Investment Management Agreement with PH&N outlines the fees that will be charged by PH&N on each type of security. These fees will be collected from the funds in addition to ONE Investment's administrative fees for providing the *Municipal Act* compliant governance framework that allows municipalities to access the prudent investor standard. These fees are being referred to as "Governance Fees" and are explained in more depth in the separate report provided by WeirFoulds LLP on changes to the ONE JIB Agreement.

ONE JIB responsibilities through the *Municipal Act* remain unchanged

PH&N will not assume any of the responsibilities ONE JIB has through the *Municipal Act*, including the fiduciary responsibility to control and manage municipal money not required immediately. ONE JIB will continue to work with municipalities to define their objectives through the municipal council approved Investment Policy Statement and ONE JIB approved Investment Plan. PH&N will take that direction and identify investment strategies, undertake quantitative analysis including allocation studies and, once the strategy is implemented, adapt the strategy to the evolving market. ONE Investment, through its Chief Investment Officer, would remain the key contact for municipalities. Figure 2 provides more detail on the various roles and responsibilities of municipalities, ONE Investment, ONE JIB and PH&N.

PH&N will execute direction provided by ONE JIB's approved Investment Plan

As the OCIO, PH&N will work with ONE's Chief Investment Officer to understand the long-term needs of the municipality and translate that into the appropriate asset mix that respects the municipality's risk tolerance and the approved ONE JIB Investment Plan. PH&N will be appearing quarterly before ONE JIB to update on fund performance and build a relationship with ONE JIB members. It is currently planned that these quarterly meetings will start in Q2 2024.

Figure 2 - OCIO Offering Roles and Responsibilities

Municipality	ONE Investment	ONE JIB	PH&N
<ul style="list-style-type: none"> • Council: Overall responsibility for municipal investments, risk tolerance and authorization of Investment Policy Statement • Council: Delegate control and management of investments of money not required immediately to either an investment board or joint investment board • Treasurer: Develop and review investment policy statement for recommendation and approval by council • Treasurer: May be appointed to a municipal investment board or joint investment board • Treasurer: Annually report on consistency of investments with Investment Policy Statement • Treasurer: Report non-compliance of any investment portfolio within 30 days of becoming aware • Treasurer: Invest money required immediately in order to meet daily operational and liquidity needs • Treasurer: Annual investment report to council • Treasurer: Cash Flow discussions with OCIO and ONE Investment 	<ul style="list-style-type: none"> • Ontario Securities Commission exemption - allowing for investment advice to be provided • Primary municipal contact and onboarding of prudent investor standard municipalities • Facilitate legal advice to ONE JIB • Marketing • Ongoing education and training • Bridge the conversation of municipal finance goals with investment strategy • Support to municipal staff reporting to Council when opting into the prudent investor standard and regularly (at least annually) thereafter • Conduit for aggregation of investment costs to reduce overall municipal cost of going prudent investor standard • Support ONE JIB including report writing, Board Secretarial Services, Integrity Commissioner, Closed Meeting Investigator • Appoint/discharge agents including auditors, legal, custodian, fund managers and PH&N • CHUMS and LAS agent 	<ul style="list-style-type: none"> • Compliance: <i>Municipal Act</i> compliant governance framework for prudent investor standard • Control and management of municipal monies not required immediately • Adopt and maintain an Investment Plan consistent with municipal Investment Policy Statement • Provide An annual investment report to each municipality • Work with PH&N to develop the investment strategy consistent with the municipal Investment Policy Statement • Supply PH&N with approved changes in Policy (facilitated by ONE Investment at least annually) • Monitor performance of PH&N • Monitor evolving investment product offerings for alignment and fit with municipalities as institutional investors. 	<ul style="list-style-type: none"> • Investment Strategy: e.g., asset allocation studies to inform Investment Plan • Asset allocation: Allocate assets among available funds based on approved Investment Plan • Investment selection: individual security selection within parameters of the Investment Plan • Risk Management: ongoing monitoring, on at least a quarterly basis, the portfolio Asset Mix and investment performance, rebalance as required • Performance monitoring and reporting: track the performance of investments, with quarterly reporting • Compliance: ensure investment activities comply with relevant laws and regulation and investment plans • Oversight: evaluate, on at least an annual basis, Investment Manager performance. Establish a set of guidelines within which each Fund is expected to operate, including discretion limits, diversification and quality standards, and performance expectation.

5. CONCLUSION

ONE JIB is on the strategic path to growing AUM as contemplated in its Strategic Plan. The OCIO Offering provides the skills and depth required to onboard both large and small municipalities and the scale to service them efficiently.

Drafted by: Judy Dezell, Co-President/CEO, ONE Investment

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO



REPORT

To: ONE Joint Investment Board
From: Keith Taylor, Chief Investment Officer, ONE Investment
Date: February 28, 2024
Re: Municipal Performance Reports Q4 2023
Report: ONE JIB 2024-010

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

On February 8, 2024, ONE Investment distributed quarterly reporting packages for the fourth quarter of 2023 to the Participating Municipalities. These packages allow the Participating Municipalities to monitor the performance of their investments. The reporting packages are included as an Appendix to this report.

3. BACKGROUND

The reporting packages follow the standardized format used in previous quarters

The packages include information such as book values and market values of investments, investment income, gains/losses, transactions, and performance by outcome and by fund. A commentary on performance is also included in the reporting packages. The details support municipal reporting needs while also providing valuable performance-related information. These reports were distributed to the Participating Municipalities within the expected six weeks of the quarter-end.

Annual summary included in municipal performance reports

The 2023 year-end municipal reporting package includes an annual summary that provides municipalities with information to assist with the preparation of year-end financial reporting.

4. CONCLUSION

ONE Investment has distributed investment performance packages to allow staff and councils of the Participating Municipalities to evaluate the performance of their MNRI invested with ONE JIB.

ATTACHMENTS:

- Attachment 1: PI-AURORA_ONE PI - Annual Report-12312023-343
- Attachment 2: PI-AYLMER_ONE PI - Annual Report-12312023-329
- Attachment 3: PI-BRACEBRID_ONE PI - Quarterly Report Q4 2023
- Attachment 4: PI-HUNTSVILL_ONE PI - Quarterly Report Q4 2023
- Attachment 5: PI-INNISFIL_ONE PI - Quarterly Report Q4 2023
- Attachment 6: PI-KEN-GENER_ONE PI - Quarterly Report Q4 2023
- Attachment 7: PI-KEN-CPTF_ONE PI - Quarterly Report Q4 2023
- Attachment 8: PI-MUSKOKA_ONE PI - Quarterly Report Q4 2023
- Attachment 9: PI-NEEBING_ONE PI - Quarterly Report Q4 2023
- Attachment 10: PI-QUINTEW_ONE PI - Quarterly Report Q4 2023
- Attachment 11: PI-THUNDERB_ONE PI - Quarterly Report Q4 2023
- Attachment 12: PI-WHITBY_ONE PI - Quarterly Report Q4 2023

Drafted by: Keith Taylor, Chief Investment Officer

Approved by: Judy Dezell and Donna Herridge - Co-Presidents/CEO

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Aurora Prudent Investor Portfolio

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ONE Investment

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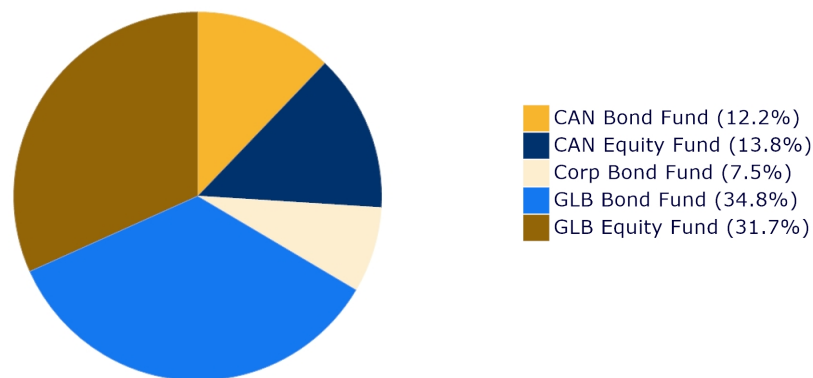
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Aurora Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.1%	-	-	-	-	-	6.6%	09/27/2023

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	5,413,140.25	-	-	136,539.69	-	5,549,679.94
CAN Equity Fund	5,818,172.19	-	-	276,796.58	225,581.38	6,320,550.15
Corp Bond Fund	3,219,146.36	-	-	147,279.94	56,580.40	3,423,006.70
GLB Bond Fund	15,011,710.77	6,410.50	-	296,490.77	572,848.26	15,887,460.30
GLB Equity Fund	13,533,543.23	-	-	697,895.26	245,229.89	14,476,668.38
Total	42,995,712.80	6,410.50	0.00	1,555,002.24	1,100,239.93	45,657,365.47

**Aurora Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	-	-	-	-	-	-	9.6	09/27/2023
ONE Global Equity Fund	6.9	-	-	-	-	-	-	7.6	09/27/2023
ONE Canadian Corporate Bond Fund	6.3	-	-	-	-	-	-	6.7	09/27/2023
ONE Canadian Government Bond Fund	2.5	-	-	-	-	-	-	2.6	09/27/2023
ONE Global Bond Fund	5.7	-	-	-	-	-	-	6.1	09/27/2023

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIB1AURCONT	6.6	-	-	-	-	-	-	7.2	09/27/2023
JIB2AURTD35	5.0	-	-	-	-	-	-	5.3	09/27/2023
JIB3AURTD510	6.4	-	-	-	-	-	-	6.9	09/27/2023
JIB4AURTD10P	6.9	-	-	-	-	-	-	7.5	09/27/2023

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Aurora Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	4,688.529	1,277.92	5,991,581.38	1,348.08	6,320,550.15	13.84%
GLB Equity Fund	11,794.279	1,161.51	13,699,229.89	1,227.43	14,476,668.38	31.71%
Corp Bond Fund	3,728.958	875.19	3,263,580.40	917.95	3,423,006.70	7.50%
CAN Bond Fund	5,775.228	936.24	5,407,000.00	960.94	5,549,679.94	12.16%
GLB Bond Fund	18,300.633	849.43	15,545,258.76	868.13	15,887,460.30	34.80%
					45,657,365.47	100.00%

**Aurora Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Aurora - Contingency Outcome
Account Number: 570050682**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	920.90	875.19	805,973.09	917.95	845,345.30	5.9%	36,372.13	13,973.09
CAN Equity Fund	1,932.00	1,277.92	2,468,955.50	1,348.08	2,604,514.30	18.4%	114,059.97	92,955.50
CAN Bond Fund	845.93	936.23	792,000.00	960.94	812,899.44	5.7%	19,999.90	0.00
GLB Bond Fund	4,517.58	849.43	3,837,409.80	868.13	3,921,880.99	27.7%	73,182.12	141,409.80
GLB Equity Fund	4,860.07	1,161.51	5,645,052.07	1,227.43	5,965,412.34	42.1%	287,582.70	101,052.07
			<u>13,549,390.46</u>		<u>14,150,052.37</u>	100.0%	531,196.82	349,390.46

**Aurora Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	-	-	-	-	-	-	7.2	09/27/2023

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	-	-	-	-	-	-



**Aurora Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Aurora - Target Date 3 to 5 Year Outcome
Account Number: 570050690**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,342.98	875.19	1,175,377.41	917.95	1,232,794.74	10.6%	53,042.91	20,377.41
CAN Equity Fund	268.33	1,277.92	342,910.47	1,348.08	361,737.87	3.1%	15,841.74	12,910.47
CAN Bond Fund	3,583.48	936.24	3,355,000.00	960.94	3,443,531.26	29.7%	84,721.76	0.00
GLB Bond Fund	6,595.99	849.43	5,602,878.85	868.13	5,726,224.29	49.3%	106,883.04	206,468.35
GLB Equity Fund	675.01	1,161.51	784,035.00	1,227.43	828,528.47	7.1%	39,941.48	14,035.00
			<u>11,260,201.73</u>		<u>11,592,816.63</u>	100.0%	<u>300,430.93</u>	<u>253,791.23</u>

**Aurora Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.0	-	-	-	-	-	-	5.3	09/27/2023

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	-	-	-	-	-	-



**Aurora Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Aurora - Target Date 5 to 10 Year Outcome
Account Number: 570050708**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,308.10	875.19	1,144,848.13	917.95	1,200,773.80	7.4%	51,664.80	19,848.13
CAN Equity Fund	1,829.55	1,277.92	2,338,026.05	1,348.08	2,466,395.93	15.3%	108,010.86	88,026.05
CAN Bond Fund	1,201.61	936.24	1,125,000.00	960.94	1,154,686.65	7.2%	28,408.95	0.00
GLB Bond Fund	6,417.01	849.43	5,450,866.17	868.13	5,570,852.91	34.7%	103,951.53	200,866.17
GLB Equity Fund	4,602.34	1,161.51	5,345,693.26	1,227.43	5,649,065.22	35.2%	272,331.98	95,693.26
			15,404,433.61		16,041,774.51	100.0%	564,368.12	404,433.61

**Aurora Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	-	-	-	-	-	-	6.9	09/27/2023

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	-	-	-	-	-	-

**Aurora Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Aurora - Target Date 10 Year Plus Outcome
Account Number: 570050716**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	156.97	875.19	137,381.77	917.95	144,092.86	3.7%	6,200.10	2,381.77
CAN Equity Fund	658.63	1,277.92	841,689.36	1,348.08	887,902.05	22.9%	38,884.01	31,689.36
CAN Bond Fund	144.19	936.23	135,000.00	960.94	138,562.59	3.5%	3,409.08	0.00
GLB Bond Fund	770.04	849.43	654,103.94	868.13	668,502.11	17.2%	12,474.08	24,103.94
GLB Equity Fund	1,656.84	1,161.51	1,924,449.56	1,227.43	2,033,662.35	52.5%	98,039.10	34,449.56
			3,692,624.63		3,872,721.96	100.0%	159,006.37	92,624.63

**Aurora Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.9	-	-	-	-	-	-	7.5	09/27/2023

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	-	-	-	-	-	-

Aurora Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Aurora - Contingency Outcome
Account Number: 570050682

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	15.22	13,973.09
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	162.88	141,409.80
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	68.95	92,955.50
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	82.32	101,052.07

Aurora Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Aurora - Target Date 3 to 5 Year Outcome
Account Number: 570050690

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	11/01/2023	11/01/2023	7.56	6,410.50
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	22.19	20,377.41
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	237.82	206,468.35
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	9.57	12,910.47
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	11.43	14,035.00

Aurora Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Aurora - Target Date 5 to 10 Year Outcome
Account Number: 570050708

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	21.62	19,848.13
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	231.37	200,866.17
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	65.29	88,026.05
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	77.96	95,693.26

Aurora Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Aurora - Target Date 10 Year Plus Outcome
Account Number: 570050716

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	2.59	2,381.77
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	27.76	24,103.94
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	23.50	31,689.36
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	28.06	34,449.56



**Aurora Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Aurora Prudent Investor Portfolio

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ONE Investment

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Relationship Manager

Marie Wong Takishita, Client Service Representative
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Aurora Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund		5,407,000.00						5,407,000.00
CAN Equity Fund		5,766,000.00		225,581.38				5,991,581.38
Corp Bond Fund		3,207,000.00		56,580.40				3,263,580.40
GLB Bond Fund		14,972,410.50		572,848.26				15,545,258.76
GLB Equity Fund		13,454,000.00		245,229.89				13,699,229.89
Total	0.00	42,806,410.50	0.00	1,100,239.93	0.00	0.00	0.00	43,906,650.43

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund		5,407,000.00				142,679.94	5,549,679.94
CAN Equity Fund		5,766,000.00		225,581.38		328,968.77	6,320,550.15
Corp Bond Fund		3,207,000.00		56,580.40		159,426.30	3,423,006.70
GLB Bond Fund		14,972,410.50		572,848.26		342,201.54	15,887,460.30
GLB Equity Fund		13,454,000.00		245,229.89		777,438.49	14,476,668.38
Total	0.00	42,806,410.50	0.00	1,100,239.93	0.00	1,750,715.04	45,657,365.47

Aurora Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AURCONT		13,200,000.00		349,390.46				13,549,390.46
JIB2AURTD35		11,006,410.50		253,791.23				11,260,201.73
JIB3AURTD510		15,000,000.00		404,433.61				15,404,433.61
JIB4AURTD10P		3,600,000.00		92,624.63				3,692,624.63
Total	0.00	42,806,410.50	0.00	1,100,239.93	0.00	0.00	0.00	43,906,650.43

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AURCONT		13,200,000.00		349,390.46		600,661.91	14,150,052.37
JIB2AURTD35		11,006,410.50		253,791.23		332,614.90	11,592,816.63
JIB3AURTD510		15,000,000.00		404,433.61		637,340.90	16,041,774.51
JIB4AURTD10P		3,600,000.00		92,624.63		180,097.33	3,872,721.96
Total	0.00	42,806,410.50	0.00	1,100,239.93	0.00	1,750,715.04	45,657,365.47

Aurora Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AURCONT		792,000.00						792,000.00
JIB2AURTD35		3,355,000.00						3,355,000.00
JIB3AURTD510		1,125,000.00						1,125,000.00
JIB4AURTD10P		135,000.00						135,000.00
Total	0.00	5,407,000.00	0.00	0.00	0.00	0.00	0.00	5,407,000.00

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AURCONT		792,000.00				20,899.44	812,899.44
JIB2AURTD35		3,355,000.00				88,531.26	3,443,531.26
JIB3AURTD510		1,125,000.00				29,686.65	1,154,686.65
JIB4AURTD10P		135,000.00				3,562.59	138,562.59
Total	0.00	5,407,000.00	0.00	0.00	0.00	142,679.94	5,549,679.94

Aurora Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AURCONT		2,376,000.00		92,955.50				2,468,955.50
JIB2AURTD35		330,000.00		12,910.47				342,910.47
JIB3AURTD510		2,250,000.00		88,026.05				2,338,026.05
JIB4AURTD10P		810,000.00		31,689.36				841,689.36
Total	0.00	5,766,000.00	0.00	225,581.38	0.00	0.00	0.00	5,991,581.38

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AURCONT		2,376,000.00		92,955.50		135,558.80	2,604,514.30
JIB2AURTD35		330,000.00		12,910.47		18,827.40	361,737.87
JIB3AURTD510		2,250,000.00		88,026.05		128,369.88	2,466,395.93
JIB4AURTD10P		810,000.00		31,689.36		46,212.69	887,902.05
Total	0.00	5,766,000.00	0.00	225,581.38	0.00	328,968.77	6,320,550.15

Aurora Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AURCONT		792,000.00		13,973.09				805,973.09
JIB2AURTD35		1,155,000.00		20,377.41				1,175,377.41
JIB3AURTD510		1,125,000.00		19,848.13				1,144,848.13
JIB4AURTD10P		135,000.00		2,381.77				137,381.77
Total	0.00	3,207,000.00	0.00	56,580.40	0.00	0.00	0.00	3,263,580.40

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AURCONT		792,000.00		13,973.09		39,372.21	845,345.30
JIB2AURTD35		1,155,000.00		20,377.41		57,417.33	1,232,794.74
JIB3AURTD510		1,125,000.00		19,848.13		55,925.67	1,200,773.80
JIB4AURTD10P		135,000.00		2,381.77		6,711.09	144,092.86
Total	0.00	3,207,000.00	0.00	56,580.40	0.00	159,426.30	3,423,006.70

Aurora Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AURCONT		3,696,000.00		141,409.80				3,837,409.80
JIB2AURTD35		5,396,410.50		206,468.35				5,602,878.85
JIB3AURTD510		5,250,000.00		200,866.17				5,450,866.17
JIB4AURTD10P		630,000.00		24,103.94				654,103.94
Total	0.00	14,972,410.50	0.00	572,848.26	0.00	0.00	0.00	15,545,258.76

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AURCONT		3,696,000.00		141,409.80		84,471.19	3,921,880.99
JIB2AURTD35		5,396,410.50		206,468.35		123,345.44	5,726,224.29
JIB3AURTD510		5,250,000.00		200,866.17		119,986.74	5,570,852.91
JIB4AURTD10P		630,000.00		24,103.94		14,398.17	668,502.11
Total	0.00	14,972,410.50	0.00	572,848.26	0.00	342,201.54	15,887,460.30

Aurora Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AURCONT		5,544,000.00		101,052.07				5,645,052.07
JIB2AURTD35		770,000.00		14,035.00				784,035.00
JIB3AURTD510		5,250,000.00		95,693.26				5,345,693.26
JIB4AURTD10P		1,890,000.00		34,449.56				1,924,449.56
Total	0.00	13,454,000.00	0.00	245,229.89	0.00	0.00	0.00	13,699,229.89

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AURCONT		5,544,000.00		101,052.07		320,360.27	5,965,412.34
JIB2AURTD35		770,000.00		14,035.00		44,493.47	828,528.47
JIB3AURTD510		5,250,000.00		95,693.26		303,371.96	5,649,065.22
JIB4AURTD10P		1,890,000.00		34,449.56		109,212.79	2,033,662.35
Total	0.00	13,454,000.00	0.00	245,229.89	0.00	777,438.49	14,476,668.38

APPENDIX

Town of Aurora
Securities Pledged to ONE JIB
As at December 31, 2023

Account	Bond Description	Expected Maturity (last call date if market value less than book value)	Book Value (\$)	Market Value Dec 31, 2023 (\$)
CIBC Wood Gundy	CDN IMPERIAL BK OF COMMERCE AUTO-EXT 2031 FIX CPN DEP NT 2% JUL 09 2025-JUL 09 2031 DUE: JUL 09 2025 2.000%	July - 2031	1,500,000.00	1,210,920.00
CIBC Wood Gundy	CDN IMPERIAL BK OF COMMERCE CALL LINEAR ACCRUAL SENIOR NTS DUE: MAR 09 2031, CALL: MAR 09 2024	March - 2031	4,000,000.00	3,553,600.00
CIBC Wood Gundy	PRINCIPAL PROTECTED NOTES BNS CAN BANKS AC DEPOSIT S9 PP DSC MATURITY: MAY 05, 2031	May - 2031	1,000,000.00	930,100.00
BMO Wealth Management	PRINCIPAL PROTECTED DEPOSIT NOTES BMO CANADIAN EQUITY 5379 (3071) 03/22/2030 - JHN3071 DSC	March - 2030	2,000,000.00	1,839,440.00
BMO Wealth Management	PRINCIPAL PROTECTED DEPOSIT NOTES BMO GROWTH S421 (3134) 06/24/2030 - JHN3134 DSC	June - 2030	750,000.00	733,222.50
BMO Wealth Management	PRINCIPAL PROTECTED DEPOSIT NOTES BMO S&P /TSX COMP LOW VOL S9 (1966) MAT: 04/05/2027 JHN1996 DSC	April - 2027	1,750,000.00	1,774,482.50
BMO Wealth Management	PRINCIPAL PROTECTED DEPOSIT NOTES CIBC AUTO CALL CDN IDX S1 (30030) 09/24/2029 DSC CBL30030	September - 2029	2,000,000.00	2,008,200.00
BMO Wealth Management	BMO EXT 08/24/2031 STEP UP NOTES 2%-2.5% 08/24/2022 08/24/2031 DUE: 08/24/2022 2.100%	August - 2031	500,000.00	427,685.00
BMO Wealth Management	NATIONAL BANK OF CDA GIC COMPOUND-ANNUAL DUE: 04/08/2026 2.800%	April - 2026	1,000,000.00	1,238,106.00

Town of Aurora
Securities Pledged to ONE JIB
 As at December 31, 2023
 (page 2)

Account	Bond Description	Expected Maturity (last call date if market value less than book value)	Book Value (\$)	Market Value Dec 31, 2023 (\$)
BMO Wealth Management	NATIONAL BANK OF COA GIC ANNUAL DUE: 08/23/2027 2.890%	August - 2027	1,000,000.00	1,000,000.00
BMO Wealth Management	BMO EXT 09/01/2027 ACCRUAL NOTE 1.37% 09/01/21 09/01/27 DUE: 09/01/2027 1.370%	September - 2027	1,000,000.00	929,160.00
BMO Wealth Management	CITY OF TORONTO DUE :11/09/2029 2.650%	November - 2029	233,574.12	222,010.78
BMO Wealth Management	BMO EXT 07/02/2030 ACCRUAL NTS 20/o 07/02/2021 07/02/2030 DUE: 07/02/2030 2.000%	July - 2030	1,134,000.00	1,037,360.52
BMO Wealth Management	BMO EXT 03/12/2031 STEP UP NTS 2.15%-2.650/o 03/12/22 03/12/31 DUE: 03/12/2031 2.250%	December - 2031	4,000,000.00	3,487,080.00
BMO Wealth Management	BMO EXT 08/13/2031 STEP UP NTS 2.00%-2.500/o 8/13/22 8/13/31 DUE: 08/13/2031 2.100%	August - 2031	3,000,000.00	2,567,940.00
BMO Wealth Management	BMO EXT 03/15/2032 ACCRUAL NOTE 3.62% 03/15/2023 03/15/2032 DUE: 03/15/2032 3.620%	March - 2032	2,500,000.00	2,437,875.00
BMO Wealth Management	CITY OF TORONTO GREEN BOND DEB DUE: 09/24/2039 2.600%	September - 2039	794,400.00	643,726.40
BMO Wealth Management	BMO CDN EQUITY PP DEPO NTS 5391 DSC (3089) 11/16/2028- JHN3089	November - 2028	747,000.00	646,468.74
Grand Total			\$28,161,974.12	\$26,687,377.44

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Aylmer Prudent Investor Portfolio

46 Talbot St. West
Aylmer, ON, ON
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Director of Financial Services/Treasurer
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ONE Investment

155 University Ave, Suite 800
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M5H 3B7

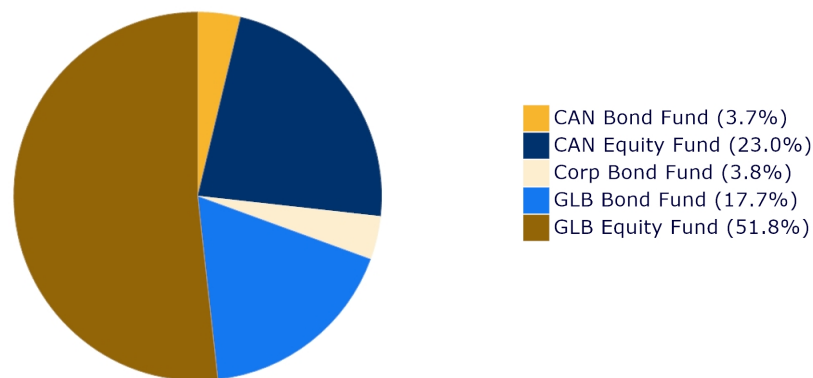
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Aylmer Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	-	-	-	-	-	-	0.8%	11/29/2023

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	-	59,108.04	-	420.62	-	59,528.66
CAN Equity Fund	-	354,648.35	-	(2,104.32)	13,048.03	365,592.06
Corp Bond Fund	-	59,108.08	-	75.43	994.71	60,178.22
GLB Bond Fund	-	275,837.65	-	(4,652.02)	10,143.78	281,329.41
GLB Equity Fund	-	827,512.88	-	(19,053.80)	13,931.00	822,390.08
Total	0.00	1,576,215.00	0.00	(25,314.09)	38,117.52	1,589,018.43

**Aylmer Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	-	-	-	-	-	-	-	3.0	11/29/2023
ONE Global Equity Fund	-	-	-	-	-	-	-	-0.6	11/29/2023
ONE Canadian Corporate Bond Fund	-	-	-	-	-	-	-	1.8	11/29/2023
ONE Canadian Government Bond Fund	-	-	-	-	-	-	-	0.7	11/29/2023
ONE Global Bond Fund	-	-	-	-	-	-	-	1.9	11/29/2023

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIB1AYLTD10P	-	-	-	-	-	-	-	0.8	11/29/2023

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

**Aylmer Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023**

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	271.193	1,355.84	367,696.38	1,348.08	365,592.06	23.01%
GLB Equity Fund	670.009	1,255.86	841,443.88	1,227.43	822,390.08	51.75%
Corp Bond Fund	65.557	916.80	60,102.79	917.95	60,178.22	3.79%
CAN Bond Fund	61.948	954.15	59,108.04	960.94	59,528.66	3.75%
GLB Bond Fund	324.061	882.49	285,981.43	868.13	281,329.41	17.70%
					1,589,018.43	100.00%

**Aylmer Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Aylmer - Target Date 10 Year Plus Outcome
Account Number: 570050823**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	65.55	916.80	60,102.79	917.95	60,178.22	3.7%	75.43	994.71
CAN Equity Fund	271.19	1,355.84	367,696.38	1,348.08	365,592.06	23.0%	(2,104.32)	13,048.03
CAN Bond Fund	61.94	954.15	59,108.04	960.94	59,528.66	3.7%	420.62	0.00
GLB Bond Fund	324.06	882.49	285,981.43	868.13	281,329.41	17.7%	(4,652.02)	10,143.78
GLB Equity Fund	670.00	1,255.86	841,443.88	1,227.43	822,390.08	51.7%	(19,053.80)	13,931.00
			<u>1,614,332.52</u>		<u>1,589,018.43</u>	100.0%	<u>(25,314.09)</u>	<u>38,117.52</u>

**Aylmer Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	-	-	-	-	-	-	-	0.8	11/29/2023

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	-	-	-	-	-	-

Aylmer Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Aylmer - Target Date 10 Year Plus Outcome
Account Number: 570050823

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	CAN Bond Fund	12/11/2023	12/11/2023	61.94	59,108.04
Buy	Corp Bond Fund	12/11/2023	12/11/2023	64.47	59,108.08
Buy	GLB Bond Fund	12/11/2023	12/11/2023	312.37	275,837.65
Buy	CAN Equity Fund	12/11/2023	12/11/2023	261.51	354,648.35
Buy	GLB Equity Fund	12/11/2023	12/11/2023	658.65	827,512.88
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	1.08	994.71
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	11.68	10,143.78
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	9.67	13,048.03
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	11.35	13,931.00

**Aylmer Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Aylmer Prudent Investor Portfolio

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Relationship Manager

Marie Wong Takishita, Client Service Representative
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Aylmer Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund		59,108.04						59,108.04
CAN Equity Fund		354,648.35		13,048.03				367,696.38
Corp Bond Fund		59,108.08		994.71				60,102.79
GLB Bond Fund		275,837.65		10,143.78				285,981.43
GLB Equity Fund		827,512.88		13,931.00				841,443.88
Total	0.00	1,576,215.00	0.00	38,117.52	0.00	0.00	0.00	1,614,332.52

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund		59,108.04				420.62	59,528.66
CAN Equity Fund		354,648.35		13,048.03		(2,104.32)	365,592.06
Corp Bond Fund		59,108.08		994.71		75.43	60,178.22
GLB Bond Fund		275,837.65		10,143.78		(4,652.02)	281,329.41
GLB Equity Fund		827,512.88		13,931.00		(19,053.80)	822,390.08
Total	0.00	1,576,215.00	0.00	38,117.52	0.00	(25,314.09)	1,589,018.43

Aylmer Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AYLTD10P		1,576,215.00		38,117.52				1,614,332.52
Total	0.00	1,576,215.00	0.00	38,117.52	0.00	0.00	0.00	1,614,332.52

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AYLTD10P		1,576,215.00		38,117.52		(25,314.09)	1,589,018.43
Total	0.00	1,576,215.00	0.00	38,117.52	0.00	(25,314.09)	1,589,018.43

Aylmer Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AYLTD10P		59,108.04						59,108.04
Total	0.00	59,108.04	0.00	0.00	0.00	0.00	0.00	59,108.04

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AYLTD10P		59,108.04				420.62	59,528.66
Total	0.00	59,108.04	0.00	0.00	0.00	420.62	59,528.66

Aylmer Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AYLTD10P		354,648.35		13,048.03				367,696.38
Total	0.00	354,648.35	0.00	13,048.03	0.00	0.00	0.00	367,696.38

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AYLTD10P		354,648.35		13,048.03		(2,104.32)	365,592.06
Total	0.00	354,648.35	0.00	13,048.03	0.00	(2,104.32)	365,592.06

Aylmer Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AYLTD10P		59,108.08		994.71				60,102.79
Total	0.00	59,108.08	0.00	994.71	0.00	0.00	0.00	60,102.79

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AYLTD10P		59,108.08		994.71		75.43	60,178.22
Total	0.00	59,108.08	0.00	994.71	0.00	75.43	60,178.22

Aylmer Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AYLTD10P		275,837.65		10,143.78				285,981.43
Total	0.00	275,837.65	0.00	10,143.78	0.00	0.00	0.00	285,981.43

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AYLTD10P		275,837.65		10,143.78		(4,652.02)	281,329.41
Total	0.00	275,837.65	0.00	10,143.78	0.00	(4,652.02)	281,329.41

Aylmer Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1AYLTD10P		827,512.88		13,931.00				841,443.88
Total	0.00	827,512.88	0.00	13,931.00	0.00	0.00	0.00	841,443.88

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1AYLTD10P		827,512.88		13,931.00		(19,053.80)	822,390.08
Total	0.00	827,512.88	0.00	13,931.00	0.00	(19,053.80)	822,390.08

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Bracebridge Prudent Investor Portfolio

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Director of Finance/Treasurer
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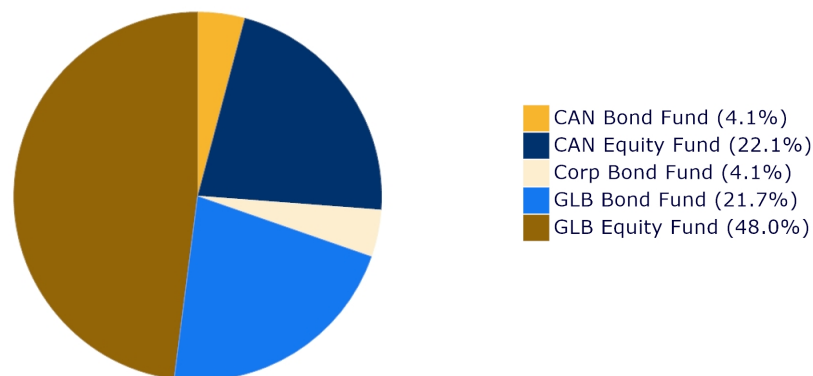
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Bracebridge Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.8%	14.0%	14.0%	1.6%	5.7%	-	7.2%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	288,602.25	-	-	7,279.62	-	295,881.87
CAN Equity Fund	1,456,444.39	-	-	69,289.02	56,469.06	1,582,202.47
Corp Bond Fund	277,336.82	-	-	12,689.18	4,874.53	294,900.53
GLB Bond Fund	1,405,267.18	65,683.35	-	29,776.82	56,135.21	1,556,862.56
GLB Equity Fund	3,278,903.59	-	65,000.00	165,457.01	58,231.65	3,437,592.25
PI-HISA	58.58	-	58.84	-	0.26	-
Total	6,706,612.81	65,683.35	65,058.84	284,491.65	175,710.71	7,167,439.68

**Bracebridge Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	17.5	17.5	4.1	9.3	-	-	12.9	07/02/2020
ONE Global Equity Fund	6.9	17.5	17.5	2.3	8.4	-	-	9.2	07/02/2020
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-1.3	-1.6	-	-	-1.0	07/02/2020
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-0.4	-0.7	-	-	-0.3	07/02/2020
ONE Global Bond Fund	5.7	6.5	6.5	-1.3	-0.8	-	-	0.6	07/02/2020

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIB1BRBCONT	6.7	13.1	13.1	1.3	5.0	-	-	6.4	07/02/2020
JIB2BRBTD10P	7.0	14.8	14.8	1.9	6.4	-	-	7.9	07/02/2020
JIBBRBCASH	0.4	4.2	4.2	3.1	2.2	-	-	2.0	08/06/2020

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Bracebridge Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	1,173.664	1,033.79	1,213,329.84	1,348.08	1,582,202.47	22.07%
GLB Equity Fund	2,800.639	1,013.27	2,837,810.04	1,227.43	3,437,592.25	47.96%
Corp Bond Fund	321.259	988.98	317,720.85	917.95	294,900.53	4.11%
CAN Bond Fund	307.907	983.70	302,890.23	960.94	295,881.87	4.13%
GLB Bond Fund	1,793.337	975.11	1,748,713.47	868.13	1,556,862.56	21.72%
					7,167,439.68	100.00%

**Bracebridge Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Bracebridge - Contingency Outcome
Account Number: 570050021**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	193.14	989.38	191,093.95	917.95	177,297.95	5.1%	7,628.86	2,930.63
CAN Equity Fund	505.68	1,033.79	522,770.35	1,348.08	681,702.54	19.8%	29,854.01	24,330.06
CAN Bond Fund	185.69	983.75	182,677.70	960.94	178,441.83	5.1%	4,390.23	0.00
GLB Bond Fund	1,089.13	973.08	1,059,819.35	868.13	945,518.61	27.5%	18,361.41	34,092.20
GLB Equity Fund	1,183.13	1,013.25	1,198,824.73	1,227.43	1,452,221.96	42.2%	69,745.43	24,600.15
			<u>3,155,186.08</u>		<u>3,435,182.89</u>	100.0%	129,979.94	85,953.04

**Bracebridge Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.7	13.1	13.1	1.3	5.0	-	-	6.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	13.1	-9.1	12.7	-	-	-

**Bracebridge Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Bracebridge - Target Date 10 Year Plus Outcome
Account Number: 570050039**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	128.11	988.39	126,626.90	917.95	117,602.58	3.1%	5,060.32	1,943.90
CAN Equity Fund	667.98	1,033.79	690,559.49	1,348.08	900,499.93	24.1%	39,435.01	32,139.00
CAN Bond Fund	122.21	983.63	120,212.53	960.94	117,440.04	3.1%	2,889.39	0.00
GLB Bond Fund	704.20	978.26	688,894.12	868.13	611,343.95	16.3%	11,415.41	22,043.01
GLB Equity Fund	1,617.50	1,013.28	1,638,985.31	1,227.43	1,985,370.29	53.1%	95,711.58	33,631.50
			<u>3,265,278.35</u>		<u>3,732,256.79</u>	100.0%	154,511.71	89,757.41

**Bracebridge Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	7.0	14.8	14.8	1.9	6.4	-	-	7.9	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	14.8	-9.4	15.9	-	-	-

Bracebridge Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Bracebridge - Contingency Outcome
Account Number: 570050021

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	77.19	65,000.00
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	3.19	2,930.63
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	39.27	34,092.20
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	18.04	24,330.06
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	20.04	24,600.15
Sell	GLB Equity Fund	10/26/2023	10/26/2023	55.91	65,000.00

Bracebridge Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Bracebridge - Target Date 10 Year Plus Outcome
Account Number: 570050039

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	0.81	683.35
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	2.11	1,943.90
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	25.39	22,043.01
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	23.84	32,139.00
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	27.40	33,631.50

Bracebridge Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Bracebridge - Cash Outcome
Account Number: 570050724

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	0.26	0.26
Transfer Out	PI-HISA	10/11/2023	10/11/2023	58.84	58.84

**Bracebridge Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Bracebridge Prudent Investor Portfolio

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Relationship Manager

Marie Wong Takishita, Client Service Representative
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Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	302,890.23							302,890.23
CAN Equity Fund	1,156,860.78			56,469.06				1,213,329.84
Corp Bond Fund	312,173.35	672.97		4,874.53				317,720.85
GLB Bond Fund	1,575,611.24	116,967.02		56,135.21				1,748,713.47
GLB Equity Fund	2,879,584.20		115,000.00	58,231.65		14,994.19		2,837,810.04
PI-HISA	56.43		58.84	2.41				
Total	6,227,176.23	117,639.99	115,058.84	175,712.86	0.00	14,994.19	0.00	6,420,464.43

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	286,729.65					9,152.22	295,881.87
CAN Equity Fund	1,345,904.62			56,469.06		179,828.79	1,582,202.47
Corp Bond Fund	276,850.85	672.97		4,874.53		12,502.18	294,900.53
GLB Bond Fund	1,346,222.47	116,967.02		56,135.21		37,537.86	1,556,862.56
GLB Equity Fund	3,028,794.83		115,000.00	58,231.65		465,565.77	3,437,592.25
PI-HISA	56.43		58.84	2.41			
Total	6,284,558.85	117,639.99	115,058.84	175,712.86	0.00	704,586.82	7,167,439.68

Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1BRBCONT	3,060,680.97	65,000.00	65,000.00	85,953.04		8,552.07		3,155,186.08
JIB2BRBTD10P	3,166,438.83	52,639.99	50,000.00	89,757.41		6,442.12		3,265,278.35
JIBBRBCASH	56.43		58.84	2.41				
Total	6,227,176.23	117,639.99	115,058.84	175,712.86	0.00	14,994.19	0.00	6,420,464.43

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1BRBCONT	3,036,533.26	65,000.00	65,000.00	85,953.04		312,696.59	3,435,182.89
JIB2BRBTD10P	3,247,969.16	52,639.99	50,000.00	89,757.41		391,890.23	3,732,256.79
JIBBRBCASH	56.43		58.84	2.41			
Total	6,284,558.85	117,639.99	115,058.84	175,712.86	0.00	704,586.82	7,167,439.68

Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1BRBCONT	182,677.70							182,677.70
JIB2BRBTD10P	120,212.53							120,212.53
Total	302,890.23	0.00	0.00	0.00	0.00	0.00	0.00	302,890.23

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1BRBCONT	172,922.26					5,519.57	178,441.83
JIB2BRBTD10P	113,807.39					3,632.65	117,440.04
Total	286,729.65	0.00	0.00	0.00	0.00	9,152.22	295,881.87

Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1BRBCONT	498,440.29			24,330.06				522,770.35
JIB2BRBTD10P	658,420.49			32,139.00				690,559.49
Total	1,156,860.78	0.00	0.00	56,469.06	0.00	0.00	0.00	1,213,329.84

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1BRBCONT	579,891.70			24,330.06		77,480.78	681,702.54
JIB2BRBTD10P	766,012.92			32,139.00		102,348.01	900,499.93
Total	1,345,904.62	0.00	0.00	56,469.06	0.00	179,828.79	1,582,202.47

Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1BRBCONT	188,163.32			2,930.63				191,093.95
JIB2BRBTD10P	124,010.03	672.97		1,943.90				126,626.90
Total	312,173.35	672.97	0.00	4,874.53	0.00	0.00	0.00	317,720.85

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1BRBCONT	166,845.52			2,930.63		7,521.80	177,297.95
JIB2BRBTD10P	110,005.33	672.97		1,943.90		4,980.38	117,602.58
Total	276,850.85	672.97	0.00	4,874.53	0.00	12,502.18	294,900.53

Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1BRBCONT	960,727.15	65,000.00		34,092.20				1,059,819.35
JIB2BRBTD10P	614,884.09	51,967.02		22,043.01				688,894.12
Total	1,575,611.24	116,967.02	0.00	56,135.21	0.00	0.00	0.00	1,748,713.47

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1BRBCONT	822,412.91	65,000.00		34,092.20		24,013.50	945,518.61
JIB2BRBTD10P	523,809.56	51,967.02		22,043.01		13,524.36	611,343.95
Total	1,346,222.47	116,967.02	0.00	56,135.21	0.00	37,537.86	1,556,862.56

Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1BRBCONT	1,230,672.51		65,000.00	24,600.15		8,552.07		1,198,824.73
JIB2BRBTD10P	1,648,911.69		50,000.00	33,631.50		6,442.12		1,638,985.31
Total	2,879,584.20	0.00	115,000.00	58,231.65	0.00	14,994.19	0.00	2,837,810.04

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1BRBCONT	1,294,460.87		65,000.00	24,600.15		198,160.94	1,452,221.96
JIB2BRBTD10P	1,734,333.96		50,000.00	33,631.50		267,404.83	1,985,370.29
Total	3,028,794.83	0.00	115,000.00	58,231.65	0.00	465,565.77	3,437,592.25

Bracebridge Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIBBRBCASH	56.43		58.84	2.41				
Total	56.43	0.00	58.84	2.41	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIBBRBCASH	56.43		58.84	2.41			
Total	56.43	0.00	58.84	2.41	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Huntsville Prudent Investor Portfolio

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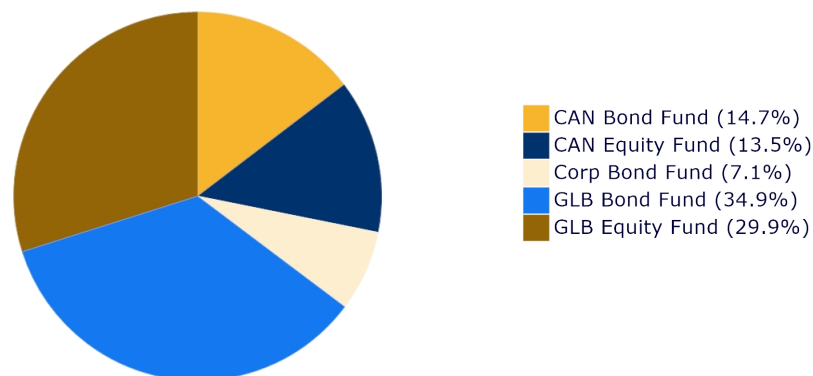
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Huntsville Prudent Investor Portfolio

Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.1%	10.9%	10.9%	1.0%	3.1%	-	4.1%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	1,463,493.19	5,000.00	-	37,014.52	-	1,505,507.71
CAN Equity Fund	1,286,951.24	-	10,000.00	60,406.77	49,497.06	1,386,855.07
Corp Bond Fund	680,121.61	5,901.41	-	31,349.82	12,057.08	729,429.92
GLB Bond Fund	3,276,588.33	108,408.95	-	68,018.62	129,161.26	3,582,177.16
GLB Equity Fund	2,975,786.73	-	105,000.00	147,593.31	52,011.38	3,070,391.42
PI-HISA	2.72	-	3,285.98	-	3,283.26	-
Total	9,682,943.82	119,310.36	118,285.98	344,383.04	246,010.04	10,274,361.28

**Huntsville Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
ONE Canadian Equity Fund	8.6	17.5	17.5	4.1	9.3	-	-	12.9	07/02/2020
ONE Global Equity Fund	6.9	17.5	17.5	2.3	8.4	-	-	9.2	07/02/2020
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-1.3	-1.6	-	-	-1.0	07/02/2020
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-0.4	-0.7	-	-	-0.3	07/02/2020
ONE Global Bond Fund	5.7	6.5	6.5	-1.3	-0.8	-	-	0.6	07/02/2020

Performance by Outcome

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
JIB1HNTCONT	6.6	13.0	13.0	1.3	4.9	-	-	6.4	07/02/2020
JIB2HNTTD35	5.1	7.4	7.4	0.4	0.9	-	-	1.8	07/02/2020
JIB3HNTTD10P	6.9	14.8	14.8	1.9	6.4	-	-	7.9	07/02/2020
JIBHNTCASH	0.3	3.8	3.8	9.4	11.8	-	-	10.1	07/02/2020
JIB4HNTTD510	6.4	11.8	11.8	0.9	-	-	-	1.7	08/04/2021

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Huntsville Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	1,028.757	1,083.23	1,114,390.02	1,348.08	1,386,855.07	13.50%
GLB Equity Fund	2,501.477	1,044.26	2,612,210.96	1,227.43	3,070,391.42	29.88%
Corp Bond Fund	794.627	982.42	780,662.80	917.95	729,429.92	7.10%
CAN Bond Fund	1,566.694	958.24	1,501,273.82	960.94	1,505,507.71	14.65%
GLB Bond Fund	4,126.280	983.34	4,057,553.17	868.13	3,582,177.16	34.87%
					10,274,361.28	100.00%

**Huntsville Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Huntsville - Contingency Outcome
Account Number: 570050047**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	240.92	987.23	237,846.65	917.95	221,154.06	5.4%	9,515.20	3,655.56
CAN Equity Fund	578.63	1,048.40	606,646.82	1,348.08	780,056.35	19.2%	34,161.36	27,840.32
CAN Bond Fund	233.79	982.87	229,785.69	960.94	224,659.47	5.5%	5,527.33	0.00
GLB Bond Fund	1,274.30	980.13	1,248,985.61	868.13	1,106,269.84	27.3%	21,360.55	39,888.36
GLB Equity Fund	1,395.69	1,019.79	1,423,324.16	1,227.43	1,713,116.19	42.3%	82,323.22	29,019.60
			<u>3,746,588.93</u>		<u>4,045,255.91</u>	100.0%	152,887.66	100,403.84

**Huntsville Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	13.0	13.0	1.3	4.9	-	-	6.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	13.0	-9.1	12.6	-	-	-

**Huntsville Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Huntsville - Target Date 3 to 5 Year Outcome
Account Number: 570050054**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	423.59	982.49	416,181.28	917.95	388,842.89	10.0%	16,730.64	6,427.36
CAN Equity Fund	96.07	1,115.76	107,200.29	1,348.08	129,521.61	3.3%	5,672.08	4,622.65
CAN Bond Fund	1,208.51	951.44	1,149,835.33	960.94	1,161,313.33	30.0%	28,571.98	0.00
GLB Bond Fund	2,178.01	985.99	2,147,511.22	868.13	1,890,815.84	48.8%	35,299.36	68,176.44
GLB Equity Fund	242.36	1,076.36	260,869.52	1,227.43	297,482.73	7.6%	14,341.71	5,039.25
			<u>4,081,597.64</u>		<u>3,867,976.40</u>	100.0%	100,615.77	84,265.70

**Huntsville Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.1	7.4	7.4	0.4	0.9	-	-	1.8	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.4	-6.1	1.9	-	-	-



**Huntsville Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Huntsville - Target Date 10 Year Plus Outcome
Account Number: 570050062**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	51.04	975.28	49,787.36	917.95	46,860.56	3.5%	1,981.28	774.58
CAN Equity Fund	231.56	1,033.79	239,392.13	1,348.08	312,172.72	23.6%	13,507.23	11,141.48
CAN Bond Fund	47.54	979.06	46,551.83	960.94	45,690.08	3.4%	1,098.39	0.00
GLB Bond Fund	257.71	971.61	250,402.86	868.13	223,733.71	16.9%	4,395.32	8,067.10
GLB Equity Fund	561.45	1,013.32	568,934.29	1,227.43	689,142.59	52.3%	33,121.21	11,673.84
			<u>1,155,068.47</u>		<u>1,317,599.66</u>	100.0%	<u>54,103.43</u>	<u>31,657.00</u>

**Huntsville Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.9	14.8	14.8	1.9	6.4	-	-	7.9	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	14.8	-9.4	15.9	-	-	-



**Huntsville Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Huntsville - Target Date 5 to 10 Year Outcome
Account Number: 570050377**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	79.05	972.02	76,847.51	917.95	72,572.41	6.9%	3,122.70	1,199.58
CAN Equity Fund	122.47	1,315.80	161,150.78	1,348.08	165,104.39	15.8%	7,066.10	5,892.61
CAN Bond Fund	76.84	977.29	75,100.97	960.94	73,844.83	7.0%	1,816.82	0.00
GLB Bond Fund	416.24	986.56	410,653.48	868.13	361,357.77	34.6%	6,963.39	13,029.36
GLB Equity Fund	301.97	1,189.12	359,082.99	1,227.43	370,649.91	35.5%	17,807.17	6,278.69
			<u>1,082,835.73</u>		<u>1,043,529.31</u>	100.0%	<u>36,776.18</u>	<u>26,400.24</u>

**Huntsville Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	11.8	11.8	0.9	-	-	-	1.7	08/04/2021

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	11.8	-8.9	-	-	-	-

Huntsville Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Huntsville - Contingency Outcome
Account Number: 570050047

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	77.19	65,000.00
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	3.98	3,655.56
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	45.94	39,888.36
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	20.65	27,840.32
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	23.64	29,019.60
Sell	GLB Equity Fund	10/26/2023	10/26/2023	55.91	65,000.00

Huntsville Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Huntsville - Target Date 3 to 5 Year Outcome
Account Number: 570050054

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	11/01/2023	11/01/2023	4.02	3,408.95
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	7.00	6,427.36
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	78.53	68,176.44
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	3.42	4,622.65
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	4.10	5,039.25
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	3,283.25	3,283.25
Transfer Out	PI-HISA	10/11/2023	10/11/2023	3,283.25	3,283.25

Huntsville Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Huntsville - Target Date 10 Year Plus Outcome
Account Number: 570050062

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	CAN Bond Fund	10/26/2023	10/26/2023	5.30	5,000.00
Buy	Corp Bond Fund	10/26/2023	10/26/2023	1.02	901.41
Buy	Corp Bond Fund	10/26/2023	10/26/2023	5.66	5,000.00
Buy	GLB Bond Fund	10/26/2023	10/26/2023	23.75	20,000.00
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	0.84	774.58
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	9.29	8,067.10
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	8.26	11,141.48
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	9.51	11,673.84
Sell	CAN Equity Fund	10/26/2023	10/26/2023	4.01	5,000.00
Sell	GLB Equity Fund	10/26/2023	10/26/2023	21.50	25,000.00

Huntsville Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Huntsville - Cash Outcome
Account Number: 570050732

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	0.01	0.01
Transfer Out	PI-HISA	10/11/2023	10/11/2023	2.73	2.73

Huntsville Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Huntsville - Target Date 5 to 10 Year Outcome
Account Number: 570050377

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	23.75	20,000.00
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	1.30	1,199.58
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	15.00	13,029.36
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	4.37	5,892.61
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	5.11	6,278.69
Sell	CAN Equity Fund	10/26/2023	10/26/2023	4.01	5,000.00
Sell	GLB Equity Fund	10/26/2023	10/26/2023	12.90	15,000.00

**Huntsville Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Huntsville Prudent Investor Portfolio

37 Main St. East
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McKenzie, Julia
Director of Finance/Treasurer
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ONE Investment

155 University Ave, Suite 800
Toronto, Ontario
M5H 3B7

Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
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Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	749,273.82	752,000.00						1,501,273.82
CAN Equity Fund	1,074,270.42		10,000.00	49,497.06		622.54		1,114,390.02
Corp Bond Fund	762,704.31	5,901.41		12,057.08				780,662.80
GLB Bond Fund	3,751,509.43	176,882.48		129,161.26				4,057,553.17
GLB Equity Fund	2,654,066.60		105,000.00	52,011.38		11,132.98		2,612,210.96
PI-HISA	782,847.17		816,142.75	33,295.58				
Total	9,774,671.75	934,783.89	931,142.75	276,022.36	0.00	11,755.52	0.00	10,066,090.77

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	711,001.67	752,000.00				42,506.04	1,505,507.71
CAN Equity Fund	1,189,275.49		10,000.00	49,497.06		158,082.52	1,386,855.07
Corp Bond Fund	680,558.29	5,901.41		12,057.08		30,913.14	729,429.92
GLB Bond Fund	3,186,080.39	176,882.48		129,161.26		90,053.03	3,582,177.16
GLB Equity Fund	2,707,220.04		105,000.00	52,011.38		416,160.00	3,070,391.42
PI-HISA	782,847.17		816,142.75	33,295.58			
Total	9,256,983.05	934,783.89	931,142.75	276,022.36	0.00	737,714.73	10,274,361.28

Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1HNTCONT	3,638,005.04	65,000.00	65,000.00	100,403.84		8,180.05		3,746,588.93
JIB3HNTTD10P	1,115,707.53	33,518.17	30,000.00	31,657.00		4,185.77		1,155,068.47
JIB4HNTTD510	1,057,045.79	20,000.00	20,000.00	26,400.24		(610.30)		1,082,835.73
JIB2HNTTD35	3,963,910.76	816,265.72	816,140.02	117,561.18				4,081,597.64
JIBHNTCASH	2.63		2.73	0.10				
Total	9,774,671.75	934,783.89	931,142.75	276,022.36	0.00	11,755.52	0.00	10,066,090.77

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1HNTCONT	3,579,061.25	65,000.00	65,000.00	100,403.84		365,790.82	4,045,255.91
JIB3HNTTD10P	1,144,253.45	33,518.17	30,000.00	31,657.00		138,171.04	1,317,599.66
JIB4HNTTD510	933,177.55	20,000.00	20,000.00	26,400.24		83,951.52	1,043,529.31
JIB2HNTTD35	3,600,488.17	816,265.72	816,140.02	117,561.18		149,801.35	3,867,976.40
JIBHNTCASH	2.63		2.73	0.10			
Total	9,256,983.05	934,783.89	931,142.75	276,022.36	0.00	737,714.73	10,274,361.28

Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1HNTCONT	229,785.69							229,785.69
JIB2HNTTD35	402,835.33	747,000.00						1,149,835.33
JIB3HNTTD10P	41,551.83	5,000.00						46,551.83
JIB4HNTTD510	75,100.97							75,100.97
Total	749,273.82	752,000.00	0.00	0.00	0.00	0.00	0.00	1,501,273.82

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1HNTCONT	217,710.30					6,949.17	224,659.47
JIB2HNTTD35	382,395.91	747,000.00				31,917.42	1,161,313.33
JIB3HNTTD10P	39,334.80	5,000.00				1,355.28	45,690.08
JIB4HNTTD510	71,560.66					2,284.17	73,844.83
Total	711,001.67	752,000.00	0.00	0.00	0.00	42,506.04	1,505,507.71

Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1HNTCONT	578,806.50			27,840.32				606,646.82
JIB2HNTTD35	102,577.64			4,622.65				107,200.29
JIB3HNTTD10P	232,352.58		5,000.00	11,141.48		898.07		239,392.13
JIB4HNTTD510	160,533.70		5,000.00	5,892.61		(275.53)		161,150.78
Total	1,074,270.42	0.00	10,000.00	49,497.06	0.00	622.54	0.00	1,114,390.02

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1HNTCONT	663,556.47			27,840.32		88,659.56	780,056.35
JIB2HNTTD35	110,177.91			4,622.65		14,721.05	129,521.61
JIB3HNTTD10P	270,322.32		5,000.00	11,141.48		35,708.92	312,172.72
JIB4HNTTD510	145,218.79		5,000.00	5,892.61		18,992.99	165,104.39
Total	1,189,275.49	0.00	10,000.00	49,497.06	0.00	158,082.52	1,386,855.07

Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1HNTCONT	234,191.09			3,655.56				237,846.65
JIB2HNTTD35	409,753.92			6,427.36				416,181.28
JIB3HNTTD10P	43,111.37	5,901.41		774.58				49,787.36
JIB4HNTTD510	75,647.93			1,199.58				76,847.51
Total	762,704.31	5,901.41	0.00	12,057.08	0.00	0.00	0.00	780,662.80

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1HNTCONT	208,116.84			3,655.56		9,381.66	221,154.06
JIB2HNTTD35	365,919.68			6,427.36		16,495.85	388,842.89
JIB3HNTTD10P	38,227.82	5,901.41		774.58		1,956.75	46,860.56
JIB4HNTTD510	68,293.95			1,199.58		3,078.88	72,572.41
Total	680,558.29	5,901.41	0.00	12,057.08	0.00	30,913.14	729,429.92

Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1HNTCONT	1,144,097.25	65,000.00		39,888.36				1,248,985.61
JIB2HNTTD35	2,010,069.06	69,265.72		68,176.44				2,147,511.22
JIB3HNTTD10P	219,719.00	22,616.76		8,067.10				250,402.86
JIB4HNTTD510	377,624.12	20,000.00		13,029.36				410,653.48
Total	3,751,509.43	176,882.48	0.00	129,161.26	0.00	0.00	0.00	4,057,553.17

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1HNTCONT	973,331.65	65,000.00		39,888.36		28,049.83	1,106,269.84
JIB2HNTTD35	1,706,147.23	69,265.72		68,176.44		47,226.45	1,890,815.84
JIB3HNTTD10P	187,430.02	22,616.76		8,067.10		5,619.83	223,733.71
JIB4HNTTD510	319,171.49	20,000.00		13,029.36		9,156.92	361,357.77
Total	3,186,080.39	176,882.48	0.00	129,161.26	0.00	90,053.03	3,582,177.16

Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1HNTCONT	1,451,124.51		65,000.00	29,019.60		8,180.05		1,423,324.16
JIB2HNTTD35	255,830.27			5,039.25				260,869.52
JIB3HNTTD10P	578,972.75		25,000.00	11,673.84		3,287.70		568,934.29
JIB4HNTTD510	368,139.07		15,000.00	6,278.69		(334.77)		359,082.99
Total	2,654,066.60	0.00	105,000.00	52,011.38	0.00	11,132.98	0.00	2,612,210.96

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1HNTCONT	1,516,345.99		65,000.00	29,019.60		232,750.60	1,713,116.19
JIB2HNTTD35	253,002.90			5,039.25		39,440.58	297,482.73
JIB3HNTTD10P	608,938.49		25,000.00	11,673.84		93,530.26	689,142.59
JIB4HNTTD510	328,932.66		15,000.00	6,278.69		50,438.56	370,649.91
Total	2,707,220.04	0.00	105,000.00	52,011.38	0.00	416,160.00	3,070,391.42

Huntsville Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2HNTTD35	782,844.54		816,140.02	33,295.48				
JIBHNTCASH	2.63		2.73	0.10				
Total	782,847.17	0.00	816,142.75	33,295.58	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2HNTTD35	782,844.54		816,140.02	33,295.48			
JIBHNTCASH	2.63		2.73	0.10			
Total	782,847.17	0.00	816,142.75	33,295.58	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Innisfil Prudent Investor Portfolio

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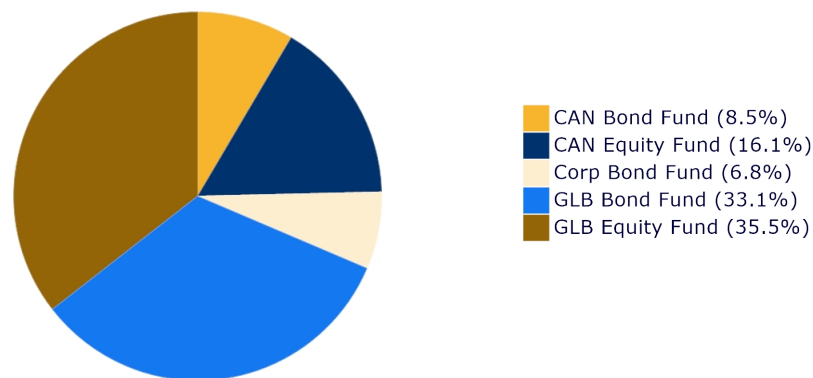
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Innisfil Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.4%	12.1%	12.1%	0.9%	4.6%	-	6.1%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	4,291,203.20	-	-	108,240.23	-	4,399,443.43
CAN Equity Fund	7,696,092.33	-	-	366,135.80	298,391.84	8,360,619.97
Corp Bond Fund	3,238,184.81	60,000.00	-	150,518.07	57,963.26	3,506,666.14
GLB Bond Fund	15,828,945.97	359,978.02	-	322,924.61	617,631.27	17,129,479.87
GLB Equity Fund	17,602,419.20	-	400,000.00	885,387.26	311,681.13	18,399,487.59
PI-HISA	259.83	-	14,820.58	-	14,560.75	-
Total	48,657,105.34	419,978.02	414,820.58	1,833,205.97	1,300,228.25	51,795,697.00

**Innisfil Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	17.5	17.5	4.1	9.3	-	-	12.9	07/02/2020
ONE Global Equity Fund	6.9	17.5	17.5	2.3	8.4	-	-	9.2	07/02/2020
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-1.3	-1.6	-	-	-1.0	07/02/2020
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-0.4	-0.7	-	-	-0.3	07/02/2020
ONE Global Bond Fund	5.7	6.5	6.5	-1.3	-0.8	-	-	0.6	07/02/2020

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIB1INNCNT	6.7	13.1	13.1	1.3	5.0	-	-	6.4	07/02/2020
JIBINNCASH	0.4	4.3	4.3	3.1	2.2	-	-	2.1	08/06/2020
JIB2INNTD510	6.4	11.8	11.8	0.9	-	-	-	1.8	08/04/2021
JIB3INNTD35	5.3	-	-	-	-	-	-	3.9	06/20/2023

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

**Innisfil Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023**

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	6,201.835	1,129.85	7,007,186.58	1,348.08	8,360,619.97	16.14%
GLB Equity Fund	14,990.237	1,049.94	15,738,870.53	1,227.43	18,399,487.59	35.52%
Corp Bond Fund	3,820.095	930.18	3,553,398.84	917.95	3,506,666.14	6.77%
CAN Bond Fund	4,578.244	952.23	4,359,564.41	960.94	4,399,443.43	8.49%
GLB Bond Fund	19,731.305	926.22	18,275,568.06	868.13	17,129,479.87	33.07%
					51,795,697.00	100.00%

**Innisfil Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Innisfil - Contingency Outcome
Account Number: 570050070**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,117.11	982.71	1,097,800.13	917.95	1,025,458.62	5.4%	43,760.49	16,950.27
CAN Equity Fund	2,748.78	1,033.79	2,841,679.43	1,348.08	3,705,597.61	19.8%	162,278.62	132,253.37
CAN Bond Fund	1,007.91	983.76	991,554.66	960.94	968,552.45	5.1%	23,829.46	0.00
GLB Bond Fund	5,931.06	973.19	5,772,077.54	868.13	5,148,974.69	27.5%	99,889.04	185,654.67
GLB Equity Fund	6,411.57	1,013.25	6,496,575.34	1,227.43	7,869,764.80	42.0%	377,767.32	133,311.16
			<u>17,199,687.10</u>		<u>18,718,348.17</u>	100.0%	707,524.93	468,169.47

**Innisfil Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.7	13.1	13.1	1.3	5.0	-	-	6.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	13.1	-9.1	12.7	-	-	-

**Innisfil Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Innisfil - Target Date 5 to 10 Year Outcome
Account Number: 570050385**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	2,105.37	912.67	1,921,531.13	917.95	1,932,636.29	6.9%	83,154.59	31,945.41
CAN Equity Fund	3,331.23	1,203.65	4,009,645.88	1,348.08	4,490,795.57	16.1%	196,664.99	160,277.20
CAN Bond Fund	1,943.01	948.53	1,843,009.75	960.94	1,867,126.91	6.7%	45,937.23	0.00
GLB Bond Fund	10,859.21	915.93	9,946,298.45	868.13	9,427,285.03	33.8%	175,912.65	339,916.10
GLB Equity Fund	8,273.73	1,073.99	8,885,954.93	1,227.43	10,155,438.45	36.4%	489,576.85	172,029.71
			<u>26,606,440.14</u>		<u>27,873,282.25</u>	100.0%	991,246.31	704,168.42

**Innisfil Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	11.8	11.8	0.9	-	-	-	1.8	08/04/2021

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	11.8	-8.8	-	-	-	-

**Innisfil Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Innisfil - Target Date 3 to 5 Year Outcome
Account Number: 570050666**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	597.60	893.68	534,067.58	917.95	548,571.23	10.5%	23,602.99	9,067.58
CAN Equity Fund	121.82	1,279.41	155,861.27	1,348.08	164,226.79	3.1%	7,192.19	5,861.27
CAN Bond Fund	1,627.31	937.12	1,525,000.00	960.94	1,563,764.07	30.0%	38,473.54	0.00
GLB Bond Fund	2,941.03	869.48	2,557,192.07	868.13	2,553,220.15	49.0%	47,122.92	92,060.50
GLB Equity Fund	304.93	1,168.58	356,340.26	1,227.43	374,284.34	7.1%	18,043.09	6,340.26
			<u>5,128,461.18</u>		<u>5,204,066.58</u>	100.0%	134,434.73	113,329.61

**Innisfil Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.3	-	-	-	-	-	-	3.9	06/20/2023

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	-	-	-	-	-	-

Innisfil Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Innisfil - Contingency Outcome
Account Number: 570050070

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	Corp Bond Fund	10/26/2023	10/26/2023	67.94	60,000.00
Buy	GLB Bond Fund	10/26/2023	10/26/2023	403.78	340,000.00
Buy	GLB Bond Fund	10/26/2023	10/26/2023	5.75	4,846.45
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	18.46	16,950.27
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	213.85	185,654.67
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	98.10	132,253.37
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	108.61	133,311.16
Sell	GLB Equity Fund	10/26/2023	10/26/2023	344.07	400,000.00

Innisfil Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Innisfil - Cash Outcome
Account Number: 570050740

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	1.17	1.17
Transfer Out	PI-HISA	10/11/2023	10/11/2023	261.00	261.00

Innisfil Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Innisfil - Target Date 5 to 10 Year Outcome
Account Number: 570050385

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	34.80	31,945.41
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	391.54	339,916.10
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	118.89	160,277.20
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	140.15	172,029.71

Innisfil Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Innisfil - Target Date 3 to 5 Year Outcome

Account Number: 570050666

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	11/01/2023	11/01/2023	0.67	571.99
Buy	GLB Bond Fund	12/11/2023	12/11/2023	16.48	14,559.58
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	9.87	9,067.58
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	106.04	92,060.50
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	4.34	5,861.27
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	5.16	6,340.26
Reinvested Interest Income	PI-HISA	11/09/2023	11/09/2023	14,511.78	14,511.78
Reinvested Interest Income	PI-HISA	12/05/2023	12/05/2023	47.80	47.80
Transfer Out	PI-HISA	12/11/2023	12/11/2023	14,559.58	14,559.58

**Innisfil Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Innisfil Prudent Investor Portfolio

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Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
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Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	2,834,564.41	1,525,000.00						4,359,564.41
CAN Equity Fund	6,558,794.74	150,000.00		298,391.84				7,007,186.58
Corp Bond Fund	2,910,435.58	585,000.00		57,963.26				3,553,398.84
GLB Bond Fund	14,484,984.37	3,172,952.42		617,631.27				18,275,568.06
GLB Equity Fund	15,748,117.24	350,000.00	750,000.00	311,681.13		79,072.16		15,738,870.53
PI-HISA	250.22	1,000,000.00	1,014,820.58	14,570.36				
Total	42,537,146.56	6,782,952.42	1,764,820.58	1,300,237.86	0.00	79,072.16	0.00	48,934,588.42

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	2,747,966.03	1,525,000.00				126,477.40	4,399,443.43
CAN Equity Fund	6,972,282.23	150,000.00		298,391.84		939,945.90	8,360,619.97
Corp Bond Fund	2,724,032.03	585,000.00		57,963.26		139,670.85	3,506,666.14
GLB Bond Fund	12,988,342.32	3,172,952.42		617,631.27		350,553.86	17,129,479.87
GLB Equity Fund	16,016,169.21	350,000.00	750,000.00	311,681.13		2,471,637.25	18,399,487.59
PI-HISA	250.22	1,000,000.00	1,014,820.58	14,570.36			
Total	41,449,042.04	6,782,952.42	1,764,820.58	1,300,237.86	0.00	4,028,285.26	51,795,697.00

Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1INNCNT	16,661,066.67	417,820.85	400,000.00	468,169.47		52,630.11		17,199,687.10
JIB2INNTD510	25,875,829.67	350,000.00	350,000.00	704,168.42		26,442.05		26,606,440.14
JIBINNCASH	250.22		261.00	10.78				
JIB3INNTD35		6,015,131.57	1,014,559.58	127,889.19				5,128,461.18
Total	42,537,146.56	6,782,952.42	1,764,820.58	1,300,237.86	0.00	79,072.16	0.00	48,934,588.42

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1INNCNT	16,529,728.74	417,820.85	400,000.00	468,169.47		1,702,629.11	18,718,348.17
JIB2INNTD510	24,919,063.08	350,000.00	350,000.00	704,168.42		2,250,050.75	27,873,282.25
JIBINNCASH	250.22		261.00	10.78			
JIB3INNTD35		6,015,131.57	1,014,559.58	127,889.19		75,605.40	5,204,066.58
Total	41,449,042.04	6,782,952.42	1,764,820.58	1,300,237.86	0.00	4,028,285.26	51,795,697.00

Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1INNCONT	991,554.66							991,554.66
JIB2INNTD510	1,843,009.75							1,843,009.75
JIB3INNTD35		1,525,000.00						1,525,000.00
Total	2,834,564.41	1,525,000.00	0.00	0.00	0.00	0.00	0.00	4,359,564.41

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1INNCONT	938,593.15					29,959.30	968,552.45
JIB2INNTD510	1,809,372.88					57,754.03	1,867,126.91
JIB3INNTD35		1,525,000.00				38,764.07	1,563,764.07
Total	2,747,966.03	1,525,000.00	0.00	0.00	0.00	126,477.40	4,399,443.43

Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1INNCONT	2,709,426.06			132,253.37				2,841,679.43
JIB2INNTD510	3,849,368.68			160,277.20				4,009,645.88
JIB3INNTD35		150,000.00		5,861.27				155,861.27
Total	6,558,794.74	150,000.00	0.00	298,391.84	0.00	0.00	0.00	7,007,186.58

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1INNCONT	3,152,175.95			132,253.37		421,168.29	3,705,597.61
JIB2INNTD510	3,820,106.28			160,277.20		510,412.09	4,490,795.57
JIB3INNTD35		150,000.00		5,861.27		8,365.52	164,226.79
Total	6,972,282.23	150,000.00	0.00	298,391.84	0.00	939,945.90	8,360,619.97

Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1INNCNT	1,020,849.86	60,000.00		16,950.27				1,097,800.13
JIB2INNTD510	1,889,585.72			31,945.41				1,921,531.13
JIB3INNTD35		525,000.00		9,067.58				534,067.58
Total	2,910,435.58	585,000.00	0.00	57,963.26	0.00	0.00	0.00	3,553,398.84

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1INNCNT	905,328.76	60,000.00		16,950.27		43,179.59	1,025,458.62
JIB2INNTD510	1,818,703.27			31,945.41		81,987.61	1,932,636.29
JIB3INNTD35		525,000.00		9,067.58		14,503.65	548,571.23
Total	2,724,032.03	585,000.00	0.00	57,963.26	0.00	139,670.85	3,506,666.14

Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1INNCNT	5,228,602.02	357,820.85		185,654.67				5,772,077.54
JIB2INNTD510	9,256,382.35	350,000.00		339,916.10				9,946,298.45
JIB3INNTD35		2,465,131.57		92,060.50				2,557,192.07
Total	14,484,984.37	3,172,952.42	0.00	617,631.27	0.00	0.00	0.00	18,275,568.06

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1INNCNT	4,475,171.01	357,820.85		185,654.67		130,328.16	5,148,974.69
JIB2INNTD510	8,513,171.31	350,000.00		339,916.10		224,197.62	9,427,285.03
JIB3INNTD35		2,465,131.57		92,060.50		(3,971.92)	2,553,220.15
Total	12,988,342.32	3,172,952.42	0.00	617,631.27	0.00	350,553.86	17,129,479.87

Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1INNCONT	6,710,634.07		400,000.00	133,311.16		52,630.11		6,496,575.34
JIB2INNTD510	9,037,483.17		350,000.00	172,029.71		26,442.05		8,885,954.93
JIB3INNTD35		350,000.00		6,340.26				356,340.26
Total	15,748,117.24	350,000.00	750,000.00	311,681.13	0.00	79,072.16	0.00	15,738,870.53

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1INNCONT	7,058,459.87		400,000.00	133,311.16		1,077,993.77	7,869,764.80
JIB2INNTD510	8,957,709.34		350,000.00	172,029.71		1,375,699.40	10,155,438.45
JIB3INNTD35		350,000.00		6,340.26		17,944.08	374,284.34
Total	16,016,169.21	350,000.00	750,000.00	311,681.13	0.00	2,471,637.25	18,399,487.59

Innisfil Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB3INNTD35		1,000,000.00	1,014,559.58	14,559.58				
JIBINNCASH	250.22		261.00	10.78				
Total	250.22	1,000,000.00	1,014,820.58	14,570.36	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB3INNTD35		1,000,000.00	1,014,559.58	14,559.58			
JIBINNCASH	250.22		261.00	10.78			
Total	250.22	1,000,000.00	1,014,820.58	14,570.36	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

**QUARTERLY
INVESTMENT
REPORT**

For The Period Ended December 31, 2023

Kenora General Account - Prudent Investor Portfolio

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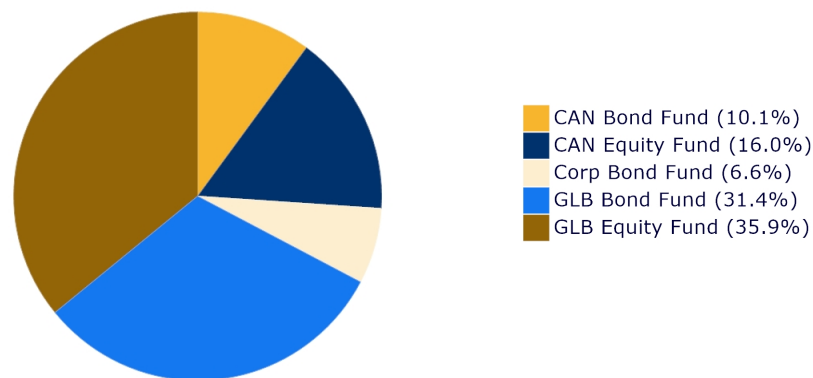
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
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Kenora General Account - Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.3%	11.9%	11.9%	1.1%	4.2%	-	5.6%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	1,972,679.46	50,000.00	-	50,755.74	-	2,073,435.20
CAN Equity Fund	3,185,055.86	-	150,000.00	139,227.37	117,483.69	3,291,766.92
Corp Bond Fund	1,186,132.17	100,000.00	-	58,212.80	22,594.77	1,366,939.74
GLB Bond Fund	5,802,380.26	305,146.78	-	123,979.75	233,091.63	6,464,598.42
GLB Equity Fund	7,204,423.91	-	300,000.00	354,766.52	125,087.19	7,384,277.62
PI-HISA	-	-	3,028.38	-	3,028.38	-
Total	19,350,671.66	455,146.78	453,028.38	726,942.18	501,285.66	20,581,017.90

**Kenora General Account - Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	17.5	17.5	4.1	9.3	-	-	12.9	07/02/2020
ONE Global Equity Fund	6.9	17.5	17.5	2.3	8.4	-	-	9.2	07/02/2020
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-1.3	-1.6	-	-	-1.0	07/02/2020
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-0.4	-0.7	-	-	-0.3	07/02/2020
ONE Global Bond Fund	5.7	6.5	6.5	-1.3	-0.8	-	-	0.6	07/02/2020

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIB1KENCONT	6.6	13.0	13.0	1.3	5.0	-	-	6.4	07/02/2020
JIB3KENTD35	5.1	7.3	7.3	0.3	0.9	-	-	1.8	07/02/2020

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Kenora General Account - Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	2,441.804	1,034.56	2,526,192.79	1,348.08	3,291,766.92	15.99%
GLB Equity Fund	6,016.041	1,013.74	6,098,728.45	1,227.43	7,384,277.62	35.88%
Corp Bond Fund	1,489.118	977.07	1,454,977.81	917.95	1,366,939.74	6.64%
CAN Bond Fund	2,157.703	964.13	2,080,317.46	960.94	2,073,435.20	10.07%
GLB Bond Fund	7,446.517	972.82	7,244,141.44	868.13	6,464,598.42	31.41%
					20,581,017.90	100.00%

Kenora General Account - Prudent Investor Portfolio
Holdings by Account
At December 31, 2023

Account Name: Kenora - Contingency Outcome
Account Number: 570050161

For the Quarter Ending
December 31, 2023

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,054.37	977.90	1,031,077.68	917.95	967,862.60	5.7%	41,042.07	15,998.24
CAN Equity Fund	2,352.14	1,033.79	2,431,636.51	1,348.08	3,170,894.64	18.9%	133,934.07	113,169.74
CAN Bond Fund	960.82	981.44	942,992.07	960.94	923,295.75	5.5%	22,458.68	0.00
GLB Bond Fund	5,287.19	973.46	5,146,894.82	868.13	4,590,008.93	27.4%	88,963.05	165,500.26
GLB Equity Fund	5,781.01	1,013.25	5,857,660.14	1,227.43	7,095,800.56	42.3%	340,859.81	120,200.48
			<u>15,410,261.22</u>		<u>16,747,862.48</u>	100.0%	627,257.68	414,868.72

Kenora General Account - Prudent Investor Portfolio
Performance History
At December 31, 2023

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	13.0	13.0	1.3	5.0	-	-	6.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	13.0	-9.1	12.7	-	-	-

Kenora General Account - Prudent Investor Portfolio
Holdings by Account
At December 31, 2023

Account Name: Kenora - Target Date 3 to 5 Year Outcome
Account Number: 570050187

For the Quarter Ending
December 31, 2023

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	434.74	975.05	423,900.13	917.95	399,077.14	10.4%	17,170.73	6,596.53
CAN Equity Fund	89.66	1,054.58	94,556.28	1,348.08	120,872.28	3.1%	5,293.30	4,313.95
CAN Bond Fund	1,196.88	950.23	1,137,325.39	960.94	1,150,139.45	30.0%	28,297.06	0.00
GLB Bond Fund	2,159.32	971.25	2,097,246.62	868.13	1,874,589.49	48.9%	35,016.70	67,591.37
GLB Equity Fund	235.02	1,025.71	241,068.31	1,227.43	288,477.06	7.5%	13,906.71	4,886.71
			<u>3,994,096.73</u>		<u>3,833,155.42</u>	100.0%	99,684.50	83,388.56

Kenora General Account - Prudent Investor Portfolio
Performance History
At December 31, 2023

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.1	7.3	7.3	0.3	0.9	-	-	1.8	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.3	-6.1	1.9	-	-	-

Kenora General Account - Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Kenora - Contingency Outcome
Account Number: 570050161

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	CAN Bond Fund	10/26/2023	10/26/2023	53.07	50,000.00
Buy	Corp Bond Fund	10/26/2023	10/26/2023	113.23	100,000.00
Buy	GLB Bond Fund	10/26/2023	10/26/2023	356.28	300,000.00
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	17.42	15,998.24
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	190.63	165,500.26
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	83.94	113,169.74
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	97.92	120,200.48
Sell	CAN Equity Fund	10/26/2023	10/26/2023	120.39	150,000.00
Sell	GLB Equity Fund	10/26/2023	10/26/2023	258.05	300,000.00

Kenora General Account - Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Kenora - Target Date 3 to 5 Year Outcome

Account Number: 570050187

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	2.30	1,938.77
Buy	GLB Bond Fund	11/01/2023	11/01/2023	3.78	3,208.01
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	7.18	6,596.53
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	77.85	67,591.37
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	3.20	4,313.95
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	3.98	4,886.71
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	3,028.38	3,028.38
Transfer Out	PI-HISA	10/11/2023	10/11/2023	3,028.38	3,028.38

Kenora General Account - Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Kenora General Account - Prudent Investor Portfolio

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Relationship Manager

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Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	1,287,485.91	792,831.55						2,080,317.46
CAN Equity Fund	2,531,769.50		150,000.00	117,483.69		26,939.60		2,526,192.79
Corp Bond Fund	1,328,748.43	103,634.61		22,594.77				1,454,977.81
GLB Bond Fund	6,697,145.90	313,903.91		233,091.63				7,244,141.44
GLB Equity Fund	6,234,169.18		300,000.00	125,087.19		39,472.08		6,098,728.45
PI-HISA	722,126.82		752,785.51	30,658.69				
Total	18,801,445.74	1,210,370.07	1,202,785.51	528,915.97	0.00	66,411.68	0.00	19,404,357.95

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	1,221,062.46	792,831.55				59,541.19	2,073,435.20
CAN Equity Fund	2,943,319.66		150,000.00	117,483.69		380,963.57	3,291,766.92
Corp Bond Fund	1,183,315.32	103,634.61		22,594.77		57,395.04	1,366,939.74
GLB Bond Fund	5,754,051.12	313,903.91		233,091.63		163,551.76	6,464,598.42
GLB Equity Fund	6,554,219.99		300,000.00	125,087.19		1,004,970.44	7,384,277.62
PI-HISA	722,126.82		752,785.51	30,658.69			
Total	18,378,095.37	1,210,370.07	1,202,785.51	528,915.97	0.00	1,666,422.00	20,581,017.90

Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1KENCONT	14,928,980.82	450,000.00	450,000.00	414,868.72		66,411.68		15,410,261.22
JIB3KENTD35	3,872,464.92	760,370.07	752,785.51	114,047.25				3,994,096.73
Total	18,801,445.74	1,210,370.07	1,202,785.51	528,915.97	0.00	66,411.68	0.00	19,404,357.95

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1KENCONT	14,814,034.46	450,000.00	450,000.00	414,868.72		1,518,959.30	16,747,862.48
JIB3KENTD35	3,564,060.91	760,370.07	752,785.51	114,047.25		147,462.70	3,833,155.42
Total	18,378,095.37	1,210,370.07	1,202,785.51	528,915.97	0.00	1,666,422.00	20,581,017.90

Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1KENCONT	892,992.07	50,000.00						942,992.07
JIB3KENTD35	394,493.84	742,831.55						1,137,325.39
Total	1,287,485.91	792,831.55	0.00	0.00	0.00	0.00	0.00	2,080,317.46

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1KENCONT	845,316.41	50,000.00				27,979.34	923,295.75
JIB3KENTD35	375,746.05	742,831.55				31,561.85	1,150,139.45
Total	1,221,062.46	792,831.55	0.00	0.00	0.00	59,541.19	2,073,435.20

Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1KENCONT	2,441,527.17		150,000.00	113,169.74		26,939.60		2,431,636.51
JIB3KENTD35	90,242.33			4,313.95				94,556.28
Total	2,531,769.50	0.00	150,000.00	117,483.69	0.00	26,939.60	0.00	2,526,192.79

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1KENCONT	2,840,499.31		150,000.00	113,169.74		367,225.59	3,170,894.64
JIB3KENTD35	102,820.35			4,313.95		13,737.98	120,872.28
Total	2,943,319.66	0.00	150,000.00	117,483.69	0.00	380,963.57	3,291,766.92

Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1KENCONT	915,079.44	100,000.00		15,998.24				1,031,077.68
JIB3KENTD35	413,668.99	3,634.61		6,596.53				423,900.13
Total	1,328,748.43	103,634.61	0.00	22,594.77	0.00	0.00	0.00	1,454,977.81

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1KENCONT	811,342.89	100,000.00		15,998.24		40,521.47	967,862.60
JIB3KENTD35	371,972.43	3,634.61		6,596.53		16,873.57	399,077.14
Total	1,183,315.32	103,634.61	0.00	22,594.77	0.00	57,395.04	1,366,939.74

Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1KENCONT	4,681,394.56	300,000.00		165,500.26				5,146,894.82
JIB3KENTD35	2,015,751.34	13,903.91		67,591.37				2,097,246.62
Total	6,697,145.90	313,903.91	0.00	233,091.63	0.00	0.00	0.00	7,244,141.44

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1KENCONT	4,008,000.37	300,000.00		165,500.26		116,508.30	4,590,008.93
JIB3KENTD35	1,746,050.75	13,903.91		67,591.37		47,043.46	1,874,589.49
Total	5,754,051.12	313,903.91	0.00	233,091.63	0.00	163,551.76	6,464,598.42

Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1KENCONT	5,997,987.58		300,000.00	120,200.48		39,472.08		5,857,660.14
JIB3KENTD35	236,181.60			4,886.71				241,068.31
Total	6,234,169.18	0.00	300,000.00	125,087.19	0.00	39,472.08	0.00	6,098,728.45

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1KENCONT	6,308,875.48		300,000.00	120,200.48		966,724.60	7,095,800.56
JIB3KENTD35	245,344.51			4,886.71		38,245.84	288,477.06
Total	6,554,219.99	0.00	300,000.00	125,087.19	0.00	1,004,970.44	7,384,277.62

Kenora General Account - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB3KENTD35	722,126.82		752,785.51	30,658.69				
Total	722,126.82	0.00	752,785.51	30,658.69	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB3KENTD35	722,126.82		752,785.51	30,658.69			
Total	722,126.82	0.00	752,785.51	30,658.69	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

**QUARTERLY
INVESTMENT
REPORT**

For The Period Ended December 31, 2023

Kenora CPTF - Prudent Investor Portfolio

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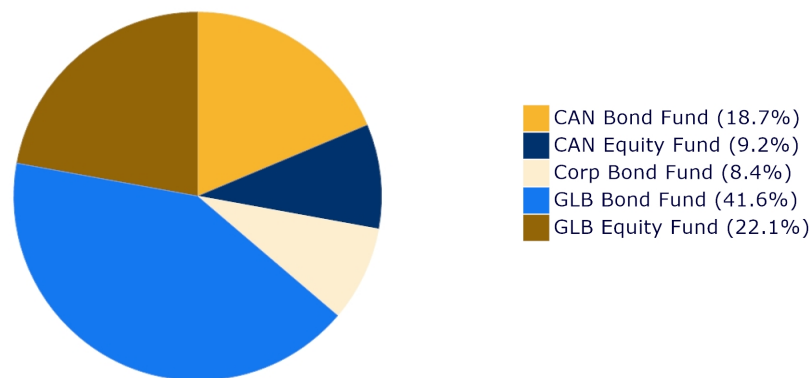
Relationship Manager

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Kenora CPTF - Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	5.7%	9.5%	9.5%	0.6%	2.4%	-	3.6%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	7,243,135.91	-	-	182,699.02	-	7,425,834.93
CAN Equity Fund	3,357,571.87	-	-	159,734.38	130,179.32	3,647,485.57
Corp Bond Fund	3,108,641.93	17,267.52	-	142,822.56	54,938.44	3,323,670.45
GLB Bond Fund	15,646,294.42	3,731.91	-	308,973.85	596,951.80	16,555,951.98
GLB Equity Fund	8,225,884.35	-	-	424,191.79	149,054.30	8,799,130.44
PI-HISA	-	-	16,645.43	-	16,645.43	-
Total	37,581,528.48	20,999.43	16,645.43	1,218,421.60	947,769.29	39,752,073.37

Kenora CPTF - Prudent Investor Portfolio
Performance History At
December 31, 2023

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	17.5	17.5	4.1	9.3	-	-	12.9	07/02/2020
ONE Global Equity Fund	6.9	17.5	17.5	2.3	8.4	-	-	9.2	07/02/2020
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-1.3	-1.6	-	-	-1.0	07/02/2020
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-0.4	-0.7	-	-	-0.3	07/02/2020
ONE Global Bond Fund	5.7	6.5	6.5	-1.3	-0.8	-	-	0.6	07/02/2020

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIB2KENCSTAB	5.7	9.5	9.5	0.6	2.4	-	-	3.6	07/02/2020

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Kenora CPTF - Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	2,705.673	1,085.30	2,936,479.26	1,348.08	3,647,485.57	9.18%
GLB Equity Fund	7,168.735	1,063.40	7,623,246.63	1,227.43	8,799,130.44	22.14%
Corp Bond Fund	3,620.743	979.72	3,547,348.29	917.95	3,323,670.45	8.36%
CAN Bond Fund	7,727.633	956.03	7,387,877.96	960.94	7,425,834.93	18.68%
GLB Bond Fund	19,070.663	981.67	18,721,151.49	868.13	16,555,951.98	41.65%
					39,752,073.37	100.00%

**Kenora CPTF - Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Kenora - Stable Return Outcome
Account Number: 570050179**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	3,620.74	979.72	3,547,348.29	917.95	3,323,670.45	8.3%	142,822.56	54,938.44
CAN Equity Fund	2,705.67	1,085.30	2,936,479.26	1,348.08	3,647,485.57	9.1%	159,734.38	130,179.32
CAN Bond Fund	7,727.63	956.03	7,387,877.96	960.94	7,425,834.93	18.6%	182,699.02	0.00
GLB Bond Fund	19,070.66	981.67	18,721,151.49	868.13	16,555,951.98	41.6%	308,973.85	596,951.80
GLB Equity Fund	7,168.73	1,063.40	7,623,246.63	1,227.43	8,799,130.44	22.1%	424,191.79	149,054.30
			<u>40,216,103.63</u>		<u>39,752,073.37</u>	100.0%	1,218,421.60	931,123.86

**Kenora CPTF - Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.7	9.5	9.5	0.6	2.4	-	-	3.6	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	9.5	-7.5	6.2	-	-	-

Kenora CPTF - Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Kenora - Stable Return Outcome

Account Number: 570050179

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	Corp Bond Fund	11/01/2023	11/01/2023	19.46	17,267.52
Buy	GLB Bond Fund	10/26/2023	10/26/2023	4.43	3,731.91
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	59.84	54,938.44
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	687.62	596,951.80
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	96.56	130,179.32
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	121.43	149,054.30
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	16,645.43	16,645.43
Transfer Out	PI-HISA	10/11/2023	10/11/2023	16,645.43	16,645.43

**Kenora CPTF - Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Kenora CPTF - Prudent Investor Portfolio

1 Main Street South
Kenora, ON
P9N 3X2

Marsh, Ryan
Director of Finance/City Treasurer
rymarsh@kenora.ca
(807)-467-2013

ONE Investment

155 University Ave, Suite 800
Toronto, Ontario
M5H 3B7

Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	3,332,877.96	4,055,000.00						7,387,877.96
CAN Equity Fund	2,806,299.94			130,179.32				2,936,479.26
Corp Bond Fund	3,409,115.04	83,294.81		54,938.44				3,547,348.29
GLB Bond Fund	17,002,109.73	1,122,089.96		596,951.80				18,721,151.49
GLB Equity Fund	7,474,192.33			149,054.30				7,623,246.63
PI-HISA	3,968,871.13		4,137,672.72	168,801.59				
Total	37,993,466.13	5,260,384.77	4,137,672.72	1,099,925.45	0.00	0.00	0.00	40,216,103.63

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	3,162,875.54	4,055,000.00				207,959.39	7,425,834.93
CAN Equity Fund	3,102,742.22			130,179.32		414,564.03	3,647,485.57
Corp Bond Fund	3,044,317.59	83,294.81		54,938.44		141,119.61	3,323,670.45
GLB Bond Fund	14,452,535.27	1,122,089.96		596,951.80		384,374.95	16,555,951.98
GLB Equity Fund	7,483,492.98			149,054.30		1,166,583.16	8,799,130.44
PI-HISA	3,968,871.13		4,137,672.72	168,801.59			
Total	35,214,834.73	5,260,384.77	4,137,672.72	1,099,925.45	0.00	2,314,601.14	39,752,073.37

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	37,993,466.13	5,260,384.77	4,137,672.72	1,099,925.45				40,216,103.63
Total	37,993,466.13	5,260,384.77	4,137,672.72	1,099,925.45	0.00	0.00	0.00	40,216,103.63

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	35,214,834.73	5,260,384.77	4,137,672.72	1,099,925.45		2,314,601.14	39,752,073.37
Total	35,214,834.73	5,260,384.77	4,137,672.72	1,099,925.45	0.00	2,314,601.14	39,752,073.37

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	3,332,877.96	4,055,000.00						7,387,877.96
Total	3,332,877.96	4,055,000.00	0.00	0.00	0.00	0.00	0.00	7,387,877.96

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	3,162,875.54	4,055,000.00				207,959.39	7,425,834.93
Total	3,162,875.54	4,055,000.00	0.00	0.00	0.00	207,959.39	7,425,834.93

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	2,806,299.94			130,179.32				2,936,479.26
Total	2,806,299.94	0.00	0.00	130,179.32	0.00	0.00	0.00	2,936,479.26

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	3,102,742.22			130,179.32		414,564.03	3,647,485.57
Total	3,102,742.22	0.00	0.00	130,179.32	0.00	414,564.03	3,647,485.57

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	3,409,115.04	83,294.81		54,938.44				3,547,348.29
Total	3,409,115.04	83,294.81	0.00	54,938.44	0.00	0.00	0.00	3,547,348.29

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	3,044,317.59	83,294.81		54,938.44		141,119.61	3,323,670.45
Total	3,044,317.59	83,294.81	0.00	54,938.44	0.00	141,119.61	3,323,670.45

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	17,002,109.73	1,122,089.96		596,951.80				18,721,151.49
Total	17,002,109.73	1,122,089.96	0.00	596,951.80	0.00	0.00	0.00	18,721,151.49

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	14,452,535.27	1,122,089.96		596,951.80		384,374.95	16,555,951.98
Total	14,452,535.27	1,122,089.96	0.00	596,951.80	0.00	384,374.95	16,555,951.98

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	7,474,192.33			149,054.30				7,623,246.63
Total	7,474,192.33	0.00	0.00	149,054.30	0.00	0.00	0.00	7,623,246.63

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	7,483,492.98			149,054.30		1,166,583.16	8,799,130.44
Total	7,483,492.98	0.00	0.00	149,054.30	0.00	1,166,583.16	8,799,130.44

Kenora CPTF - Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	3,968,871.13		4,137,672.72	168,801.59				
Total	3,968,871.13	0.00	4,137,672.72	168,801.59	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	3,968,871.13		4,137,672.72	168,801.59			
Total	3,968,871.13	0.00	4,137,672.72	168,801.59	0.00	0.00	0.00

APPENDIX

City Of Kenora - CPTF Securities
Pledged to ONE JIB
 As At December 31, 2023

Identifier	Description	Maturity	Price	Quantity	Market Value
CA064151WY58	BANK N S HALIFAX 2.29 28JUN24	2024-06-28	98.637	387,000.00	381,725.19
CA13509PHJ53	CANADA HSG TR NO 1 1.8 15DEC24 144A	2024-12-15	97.417	80,000.00	77,933.60
CA13509PHN65	CANADA HSG TR NO 0.95 15JUN25 144A	2025-06-15	95.487	89,000.00	84,983.43
CA614852NP21	MONTREAL QUE 3.5 01SEP24	2024-09-01	99.091	66,000.00	65,400.06
CA626209JP62	MUNICIPAL FIN AUTH BRI 2.95 14OCT24	2024-10-14	98.579	93,000.00	91,678.47
CA62620DAJ06	MUNICIPAL FIN AUTH BRI 2.15 03JUN24	2024-06-03	98.830	110,000.00	108,713.00
CA62957ZGE93	NHA MTG-BACKED 97514581 1.9 01JUL24	2024-07-01	98.491	48,000.00	25,542.91
CA68333ZAF41	ONTARIO PROV MED TERM P 2.3 08SEP24	2024-09-08	98.327	106,000.00	104,226.62
CA68333ZAK36	ONTARIO PROV MED TERM 1.75 08SEP25	2025-09-08	96.193	140,000.00	134,670.20
CA69363TAH55	PSP CAP INC 3.29 04APR24	2024-04-04	99.550	529,000.00	526,619.50
CA748148RY18	QUEBEC PROV CDA 2.25 22FEB24	2024-02-22	99.608	212,000.00	211,168.96
CA803854JW90	SASKATCHEWAN PROV CDA 3.2 03JUN24	2024-06-03	99.284	82,000.00	81,412.88
CA891145T792	TORONTO DOMINION BK O 3.226 24JUL24	2024-07-24	98.949	88,000.00	87,075.12
CA891288DJ86	TORONTO ONT CDA 3.4 21MAY24	2024-05-21	99.384	52,000.00	51,679.68

Total Bonds=	2,032,829.62
Cash =	20,314.43

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Muskoka Prudent Investor Portfolio

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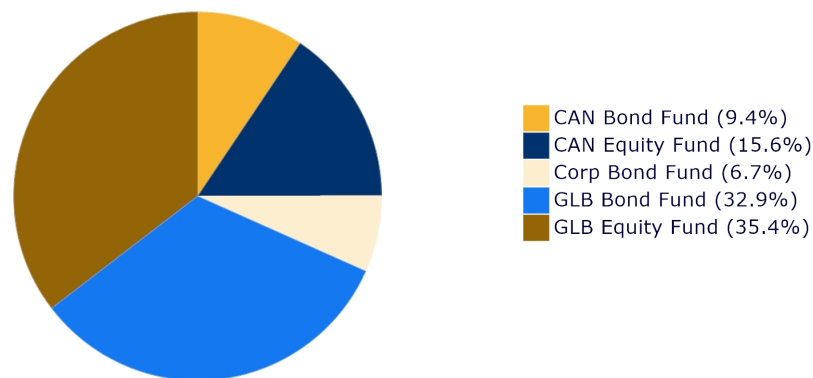
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
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Muskoka Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.3%	11.9%	11.9%	2.3%	4.0%	-	5.1%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	13,709,726.34	-	-	345,810.65	-	14,055,536.99
CAN Equity Fund	21,389,330.35	-	-	1,017,583.53	829,304.20	23,236,218.08
Corp Bond Fund	9,412,804.42	-	-	430,645.69	165,441.47	10,008,891.58
GLB Bond Fund	46,411,849.21	47,521.30	-	917,548.21	1,772,149.71	49,149,068.43
GLB Equity Fund	49,423,038.67	-	-	2,548,643.66	895,553.12	52,867,235.45
PI-HISA	-	-	14,899.23	-	14,899.23	-
Total	140,346,748.99	47,521.30	14,899.23	5,260,231.74	3,677,347.73	149,316,950.53

**Muskoka Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
ONE Canadian Equity Fund	8.6	17.5	17.5	4.1	9.3	-	-	12.9	07/02/2020
ONE Global Equity Fund	6.9	17.5	17.5	2.3	8.4	-	-	9.2	07/02/2020
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-1.3	-1.6	-	-	-1.0	07/02/2020
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-0.4	-0.7	-	-	-0.3	07/02/2020
ONE Global Bond Fund	5.7	6.5	6.5	-1.3	-0.8	-	-	0.6	07/02/2020

Performance by Outcome

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
JIB1MUSCONT	6.6	12.9	12.9	1.3	4.9	-	-	6.4	07/02/2020
JIB2MUSTD35	5.0	7.3	7.3	0.4	0.9	-	-	1.8	07/02/2020
JIB3MUSTD510	6.4	11.8	11.8	0.9	4.0	-	-	5.4	07/02/2020
JIBMUSCASH	2.7	6.7	6.7	10.9	7.3	-	-	6.3	07/02/2020
JIB4MUSTD10P	6.9	14.7	14.7	-	-	-	-	13.5	07/04/2022

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Muskoka Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	17,236.424	1,090.66	18,799,155.28	1,348.08	23,236,218.08	15.56%
GLB Equity Fund	43,071.438	1,030.74	44,395,573.68	1,227.43	52,867,235.45	35.41%
Corp Bond Fund	10,903.495	972.80	10,606,989.82	917.95	10,008,891.58	6.70%
CAN Bond Fund	14,626.777	964.84	14,112,514.86	960.94	14,055,536.99	9.41%
GLB Bond Fund	56,614.402	970.05	54,919,311.62	868.13	49,149,068.43	32.92%
					149,316,950.53	100.00%

**Muskoka Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Muskoka - Contingency Outcome
Account Number: 570050088**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,243.74	977.14	1,215,321.52	917.95	1,141,697.12	5.7%	49,122.75	18,871.63
CAN Equity Fund	2,783.71	1,224.45	3,408,528.55	1,348.08	3,752,694.41	18.8%	164,341.29	133,934.26
CAN Bond Fund	1,207.79	979.18	1,182,653.80	960.94	1,160,627.21	5.8%	28,555.10	0.00
GLB Bond Fund	6,155.37	993.47	6,115,214.07	868.13	5,343,710.89	26.8%	99,713.05	192,676.20
GLB Equity Fund	6,904.11	1,131.26	7,810,373.99	1,227.43	8,474,323.86	42.6%	408,532.95	143,552.19
			<u>19,732,091.93</u>		<u>19,873,053.49</u>	100.0%	750,265.14	489,034.28

**Muskoka Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	12.9	12.9	1.3	4.9	-	-	6.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	12.9	-9.1	12.6	-	-	-

**Muskoka Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Muskoka - Target Date 3 to 5 Year Outcome
Account Number: 570050096**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	2,359.08	970.12	2,288,604.56	917.95	2,165,526.37	10.6%	93,174.45	35,794.96
CAN Equity Fund	452.71	1,043.15	472,252.90	1,348.08	610,303.75	2.9%	26,727.59	21,781.81
CAN Bond Fund	6,354.80	950.21	6,038,423.81	960.94	6,106,619.98	29.9%	150,242.16	0.00
GLB Bond Fund	11,626.75	961.96	11,184,510.80	868.13	10,093,617.66	49.4%	188,778.01	363,941.81
GLB Equity Fund	1,159.64	1,018.86	1,181,519.27	1,227.43	1,423,385.91	6.9%	68,619.09	24,111.68
			<u>21,165,311.34</u>		<u>20,399,453.67</u>	100.0%	527,541.30	445,630.26

**Muskoka Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.0	7.3	7.3	0.4	0.9	-	-	1.8	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.3	-6.1	2.0	-	-	-

**Muskoka Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Muskoka - Target Date 5 to 10 Year Outcome
Account Number: 570050104**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	6,211.41	989.75	6,147,791.08	917.95	5,701,786.38	6.9%	245,326.96	94,247.39
CAN Equity Fund	9,594.96	1,033.79	9,919,235.98	1,348.08	12,934,852.74	15.6%	566,456.12	461,646.88
CAN Bond Fund	5,969.68	983.85	5,873,297.80	960.94	5,736,538.69	6.9%	141,136.99	0.00
GLB Bond Fund	33,474.82	984.47	32,955,184.06	868.13	29,060,742.58	35.1%	542,270.34	1,047,832.41
GLB Equity Fund	23,785.75	1,013.25	24,101,103.52	1,227.43	29,195,383.79	35.3%	1,407,462.23	494,559.94
			<u>78,996,612.44</u>		<u>82,629,304.18</u>	100.0%	<u>2,902,652.64</u>	<u>2,098,286.62</u>

**Muskoka Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	11.8	11.8	0.9	4.0	-	-	5.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	11.8	-8.9	10.5	-	-	-

**Muskoka Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Muskoka - Cash Outcome
Account Number: 570050757**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
CAN Bond Fund	86.66	936.24	81,139.45	960.94	83,280.35	100.0%	2,048.96	0.00
			<u>81,139.45</u>		<u>83,280.35</u>	100.0%	2,048.96	0.00

**Muskoka Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	2.7	6.7	6.7	10.9	7.3	-	-	6.3	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	6.7	15.2	0.5	-	-	-

**Muskoka Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Muskoka - Target Date 10 Year Plus Outcome
Account Number: 570050625**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,089.25	876.99	955,272.66	917.95	999,881.71	3.8%	43,021.53	16,527.49
CAN Equity Fund	4,405.02	1,134.87	4,999,137.85	1,348.08	5,938,367.18	22.5%	260,058.53	211,941.25
CAN Bond Fund	1,007.83	929.71	937,000.00	960.94	968,470.76	3.6%	23,827.44	0.00
GLB Bond Fund	5,357.44	870.63	4,664,402.69	868.13	4,650,997.30	17.6%	86,786.81	167,699.29
GLB Equity Fund	11,221.92	1,007.18	11,302,576.90	1,227.43	13,774,141.89	52.3%	664,029.39	233,329.31
			<u>22,858,390.10</u>		<u>26,331,858.84</u>	100.0%	1,077,723.70	629,497.34

**Muskoka Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.9	14.7	14.7	-	-	-	-	13.5	07/04/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	14.7	-	-	-	-	-

Muskoka Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Muskoka - Contingency Outcome
Account Number: 570050088

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	20.55	18,871.63
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	221.94	192,676.20
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	99.35	133,934.26
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	116.95	143,552.19

Muskoka Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Muskoka - Target Date 3 to 5 Year Outcome
Account Number: 570050096

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	38.01	32,012.93
Buy	GLB Bond Fund	11/01/2023	11/01/2023	18.30	15,508.37
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	38.99	35,794.96
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	419.22	363,941.81
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	16.15	21,781.81
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	19.64	24,111.68
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	14,745.56	14,745.56
Transfer Out	PI-HISA	10/11/2023	10/11/2023	14,745.56	14,745.56

Muskoka Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Muskoka - Target Date 5 to 10 Year Outcome
Account Number: 570050104

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	102.67	94,247.39
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	1,206.98	1,047,832.41
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	342.44	461,646.88
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	402.92	494,559.94

Muskoka Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Muskoka - Cash Outcome
Account Number: 570050757

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	153.67	153.67
Transfer Out	PI-HISA	10/11/2023	10/11/2023	153.67	153.67

Muskoka Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Muskoka - Target Date 10 Year Plus Outcome
Account Number: 570050625

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	18.00	16,527.49
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	193.17	167,699.29
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	157.21	211,941.25
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	190.09	233,329.31

**Muskoka Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the “ONE JIB Agreement”) ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Muskoka Prudent Investor Portfolio

70 Pine St.
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P1L 1N3

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Director, Tax Policy and Long Term Financial Planning
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ONE Investment

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Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
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Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	9,810,375.41	4,302,139.45						14,112,514.86
CAN Equity Fund	20,262,073.31	21,336.10	2,737,000.00	829,304.20		423,441.67		18,799,155.28
Corp Bond Fund	10,059,548.35	382,000.00		165,441.47				10,606,989.82
GLB Bond Fund	50,399,166.08	2,809,550.55	60,000.00	1,772,149.71		(1,554.72)		54,919,311.62
GLB Equity Fund	49,131,154.00	50,000.00	6,469,767.00	895,553.12		788,633.56		44,395,573.68
PI-HISA	3,552,514.41		3,703,607.78	151,093.37				
Total	143,214,831.56	7,565,026.10	12,970,374.78	3,813,541.87	0.00	1,210,520.51	0.00	142,833,545.26

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	9,341,692.89	4,302,139.45				411,704.65	14,055,536.99
CAN Equity Fund	22,298,203.65	21,336.10	2,737,000.00	829,304.20		2,824,374.13	23,236,218.08
Corp Bond Fund	9,035,154.83	382,000.00		165,441.47		426,295.28	10,008,891.58
GLB Bond Fund	43,437,207.37	2,809,550.55	60,000.00	1,772,149.71		1,190,160.80	49,149,068.43
GLB Equity Fund	50,838,651.08	50,000.00	6,469,767.00	895,553.12		7,552,798.25	52,867,235.45
PI-HISA	3,552,514.41		3,703,607.78	151,093.37			
Total	138,503,424.23	7,565,026.10	12,970,374.78	3,813,541.87	0.00	12,405,333.11	149,316,950.53

Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1MUSCONT	20,091,902.01		876,324.00	489,034.28		27,479.64		19,732,091.93
JIB3MUSTD510	79,950,261.14	1,000,000.00	4,774,120.00	2,098,286.62		722,184.68		78,996,612.44
JIB4MUSTD10P	25,384,359.57		3,616,323.00	629,497.34		460,856.19		22,858,390.10
JIB2MUSTD35	17,751,668.09	6,483,886.65	3,665,408.66	595,165.26				21,165,311.34
JIBMUSCASH	36,640.75	81,139.45	38,199.12	1,558.37				81,139.45
Total	143,214,831.56	7,565,026.10	12,970,374.78	3,813,541.87	0.00	1,210,520.51	0.00	142,833,545.26

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1MUSCONT	18,421,734.53		876,324.00	489,034.28		1,838,608.68	19,873,053.49
JIB3MUSTD510	77,472,999.36	1,000,000.00	4,774,120.00	2,098,286.62		6,832,138.20	82,629,304.18
JIB4MUSTD10P	26,343,458.83		3,616,323.00	629,497.34		2,975,225.67	26,331,858.84
JIB2MUSTD35	16,228,590.76	6,483,886.65	3,665,408.66	595,165.26		757,219.66	20,399,453.67
JIBMUSCASH	36,640.75	81,139.45	38,199.12	1,558.37		2,140.90	83,280.35
Total	138,503,424.23	7,565,026.10	12,970,374.78	3,813,541.87	0.00	12,405,333.11	149,316,950.53

Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1MUSCONT	1,182,653.80							1,182,653.80
JIB2MUSTD35	1,817,423.81	4,221,000.00						6,038,423.81
JIB3MUSTD510	5,873,297.80							5,873,297.80
JIB4MUSTD10P	937,000.00							937,000.00
JIBMUSCASH		81,139.45						81,139.45
Total	9,810,375.41	4,302,139.45	0.00	0.00	0.00	0.00	0.00	14,112,514.86

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1MUSCONT	1,124,726.65					35,900.56	1,160,627.21
JIB2MUSTD35	1,719,356.35	4,221,000.00				166,263.63	6,106,619.98
JIB3MUSTD510	5,559,095.89					177,442.80	5,736,538.69
JIB4MUSTD10P	938,514.00					29,956.76	968,470.76
JIBMUSCASH		81,139.45				2,140.90	83,280.35
Total	9,341,692.89	4,302,139.45	0.00	0.00	0.00	411,704.65	14,055,536.99

Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1MUSCONT	3,513,724.28		250,000.00	133,934.26		10,870.01		3,408,528.55
JIB2MUSTD35	429,134.99	21,336.10		21,781.81				472,252.90
JIB3MUSTD510	10,659,826.88		1,500,000.00	461,646.88		297,762.22		9,919,235.98
JIB4MUSTD10P	5,659,387.16		987,000.00	211,941.25		114,809.44		4,999,137.85
Total	20,262,073.31	21,336.10	2,737,000.00	829,304.20	0.00	423,441.67	0.00	18,799,155.28

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1MUSCONT	3,425,354.71		250,000.00	133,934.26		443,405.44	3,752,694.41
JIB2MUSTD35	499,260.58	21,336.10		21,781.81		67,925.26	610,303.75
JIB3MUSTD510	12,401,759.73		1,500,000.00	461,646.88		1,571,446.13	12,934,852.74
JIB4MUSTD10P	5,971,828.63		987,000.00	211,941.25		741,597.30	5,938,367.18
Total	22,298,203.65	21,336.10	2,737,000.00	829,304.20	0.00	2,824,374.13	23,236,218.08

Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1MUSCONT	1,196,449.89			18,871.63				1,215,321.52
JIB2MUSTD35	1,870,809.60	382,000.00		35,794.96				2,288,604.56
JIB3MUSTD510	6,053,543.69			94,247.39				6,147,791.08
JIB4MUSTD10P	938,745.17			16,527.49				955,272.66
Total	10,059,548.35	382,000.00	0.00	165,441.47	0.00	0.00	0.00	10,606,989.82

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1MUSCONT	1,074,392.13			18,871.63		48,433.36	1,141,697.12
JIB2MUSTD35	1,654,171.34	382,000.00		35,794.96		93,560.07	2,165,526.37
JIB3MUSTD510	5,365,654.92			94,247.39		241,884.07	5,701,786.38
JIB4MUSTD10P	940,936.44			16,527.49		42,417.78	999,881.71
Total	9,035,154.83	382,000.00	0.00	165,441.47	0.00	426,295.28	10,008,891.58

Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1MUSCONT	5,922,537.87			192,676.20				6,115,214.07
JIB2MUSTD35	9,011,018.44	1,809,550.55		363,941.81				11,184,510.80
JIB3MUSTD510	30,907,351.65	1,000,000.00		1,047,832.41				32,955,184.06
JIB4MUSTD10P	4,558,258.12		60,000.00	167,699.29		(1,554.72)		4,664,402.69
Total	50,399,166.08	2,809,550.55	60,000.00	1,772,149.71	0.00	(1,554.72)	0.00	54,919,311.62

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1MUSCONT	5,016,843.05			192,676.20		134,191.64	5,343,710.89
JIB2MUSTD35	7,675,122.18	1,809,550.55		363,941.81		245,003.12	10,093,617.66
JIB3MUSTD510	26,318,967.61	1,000,000.00		1,047,832.41		693,942.56	29,060,742.58
JIB4MUSTD10P	4,426,274.53		60,000.00	167,699.29		117,023.48	4,650,997.30
Total	43,437,207.37	2,809,550.55	60,000.00	1,772,149.71	0.00	1,190,160.80	49,149,068.43

Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1MUSCONT	8,276,536.17		626,324.00	143,552.19		16,609.63		7,810,373.99
JIB2MUSTD35	1,107,407.59	50,000.00		24,111.68				1,181,519.27
JIB3MUSTD510	26,456,241.12		3,274,120.00	494,559.94		424,422.46		24,101,103.52
JIB4MUSTD10P	13,290,969.12		2,569,323.00	233,329.31		347,601.47		11,302,576.90
Total	49,131,154.00	50,000.00	6,469,767.00	895,553.12	0.00	788,633.56	0.00	44,395,573.68

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1MUSCONT	7,780,417.99		626,324.00	143,552.19		1,176,677.68	8,474,323.86
JIB2MUSTD35	1,164,806.65	50,000.00		24,111.68		184,467.58	1,423,385.91
JIB3MUSTD510	27,827,521.21		3,274,120.00	494,559.94		4,147,422.64	29,195,383.79
JIB4MUSTD10P	14,065,905.23		2,569,323.00	233,329.31		2,044,230.35	13,774,141.89
Total	50,838,651.08	50,000.00	6,469,767.00	895,553.12	0.00	7,552,798.25	52,867,235.45

Muskoka Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2MUSTD35	3,515,873.66		3,665,408.66	149,535.00				
JIBMUSCASH	36,640.75		38,199.12	1,558.37				
Total	3,552,514.41	0.00	3,703,607.78	151,093.37	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2MUSTD35	3,515,873.66		3,665,408.66	149,535.00			
JIBMUSCASH	36,640.75		38,199.12	1,558.37			
Total	3,552,514.41	0.00	3,703,607.78	151,093.37	0.00	0.00	0.00

APPENDIX

**The District of Muskoka
Securities Pledged to ONE JIB**
As at December 31, 2023

Symbol	Status	Quantity	Average Unit Cost (\$)	Book Cost (\$)	Market Price (\$)	Market Value (\$)	% of Portfolio
Cash and Equivalents							
DISTRICT MUN OF MUSKOKA BEO 4.9% 5MAY24	SEG	46,000	111.430	51,257.80	99.850	46,276.82 ⁽⁴⁾	2.4
Total Cash and Equivalents				51,257.80		46,276.82	2.4
Fixed Income Securities and Fixed Income Funds							
DISTRICT MUN OF MUSKOKA BEO 4.95% 5MAY25	SEG	211,000	112.650	237,691.50	100.321	213,279.75 ⁽⁴⁾	11.2
DISTRICT MUN OF MUSKOKA BEO 5% 5MAY26	SEG	105,000	112.991	118,641.00	102.259	108,177.43 ⁽⁴⁾	5.7
DISTRICT MUN OF MUSKOKA BEO 5.05% 5MAY27	SEG	295,000	112.065	330,590.50	103.227	306,805.29 ⁽⁴⁾	16.1
DISTRICT MUN OF MUSKOKA BEO 5.05% 5MAY28	SEG	360,000	109.856	395,482.00	104.646	379,514.86 ⁽⁴⁾	19.9
DISTRICT MUN OF MUSKOKA BEO 5.1% 5MAY29	SEG	400,000	104.270	417,080.00	105.986	427,073.86 ⁽⁴⁾	22.4
DISTRICT MUN OF MUSKOKA BEO 5.1% 5MAY30	SEG	137,000	116.369	159,425.00	106.691	147,238.65 ⁽⁴⁾	7.7
DISTRICT MUN OF MUSKOKA ONT 2.95% 27NOV30	SEG	100,000	98.240	98,240.00	93.581	93,855.79 ⁽⁴⁾	4.9
DISTRICT MUN OF MUSKOKA ONT 3% 27NOV31	SEG	100,000	98.120	98,120.00	93.010	93,289.45 ⁽⁴⁾	4.9
DISTRICT MUN OF MUSKOKA ONT 3.05% 27NOV32	SEG	100,000	98.010	98,010.00	92.237	92,521.11 ⁽⁴⁾	4.8
Total Fixed Income Securities and Fixed Income Funds				1,953,280.00		1,861,756.19	97.6
Total Account Value - CAD Cash				2,004,537.80		1,908,033.01	100.0

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Neebing Prudent Investor Portfolio

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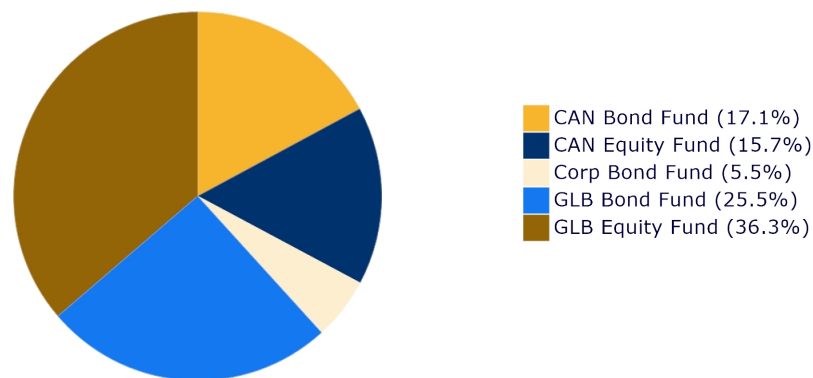
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
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Needing Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.1%	11.7%	11.7%	-	-	-	2.3%	01/07/2022

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	437,738.46	1,270.39	-	11,064.44	-	450,073.29
CAN Equity Fund	378,428.77	-	-	18,005.05	14,672.39	411,106.21
Corp Bond Fund	134,654.26	-	-	6,161.27	2,366.72	143,182.25
GLB Bond Fund	631,912.17	-	-	12,475.19	24,103.47	668,490.83
GLB Equity Fund	890,534.72	-	-	45,923.42	16,136.63	952,594.77
PI-HISA	-	-	1,203.23	-	1,203.23	-
Total	2,473,268.38	1,270.39	1,203.23	93,629.37	58,482.44	2,625,447.35

**Needing Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	17.5	17.5	-	-	-	-	4.2	01/07/2022
ONE Global Equity Fund	6.9	17.5	17.5	-	-	-	-	3.8	01/07/2022
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-	-	-	-	-0.6	01/07/2022
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-	-	-	-	-0.2	01/07/2022
ONE Global Bond Fund	5.7	6.5	6.5	-	-	-	-	-0.9	01/07/2022

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIBNEECASH	2.9	7.1	7.1	-	-	-	-	4.5	01/07/2022
JIB1NEECONT	6.6	12.9	12.9	-	-	-	-	2.1	01/07/2022
JIB2NEETD35	5.1	7.3	7.3	-	-	-	-	0.7	01/07/2022
JIB3NEETD510	6.4	11.7	11.7	-	-	-	-	1.6	01/07/2022
JIB4NEETD10P	6.9	14.6	14.6	-	-	-	-	2.8	01/07/2022

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

**Needing Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023**

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	304.955	1,295.27	395,001.60	1,348.08	411,106.21	15.66%
GLB Equity Fund	776.088	1,170.44	908,367.26	1,227.43	952,594.77	36.28%
Corp Bond Fund	155.980	938.38	146,369.37	917.95	143,182.25	5.45%
CAN Bond Fund	468.365	944.47	442,361.21	960.94	450,073.29	17.14%
GLB Bond Fund	770.029	932.58	718,120.52	868.13	668,490.83	25.46%
					2,625,447.35	100.00%



**Neebing Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Neebing - Cash Outcome
Account Number: 570050773**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
CAN Bond Fund	223.55	936.28	209,309.13	960.94	214,822.27	100.0%	5,276.53	0.00
			<u>209,309.13</u>		<u>214,822.27</u>	100.0%	5,276.53	0.00

**Neebing Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	2.9	7.1	7.1	-	-	-	-	4.5	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.1	-	-	-	-	-

**Neebing Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Neebing - Contingency Outcome
Account Number: 570050443**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	23.23	946.56	21,989.71	917.95	21,324.96	5.6%	917.54	352.49
CAN Equity Fund	52.18	1,296.62	67,665.45	1,348.08	70,351.33	18.7%	3,081.53	2,510.83
CAN Bond Fund	22.37	965.27	21,600.00	960.94	21,503.08	5.7%	529.04	0.00
GLB Bond Fund	113.97	949.58	108,227.87	868.13	98,945.07	26.3%	1,846.73	3,567.61
GLB Equity Fund	132.81	1,171.73	155,627.14	1,227.43	163,024.98	43.4%	7,859.29	2,761.59
			<u>375,110.17</u>		<u>375,149.42</u>	100.0%	14,234.13	9,192.52

**Neebing Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	12.9	12.9	-	-	-	-	2.1	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	12.9	-	-	-	-	-

**Neebing Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Neebing - Target Date 3 to 5 Year Outcome
Account Number: 570050450**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	52.08	922.11	48,026.46	917.95	47,809.73	10.3%	2,057.17	790.27
CAN Equity Fund	11.17	1,259.64	14,070.25	1,348.08	15,058.14	3.2%	659.89	537.41
CAN Bond Fund	144.73	942.75	136,452.08	960.94	139,084.38	30.0%	3,421.91	0.00
GLB Bond Fund	260.31	899.30	234,101.37	868.13	225,987.40	48.8%	4,216.90	8,148.34
GLB Equity Fund	28.37	1,136.43	32,244.14	1,227.43	34,825.91	7.5%	1,679.34	589.93
			<u>464,894.30</u>		<u>462,765.56</u>	100.0%	12,035.21	10,065.95

**Neebing Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.1	7.3	7.3	-	-	-	-	0.7	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.3	-	-	-	-	-

**Neebing Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Neebing - Target Date 5 to 10 Year Outcome
Account Number: 570050468**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	40.33	946.53	38,176.60	917.95	37,023.78	7.1%	1,593.28	611.98
CAN Equity Fund	60.40	1,296.63	78,316.48	1,348.08	81,424.52	15.7%	3,566.24	2,906.04
CAN Bond Fund	38.84	965.27	37,500.00	960.94	37,331.78	7.2%	918.48	0.00
GLB Bond Fund	197.87	949.58	187,895.64	868.13	171,779.18	33.2%	3,205.78	6,193.76
GLB Equity Fund	153.72	1,171.72	180,124.01	1,227.43	188,686.89	36.5%	9,096.23	3,196.29
			<u>522,012.73</u>		<u>516,246.15</u>	100.0%	18,380.01	12,908.07

**Neebing Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	11.7	11.7	-	-	-	-	1.6	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	11.7	-	-	-	-	-



**Neebing Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Neebing - Target Date 10 Year Plus Outcome
Account Number: 570050476**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	40.33	946.53	38,176.60	917.95	37,023.78	3.5%	1,593.28	611.98
CAN Equity Fund	181.19	1,296.63	234,949.42	1,348.08	244,272.22	23.1%	10,697.39	8,718.11
CAN Bond Fund	38.84	965.27	37,500.00	960.94	37,331.78	3.5%	918.48	0.00
GLB Bond Fund	197.87	949.58	187,895.64	868.13	171,779.18	16.2%	3,205.78	6,193.76
GLB Equity Fund	461.17	1,171.73	540,371.97	1,227.43	566,056.99	53.5%	27,288.56	9,588.82
			<u>1,038,893.63</u>		<u>1,056,463.95</u>	100.0%	<u>43,703.49</u>	<u>25,112.67</u>

**Neebing Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.9	14.6	14.6	-	-	-	-	2.8	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	14.6	-	-	-	-	-

Neebing Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Neebing - Cash Outcome
Account Number: 570050773

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	CAN Bond Fund	11/01/2023	11/01/2023	1.34	1,270.39
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	840.30	840.30
Transfer Out	PI-HISA	10/11/2023	10/11/2023	840.30	840.30

Neebing Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Neebing - Contingency Outcome
Account Number: 570050443

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	0.38	352.49
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	4.11	3,567.61
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	1.86	2,510.83
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	2.25	2,761.59

Neebing Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Neebing - Target Date 3 to 5 Year Outcome
Account Number: 570050450

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	0.86	790.27
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	9.38	8,148.34
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	0.39	537.41
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	0.48	589.93
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	362.93	362.93
Transfer Out	PI-HISA	10/11/2023	10/11/2023	362.93	362.93

Neebing Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Neebing - Target Date 5 to 10 Year Outcome
Account Number: 570050468

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	0.66	611.98
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	7.13	6,193.76
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	2.15	2,906.04
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	2.60	3,196.29

Neebing Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Neebing - Target Date 10 Year Plus Outcome
Account Number: 570050476

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	0.66	611.98
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	7.13	6,193.76
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	6.46	8,718.11
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	7.81	9,588.82

**Needing Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Neebing Prudent Investor Portfolio

4766 Highway 61
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P7L 0B5

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Clerk/Treasurer
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ONE Investment

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M5H 3B7

Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Neebing Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	117,600.00	324,761.21						442,361.21
CAN Equity Fund	372,829.21	7,500.00		14,672.39				395,001.60
Corp Bond Fund	117,802.65	26,200.00		2,366.72				146,369.37
GLB Bond Fund	569,817.05	124,200.00		24,103.47				718,120.52
GLB Equity Fund	874,730.63	17,500.00		16,136.63				908,367.26
PI-HISA	347,008.94	46,400.00	406,494.05	13,085.11				
Total	2,399,788.48	546,561.21	406,494.05	70,364.32	0.00	0.00	0.00	2,610,219.96

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	113,450.74	324,761.21				11,861.34	450,073.29
CAN Equity Fund	342,439.98	7,500.00		14,672.39		46,493.84	411,106.21
Corp Bond Fund	109,259.61	26,200.00		2,366.72		5,355.92	143,182.25
GLB Bond Fund	505,746.69	124,200.00		24,103.47		14,440.67	668,490.83
GLB Equity Fund	793,382.25	17,500.00		16,136.63		125,575.89	952,594.77
PI-HISA	347,008.94	46,400.00	406,494.05	13,085.11			
Total	2,211,288.21	546,561.21	406,494.05	70,364.32	0.00	203,727.66	2,625,447.35

Needing Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1NEECONT	365,917.65			9,192.52				375,110.17
JIB3NEETD510	509,104.66			12,908.07				522,012.73
JIB4NEETD10P	1,013,780.96			25,112.67				1,038,893.63
JIBNEECASH	306,202.56	209,309.13	316,279.04	10,076.48				209,309.13
JIB2NEETD35	204,782.65	337,252.08	90,215.01	13,074.58				464,894.30
Total	2,399,788.48	546,561.21	406,494.05	70,364.32	0.00	0.00	0.00	2,610,219.96

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1NEECONT	332,291.56			9,192.52		33,665.34	375,149.42
JIB3NEETD510	462,027.45			12,908.07		41,310.63	516,246.15
JIB4NEETD10P	921,500.78			25,112.67		109,850.50	1,056,463.95
JIBNEECASH	306,202.56	209,309.13	316,279.04	10,076.48		5,513.14	214,822.27
JIB2NEETD35	189,265.86	337,252.08	90,215.01	13,074.58		13,388.05	462,765.56
Total	2,211,288.21	546,561.21	406,494.05	70,364.32	0.00	203,727.66	2,625,447.35

Needing Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1NEECONT	21,600.00							21,600.00
JIB2NEETD35	21,000.00	115,452.08						136,452.08
JIB3NEETD510	37,500.00							37,500.00
JIB4NEETD10P	37,500.00							37,500.00
JIBNEECASH		209,309.13						209,309.13
Total	117,600.00	324,761.21	0.00	0.00	0.00	0.00	0.00	442,361.21

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1NEECONT	20,837.95					665.13	21,503.08
JIB2NEETD35	20,258.73	115,452.08				3,373.57	139,084.38
JIB3NEETD510	36,177.03					1,154.75	37,331.78
JIB4NEETD10P	36,177.03					1,154.75	37,331.78
JIBNEECASH		209,309.13				5,513.14	214,822.27
Total	113,450.74	324,761.21	0.00	0.00	0.00	11,861.34	450,073.29

Needing Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1NEECONT	65,154.62			2,510.83				67,665.45
JIB2NEETD35	6,032.84	7,500.00		537.41				14,070.25
JIB3NEETD510	75,410.44			2,906.04				78,316.48
JIB4NEETD10P	226,231.31			8,718.11				234,949.42
Total	372,829.21	7,500.00	0.00	14,672.39	0.00	0.00	0.00	395,001.60

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1NEECONT	59,843.96			2,510.83		7,996.54	70,351.33
JIB2NEETD35	5,541.66	7,500.00		537.41		1,479.07	15,058.14
JIB3NEETD510	69,263.59			2,906.04		9,254.89	81,424.52
JIB4NEETD10P	207,790.77			8,718.11		27,763.34	244,272.22
Total	342,439.98	7,500.00	0.00	14,672.39	0.00	46,493.84	411,106.21

Needing Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1NEECONT	21,637.22			352.49				21,989.71
JIB2NEETD35	21,036.19	26,200.00		790.27				48,026.46
JIB3NEETD510	37,564.62			611.98				38,176.60
JIB4NEETD10P	37,564.62			611.98				38,176.60
Total	117,802.65	26,200.00	0.00	2,366.72	0.00	0.00	0.00	146,369.37

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1NEECONT	20,067.80			352.49		904.67	21,324.96
JIB2NEETD35	19,510.05	26,200.00		790.27		1,309.41	47,809.73
JIB3NEETD510	34,840.88			611.98		1,570.92	37,023.78
JIB4NEETD10P	34,840.88			611.98		1,570.92	37,023.78
Total	109,259.61	26,200.00	0.00	2,366.72	0.00	5,355.92	143,182.25

Needing Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1NEECONT	104,660.26			3,567.61				108,227.87
JIB2NEETD35	101,753.03	124,200.00		8,148.34				234,101.37
JIB3NEETD510	181,701.88			6,193.76				187,895.64
JIB4NEETD10P	181,701.88			6,193.76				187,895.64
Total	569,817.05	124,200.00	0.00	24,103.47	0.00	0.00	0.00	718,120.52

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1NEECONT	92,892.32			3,567.61		2,485.14	98,945.07
JIB2NEETD35	90,311.79	124,200.00		8,148.34		3,327.27	225,987.40
JIB3NEETD510	161,271.29			6,193.76		4,314.13	171,779.18
JIB4NEETD10P	161,271.29			6,193.76		4,314.13	171,779.18
Total	505,746.69	124,200.00	0.00	24,103.47	0.00	14,440.67	668,490.83

Needing Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1NEECONT	152,865.55			2,761.59				155,627.14
JIB2NEETD35	14,154.21	17,500.00		589.93				32,244.14
JIB3NEETD510	176,927.72			3,196.29				180,124.01
JIB4NEETD10P	530,783.15			9,588.82				540,371.97
Total	874,730.63	17,500.00	0.00	16,136.63	0.00	0.00	0.00	908,367.26

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1NEECONT	138,649.53			2,761.59		21,613.86	163,024.98
JIB2NEETD35	12,837.25	17,500.00		589.93		3,898.73	34,825.91
JIB3NEETD510	160,474.66			3,196.29		25,015.94	188,686.89
JIB4NEETD10P	481,420.81			9,588.82		75,047.36	566,056.99
Total	793,382.25	17,500.00	0.00	16,136.63	0.00	125,575.89	952,594.77

Needing Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2NEETD35	40,806.38	46,400.00	90,215.01	3,008.63				
JIBNEECASH	306,202.56		316,279.04	10,076.48				
Total	347,008.94	46,400.00	406,494.05	13,085.11	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2NEETD35	40,806.38	46,400.00	90,215.01	3,008.63			
JIBNEECASH	306,202.56		316,279.04	10,076.48			
Total	347,008.94	46,400.00	406,494.05	13,085.11	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

**QUARTERLY
INVESTMENT
REPORT**

For The Period Ended December 31, 2023

Quinte West Prudent Investor Portfolio

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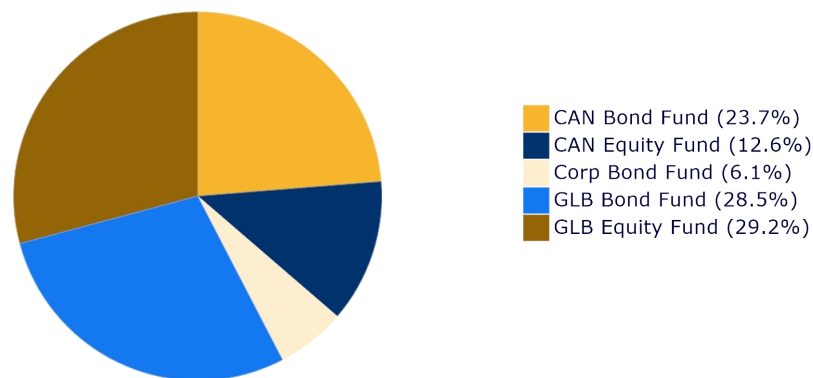
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Quinte West Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	5.7%	10.6%	10.6%	-	-	-	2.0%	01/07/2022

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	8,051,460.66	25,446.60	-	203,543.68	-	8,280,450.94
CAN Equity Fund	4,040,528.54	-	-	192,223.88	156,658.83	4,389,411.25
Corp Bond Fund	1,990,048.00	-	-	91,048.01	34,977.50	2,116,073.51
GLB Bond Fund	9,388,590.35	-	-	185,331.24	358,115.77	9,932,037.36
GLB Equity Fund	9,509,007.17	-	-	490,360.60	172,304.69	10,171,672.46
PI-HISA	-	-	24,520.63	-	24,520.63	-
Total	32,979,634.72	25,446.60	24,520.63	1,162,507.41	746,577.42	34,889,645.52

**Quinte West Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	17.5	17.5	-	-	-	-	4.2	01/07/2022
ONE Global Equity Fund	6.9	17.5	17.5	-	-	-	-	3.8	01/07/2022
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-	-	-	-	-0.6	01/07/2022
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-	-	-	-	-0.2	01/07/2022
ONE Global Bond Fund	5.7	6.5	6.5	-	-	-	-	-0.9	01/07/2022

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIBQUICASH	2.9	6.9	6.9	-	-	-	-	4.5	01/07/2022
JIB1QUICONT	6.6	12.9	12.9	-	-	-	-	2.1	01/07/2022
JIB2QUITD35	5.1	7.3	7.3	-	-	-	-	0.8	01/07/2022
JIB3QUITD510	6.4	11.7	11.7	-	-	-	-	1.6	01/07/2022
JIB4QUITD10P	6.9	14.6	14.6	-	-	-	-	2.8	01/07/2022

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Quinte West Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	3,256.027	1,296.63	4,221,884.52	1,348.08	4,389,411.25	12.58%
GLB Equity Fund	8,286.958	1,171.73	9,710,124.11	1,227.43	10,171,672.46	29.15%
Corp Bond Fund	2,305.210	946.56	2,182,020.85	917.95	2,116,073.51	6.07%
CAN Bond Fund	8,616.982	943.74	8,132,257.35	960.94	8,280,450.94	23.73%
GLB Bond Fund	11,440.631	948.44	10,850,756.25	868.13	9,932,037.36	28.47%
					34,889,645.52	100.00%

**Quinte West Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Quinte West - Cash Outcome
Account Number: 570050781**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
CAN Bond Fund	5,035.77	936.28	4,714,907.35	960.94	4,839,107.75	100.0%	118,875.76	0.00
			<u>4,714,907.35</u>		<u>4,839,107.75</u>	100.0%	118,875.76	0.00

**Quinte West Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	2.9	6.9	6.9	-	-	-	-	4.5	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	6.9	-	-	-	-	-



**Quinte West Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Quinte West - Contingency Outcome
Account Number: 570050484**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	258.12	946.56	244,330.13	917.95	236,945.60	5.6%	10,195.23	3,916.57
CAN Equity Fund	579.83	1,296.63	751,838.17	1,348.08	781,671.36	18.7%	34,231.08	27,898.00
CAN Bond Fund	248.63	965.28	240,000.00	960.94	238,921.83	5.7%	5,878.24	0.00
GLB Bond Fund	1,266.37	949.58	1,202,532.06	868.13	1,099,383.77	26.3%	20,514.34	39,640.07
GLB Equity Fund	1,475.75	1,171.73	1,729,190.30	1,227.43	1,811,383.12	43.4%	87,324.16	30,684.21
			<u>4,167,890.66</u>		<u>4,168,305.68</u>	100.0%	158,143.05	102,138.85

**Quinte West Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	12.9	12.9	-	-	-	-	2.1	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	12.9	-	-	-	-	-



**Quinte West Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Quinte West - Target Date 3 to 5 Year Outcome
Account Number: 570050492**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	736.29	946.56	696,951.72	917.95	675,887.58	10.2%	29,081.34	11,172.04
CAN Equity Fund	157.52	1,296.64	204,249.34	1,348.08	212,353.53	3.2%	9,299.61	7,578.93
CAN Bond Fund	2,069.98	946.19	1,958,600.00	960.94	1,989,143.94	30.0%	48,939.23	0.00
GLB Bond Fund	3,743.46	946.07	3,541,615.82	868.13	3,249,840.36	49.1%	60,641.99	117,178.28
GLB Equity Fund	400.91	1,171.73	469,763.37	1,227.43	492,091.98	7.4%	23,722.58	8,335.88
			<u>6,871,180.25</u>		<u>6,619,317.39</u>	100.0%	171,684.75	144,265.13

**Quinte West Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.1	7.3	7.3	-	-	-	-	0.8	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.3	-	-	-	-	-



**Quinte West Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Quinte West - Target Date 5 to 10 Year Outcome
Account Number: 570050500**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,125.26	946.56	1,065,126.71	917.95	1,032,935.34	7.1%	44,443.53	17,073.85
CAN Equity Fund	1,685.15	1,296.63	2,185,029.65	1,348.08	2,271,733.36	15.7%	99,485.51	81,078.53
CAN Bond Fund	1,083.88	965.28	1,046,250.00	960.94	1,041,551.64	7.2%	25,625.46	0.00
GLB Bond Fund	5,520.59	949.58	5,242,288.41	868.13	4,792,630.41	33.2%	89,430.11	172,806.09
GLB Equity Fund	4,288.90	1,171.73	5,025,459.38	1,227.43	5,264,334.21	36.5%	253,785.47	89,176.04
			<u>14,564,154.15</u>		<u>14,403,184.96</u>	100.0%	512,770.08	360,134.51

**Quinte West Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	11.7	11.7	-	-	-	-	1.6	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	11.7	-	-	-	-	-



**Quinte West Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Quinte West - Target Date 10 Year Plus Outcome
Account Number: 570050518**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	185.52	946.55	175,612.29	917.95	170,304.99	3.5%	7,327.91	2,815.04
CAN Equity Fund	833.51	1,296.63	1,080,767.36	1,348.08	1,123,653.00	23.1%	49,207.68	40,103.37
CAN Bond Fund	178.70	965.27	172,500.00	960.94	171,725.78	3.5%	4,224.99	0.00
GLB Bond Fund	910.20	949.58	864,319.96	868.13	790,182.82	16.2%	14,744.80	28,491.33
GLB Equity Fund	2,121.39	1,171.73	2,485,711.06	1,227.43	2,603,863.15	53.5%	125,528.39	44,108.56
			<u>4,778,910.67</u>		<u>4,859,729.74</u>	100.0%	201,033.77	115,518.30

**Quinte West Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.9	14.6	14.6	-	-	-	-	2.8	01/07/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	14.6	-	-	-	-	-

Quinte West Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Quinte West - Cash Outcome
Account Number: 570050781

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	CAN Bond Fund	11/01/2023	11/01/2023	26.95	25,446.60
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	18,941.41	18,941.41
Transfer Out	PI-HISA	10/11/2023	10/11/2023	18,941.41	18,941.41

Quinte West Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Quinte West - Contingency Outcome
Account Number: 570050484

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	4.26	3,916.57
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	45.66	39,640.07
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	20.69	27,898.00
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	24.99	30,684.21

Quinte West Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Quinte West - Target Date 3 to 5 Year Outcome
Account Number: 570050492

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	12.17	11,172.04
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	134.97	117,178.28
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	5.62	7,578.93
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	6.79	8,335.88
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	5,579.22	5,579.22
Transfer Out	PI-HISA	10/11/2023	10/11/2023	5,579.22	5,579.22

Quinte West Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Quinte West - Target Date 5 to 10 Year Outcome
Account Number: 570050500

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	18.60	17,073.85
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	199.05	172,806.09
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	60.14	81,078.53
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	72.65	89,176.04

Quinte West Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Quinte West - Target Date 10 Year Plus Outcome
Account Number: 570050518

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	3.06	2,815.04
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	32.81	28,491.33
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	29.74	40,103.37
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	35.93	44,108.56

**Quinte West Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Quinte West Prudent Investor Portfolio

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Relationship Manager

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Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	2,143,350.00	5,988,907.35						8,132,257.35
CAN Equity Fund	4,065,225.69			156,658.83				4,221,884.52
Corp Bond Fund	2,147,043.35			34,977.50				2,182,020.85
GLB Bond Fund	10,385,352.38	107,288.10		358,115.77				10,850,756.25
GLB Equity Fund	9,537,819.42			172,304.69				9,710,124.11
PI-HISA	5,846,605.24		6,095,269.48	248,664.24				
Total	34,125,396.08	6,096,195.45	6,095,269.48	970,721.03	0.00	0.00	0.00	35,097,043.08

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	2,067,724.49	5,988,907.35				223,819.10	8,280,450.94
CAN Equity Fund	3,733,864.52			156,658.83		498,887.90	4,389,411.25
Corp Bond Fund	1,991,325.73			34,977.50		89,770.28	2,116,073.51
GLB Bond Fund	9,217,625.59	107,288.10		358,115.77		249,007.90	9,932,037.36
GLB Equity Fund	8,650,813.15			172,304.69		1,348,554.62	10,171,672.46
PI-HISA	5,846,605.24		6,095,269.48	248,664.24			
Total	31,507,958.72	6,096,195.45	6,095,269.48	970,721.03	0.00	2,410,039.80	34,889,645.52

Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1QUICONT	4,065,751.81			102,138.85				4,167,890.66
JIB3QUITD510	14,204,019.64			360,134.51				14,564,154.15
JIB4QUITD10P	4,663,392.37			115,518.30				4,778,910.67
JIBQUICASH	4,516,316.93	4,714,907.35	4,708,402.16	192,085.23				4,714,907.35
JIB2QUITD35	6,675,915.33	1,381,288.10	1,386,867.32	200,844.14				6,871,180.25
Total	34,125,396.08	6,096,195.45	6,095,269.48	970,721.03	0.00	0.00	0.00	35,097,043.08

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1QUICONT	3,692,122.07			102,138.85		374,044.76	4,168,305.68
JIB3QUITD510	12,890,518.76			360,134.51		1,152,531.69	14,403,184.96
JIB4QUITD10P	4,238,901.33			115,518.30		505,310.11	4,859,729.74
JIBQUICASH	4,516,316.93	4,714,907.35	4,708,402.16	192,085.23		124,200.40	4,839,107.75
JIB2QUITD35	6,170,099.63	1,381,288.10	1,386,867.32	200,844.14		253,952.84	6,619,317.39
Total	31,507,958.72	6,096,195.45	6,095,269.48	970,721.03	0.00	2,410,039.80	34,889,645.52

Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1QUICONT	240,000.00							240,000.00
JIB2QUITD35	684,600.00	1,274,000.00						1,958,600.00
JIB3QUITD510	1,046,250.00							1,046,250.00
JIB4QUITD10P	172,500.00							172,500.00
JIBQUICASH		4,714,907.35						4,714,907.35
Total	2,143,350.00	5,988,907.35	0.00	0.00	0.00	0.00	0.00	8,132,257.35

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1QUICONT	231,531.49					7,390.34	238,921.83
JIB2QUITD35	660,444.71	1,274,000.00				54,699.23	1,989,143.94
JIB3QUITD510	1,009,334.33					32,217.31	1,041,551.64
JIB4QUITD10P	166,413.96					5,311.82	171,725.78
JIBQUICASH		4,714,907.35				124,200.40	4,839,107.75
Total	2,067,724.49	5,988,907.35	0.00	0.00	0.00	223,819.10	8,280,450.94

Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1QUICONT	723,940.17			27,898.00				751,838.17
JIB2QUITD35	196,670.41			7,578.93				204,249.34
JIB3QUITD510	2,103,951.12			81,078.53				2,185,029.65
JIB4QUITD10P	1,040,663.99			40,103.37				1,080,767.36
Total	4,065,225.69	0.00	0.00	156,658.83	0.00	0.00	0.00	4,221,884.52

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1QUICONT	664,931.18			27,898.00		88,842.18	781,671.36
JIB2QUITD35	180,639.02			7,578.93		24,135.58	212,353.53
JIB3QUITD510	1,932,455.83			81,078.53		258,199.00	2,271,733.36
JIB4QUITD10P	955,838.49			40,103.37		127,711.14	1,123,653.00
Total	3,733,864.52	0.00	0.00	156,658.83	0.00	498,887.90	4,389,411.25

Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1QUICONT	240,413.56			3,916.57				244,330.13
JIB2QUITD35	685,779.68			11,172.04				696,951.72
JIB3QUITD510	1,048,052.86			17,073.85				1,065,126.71
JIB4QUITD10P	172,797.25			2,815.04				175,612.29
Total	2,147,043.35	0.00	0.00	34,977.50	0.00	0.00	0.00	2,182,020.85

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1QUICONT	222,976.87			3,916.57		10,052.16	236,945.60
JIB2QUITD35	636,042.32			11,172.04		28,673.22	675,887.58
JIB3QUITD510	972,041.67			17,073.85		43,819.82	1,032,935.34
JIB4QUITD10P	160,264.87			2,815.04		7,225.08	170,304.99
Total	1,991,325.73	0.00	0.00	34,977.50	0.00	89,770.28	2,116,073.51

Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1QUICONT	1,162,891.99			39,640.07				1,202,532.06
JIB2QUITD35	3,317,149.44	107,288.10		117,178.28				3,541,615.82
JIB3QUITD510	5,069,482.32			172,806.09				5,242,288.41
JIB4QUITD10P	835,828.63			28,491.33				864,319.96
Total	10,385,352.38	107,288.10	0.00	358,115.77	0.00	0.00	0.00	10,850,756.25

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1QUICONT	1,032,135.94			39,640.07		27,607.76	1,099,383.77
JIB2QUITD35	2,944,170.07	107,288.10		117,178.28		81,203.91	3,249,840.36
JIB3QUITD510	4,499,471.29			172,806.09		120,353.03	4,792,630.41
JIB4QUITD10P	741,848.29			28,491.33		19,843.20	790,182.82
Total	9,217,625.59	107,288.10	0.00	358,115.77	0.00	249,007.90	9,932,037.36

Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1QUICONT	1,698,506.09			30,684.21				1,729,190.30
JIB2QUITD35	461,427.49			8,335.88				469,763.37
JIB3QUITD510	4,936,283.34			89,176.04				5,025,459.38
JIB4QUITD10P	2,441,602.50			44,108.56				2,485,711.06
Total	9,537,819.42	0.00	0.00	172,304.69	0.00	0.00	0.00	9,710,124.11

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1QUICONT	1,540,546.59			30,684.21		240,152.32	1,811,383.12
JIB2QUITD35	418,515.20			8,335.88		65,240.90	492,091.98
JIB3QUITD510	4,477,215.64			89,176.04		697,942.53	5,264,334.21
JIB4QUITD10P	2,214,535.72			44,108.56		345,218.87	2,603,863.15
Total	8,650,813.15	0.00	0.00	172,304.69	0.00	1,348,554.62	10,171,672.46

Quinte West Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2QUITD35	1,330,288.31		1,386,867.32	56,579.01				
JIBQUICASH	4,516,316.93		4,708,402.16	192,085.23				
Total	5,846,605.24	0.00	6,095,269.48	248,664.24	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2QUITD35	1,330,288.31		1,386,867.32	56,579.01			
JIBQUICASH	4,516,316.93		4,708,402.16	192,085.23			
Total	5,846,605.24	0.00	6,095,269.48	248,664.24	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2023

Thunder Bay Prudent Investor Portfolio

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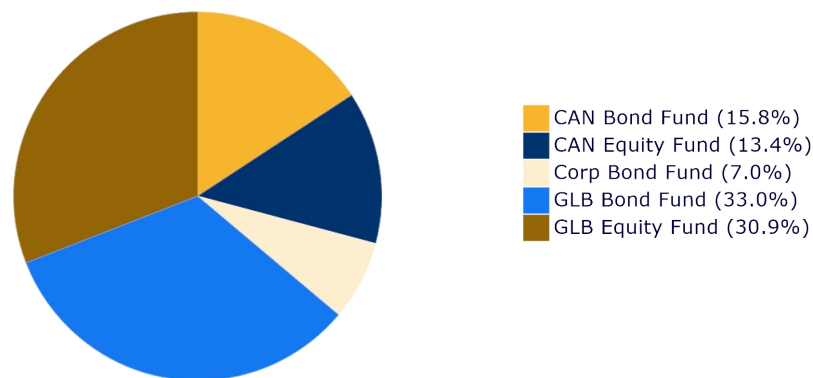
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Thunder Bay Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	6.0%	10.9%	10.9%	-	-	-	3.9%	04/01/2022

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	18,428,023.06	-	-	464,823.77	-	18,892,846.83
CAN Equity Fund	14,641,139.89	100,000.00	-	704,739.98	571,668.84	16,017,548.71
Corp Bond Fund	7,828,327.33	50,000.00	-	360,129.18	138,465.89	8,376,922.40
GLB Bond Fund	36,284,335.12	1,052,018.30	-	748,604.46	1,424,580.74	39,509,538.62
GLB Equity Fund	35,764,354.55	-	1,150,000.00	1,780,087.25	627,132.96	37,021,574.76
PI-HISA	-	-	41,882.55	-	41,882.55	-
Total	112,946,179.95	1,202,018.30	1,191,882.55	4,058,384.64	2,803,730.98	119,818,431.32

**Thunder Bay Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
ONE Canadian Equity Fund	8.6	17.5	17.5	-	-	-	-	5.6	04/01/2022
ONE Global Equity Fund	6.9	17.5	17.5	-	-	-	-	7.4	04/01/2022
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-	-	-	-	1.7	04/01/2022
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-	-	-	-	1.1	04/01/2022
ONE Global Bond Fund	5.7	6.5	6.5	-	-	-	-	0.9	04/01/2022

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
JIB1THUCONT	6.6	12.9	12.9	-	-	-	-	4.6	04/01/2022
JIB2THUTD35	5.0	7.3	7.3	-	-	-	-	2.5	04/01/2022
JIB3THUTD510	6.4	11.7	11.7	-	-	-	-	4.0	04/01/2022
JIB4THUTD10P	6.9	14.6	14.6	-	-	-	-	5.5	04/01/2022
JIBTHUCASH	2.9	6.9	6.9	-	-	-	-	5.0	04/04/2022

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

Thunder Bay Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	11,881.678	1,278.88	15,195,342.85	1,348.08	16,017,548.71	13.37%
GLB Equity Fund	30,161.828	1,115.54	33,646,727.23	1,227.43	37,021,574.76	30.90%
Corp Bond Fund	9,125.659	907.79	8,284,244.56	917.95	8,376,922.40	6.99%
CAN Bond Fund	19,660.683	938.44	18,450,410.73	960.94	18,892,846.83	15.77%
GLB Bond Fund	45,510.708	916.46	41,708,945.16	868.13	39,509,538.62	32.97%
					119,818,431.32	100.00%

**Thunder Bay Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Thunder Bay - Contingency Outcome
Account Number: 570050567**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,636.04	907.95	1,485,445.32	917.95	1,501,809.93	5.7%	64,617.55	24,824.09
CAN Equity Fund	3,572.98	1,279.09	4,570,188.25	1,348.08	4,816,698.56	18.2%	210,937.02	171,908.74
CAN Bond Fund	1,548.95	941.28	1,458,000.00	960.94	1,488,457.65	5.6%	36,620.77	0.00
GLB Bond Fund	8,441.40	914.53	7,719,931.27	868.13	7,328,296.83	27.7%	140,705.19	264,233.66
GLB Equity Fund	9,152.52	1,115.38	10,208,547.63	1,227.43	11,234,101.48	42.6%	540,158.44	190,301.88
			<u>25,442,112.47</u>		<u>26,369,364.45</u>	100.0%	993,038.97	651,268.37

**Thunder Bay Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	12.9	12.9	-	-	-	-	4.6	04/01/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	12.9	-	-	-	-	-

**Thunder Bay Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Thunder Bay - Target Date 3 to 5 Year Outcome
Account Number: 570050575**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	3,699.61	907.95	3,359,062.56	917.95	3,396,068.45	10.3%	146,120.93	56,135.13
CAN Equity Fund	769.49	1,279.09	984,251.77	1,348.08	1,037,340.31	3.1%	45,427.92	37,022.85
CAN Bond Fund	10,594.12	937.90	9,936,307.64	960.94	10,180,378.77	31.0%	250,469.51	0.00
GLB Bond Fund	18,080.95	918.43	16,606,126.97	868.13	15,696,745.31	47.8%	293,119.60	565,971.71
GLB Equity Fund	2,030.90	1,115.60	2,265,694.83	1,227.43	2,492,794.11	7.6%	120,173.76	42,227.09
			<u>33,151,443.77</u>		<u>32,803,326.95</u>	100.0%	855,311.72	701,356.78

**Thunder Bay Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.0	7.3	7.3	-	-	-	-	2.5	04/01/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.3	-	-	-	-	-

**Thunder Bay Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Thunder Bay - Target Date 5 to 10 Year Outcome
Account Number: 570050583**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	3,095.69	907.49	2,809,339.38	917.95	2,841,702.19	7.3%	121,967.77	46,971.77
CAN Equity Fund	4,423.34	1,279.09	5,657,880.50	1,348.08	5,963,060.10	15.4%	261,140.25	212,822.53
CAN Bond Fund	2,876.39	941.28	2,707,500.00	960.94	2,764,059.12	7.1%	68,004.59	0.00
GLB Bond Fund	15,420.29	915.61	14,119,108.66	868.13	13,386,935.20	34.6%	255,322.38	482,687.75
GLB Equity Fund	11,193.19	1,115.60	12,487,238.64	1,227.43	13,738,879.01	35.5%	660,098.77	232,731.97
			37,781,067.18		38,694,635.62	100.0%	1,366,533.76	975,214.02

**Thunder Bay Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	11.7	11.7	-	-	-	-	4.0	04/01/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	11.7	-	-	-	-	-

**Thunder Bay Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Thunder Bay - Target Date 10 Year Plus Outcome
Account Number: 570050591**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	694.30	907.95	630,397.30	917.95	637,341.83	3.5%	27,422.93	10,534.90
CAN Equity Fund	3,115.85	1,278.30	3,983,022.33	1,348.08	4,200,449.74	23.1%	187,234.79	149,914.72
CAN Bond Fund	657.34	941.28	618,750.00	960.94	631,675.67	3.4%	15,541.22	0.00
GLB Bond Fund	3,568.05	914.72	3,263,778.26	868.13	3,097,561.28	17.0%	59,457.29	111,687.62
GLB Equity Fund	7,785.20	1,115.60	8,685,246.13	1,227.43	9,555,800.16	52.7%	459,656.28	161,872.02
			<u>17,181,194.02</u>		<u>18,122,828.68</u>	100.0%	749,312.51	434,009.26

**Thunder Bay Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.9	14.6	14.6	-	-	-	-	5.5	04/01/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	14.6	-	-	-	-	-

**Thunder Bay Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Thunder Bay - Cash Outcome
Account Number: 570050799**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
CAN Bond Fund	3,983.86	936.24	3,729,853.09	960.94	3,828,275.62	100.0%	94,187.68	0.00
			<u>3,729,853.09</u>		<u>3,828,275.62</u>	100.0%	94,187.68	0.00

**Thunder Bay Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	2.9	6.9	6.9	-	-	-	-	5.0	04/04/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	6.9	-	-	-	-	-

Thunder Bay Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Thunder Bay - Contingency Outcome
Account Number: 570050567

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	415.66	350,000.00
Buy	GLB Bond Fund	10/26/2023	10/26/2023	10.04	8,457.61
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	27.04	24,824.09
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	304.36	264,233.66
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	127.52	171,908.74
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	155.04	190,301.88
Sell	GLB Equity Fund	10/26/2023	10/26/2023	301.06	350,000.00

Thunder Bay Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Thunder Bay - Target Date 3 to 5 Year Outcome

Account Number: 570050575

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	11/01/2023	11/01/2023	51.42	43,560.69
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	61.15	56,135.13
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	651.93	565,971.71
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	27.46	37,022.85
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	34.40	42,227.09
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	26,817.13	26,817.13
Transfer Out	PI-HISA	10/11/2023	10/11/2023	26,817.13	26,817.13

Thunder Bay Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Thunder Bay - Target Date 5 to 10 Year Outcome
Account Number: 570050583

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	Corp Bond Fund	10/26/2023	10/26/2023	56.61	50,000.00
Buy	GLB Bond Fund	10/26/2023	10/26/2023	593.80	500,000.00
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	51.17	46,971.77
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	556.00	482,687.75
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	157.87	212,822.53
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	189.60	232,731.97
Sell	GLB Equity Fund	10/26/2023	10/26/2023	473.10	550,000.00

Thunder Bay Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Thunder Bay - Target Date 10 Year Plus Outcome

Account Number: 570050591

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	178.14	150,000.00
Buy	CAN Equity Fund	10/26/2023	10/26/2023	80.26	100,000.00
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	11.47	10,534.90
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	128.65	111,687.62
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	111.20	149,914.72
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	131.87	161,872.02
Sell	GLB Equity Fund	10/26/2023	10/26/2023	215.04	250,000.00

Thunder Bay Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Thunder Bay - Cash Outcome
Account Number: 570050799

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	15,065.42	15,065.42
Transfer Out	PI-HISA	10/11/2023	10/11/2023	15,065.42	15,065.42

**Thunder Bay Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Thunder Bay Prudent Investor Portfolio

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Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	8,081,250.00	10,369,160.73						18,450,410.73
CAN Equity Fund	14,523,674.01	100,000.00		571,668.84				15,195,342.85
Corp Bond Fund	8,095,778.67	50,000.00		138,465.89				8,284,244.56
GLB Bond Fund	39,209,123.36	1,075,241.06		1,424,580.74				41,708,945.16
GLB Equity Fund	34,121,208.05		1,150,000.00	627,132.96		48,386.22		33,646,727.23
PI-HISA	9,986,311.59		10,411,043.28	424,731.69				
Total	114,017,345.68	11,594,401.79	11,561,043.28	3,186,580.12	0.00	48,386.22	0.00	117,285,670.53

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	7,994,874.54	10,369,160.73				528,811.56	18,892,846.83
CAN Equity Fund	13,529,921.18	100,000.00		571,668.84		1,815,958.69	16,017,548.71
Corp Bond Fund	7,833,353.63	50,000.00		138,465.89		355,102.88	8,376,922.40
GLB Bond Fund	36,014,171.36	1,075,241.06		1,424,580.74		995,545.46	39,509,538.62
GLB Equity Fund	32,536,598.49		1,150,000.00	627,132.96		5,007,843.31	37,021,574.76
PI-HISA	9,986,311.59		10,411,043.28	424,731.69			
Total	107,895,230.79	11,594,401.79	11,561,043.28	3,186,580.12	0.00	8,703,261.90	119,818,431.32

Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1THUCONT	24,744,388.77	381,680.37	350,000.00	651,268.37		14,774.96		25,442,112.47
JIB3THUTD510	36,782,745.50	550,000.00	550,000.00	975,214.02		23,107.66		37,781,067.18
JIB4THUTD10P	16,736,681.16	250,000.00	250,000.00	434,009.26		10,503.60		17,181,194.02
JIB2THUTD35	32,161,390.44	6,682,868.33	6,666,124.77	973,309.77				33,151,443.77
JIBTHUCASH	3,592,139.81	3,729,853.09	3,744,918.51	152,778.70				3,729,853.09
Total	114,017,345.68	11,594,401.79	11,561,043.28	3,186,580.12	0.00	48,386.22	0.00	117,285,670.53

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1THUCONT	23,324,712.74	381,680.37	350,000.00	651,268.37		2,361,702.97	26,369,364.45
JIB3THUTD510	34,628,545.99	550,000.00	550,000.00	975,214.02		3,090,875.61	38,694,635.62
JIB4THUTD10P	15,802,433.41	250,000.00	250,000.00	434,009.26		1,886,386.01	18,122,828.68
JIB2THUTD35	30,547,398.84	6,682,868.33	6,666,124.77	973,309.77		1,265,874.78	32,803,326.95
JIBTHUCASH	3,592,139.81	3,729,853.09	3,744,918.51	152,778.70		98,422.53	3,828,275.62
Total	107,895,230.79	11,594,401.79	11,561,043.28	3,186,580.12	0.00	8,703,261.90	119,818,431.32

Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1THUCONT	1,458,000.00							1,458,000.00
JIB2THUTD35	3,297,000.00	6,639,307.64						9,936,307.64
JIB3THUTD510	2,707,500.00							2,707,500.00
JIB4THUTD10P	618,750.00							618,750.00
JIBTHUCASH		3,729,853.09						3,729,853.09
Total	8,081,250.00	10,369,160.73	0.00	0.00	0.00	0.00	0.00	18,450,410.73

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1THUCONT	1,442,416.63					46,041.02	1,488,457.65
JIB2THUTD35	3,261,760.10	6,639,307.64				279,311.03	10,180,378.77
JIB3THUTD510	2,678,561.15					85,497.97	2,764,059.12
JIB4THUTD10P	612,136.66					19,539.01	631,675.67
JIBTHUCASH		3,729,853.09				98,422.53	3,828,275.62
Total	7,994,874.54	10,369,160.73	0.00	0.00	0.00	528,811.56	18,892,846.83

Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1THUCONT	4,398,279.51			171,908.74				4,570,188.25
JIB2THUTD35	947,228.92			37,022.85				984,251.77
JIB3THUTD510	5,445,057.97			212,822.53				5,657,880.50
JIB4THUTD10P	3,733,107.61	100,000.00		149,914.72				3,983,022.33
Total	14,523,674.01	100,000.00	0.00	571,668.84	0.00	0.00	0.00	15,195,342.85

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1THUCONT	4,097,336.64			171,908.74		547,453.18	4,816,698.56
JIB2THUTD35	882,416.28			37,022.85		117,901.18	1,037,340.31
JIB3THUTD510	5,072,491.26			212,822.53		677,746.31	5,963,060.10
JIB4THUTD10P	3,477,677.00	100,000.00		149,914.72		472,858.02	4,200,449.74
Total	13,529,921.18	100,000.00	0.00	571,668.84	0.00	1,815,958.69	16,017,548.71

Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1THUCONT	1,460,621.23			24,824.09				1,485,445.32
JIB2THUTD35	3,302,927.43			56,135.13				3,359,062.56
JIB3THUTD510	2,712,367.61	50,000.00		46,971.77				2,809,339.38
JIB4THUTD10P	619,862.40			10,534.90				630,397.30
Total	8,095,778.67	50,000.00	0.00	138,465.89	0.00	0.00	0.00	8,284,244.56

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1THUCONT	1,413,275.13			24,824.09		63,710.71	1,501,809.93
JIB2THUTD35	3,195,863.02			56,135.13		144,070.30	3,396,068.45
JIB3THUTD510	2,624,446.64	50,000.00		46,971.77		120,283.78	2,841,702.19
JIB4THUTD10P	599,768.84			10,534.90		27,038.09	637,341.83
Total	7,833,353.63	50,000.00	0.00	138,465.89	0.00	355,102.88	8,376,922.40

Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1THUCONT	7,074,017.24	381,680.37		264,233.66				7,719,931.27
JIB2THUTD35	15,996,594.57	43,560.69		565,971.71				16,606,126.97
JIB3THUTD510	13,136,420.91	500,000.00		482,687.75				14,119,108.66
JIB4THUTD10P	3,002,090.64	150,000.00		111,687.62				3,263,778.26
Total	39,209,123.36	1,075,241.06	0.00	1,424,580.74	0.00	0.00	0.00	41,708,945.16

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1THUCONT	6,497,591.29	381,680.37		264,233.66		184,791.51	7,328,296.83
JIB2THUTD35	14,693,113.89	43,560.69		565,971.71		394,099.02	15,696,745.31
JIB3THUTD510	12,066,000.67	500,000.00		482,687.75		338,246.78	13,386,935.20
JIB4THUTD10P	2,757,465.51	150,000.00		111,687.62		78,408.15	3,097,561.28
Total	36,014,171.36	1,075,241.06	0.00	1,424,580.74	0.00	995,545.46	39,509,538.62

Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1THUCONT	10,353,470.79		350,000.00	190,301.88		14,774.96		10,208,547.63
JIB2THUTD35	2,223,467.74			42,227.09				2,265,694.83
JIB3THUTD510	12,781,399.01		550,000.00	232,731.97		23,107.66		12,487,238.64
JIB4THUTD10P	8,762,870.51		250,000.00	161,872.02		10,503.60		8,685,246.13
Total	34,121,208.05	0.00	1,150,000.00	627,132.96	0.00	48,386.22	0.00	33,646,727.23

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1THUCONT	9,874,093.05		350,000.00	190,301.88		1,519,706.55	11,234,101.48
JIB2THUTD35	2,120,073.77			42,227.09		330,493.25	2,492,794.11
JIB3THUTD510	12,187,046.27		550,000.00	232,731.97		1,869,100.77	13,738,879.01
JIB4THUTD10P	8,355,385.40		250,000.00	161,872.02		1,288,542.74	9,555,800.16
Total	32,536,598.49	0.00	1,150,000.00	627,132.96	0.00	5,007,843.31	37,021,574.76

Thunder Bay Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2THUTD35	6,394,171.78		6,666,124.77	271,952.99				
JIBTHUCASH	3,592,139.81		3,744,918.51	152,778.70				
Total	9,986,311.59	0.00	10,411,043.28	424,731.69	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2THUTD35	6,394,171.78		6,666,124.77	271,952.99			
JIBTHUCASH	3,592,139.81		3,744,918.51	152,778.70			
Total	9,986,311.59	0.00	10,411,043.28	424,731.69	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

**QUARTERLY
INVESTMENT
REPORT**

For The Period Ended December 31, 2023

Whitby Prudent Investor Portfolio

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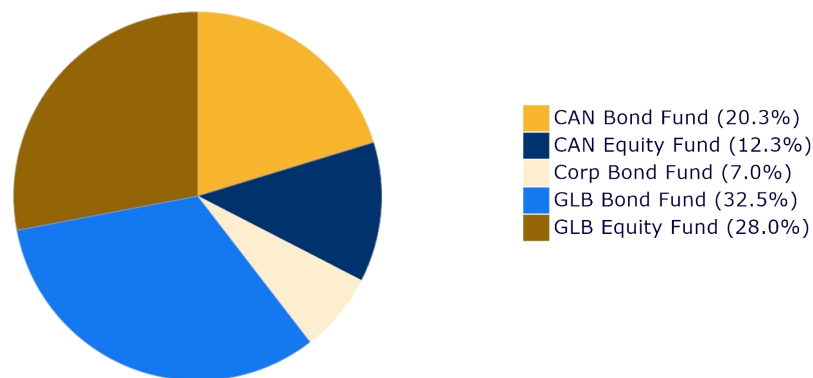
Relationship Manager

Marie Wong Takishita, Client Service Representative
416-971-9856
one@oneinvestment.ca

Whitby Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2023

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	5.8%	11.0%	11.0%	1.0%	3.2%	-	4.4%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	36,022,887.52	-	-	908,632.16	-	36,931,519.68
CAN Equity Fund	20,562,377.19	-	-	978,242.72	797,241.70	22,337,861.61
Corp Bond Fund	11,952,910.61	-	-	546,859.42	210,086.93	12,709,856.96
GLB Bond Fund	55,760,409.94	135,150.36	-	1,104,280.92	2,132,098.35	59,131,939.57
GLB Equity Fund	47,619,939.94	-	-	2,455,661.04	862,880.68	50,938,481.66
PI-HISA	-	-	97,086.26	-	97,086.26	-
Total	171,918,525.20	135,150.36	97,086.26	5,993,676.26	4,099,393.92	182,049,659.48

**Whitby Prudent Investor Portfolio
Performance History At
December 31, 2023**

Performance by Fund

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
ONE Canadian Equity Fund	8.6	17.5	17.5	4.1	9.3	-	-	12.9	07/02/2020
ONE Global Equity Fund	6.9	17.5	17.5	2.3	8.4	-	-	9.2	07/02/2020
ONE Canadian Corporate Bond Fund	6.3	6.2	6.2	-1.3	-1.6	-	-	-1.0	07/02/2020
ONE Canadian Government Bond Fund	2.5	3.1	3.1	-0.4	-0.7	-	-	-0.3	07/02/2020
ONE Global Bond Fund	5.7	6.5	6.5	-1.3	-0.8	-	-	0.6	07/02/2020

Performance by Outcome

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
JIB1WHICONT	6.6	12.9	12.9	1.2	4.9	-	-	6.4	07/02/2020
JIB2WHITD35	5.1	7.3	7.3	0.3	0.9	-	-	1.8	07/02/2020
JIB3WHITD510	6.4	11.8	11.8	0.9	4.0	-	-	5.4	07/02/2020
JIB4WHIAMR	7.2	16.4	16.4	2.5	7.8	-	-	9.4	07/02/2020
JIB5WHITD10P	6.9	14.6	14.6	1.9	6.3	-	-	7.8	07/02/2020
JIBWHICASH	2.9	6.9	6.9	-	-	-	-	5.4	06/13/2022

QUARTERLY REVIEW

Equity markets finished the year with strong performance as investor sentiment improved in the final few months of 2023. This led to strong returns for the Canadian Equity Fund, which was up 8.6% in the fourth quarter. This late-year surge in equity markets was in response to signals indicating that central banks are done raising interest rates and, more importantly, that global central banks are poised to start making meaningful cuts in interest rates in 2024. This comes after multiple economic indicators confirmed that inflation rates have fallen sharply from their peak in 2022. As central banks have been successful in containing inflation, there is less reason to maintain tight monetary policy. This was positive news for equity investors.

Returns for the 2023 Calendar year were also strong, with the Canadian stock market producing returns of over 11% last year. The Canadian Equity Fund had much stronger performance, achieving calendar year returns of 17.5%. Both stock selection and the fund's allocation across the different sectors of the market contributed to the strong performance.

The weakest segments of the Canadian equity market during the quarter were the Energy and the Materials sectors. The fund is designed to have light exposure to these sectors, which helps to dampen the volatility of returns, but in the quarter, this also helped the fund outperform its benchmark. A heavy allocation to the Information Technology sector also helped performance, as this was the best performing sector of the market, with sector returns of 24% in the quarter. The performance of Shopify Inc, which was up 39% in the quarter, contributed to the strong sector performance. As the manager does not hold Shopify Inc, the fund did not fully participate in the sector's strength. The performance of the fund benefited from holdings in Gildan Activewear and Restaurant Brands, which collectively represent about 10% of the fund and both had returns of over 15% in the quarter.

QUARTERLY REVIEW

Global equity markets had strong performance in the fourth quarter, which added to the solid returns generated earlier in 2023. The ONE Global Equity Fund had returns of 6.9% in the fourth quarter, bringing full-year 2023 returns to 17.5%. These results are very encouraging, as they were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, and market worries about a looming global recession. This serves as a reminder that financial markets are forward looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns. It is also now a consensus view that the US economy will achieve a 'soft landing', avoiding a recession, which also boosted investor sentiment.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of these 7 stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year.

Asian equity markets were not as strong as other regions in 2023 amid sluggish growth from the Chinese economy. A slowdown in Chinese growth has direct implications for regional trading partners. Chinese equity markets were weaker last year, down more than 10%, with better performance experienced in other regional. Japanese equity markets performed well last year, up over 30%. The Global Equity Fund has small exposure to Japan but currently has no other Asian exposure.

QUARTERLY REVIEW

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results helped full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident central banks might be done raising interest rates. More importantly, investors anticipated the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund decreased its sensitivity interest rates leading to more modest gains for this fund in the quarter.

The sharp increase in interest rates in 2022 and 2023 was intended to slow economic growth to contain inflationary pressures. As inflation pressures continue to subside, interest rate cuts are likely. While the markets are anticipating lower interest rates on the horizon, the timing and magnitude of rate cuts by global central banks remain highly dependent on the economic outlook.

**Whitby Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2023**

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
CAN Equity Fund	16,570.031	1,123.56	18,617,433.13	1,348.08	22,337,861.61	12.27%
GLB Equity Fund	41,500.064	1,058.27	43,918,414.19	1,227.43	50,938,481.66	27.98%
Corp Bond Fund	13,845.875	967.64	13,397,900.73	917.95	12,709,856.96	6.98%
CAN Bond Fund	38,432.477	949.00	36,472,528.88	960.94	36,931,519.68	20.29%
GLB Bond Fund	68,113.588	962.63	65,568,546.90	868.13	59,131,939.57	32.48%
					182,049,659.48	100.00%

**Whitby Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Whitby - Contingency Outcome
Account Number: 570050112**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	789.06	923.03	728,333.33	917.95	724,322.43	5.9%	31,165.17	11,972.65
CAN Equity Fund	1,678.80	1,093.77	1,836,237.47	1,348.08	2,263,179.74	18.5%	99,111.53	80,773.23
CAN Bond Fund	739.84	952.66	704,827.96	960.94	710,954.64	5.8%	17,491.73	0.00
GLB Bond Fund	3,871.34	916.89	3,549,629.00	868.13	3,360,862.08	27.5%	62,713.55	121,181.35
GLB Equity Fund	4,202.72	1,013.42	4,259,155.73	1,227.43	5,158,557.86	42.2%	248,685.95	87,384.22
			<u>11,078,183.49</u>		<u>12,217,876.75</u>	100.0%	459,167.93	301,311.45

**Whitby Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.6	12.9	12.9	1.2	4.9	-	-	6.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	12.9	-9.2	12.7	-	-	-

**Whitby Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Whitby - Target Date 3 to 5 Year Outcome
Account Number: 570050120**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	7,992.92	961.75	7,687,229.56	917.95	7,337,121.70	10.5%	315,690.18	121,278.57
CAN Equity Fund	1,614.13	1,069.63	1,726,533.07	1,348.08	2,175,993.49	3.1%	95,293.68	77,661.53
CAN Bond Fund	21,713.73	948.43	20,594,090.45	960.94	20,865,719.07	30.0%	513,362.66	0.00
GLB Bond Fund	39,380.70	952.70	37,518,019.72	868.13	34,187,858.45	49.1%	638,453.16	1,232,698.89
GLB Equity Fund	4,046.27	1,040.01	4,208,176.04	1,227.43	4,966,518.85	7.1%	239,427.24	84,131.16
			<u>71,734,048.84</u>		<u>69,533,211.56</u>	100.0%	1,802,226.92	1,515,770.15

**Whitby Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	5.1	7.3	7.3	0.3	0.9	-	-	1.8	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	7.3	-6.2	2.0	-	-	-

**Whitby Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Whitby - Target Date 5 to 10 Year Outcome
Account Number: 570050138**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	3,643.81	989.76	3,606,504.70	917.95	3,344,846.70	7.4%	143,916.47	55,288.47
CAN Equity Fund	5,140.23	1,033.79	5,313,954.09	1,348.08	6,929,486.94	15.4%	303,463.21	247,314.45
CAN Bond Fund	3,402.86	983.83	3,347,860.69	960.94	3,269,965.27	7.2%	80,451.49	0.00
GLB Bond Fund	17,823.96	988.41	17,617,546.66	868.13	15,473,642.73	34.5%	288,736.79	557,927.38
GLB Equity Fund	12,878.15	1,013.25	13,048,888.83	1,227.43	15,807,048.14	35.2%	762,032.55	267,766.05
			<u>42,934,754.97</u>		<u>44,824,989.78</u>	100.0%	1,578,600.51	1,128,296.35

**Whitby Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.4	11.8	11.8	0.9	4.0	-	-	5.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	11.8	-8.9	10.5	-	-	-

**Whitby Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Whitby - Asset Management Reserve Outcome
Account Number: 570050146**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	249.51	919.76	229,497.04	917.95	229,045.70	1.4%	9,854.65	3,786.01
CAN Equity Fund	3,171.96	1,212.96	3,847,483.14	1,348.08	4,276,085.57	27.5%	187,262.69	152,614.15
CAN Bond Fund	233.55	952.25	222,400.30	960.94	224,430.77	1.4%	5,521.71	0.00
GLB Bond Fund	1,223.06	926.55	1,133,240.75	868.13	1,061,789.96	6.8%	19,813.18	38,284.56
GLB Equity Fund	7,945.61	1,084.66	8,618,364.93	1,227.43	9,752,694.89	62.7%	470,161.51	165,207.36
			<u>14,050,986.16</u>		<u>15,544,046.89</u>	100.0%	692,613.74	359,892.08

**Whitby Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	7.2	16.4	16.4	2.5	7.8	-	-	9.4	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	16.4	-9.7	19.2	-	-	-

**Whitby Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Whitby - Target Date 10 Year Plus Outcome
Account Number: 570050153**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	1,170.56	979.30	1,146,336.10	917.95	1,074,520.43	3.6%	46,232.95	17,761.23
CAN Equity Fund	4,964.89	1,186.97	5,893,225.36	1,348.08	6,693,115.87	22.9%	293,111.61	238,878.34
CAN Bond Fund	1,095.08	979.91	1,073,083.97	960.94	1,052,313.27	3.6%	25,890.23	0.00
GLB Bond Fund	5,814.50	988.92	5,750,110.77	868.13	5,047,786.35	17.3%	94,564.24	182,006.17
GLB Equity Fund	12,427.30	1,109.15	13,783,828.66	1,227.43	15,253,661.92	52.3%	735,353.79	258,391.89
			<u>27,646,584.86</u>		<u>29,121,397.84</u>	100.0%	1,195,152.82	697,037.63

**Whitby Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	6.9	14.6	14.6	1.9	6.3	-	-	7.8	07/02/2020

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	14.6	-9.4	15.8	-	-	-

**Whitby Prudent Investor Portfolio
Holdings by Account
At December 31, 2023**

**Account Name: Whitby - Cash Outcome
Account Number: 570050765**

**For the Quarter Ending
December 31, 2023**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
CAN Bond Fund	11,247.39	936.24	10,530,265.51	960.94	10,808,136.66	100.0%	265,914.34	0.00
			<u>10,530,265.51</u>		<u>10,808,136.66</u>	<u>100.0%</u>	<u>265,914.34</u>	<u>0.00</u>

**Whitby Prudent Investor Portfolio
Performance History
At December 31, 2023**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	2.9	6.9	6.9	-	-	-	-	5.4	06/13/2022

% Calendar Year Returns

	2023	2022	2021	2020	2019	2018
Return Net of Fees	6.9	-	-	-	-	-

Whitby Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Whitby - Contingency Outcome
Account Number: 570050112

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	13.04	11,972.65
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	139.58	121,181.35
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	59.91	80,773.23
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	71.19	87,384.22

Whitby Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Whitby - Target Date 3 to 5 Year Outcome

Account Number: 570050120

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	11/01/2023	11/01/2023	119.61	101,321.46
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	132.11	121,278.57
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	1,419.93	1,232,698.89
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	57.60	77,661.53
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	68.54	84,131.16
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	54,552.99	54,552.99
Transfer Out	PI-HISA	10/11/2023	10/11/2023	54,552.99	54,552.99

Whitby Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Whitby - Target Date 5 to 10 Year Outcome
Account Number: 570050138

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	60.23	55,288.47
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	642.67	557,927.38
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	183.45	247,314.45
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	218.15	267,766.05

Whitby Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Whitby - Asset Management Reserve Outcome
Account Number: 570050146

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	4.12	3,786.01
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	44.10	38,284.56
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	113.20	152,614.15
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	134.59	165,207.36

Whitby Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Whitby - Target Date 10 Year Plus Outcome
Account Number: 570050153

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Buy	GLB Bond Fund	10/26/2023	10/26/2023	40.17	33,828.90
Reinvested Distributions	Corp Bond Fund	12/29/2023	12/29/2023	19.34	17,761.23
Reinvested Distributions	GLB Bond Fund	12/29/2023	12/29/2023	209.65	182,006.17
Reinvested Distributions	CAN Equity Fund	12/29/2023	12/29/2023	177.19	238,878.34
Reinvested Distributions	GLB Equity Fund	12/29/2023	12/29/2023	210.51	258,391.89

Whitby Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2023

TRANSACTION SUMMARY

Account Name: Whitby - Cash Outcome
Account Number: 570050765

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Interest Income	PI-HISA	10/05/2023	10/05/2023	42,533.27	42,533.27
Transfer Out	PI-HISA	10/11/2023	10/11/2023	42,533.27	42,533.27

**Whitby Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2023**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2023 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2023

Whitby Prudent Investor Portfolio

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Whitby Prudent Investor Portfolio
For the Period December 31, 2023
(Consolidated Holdings)

Book Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
CAN Bond Fund	10,978,627.60	25,880,265.51	371,000.00			(15,364.23)		36,472,528.88
CAN Equity Fund	21,617,416.06	388,000.00	4,709,000.00	797,241.70		523,775.37		18,617,433.13
Corp Bond Fund	11,234,921.10	2,200,000.00	228,000.00	210,086.93		(19,107.30)		13,397,900.73
GLB Bond Fund	55,489,188.64	10,390,464.54	2,157,000.00	2,132,098.35		(286,204.63)		65,568,546.90
GLB Equity Fund	52,452,784.44	902,000.00	11,285,000.00	862,880.68		985,749.07		43,918,414.19
PI-HISA	19,976,272.19	3,260,000.00	24,133,425.81	897,153.62				
Total	171,749,210.03	43,020,730.05	42,883,425.81	4,899,461.28	0.00	1,188,848.28	0.00	177,974,823.83

Market Value Summary by Security

Security	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
CAN Bond Fund	10,421,097.93	25,880,265.51	371,000.00			1,001,156.24	36,931,519.68
CAN Equity Fund	23,026,049.30	388,000.00	4,709,000.00	797,241.70		2,835,570.61	22,337,861.61
Corp Bond Fund	10,021,518.99	2,200,000.00	228,000.00	210,086.93		506,251.04	12,709,856.96
GLB Bond Fund	47,500,916.58	10,390,464.54	2,157,000.00	2,132,098.35		1,265,460.10	59,131,939.57
GLB Equity Fund	52,765,466.30	902,000.00	11,285,000.00	862,880.68		7,693,134.68	50,938,481.66
PI-HISA	19,976,272.19	3,260,000.00	24,133,425.81	897,153.62			
Total	163,711,321.29	43,020,730.05	42,883,425.81	4,899,461.28	0.00	13,301,572.67	182,049,659.48

Whitby Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account

Book Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1WHICONT	9,926,872.04	850,000.00		301,311.45				11,078,183.49
JIB3WHITD510	48,069,755.92		6,900,000.00	1,128,296.35		636,702.70		42,934,754.97
JIB4WHIAMR	19,615,006.17		6,300,000.00	359,892.08		376,087.91		14,050,986.16
JIB5WHITD10P	32,190,420.52	133,069.04	5,550,000.00	697,037.63		176,057.67		27,646,584.86
JIB2WHITD35	51,805,687.33	31,507,395.50	13,560,627.03	1,981,593.04				71,734,048.84
JIBWHICASH	10,141,468.05	10,530,265.51	10,572,798.78	431,330.73				10,530,265.51
Total	171,749,210.03	43,020,730.05	42,883,425.81	4,899,461.28	0.00	1,188,848.28	0.00	177,974,823.83

Market Value Summary by Account

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1WHICONT	10,018,938.70	850,000.00		301,311.45		1,047,626.60	12,217,876.75
JIB3WHITD510	46,593,826.46		6,900,000.00	1,128,296.35		4,002,866.97	44,824,989.78
JIB4WHIAMR	19,155,473.78		6,300,000.00	359,892.08		2,328,681.03	15,544,046.89
JIB5WHITD10P	30,439,675.78	133,069.04	5,550,000.00	697,037.63		3,401,615.39	29,121,397.84
JIB2WHITD35	47,361,938.52	31,507,395.50	13,560,627.03	1,981,593.04		2,242,911.53	69,533,211.56
JIBWHICASH	10,141,468.05	10,530,265.51	10,572,798.78	431,330.73		277,871.15	10,808,136.66
Total	163,711,321.29	43,020,730.05	42,883,425.81	4,899,461.28	0.00	13,301,572.67	182,049,659.48

Whitby Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Bond Fund

Book Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1WHICONT	594,827.96	110,000.00						704,827.96
JIB2WHITD35	5,354,090.45	15,240,000.00						20,594,090.45
JIB3WHITD510	3,541,732.61		185,000.00			(8,871.92)		3,347,860.69
JIB4WHIAMR	279,202.12		56,000.00			(801.82)		222,400.30
JIB5WHITD10P	1,208,774.46		130,000.00			(5,690.49)		1,073,083.97
JIBWHICASH		10,530,265.51						10,530,265.51
Total	10,978,627.60	25,880,265.51	371,000.00	0.00	0.00	(15,364.23)	0.00	36,472,528.88

Market Value Summary by Account for CAN Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1WHICONT	579,853.07	110,000.00				21,101.57	710,954.64
JIB2WHITD35	5,067,175.29	15,240,000.00				558,543.78	20,865,719.07
JIB3WHITD510	3,352,322.33		185,000.00			102,642.94	3,269,965.27
JIB4WHIAMR	273,036.04		56,000.00			7,394.73	224,430.77
JIB5WHITD10P	1,148,711.20		130,000.00			33,602.07	1,052,313.27
JIBWHICASH		10,530,265.51				277,871.15	10,808,136.66
Total	10,421,097.93	25,880,265.51	371,000.00	0.00	0.00	1,001,156.24	36,931,519.68

Whitby Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for CAN Equity Fund

Book Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1WHICONT	1,657,464.24	98,000.00		80,773.23				1,836,237.47
JIB2WHITD35	1,358,871.54	290,000.00		77,661.53				1,726,533.07
JIB3WHITD510	6,387,498.52		1,650,000.00	247,314.45		329,141.12		5,313,954.09
JIB4WHIAMR	5,264,336.85		1,659,000.00	152,614.15		89,532.14		3,847,483.14
JIB5WHITD10P	6,949,244.91		1,400,000.00	238,878.34		105,102.11		5,893,225.36
Total	21,617,416.06	388,000.00	4,709,000.00	797,241.70	0.00	523,775.37	0.00	18,617,433.13

Market Value Summary by Account for CAN Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1WHICONT	1,833,908.26	98,000.00		80,773.23		250,498.25	2,263,179.74
JIB2WHITD35	1,580,926.82	290,000.00		77,661.53		227,405.14	2,175,993.49
JIB3WHITD510	7,431,286.11		1,650,000.00	247,314.45		900,886.38	6,929,486.94
JIB4WHIAMR	5,182,545.50		1,659,000.00	152,614.15		599,925.92	4,276,085.57
JIB5WHITD10P	6,997,382.61		1,400,000.00	238,878.34		856,854.92	6,693,115.87
Total	23,026,049.30	388,000.00	4,709,000.00	797,241.70	0.00	2,835,570.61	22,337,861.61

Whitby Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for Corp Bond Fund

Book Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1WHICONT	616,360.68	100,000.00		11,972.65				728,333.33
JIB2WHITD35	5,465,950.99	2,100,000.00		121,278.57				7,687,229.56
JIB3WHITD510	3,639,965.37		80,000.00	55,288.47		(8,749.14)		3,606,504.70
JIB4WHIAMR	287,492.43		60,000.00	3,786.01		(1,781.40)		229,497.04
JIB5WHITD10P	1,225,151.63		88,000.00	17,761.23		(8,576.76)		1,146,336.10
Total	11,234,921.10	2,200,000.00	228,000.00	210,086.93	0.00	(19,107.30)	0.00	13,397,900.73

Market Value Summary by Account for Corp Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1WHICONT	583,291.76	100,000.00		11,972.65		29,058.02	724,322.43
JIB2WHITD35	4,839,654.83	2,100,000.00		121,278.57		276,188.30	7,337,121.70
JIB3WHITD510	3,226,325.29		80,000.00	55,288.47		143,232.94	3,344,846.70
JIB4WHIAMR	274,541.65		60,000.00	3,786.01		10,718.04	229,045.70
JIB5WHITD10P	1,097,705.46		88,000.00	17,761.23		47,053.74	1,074,520.43
Total	10,021,518.99	2,200,000.00	228,000.00	210,086.93	0.00	506,251.04	12,709,856.96

Whitby Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Bond Fund

Book Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1WHICONT	2,988,447.65	440,000.00		121,181.35				3,549,629.00
JIB2WHITD35	26,467,925.33	9,817,395.50		1,232,698.89				37,518,019.72
JIB3WHITD510	18,498,525.05		1,260,000.00	557,927.38		(178,905.77)		17,617,546.66
JIB4WHIAMR	1,410,068.14		295,000.00	38,284.56		(20,111.95)		1,133,240.75
JIB5WHITD10P	6,124,222.47	133,069.04	602,000.00	182,006.17		(87,186.91)		5,750,110.77
Total	55,489,188.64	10,390,464.54	2,157,000.00	2,132,098.35	0.00	(286,204.63)	0.00	65,568,546.90

Market Value Summary by Account for GLB Bond Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1WHICONT	2,727,398.78	440,000.00		121,181.35		72,281.95	3,360,862.08
JIB2WHITD35	22,543,040.77	9,817,395.50		1,232,698.89		594,723.29	34,187,858.45
JIB3WHITD510	15,752,441.79		1,260,000.00	557,927.38		423,273.56	15,473,642.73
JIB4WHIAMR	1,283,717.33		295,000.00	38,284.56		34,788.07	1,061,789.96
JIB5WHITD10P	5,194,317.91	133,069.04	602,000.00	182,006.17		140,393.23	5,047,786.35
Total	47,500,916.58	10,390,464.54	2,157,000.00	2,132,098.35	0.00	1,265,460.10	59,131,939.57

Whitby Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for GLB Equity Fund

Book Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1WHICONT	4,069,771.51	102,000.00		87,384.22				4,259,155.73
JIB2WHITD35	3,324,044.88	800,000.00		84,131.16				4,208,176.04
JIB3WHITD510	16,002,034.37		3,725,000.00	267,766.05		504,088.41		13,048,888.83
JIB4WHIAMR	12,373,906.63		4,230,000.00	165,207.36		309,250.94		8,618,364.93
JIB5WHITD10P	16,683,027.05		3,330,000.00	258,391.89		172,409.72		13,783,828.66
Total	52,452,784.44	902,000.00	11,285,000.00	862,880.68	0.00	985,749.07	0.00	43,918,414.19

Market Value Summary by Account for GLB Equity Fund

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1WHICONT	4,294,486.83	102,000.00		87,384.22		674,686.81	5,158,557.86
JIB2WHITD35	3,496,336.67	800,000.00		84,131.16		586,051.02	4,966,518.85
JIB3WHITD510	16,831,450.94		3,725,000.00	267,766.05		2,432,831.15	15,807,048.14
JIB4WHIAMR	12,141,633.26		4,230,000.00	165,207.36		1,675,854.27	9,752,694.89
JIB5WHITD10P	16,001,558.60		3,330,000.00	258,391.89		2,323,711.43	15,253,661.92
Total	52,765,466.30	902,000.00	11,285,000.00	862,880.68	0.00	7,693,134.68	50,938,481.66

Whitby Prudent Investor Portfolio
For the Period December 31, 2023
Summary By Account for PI-HISA

Book Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Realized Gains/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2WHITD35	9,834,804.14	3,260,000.00	13,560,627.03	465,822.89				
JIBWHICASH	10,141,468.05		10,572,798.78	431,330.73				
Total	19,976,272.19	3,260,000.00	24,133,425.81	897,153.62	0.00	0.00	0.00	0.00

Market Value Summary by Account for PI-HISA

Account	Opening Balance	Contribution	Withdrawals	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2WHITD35	9,834,804.14	3,260,000.00	13,560,627.03	465,822.89			
JIBWHICASH	10,141,468.05		10,572,798.78	431,330.73			
Total	19,976,272.19	3,260,000.00	24,133,425.81	897,153.62	0.00	0.00	0.00

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	

Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range is 3.67 to 6.67 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at December 31, 2023, the permitted duration range for the Fund is 1.12 to 2.12 years. MFS aims to outperform the benchmark, which is:

- 60% FTSE Canada Short-Term Government Bond Index +
- 40% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment’s Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, ‘in-kind’ securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and ‘tier discounts’ that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a cash payment of interest or dividends made by ONE Investment from a fund.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.

ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash:

The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency:

The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves:

The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return:

The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date:

The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist “on paper” until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Calendar Year Return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized Returns:** the total return generated by investments in each year for holding periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.
- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- **Time-weighted returns:** returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost

Unit Cost is the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

To: ONE Joint Investment Board
From: Judy Dezell, Co-President/Co-CEO, ONE Investment
Date: February 28, 2024
Re: ONE JIB Remuneration – Municipal Treasurers
Report: ONE JIB 2024-001

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

The ONE Investment Board received a request from ONE JIB, following its September 6, 2023 meeting, to amend the ONE JIB Remuneration Policy allowing for municipal treasurers to accept remuneration subject to the member complying with all relevant requirements of the member's municipality.

ONE Investment looked at municipal employee codes of conduct, CPA Ontario's CPA Code of Professional Conduct as well as sought input from legal counsel and ONE JIB's Integrity Commissioner in bringing forward changes to the ONE JIB Remuneration Policy that allows for municipalities to receive remuneration for municipal treasurers that sit on ONE JIB.

3. BACKGROUND

The ONE JIB is a skills-based governance board

The *Municipal Act* (the Act) requires municipalities that want to invest under the prudent investor regime to either create an investment board or join a joint investment board that is responsible for the control and management of monies not required immediately. ONE JIB is the only joint investment board in Ontario. It currently has responsibility for Investment Plans for 11 Participating Municipalities.

ONE Investment Board asked its Audit Committee to review ONE JIB remuneration for Municipal Treasurers

At its October 13, 2023 meeting the ONE Investment Board considered a motion it received from ONE JIB's meeting of September 6, 2023:

THAT the Board request the ONE Investment Board to consider remuneration for municipal members of ONE JIB commensurate with other members of ONE JIB,

subject to the member complying with all relevant requirements of the member's municipality.

The ONE Investment Board asked its Audit Committee to review the ONE JIB Remuneration Policy and consider remuneration for municipal treasurers who sit on ONE JIB.

The ONE JIB Remuneration Policy excluded Municipal Treasurers

Since inception of ONE JIB in 2020, the ONE JIB Remuneration Policy excluded Municipal Treasurers from any remuneration. The Municipal Treasurers were compensated for out-of-pocket expenses like travel, meals and accommodation when doing ONE JIB business. The rationale for this is that it is common practice to exclude municipal staff from remuneration as it is viewed as part of their work with the municipality that employs them. ONE JIB is a skills-based board where the perspective of municipal finance is a valued skill. Municipal Treasurers provide the municipal finance perspective not just of the municipality that employs them, but the sector more broadly, to ONE JIB's discussions. It is on that basis that a request to reconsider the Policy was made.

4. ANALYSIS

Five reasons were given to reconsider remuneration for Municipal Treasurers

- (1) The original intent to exclude Municipal Treasurers from payment was based on the notion that many municipalities have policies that do not allow staff to accept payment from other sources while working as a full-time employee. This type of policy does not exist for those Municipal Treasurers currently on ONE JIB. Further, they are encouraged to participate on Boards as part of professional development.
- (2) As Board members, the Municipal Treasurers are responsible for preparing for each meeting in advance to be able to contribute effectively. Many agendas are more than 500 pages in length. Anecdotally, it is understood that the Municipal Treasurers typically spend personal time on evenings and weekend undertaking this review since their work schedules are taken up with work for their municipalities.
- (3) The Municipal Treasurers have the same accountability and liability as the paid Board members. Although there is liability insurance in place, the Municipal Treasurers are still personally liable to the same degree as paid members.
- (4) The Municipal Treasurers bring a different, but equally important, perspective to the discussion that helps frame the 'municipal context' for the institutional investors on the Board who may not totally understand the nuances of municipal governance.
- (5) Future Municipal Treasurer members may be resistant to join the Board in the absence of compensation. If these were paid positions, there is a greater likelihood that ONE JIB would be able to attract representation from highly experienced Municipal Treasurers who would like to provide input into the management of the Participating Municipalities' invested funds. There would be greater confidence to transfer investments into the hands of ONE JIB.

ONE Investment's Audit Committee considered six factors when looking at the issue of municipal treasurer compensation

Municipal employee code of conduct

There is a mixed result in speaking with several municipalities as well as scanning available municipal employee code of conducts on the internet. Some municipalities prohibit municipal staff from accepting compensation, while others either do not have a policy or provide limitations around what are considered outside activities.

The following is typically the common language for municipalities that prohibit outside activities:

Employees shall not engage in business dealings, or employment with any other organization, that interfere with performance of their duties, or from which they derive personal gain by virtue of their employment with the Town.

In the case of those allowing outside activities, the following reflects common criteria for engagement in outside activities:

Outside activities, whether consisting of employment for profit or participation in nonprofit activities, are generally permitted subject to the following conditions:

- the outside activities must not occur during scheduled work time and must occur wholly in the employee's personal time;*
- there must be no perceived conflict or conflict of interest with the employee's official duties;*
- there must be no perceived adverse effect on the community or the ability of the employee or other staff to perform their duties and functions;*
- any external advertisement by any employee will not illustrate their employment with the Town if such advertisement is for personal gain or for any commercial or political purposes;*
- outside activities must not restrict the ability to be on call, or to work irregular hours if irregular hours are a requirement of the position; and,*
- if the outside activity is a business or paid employment or if it consists of an involvement with an organization that has business dealings with the Town, notification of the outside activity must be given to the immediate supervisor of the employee and will be reviewed with Human Resources and the Corporate Management Team.*

It is by virtue of the office of Municipal Treasurer that the Treasurers sit on ONE JIB. It would be difficult to satisfy the requirement of no perceived conflict or conflict of interest with the employee's official duties as stipulated in the policies that permit outside activities.

ONE JIB meetings occur during regular business hours

While preparation for ONE JIB meetings by the Municipal Treasurers occurs on what is effectively personal time, the meetings occur during regular business hours which limits the ability of the Municipal Treasurers to undertake their municipal duties at that time. ONE JIB typically has four regular meetings per year with additional special meetings added. In 2023, there were three special meetings for education and training purposes for ONE JIB lasting about two to three hours each as well as four regular business meetings lasting an average of four to five hours.

Municipal Treasurers have the same fiduciary responsibilities as other members of ONE JIB

Municipal Treasurer representatives are fiduciaries and have the same responsibilities and obligations as the other members of ONE JIB, and they must look to the interests of all of ONE JIB's stakeholders and not just the interests of their own municipalities. Further, as a skills-based board ONE JIB looks to the Municipal Treasurers for perspectives on municipal finance – this is invaluable insight for ONE JIB as it makes investment decisions for Participating Municipalities.

ONE Investment legal counsel advises that there are no barriers to compensating municipal members of ONE JIB

Legal counsel advised as follows:

Under the provisions of the *Municipal Act*, ONE JIB is a local board and a municipal service board. Under the provisions of the Regulation, ONE JIB is a Joint Investment Board.

ONE JIB was established as a joint municipal service board under section 202 of the Act. Under paragraph 4 of subsection 196 (1) of the Act, a municipality that establishes a municipal service board may provide for the “term of office and remuneration of board members” (under subsection 202 (4) of the Act this power applies to a joint municipal service board). Section 238 of the Act provides that a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and subsection 283 (3) provides that a local board may pay remuneration to, or expenses incurred by its members “to the extent that the municipality is able to do so”. It is worth noting that subsection 284 (3) of the Act provides that if, in any year, anybody, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall, on or before January 31 in the following year provide to the municipality an itemized statement of the remuneration and expenses paid for the year.

Under the Regulation, no officers, employees, or members of council of an investing municipality can be appointed as a member of a Joint Investment Board except for the treasurer of such a municipality. However, the Regulation restricts the number of such Municipal Treasurers who can sit on a Joint Investment Board to 25% of its members. Although there is a restriction on the number of Municipal Treasurers of investing municipalities that can sit on the board of ONE JIB, there is no restriction on the compensation that can be paid to such Municipal Treasurers.

ONE JIB's Integrity Commissioner advises that the current remuneration policy appears unfair

ONE JIB's Integrity Commissioner has advised as follows:

The ONE JIB Remuneration Policy appears inequitable and unfair to the Municipal Treasurer representatives. The Municipal Treasurer representatives indicate that some municipalities have policies that staff representatives are not allowed to receive remuneration or compensation for their service to external boards, committees or bodies. Although there may be such policies in some municipalities, the policies that I am more familiar with are those that preclude municipal staff from accepting compensation from such appointments in their *personal* capacity. Local governments appear very willing to accept payment for their staff's service to external boards, committees and other bodies, and the policies require such compensation to be directed to the municipality in recognition that the staff is giving up their "municipal work" to provide services to the external entities. This is somewhat akin to the policy of most government workers that they will be allowed to be absent from work to attend jury duty provided that the stipend paid to the worker is turned over to the municipality.

The issue is one of respect and equal treatment. Even if a municipality has a policy that its staff representative could not accept compensation for their service to the Board, all that the member would have to do is provide notice that he or she needed to decline the payment. I see nothing inappropriate in the Board having a remuneration policy that treats all members equally and on the same footing, even if there is a municipal policy that might prohibit a board member from receiving remuneration.

The CPA Ontario Code of Conduct was reviewed

Many Municipal Treasurers maintain the CPA designation which includes consideration of the CPA Code of Professional Conduct.

The fundamental principles governing conduct of CPA include:

- Professional Behaviour
Chartered Professional Accountants conduct themselves at all times in a manner which will maintain the good reputation of the profession and serve the public interest.
- Integrity and Due Care
Chartered Professional Accountants perform professional services with integrity and due care.
- Objectivity
Chartered Professional Accountants do not allow their professional or business judgment to be compromised by bias, **conflict of interest** or the undue influence of others.

- Professional Competence
Chartered Professional Accountants maintain their professional skills and competence by keeping informed of, and complying with, developments in their area of professional service
- Confidentiality
Chartered Professional Accountants protect confidential information acquired as a result of professional, employment and business relationships and do not disclose it without proper and specific authority, nor do they exploit such information for their personal advantage or the advantage of a third party

Most relevant to this discussion is the expectation of maintaining objectivity by avoiding conflicts of interest. This is consistent with municipal employee codes of conduct that permit outside activities.

Staff completed an environmental scan of similar boards

ONE staff has benchmarked against five investment focused committees and boards for remuneration purposes since Fall of 2020¹. None of the boards or committees benchmarked compensate the treasurers that sit on the committee or board. In the case of the Investment Management Corporation of Ontario (IMCO) this is not applicable. In each municipal case, the board or committee is focused solely on that municipality's investments. This is unlike ONE JIB, which is responsible for the investments of 11 different Participating Municipalities.

Staff also looked more broadly within the municipal sector and identified the Municipal Property Assessment Corporation (MPAC) as a board that is, in part, comprised of active municipal staff. MPAC has the responsibility for the delivery of property assessment services in Ontario which is the base for calculating property tax bills. All municipalities in Ontario are members of MPAC as per the *Municipal Property Assessment Corporation Act, 1997*. The MPAC Board has 13 members: seven municipal representatives, four property taxpayer representatives, and two provincial government representatives. Section 13 of MPAC's Corporate By-law states:

13. Remuneration

Unless prohibited by law, a Director who is not a municipal officer or employee or a public servant (within the meaning of Part III of the Public Service of Ontario Act, 2006) shall be paid such remuneration as the Board may from time to time determine, including as set out in the Board's prevailing Remuneration and Expense Policy, Directors shall be entitled to be reimbursed for all reasonable expenses incurred in the course of performing their duties. In the case of a Director who is a municipal officer or employee or a public servant, the Corporation shall, unless prohibited by law, compensate (i) the municipality, where the individual is a municipal representative and (ii) the employer of the individual where such person is a public

¹ For remuneration benchmarking, ONE Investment looks at the total compensation package paid to Board members that sit on the Cities of Barrie, Ottawa and Toronto Investment Boards as well as City of Edmonton's Investment Committee and IMCO's Investment Board.

servant, an amount of money equal to the remuneration that a Director receives for the time in which such Director was engaged in performance of Board duties with the Corporation.

A flexible policy would respect municipal policies on municipal staff remuneration

It's important to recognize that the Municipal Treasurer representatives are fiduciaries and have the same responsibilities and obligations as do the other members of ONE JIB, and they must look to the interests of all of ONE JIB's stakeholders and not just the interests of their own municipalities. Further, it makes sense to recognize the impact of the role on their duties in the municipality that employs them. The ONE JIB Remuneration Policy, attached to this report, was amended by the ONE Investment Board at its December 15, 2023 meeting.

5. CONCLUSION

ONE Investment recognizes that ONE JIB is quickly emerging as a credible investment body for municipalities wishing to access the prudent investor regime. Further, ONE Investment believes a good mix of skills on the board and competitive remuneration helps ensure its success. Compensation should include equal treatment of all members.

ATTACHMENTS

Attachment 1: ONE JIB Remuneration Policy

Drafted by: Judy Dezell, Co-President/CEO, ONE Investment

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO, ONE Investment

Attachment 1

ONE Investment Statement of Policy			
Policy:	ONE JIB Remuneration	Date approved:	March 6, 2020
		Updated:	December 15, 2023
Linked Policy:	ONE Investment’s Board/Volunteer Expense Reimbursement Policy		

Purpose statement

The purpose of this policy is to establish remuneration for the ONE Joint Investment Board (ONE JIB) members.

Scope

This policy applies to the ONE JIB members.

Definitions

- “ONE JIB” has the meaning given to it in the ONE Joint Investment Board Agreement.
- “ONE JIB Business Meeting” is defined as a meeting a ONE JIB member may attend to advance the work of ONE Investment such as meetings with fund managers, municipalities or education sessions.
- “ONE JIB Board Meeting” is defined as a regularly scheduled and special meetings of the ONE JIB and ONE JIB committees that may be established from time to time.

Policy

ONE JIB members will be remunerated as follows:

- Chair of ONE JIB will receive an annual \$15,000 retainer
- Vice-Chair of ONE JIB will receive an annual \$10,000 retainer
- Board members will receive an annual \$5,000 retainer
- All Board members will also be remunerated \$1,100 per ONE JIB Board Meeting.
- In addition, all Board members will also be remunerated \$500 for attending ONE JIB Business Meetings.
- Subject to the member complying with all relevant requirements of the member's municipality, the Municipal Treasurer members, who are municipal employees, will have the annual retainer and Board and Business meeting fees paid directly to the municipality for which they are employed.

Further, ONE JIB members will be reimbursed in accordance with ONE Investment's Board/Volunteer Expense Reimbursement Policy for travel expenses incurred as a result of the business of ONE JIB.



REPORT

To: ONE Joint Investment Board
 From: Keith Taylor, Chief Investment Officer, ONE Investment
 Date: February 28, 2024
 Re: City of Quinte West's Investment Plan 2024
 Report: ONE JIB 2024-011

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the City of Quinte West's Investment Policy Statement (Attachment 1).
2. Receive the City of Quinte West's Municipal Client Questionnaire (Attachment 2).
3. Approve the City of Quinte West's proposed Investment Plan (Attachment 3).
4. Approve a 2024 mid-year drawdown of all MNRI in the Cash Outcome when requested by the Treasurer.

2. SUMMARY

The City of Quinte West has updated its Municipal Client Questionnaire (MCQ), which provides information on its MNRI and the investment horizons associated with its reserve balances. The MCQ indicates that significant drawdowns in MNRI will occur over the next two years that need to be considered when reviewing and updating the Investment Plan.

The City will not make a contribution or withdrawal of MNRI at this time but anticipates that there will be a mid-year drawdown in 2024 of MNRI of approximately \$4.8 million, and drawdowns totaling about \$11.4 million over the next two to three years. Adjustments in Outcome allocations will be deferred until 2025, when there may be greater clarity about the timing and size of drawdowns.

As the City's investment allocations will not be changing at this time, no trading will be immediately required to implement the updated Investment Plan. Equity allocations in the updated Investment Plan will be 40.2%. The proposed investment allocations, which reflect consolidated holdings across ONE Investment Outcomes, are presented below:

ONE Investment Funds	Total Invested (\$ millions)	Portfolio Weight (%)
ONE Canadian Equity Fund	\$ 4.2	12.0
ONE Global Equity Fund	9.8	28.1
ONE Canadian Government Bond Fund	8.4	24.0
ONE Canadian Corporate Bond Fund	2.2	6.3
ONE Global Bond Fund	10.3	29.5

Total	\$ 34.9	100.0
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3. BACKGROUND

The City’s annual Investment Policy Statement (IPS) review resulted in no changes to the IPS

The City completed its annual IPS review in December 2023, making no updates to the wording or content of the IPS. There have been no changes to the ONE JIB IPS template since the City last updated the plan in September 2022, so the recently approved IPS remains consistent with the ONE JIB approved template.

The City will not be making contributions or withdrawals of MNRI at this time, but indicated that mid-year drawdown of \$4.8 million this year is probable and further drawdowns are expected over the next two years

The City has approximately \$35 million of MNRI invested in the ONE JIB Outcomes and will not be making contributions or withdrawals as part of this Investment Plan update. The Treasurer is expecting to withdraw approximately \$4.8 million from MNRI in the latter half of 2024 to address funding requirements for capital projects.

Table 1: MNRI by reserve and time horizon forecast, adapted from Table 7 of the MCQ.

Reserve Name or Category	Brief Description or Purpose	Total MNRI Amount	Investment Horizon of MNRI			
			Less than 3 years	3 to 5 years	5 to 10 years	10+ years
Target	Development Charge RF, Federal Gas Tax, Parkland CIL, Parking Reserve, Capital Reserves etc.	30,721,340	4,839,108	6,619,317	14,403,185	4,859,730
Contingency / Stabilization	Tax Rate Stabilization, Winter Control, WSIB Neer, Social Services General, Elections, Municipal Elections Etc.	4,168,306			4,168,306	
	Total MNRI	34,889,646	4,839,108	6,619,317	18,571,491	4,859,730

The City anticipates additional drawdowns in 2025 and 2026 of \$7 million, although there remains some uncertainty about timing and amount involved

The City’s MCQ indicates that about \$7 million of MNRI withdrawals after 2024 will also be required, bringing total drawdowns over the next three years to \$11.4 million. It is anticipated that an adjustment in the allocation of MNRI across the outcomes will be required in 2025, which will be informed by updated cashflow details provided by the Treasurer. Greater clarity about the size and timing of these drawdowns will inform the reallocations required. Details of the City’s cashflow projections affecting MNRI balances are summarized in Table 2 below.

Additional drawdowns over the next two to three years are likely to occur, although there remains uncertainty relating to the ultimate size and timing of these drawdowns. Based on current municipal planning details, it is anticipated that total drawdowns of \$11.4 million will be required. Section 8 of the City’s MCQ provides details of the anticipated contributions/withdrawals of MNRI over the next 10 years, which are shown in Table 2 below.

Table 2: Anticipated Cash Flow Projections MNRI by year from table 8 of the MCQ.

	Next Year	2 years	3 to 5 years	5 to 10 years	Greater than 10 years
Anticipated MNRI Drawdowns	(4,839,107)	(5,000,000)	(2,000,000)	-	-
Anticipated MNRI Contributions	-	-	-	-	-
Net change in MNRI	(4,839,107)	(5,000,000)	(2,000,000)	-	-

4. ANALYSIS

There are multiple factors that have contributed to the City’s need to reduce MNRI, all of which reflect a change in circumstances that shorten the overall horizon of municipal reserves

The Treasurer identified several reasons behind the decision to start drawing down MNRI. There is less-than-expected funding from the provincial government to the City, which was estimated to be a \$2 million decline. The City also had to fund an emergency water main project that led to costs in the range of \$1.2 to \$2 million dollars. Additionally, the cost of growth projects has been affected by inflation, while Bill 23 has had a negative impact. Bill 23 limits the amount of development charges municipalities can collect to pay for growth-related infrastructure. Council has elected to deal with these budgetary constraints by drawing down reserves rather than by increasing taxes. As a result, MNRI will decline over the next few years, leading to drawdowns.

The Investment Plan seeks approval to facilitate a mid-year MNRI withdrawal of about \$4.8 million, as needed, to be funded by a full drawdown of the Cash Outcome

Currently, there are sufficient balances in the Cash Outcome to fund the anticipated drawdown that is expected in the latter half of 2024. The Cash Outcome would serve as a source of liquidity for this purpose. Approval of this drawdown will allow it to be implemented without requiring the ONE JIB to prepare a new Investment Plan when the Treasurer officially requests the drawdown. The current equity allocation would rise from 40.2% to about 46.6% when \$4.8 million is withdrawn from the Cash Outcome. This equity allocation remains appropriate considering the overall investment horizon of reserves.

Anticipated drawdowns in subsequent years can be evaluated in the 2025 Investment Plan, when there may be more clarity about the size and timing of subsequent cashflow needs

The current projections from the Treasurer indicate that \$7 million of MNRI will be required in the 2025–2026 timeframe, but there is currently less certainty about the timing and exact size of these drawdowns. Updates from the Treasurer in 2025 may provide more clarity on the size and timing of drawdowns, which can then be incorporated in the 2025 Investment Plan update. There will likely be a need to reallocate MNRI across outcomes at that time to accommodate the changes. With \$6.6 million currently allocated to the Target Date 3-5 Year Outcome and about \$7 million in drawdowns expected within 3 years, the investment horizon of Quinte West’s invested MNRI remains appropriate.

The mapping to Outcomes and the resulting asset allocation is consistent with Quinte West’s cashflow forecasts, risk tolerances and objectives

Quinte West continues to have a long investment horizon with over \$23 million of reserves identified as having an investment horizon greater than 5 years but, as noted above, a total of \$11.4 million in drawdowns is anticipated within the next 3 years, which may collectively reduce MNRI by one third. The current allocation of MNRI includes \$4.8 million in the Cash Outcome, which is expected to be withdrawn in the second half of 2024, and \$6.6 million in the Target Date 3-5 Year Outcome, which would be available to address the projected drawdowns in subsequent years. The current mapping of shorter investment horizon MNRI to Investment Outcomes is aligned with the timeline of expected drawdowns. As a result, repositioning of the Outcome allocations is not currently required to prepare for the MNRI outflow.

Mapping the MNRI to Outcomes was based on the information provided in the MCQ and discussions with the Treasurer. Asset allocations (Table 3) and fund allocations (Tables 4 and 5) were determined using the ONE JIB’s Outcome Framework.

Table 3: Proposed Outcome Mapping and Asset Allocation

Outcome	Total Invested (\$ millions)	Portfolio Weight (%)	Fixed Income (%)	Equities (%)	Total (%)
Cash	\$ 4.8	13.9	100	-	100
Contingency	4.2	11.9	40	60	100
Target Date 3-5 Years	6.6	19.0	90	10	100
Target Date 5-10 Years	14.4	41.3	50	50	100
Target Date 10+ Years	4.9	13.9	25	75	100
Total	\$ 34.9	100.0			

Table 4: Proposed Pooled Fund-Level Allocation

ONE Investment Funds	Total Invested (\$ millions)	Portfolio Weight (%)
ONE Canadian Equity Fund	\$ 4.2	12.0
ONE Global Equity Fund	9.8	28.1
ONE Canadian Government Bond Fund	8.4	24.0
ONE Canadian Corporate Bond Fund	2.2	6.3
ONE Global Bond Fund	10.3	29.5
Total	\$ 34.9	100.0

Table 5: Proposed Pooled Fund Allocations by Outcome (values in \$ thousands)

Outcome	ONE Canadian Equity Fund	ONE Global Equity Fund	ONE Canadian Govt Bond Fund	ONE Canadian Corp Bond Fund	ONE Global Bond Fund	Total
Cash	-	-	\$ 4.8	-	-	\$ 4.8
Contingency	0.8	1.8	0.3	0.3	1.2	4.2
Target Date 3-5 Years	0.2	0.5	2.0	0.7	3.2	6.6
Target Date 5-10 Years	2.2	5.0	1.1	1.1	5.0	14.4
Target Date 10+ Years	1.1	2.6	0.2	0.2	0.9	4.9
Total	\$ 4.2	\$ 9.8	\$ 8.4	\$ 2.2	\$ 10.3	\$ 34.9

5. CONCLUSION

The proposed Investment Plan is consistent with the City's IPS, and the proposed asset mix and fund allocations reflect the investment objectives and risk preferences expressed in its IPS and MCQ. The investment allocations are able to address the known future drawdowns of MNRI anticipated by the City. Sufficient funds are available in the Cash Outcome to address an anticipated \$4.8 million drawdown when requested by the Treasure in 2024. The Investment Plan is appropriate for City's time horizons and circumstances, but further drawdowns in MNRI are expected within three years. Outcome allocations will be adjusted in the 2025 Investment Plan when there is greater certainty surrounding the size and timing involved.

ATTACHMENTS

Attachment 1: City of Quinte West's Investment Policy Statement

Attachment 2: City of Quinte West's Municipal Client Questionnaire

Attachment 3: City of Quinte West's proposed Investment Plan

Drafted by: Keith Taylor, Chief Investment Officer; Jennifer Hess, Manager Investment Services

Approved by: Judy Dezell and Donna Herridge, Co-presidents/CEOs, ONE Investment

Attachment 1
INVESTMENT POLICY STATEMENT

FOR

THE CITY OF QUINTE WEST (the “Municipality”)

SEPTEMBER, 2023

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The City of Quinte West

Investment Policy Statement

OVERVIEW

Municipalities that are subject to the *Municipal Act, 2001* (the “**Act**”) have no general power to invest money. Such powers must be found either in express provisions of the Act or by necessary implication.

Historically, municipalities that are subject to the Act had very limited express investment powers under section 418 of the Act. Section 418 continues to apply to all municipalities that are subject to the Act unless they elect to pass a by-law pursuant to the new section 418.1. Section 418 of the Act provides that “money that is not required immediately” can only be invested in securities prescribed by the Province in O. Reg. 438/97 (the “**Regulation**”). These prescribed securities are generally referred to as the “Legal List Securities” and are included in Part I of the Regulation.

Effective January 1, 2019, the new section 418.1 of the Act came into force. Section 418.1 provides that “money that is not required immediately” can be invested under that section in any security, provided that in making the investment the municipality exercises the care, skill, diligence and judgment that a prudent investor would exercise in making the investment. If a municipality elects to pass a by-law under section 418.1, the effect will be that its “money that is not required immediately” must be invested in accordance with the prudent investor regime. The rules, conditions and procedures that apply to investments under section 418.1 are set out in Part II of the Regulation.

Investing “money that is not required immediately” (MNRI) in Legal List Securities or in accordance with the prudent investor regime are mutually exclusive alternatives. That is to say, section 418 does not apply to a municipality that has adopted the prudent investor regime under section 418.1.

Every municipality, regardless of whether section 418 or 418.1 applies to it, has MNRI and also money that is required immediately (MRI). Municipalities retain the management and control of their MRI. The Act does not include any express provisions that deal with the investment of MRI. However, it is consistent with prudent practice to invest such money until it is actually spent, in order to preserve the capital value of that money. Accordingly, it is necessarily implied that a municipality has the power to invest such money on a short-term basis. Because the Act is silent as to how municipalities are to deal with MRI and because of the historical investment powers under the Act, a conservative approach is to invest MRI in appropriate Legal List Securities.

Municipalities that elect to pass a by-law pursuant to the new section 418.1 include in their investment policy (i) the basis upon which they distinguish between MNRI and MRI, and (ii) principles governing the investment of each category of money. This Investment Policy Statement (IPS) is intended to respond to the foregoing requirements.]

1. GLOSSARY AND DEFINITIONS

The following capitalized terms are defined terms which have the meanings set out below:

Act: means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time.

Agent: means any administrator, Custodian, payment servicer, portfolio manager, investment counsel, consultant, banker, broker, dealer or other service provider engaged or appointed by ONE JIB and authorized by ONE JIB to exercise any of the functions of ONE JIB pursuant to a written agreement, in the manner and to the extent provided in the Regulation and without limiting the generality of the foregoing, Agent includes ONE Investment.

Asset Class: An asset class is a specific category of assets or investments, such as cash, fixed income, equities, alternative investments, real estate etc.

Asset Mix (or Asset Allocation): means the proportion of each asset class in a portfolio. Asset classes include bank deposits, money market securities, bonds and equities, among other things.

Authorizing By-law: means a by-law of a Founding Municipality which authorizes: (i) the entering into of the Initial Formation Agreement; (ii) the establishment of ONE JIB; (iii) the approval of the Client Questionnaire and the adoption of the IPS; and (iv) the entering into of the ONE JIB Agreement.

Benchmark: means an index that is representative of a specific securities market (e.g. the S&P/TSX Composite Index, the FTSE/TMX 91 Day T-bill Index, etc.) against which investment performance can be compared. Performance benchmarks refer to total return indices in Canadian dollar terms.

CFA Institute: refers to the global, not-for-profit professional association that administers the Chartered Financial Analyst (CFA) and the Certificate in Investment Performance Measurement (CIPM) curricula and examination programs worldwide, publishes research, conducts professional development programs, and sets voluntary, ethics-based professional and performance reporting standards for the investment industry.

Credit Risk: means the possibility of a loss resulting from a borrower's failure to repay a loan or meet contractual obligations. That is, the risk that a lender may not receive the owed principal and interest.

Custodian: means a specialized financial institution that is responsible for safeguarding a municipality's investments and is not engaged in "traditional" commercial or consumer/retail banking. Global custodians hold investments for their clients in multiple jurisdictions around the world, using their own local branches or other local custodian banks ("sub-custodians" or "agent banks").

Derivative: A derivative is a contract between two or more parties whose value is based on an agreed-upon underlying financial asset (like a security) or set of assets (like an index). Common underlying instruments include bonds, commodities, currencies, interest rates, market indexes, and stocks.

Environmental, Social and Governance (ESG) Investing: means considering and integrating ESG factors into the investment process, rather than eliminating investments based on ESG factors alone. Integrating ESG information can lead to more comprehensive analysis of a company.

External Portfolio Managers: means external third-party investment management firms whose investment offerings are accessed by ONE JIB directly or through services provided to a Pooled Fund. External Portfolio Managers are agents authorized by ONE JIB in accordance with Part II of the Regulation.

Interest Rate Risk: refers to the possibility that the value of a bond or other fixed-income investment will suffer as the result of a change in interest rates. Interest rate risk can be managed to help improve investment outcomes.

Internal Controls: means a system of controls that may include authorities, policies, procedures, separation and segregation of duties, compliance checks, performance measurement and attribution, reporting protocols, measures for safekeeping of property and data, and the audit process.

Investment Plan: means the investment plan applicable to the Long-Term Funds investments and adopted by ONE JIB under the Regulation, as it may be amended from time to time.

Investment Policy Statement (IPS): means the investment policy applicable to the Municipality's investments adopted and maintained by the Council of the Municipality for Long-Term Funds under the Regulation, and for Short-Term Funds, as the same may be amended from time to time. The IPS may also apply to the money and investments held by the Municipality for the benefit of persons other than the Municipality itself and may make reference to source(s) of money in which the Municipality may have an indirect interest but which the Municipality has no authority to invest.

JIB: is short for Joint Investment Board and means a joint municipal service board that is established under section 202 of the Act by two or more municipalities for the purposes of Part II of the Regulation.

Legal List Securities: means the securities and other investments and financial instruments that are included from time to time in Part I of the Regulation.

Leverage: means an investment strategy of using borrowed money—specifically, the use of various financial instruments or borrowed capital—to increase the potential return of an investment. Typically leverage also tends to increase investment risks.

Local Distribution Corporation or LDC: means a corporation incorporated under section 142 of the *Electricity Act, 1998*.

Long-Term Money: means money that the municipality has defined as long-term and characterized as money that is not required immediately by the Municipality as described in section 5.2. Monies that are Long Term Money will be invested in accordance with the Prudent Investor Standard.

Modern Portfolio Theory: means a theory of portfolio management that looks towards the portfolio as a whole, rather than towards the prudence of each investment in the portfolio. This is found in the CFA Institute Standards of Practice Handbook.

Municipality: means The City of Quinte West

ONE JIB: means ONE Joint Investment Board, established by certain founding municipalities under section 202 of the Act as a JIB for purposes of Part II of the Regulation, which is the duly appointed JIB for the Municipality, as constituted from time to time and which acts in accordance with the Act, the Regulation, the ONE JIB Agreement, including the Terms of Reference, this IPS and the Investment Plan.

ONE JIB Agreement: means the agreement effective as of November 17, 2021, entered into in accordance with the requirements of the Regulation, pursuant to which ONE JIB has control and management of the Municipality's Long-Term Money.

Outcome: in the context of the municipality's IPS the word 'outcome' is used interchangeably with 'solutions'. Investment outcomes are a set of investment allocations with varying risk/return characteristics. The outcomes assigned to each investor are intended to reflect the needs and circumstances of the municipality. MNRI may be invested into several outcomes based on the characteristics of the municipality's accounts/reserves and its saving and spending needs.

ONE JIB's Outcome Framework: a set of Investment Outcomes designed by the ONE JIB to categorize the potential goals of investing MNRI. Each Outcome has a unique Asset Allocation with risk/return characteristics that are aligned with the intended use of the money assigned to the outcome.

Participating Municipality: means from time to time each of the municipalities for whom ONE JIB acts as the JIB under the terms of the ONE JIB Agreement.

Pooled Fund: means a unit trust established under a trust instrument, generally not available to the public, in which institutional, sophisticated or high net worth investors contribute monies that are invested and managed by an External Portfolio Manager. Monies are pooled or combined with monies of other investors.

Portfolio: means any collection of funds that are grouped together and required for specific purposes.

Proxy Voting: means a legal transfer to another party of a shareholder's right to vote thereby allowing shareholders who cannot attend meetings to participate. External Portfolio Managers usually vote proxies on behalf of their clients.

Prudent Effective Date: means January 4, 2022, the date on which the prudent investor regime applies to the Municipality.

Prudent Investor Standard: means the standard that applies when the Municipality invests money that it does not require immediately under section 418.1 of the Act. It requires the Municipality to exercise the care, skill, diligence and judgment that a prudent investor would

exercise in making such an investment and the standard does not restrict the securities in which the Municipality can invest. The Prudent Investor Standard makes use of Modern Portfolio Theory and applies the standard of prudence to the entire portfolio in respect of the Municipality's Long-Term Money rather than to individual securities. It identifies the fiduciary's central consideration as the trade-off between risk and return as found in the CFA Institute Standards of Practice Handbook.

Regulation: means Ontario Regulation 438/97.

Risk: means the uncertainty of future investment returns or chance of loss of capital.

Risk Tolerance: means the financial ability and willingness to absorb a loss in return for greater potential for gains.

Securities Lending: means loaning a security to another market participant. The borrower is required to deliver to the lender, as security for the loan, acceptable collateral with value greater than the value of the securities loaned. The Securities Lending program is managed by the Custodian or another appointed agent on behalf of investors. A Securities Lending program is widely used by institutional investors to generate additional marginal returns on the total portfolio.

Short-Term Money: means money that is required immediately by the Municipality as described in section 5.1 and which remains under the control and management of the Municipality. The money can be invested in appropriate Legal List Securities.

2. PURPOSE AND LEGISLATIVE FRAMEWORK

2.1 Purpose of Policy

This IPS governs the investment of the Municipality's MNRI and MRI. It is intended, among other things, to direct the Treasurer in the investment of MRI and to direct ONE Joint Investment Board (ONE JIB) in the investment of MNRI by implementing the Authorizing By-law 21-101) pursuant to which the Municipality authorized the establishment of guidelines for the prudent management of the Municipality's MNRI pursuant to section 418.1 of the Act.

In addition to the Municipality's MRI and MNRI, the Municipality is from time to time entrusted with the management of money and investments for a third-party beneficiary ("third-party trust funds").

There are also source(s) of money in which the Municipality may have an indirect interest but which the Municipality currently has no authority to invest. Such source(s) of money, referred to in this IPS as "designated funds", are listed in Schedule A attached hereto. The designated funds are identified in this IPS for the sole purpose of enabling the Municipality to better see, on an aggregated basis, the various financial assets in which the Municipality has an interest. The Municipality is not responsible for the investment activities or performance of designated funds.

The goals of this IPS are to:

- Define and assign responsibilities for investment of MRI and MNRI;
- Describe the Municipality's responsibilities with respect to third-party trust funds and designated funds
- Ensure compliance with the applicable legislation;
- Direct ONE JIB as to the Municipality's investment goals and risk tolerance;
- Provide guidance and limitations regarding the investments and their underlying risks;
- Establish a basis of evaluating investment performance and the underlying risks; and,
- Establish a reporting standard to Council.

This IPS applies to employees of the Municipality, to ONE JIB and to the employees of ONE Investment. ONE JIB, the Treasurer, and any agent or advisor providing services to ONE JIB in connection with the investment of the portfolio shall accept and strictly adhere to this IPS.

2.2 Governing Legislation

Investments of MRI will, in accordance with this IPS, only be made in Legal List Securities.

Investments of MNRI are governed by the Prudent Investor Standard in accordance with Section 418.1 of the Act. This standard is similar to that which governs trustees and pension fund administrators and creates a fiduciary responsibility. Prudent investment in compliance with the Act and the Regulation enhances the potential for the Municipality to earn improved risk-adjusted rates of return.

Money and investments that the Municipality holds as third party trust funds or has an interest in as designated funds will be subject to applicable legislation and any related agreements or instruments.

The Act provides that the Municipality, and therefore ONE JIB, must consider the following criteria in planning investments of MNRI, in addition to other criteria relevant to the circumstances:

- General economic conditions;
- The possible effect of inflation or deflation;
- The role that each investment plays within the Municipality's total portfolio of investments;
- The expected total return from income and the appreciation of capital; and
- Needs for liquidity, regularity of income and preservation or appreciation of capital.

2.3 Prudent Investor Standard

For MNRI, the standard to be used by the Municipality and ONE JIB shall be the Prudent Investor Standard as required by section 418.1 of the Act and Part II of the Regulation in the context of managing the Municipality's MNRI and investments thereof. Investments shall be made with the care, skill, diligence, and judgment, taking into account the

prevailing circumstances, that persons of prudence, discretion and integrity would exercise in the management of investments, considering the necessity of preserving capital as well as the need for income and appreciation of capital. The Act includes a duty to obtain the advice that a prudent investor would obtain under comparable circumstances.

Officers, employees and investment agents acting in accordance with written procedures and the IPS and exercising due diligence shall take all necessary actions to optimize performance of investments on a portfolio basis, taking into account the prescribed risk and other parameters set out in this IPS and market factors. The Municipality's staff acting in accordance with written procedures and this IPS, shall be relieved of personal responsibility for an investment's performance, provided underperformance relative to expectations is reported to Council and the liquidation or sale of investments is carried out in accordance with this IPS.

3. MONEY REQUIRED IMMEDIATELY AND MONEY NOT REQUIRED IMMEDIATELY

3.1 Determination of MNRI and MRI

Determination of the Municipality's MNRI is the responsibility of Council. In making the determination, Council may consider:

- the time horizon within which the monies are needed to meet financial obligations;
- the purpose for which the monies have been collected or set aside and are to be used;
- the source of the money; or
- any combination of the foregoing

MNRI will be comprised of money that is to be used to meet financial obligations that become due more than 24 months from the date of receipt of such money by the Municipality.

For certainty, all money and investments of the Municipality that have not been identified as MNRI (other than third-party trust funds and any designated funds referenced in Section 2.1) shall be deemed for purposes of this IPS to be MRI.

Determination of the Municipality's MNRI and MRI may be modified at any time and from time to time by action of Council and with respect to specific monies by the Treasurer in accordance with the provisions of Section 6.2.

Any changes in this IPS regarding the Municipality's MNRI and MRI must be communicated immediately in writing to ONE JIB.

3.2 Overview of Portfolios

The Municipality's portfolios represent funds required for specific purposes. A high-level description of each of these portfolios and their objectives is provided in Section 5

below. This IPS applies to the following money of the Municipality, its agencies, boards and commissions including:

- MRI which is invested in Legal List Securities; and/or
- MNRI which is invested under the Prudent Investor Standard.

4. ROLES AND RESPONSIBILITIES

4.1 Role of ONE JIB

ONE JIB has been appointed by the Municipality in accordance with the requirements of the Act and the Regulation and on the terms and conditions set out in the ONE JIB Agreement (Appendix I).

ONE JIB exercises control and management of the Municipality's MNRI and the investments made by it in accordance with the objectives and risk tolerance established in this IPS.

Among the responsibilities of ONE JIB are the following:

- Reviewing this IPS;
- Adopting and maintaining an Investment Plan that complies with this IPS;
- Engaging External Portfolio Managers, Custodians, administrators and other investment professionals (Agents);
- Allocating the money and investments under its control and management among External Portfolio Managers and their funds in compliance with this IPS;
- Monitoring the performance of the Agents; and,
- Reporting to the Municipality.

The foregoing is subject to the more detailed terms and conditions contained in the ONE JIB Agreement.

4.2 Role of Municipal Staff

This IPS is approved and adopted by Council with input from the Treasurer, and from ONE JIB with respect to MNRI. MRI of the Municipality, and any third-party trust funds referenced in Section 2.1, remain under the control and management of the Treasurer

Consistent with this IPS, the Treasurer is responsible for the implementation of the investment program and the establishment of investment procedures which shall include:

- Investment management of MRI and any third-party trust funds referenced in Section 2.1 by, or under the direction of, the Treasurer;
- The deposit or withdrawal of MNRI, under the explicit delegation of authority regarding MNRI, and the investment thereof, to ONE JIB, which is responsible for the control and management of such funds and investments; and,
- A system of controls exercised by the Treasurer to regulate the activities of Deputy Treasurer.

No person including, without limitation, ONE JIB, may engage in an investment transaction except as provided under the terms of this IPS.

In the management of MRI of the Municipality, and any third-party trust funds referenced in Section 2.1, the Treasurer may engage one or more agents and service providers. ONE Investment can assist with the investment of the Municipality's MRI, in Legal List Securities, and with the investment of third-party trust funds, in accordance with the terms of the applicable trust, if permitted, at the request of the Municipality.

4.3 Ethics and Conflicts of Interest

Individuals who are responsible for The City of Quinte West's Short-Term Portfolio shall comply with The City of Quinte West's Conflict of Interest guidelines and any relevant sections of professional codes of conduct (e.g., the CPA Code of Professional Conduct).

ONE JIB, in its capacity as a joint municipal service board, in addition to being a local board of each member Municipality is subject to a Code of Conduct as required by the Municipal Act, 2001 (the "Act"). This Code of Conduct applies to the Chair and the other Members of ONE JIB acting in their capacity as Members of ONE JIB.

5. INVESTMENT

5.1 MRI: Short-Term Money

The Municipality's MRI is described in this IPS as Short-Term Money. Short-Term Money consists of money that is needed to meet the short-term financial obligations of the Municipality and are controlled and managed by the Treasurer.

5.1.1 *Short-Term Monies: Investment Objectives*

The main focus of the investment of Short-Term Monies is cash management, and the interest income generated by the investment of these monies contribute to municipal revenues. To the extent possible, the Municipality shall attempt to match its investments with anticipated obligations.

Capital preservation is the paramount objective for short-term investments, and these investments need to be highly liquid. Consequently, only high quality, short-term investments that are also Legal List Securities will be held in this portfolio. The Municipality may invest in fully liquid money market securities and deposit accounts. The Municipality aims to maximize returns subject to the constraints set out in Part I of the Regulation, as amended from time to time, with a view to preserving capital and to further manage risk through diversification by issuer and credit quality.

The investment objectives for short term money, ranked in priority, are as follows:

- a) Security of Principal

The primary objective for MRI is to ensure the security of principal. To minimize the risk of loss, investments shall be subject to minimum credit ratings and shall be diversified by maturity, type of investment and issuer. Investing activities will be reviewed on a regular basis as actual, revised and forecasted operating and capital plans are completed. Maturity dates should be structured so that investment cash inflows occur when needed.

b) Liquidity Requirements

Liquidity is measured by the ease with which securities can be converted to cash to meet forecast spending. The investments that are eligible under Ontario's Eligible Investments and Related Financial Agreements Regulation possess different features and thus market prices will vary depending on market conditions, as well as the particular features of the type of investment.

To ensure adequate liquidity, the Municipality's investments shall be diversified by holding securities of various terms to maturity and by various types of investments and issuers and to the extent possible, the term of such investments shall match the forecasted requirements for such monies to meet expenditures.

c) Rate of Return

The Municipality's money shall be invested to maximize the rate of return within acceptable risk levels while respecting the security of principal, legal constraints and the liquidity needs of each investment portfolio.

The composition of each portfolio, including its term to maturity and type of investments, shall be adjusted within the guidelines of this Policy to take advantage of market opportunities. Such changes shall be made with the periodic interest rate outlook and target portfolio structure approved by the Treasurer.

5.1.2 ***Short-Term Money: Eligible Investments***

Short Term Money may be invested in high quality, short-term investments that are also Legal List Securities available from banks, dealers and other financial institutions. Investments issued or guaranteed by approved institutions will be permitted by this Policy, as deemed eligible by Ontario Regulation 438/97 or as authorized by subsequent provincial regulations. Investments will be limited to securities issues maintaining a minimum credit rating by an appropriate credit rating agency.

Eligible investments include the following offerings by ONE Investment:

- ONE Investment High Interest Savings Account;
- ONE Investment Money Market Portfolio; and,
- ONE Investment Canadian Government Bond Portfolio

Investment in the foregoing is subject to the Municipality entering into the prescribed Agency Agreement with LAS and CHUMS.

5.2 MNRI: Long-Term Money

The Municipality's MNRI is described in Section 3.1 as Long-Term Money. In accordance with the ONE JIB Agreement and this IPS, ONE JIB has exclusive control and management of the Long-Term Money and the investments made therewith.

From time to time, the Municipality may require money immediately to meet financial obligations and may require ONE JIB to liquidate one or more investments in order to generate money to meet those obligations. ONE JIB will select the investment(s) to be liquidated. The timing of such liquidation will be determined by ONE JIB in consultation with the Treasurer.

5.2.1 Long-Term Funds: Investment Objectives

In setting the objectives noted below, the Municipality has taken into account the following considerations:

- Preservation of capital;
- Adequate liquidity that takes into account the needs of financial obligations and reasonably anticipated budgetary requirements;
- Diversification by asset class, market, sector, issuer, credit quality and term to maturity;
- Income and capital appreciation; and,
- Macro risks, such as inflation, economic growth and interest rates.

The municipality's Investment objectives for its Long-Term funds (MNRI) can be achieved via allocations to the Outcomes defined within the ONE JIB's Outcome Framework. Table 1 provides a summary of this framework.

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years
Stable Return	Stable Return	Income Generation; To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk; emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)
	Asset Mgt Reserves	Contributions to generate returns to fund asset management reserves	Higher risk; emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)

Target Date	Target Date 3-5 yrs	Preservation of capital	Low risk; high liquidity	3 – 5 years
	Target Date 5-10 yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 – 10 years
	Target Date 10+ yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long-term inflation-adjusted growth	> 10 years

Investment of Long-Term Money is to be managed by ONE JIB, in a way that balances the investment objectives with a level of risk that is appropriate for the municipality. The MNRI invested will be broadly diversified to help reduce the volatility of investment returns. Returns have an impact on revenues, as well as a longer-term impact on future years' budgets and should, at a minimum, keep pace with inflation. To the extent possible, the Long-Term Money's investment horizons are aligned with the Municipality's obligations and cash flow requirements and may consist of liquid and non-liquid securities based on future cash flow requirements.

5.2.2 **Long-Term Money: Eligible Investments**

Eligible investments for Long-Term Money include any Pooled Fund or other collective investment vehicle or institutional investment management product sponsored or managed by ONE Investment for the Prudent Investment Program (Prudent Investment Offering), provided always that the products and the selection of products comply in all material respects with the IPS.

Additionally, nothing in this IPS prevents Long-Term Money from being held in cash, short term money market instruments, or overnight deposits.

5.3 **Third-Party Trust Funds and Designated Funds**

In addition to the Municipality's own money, the Municipality is from time to time entrusted with third-party trust funds, and the Municipality's responsibilities and obligations with respect thereto may be subject to other legislation and governed by other agreements and instruments. To the extent that there is any conflict or inconsistency between the provisions of this IPS and the terms and conditions contained in such other legislation, agreements or instruments applicable to third-party trust funds, the latter shall prevail.

The Municipality's third-party trust funds and the designated funds are listed in Schedule A.

For certainty, the third-party trust funds and the designated funds are not MNRI of the Municipality, and such monies are not under the control or management of ONE JIB.

5.4 Investment Management

5.4.1 *Investment Management of Short-Term Money*

The investment of Short-Term Money shall be controlled and managed by the Treasurer

5.4.2 *Investment Management of Long-Term Money*

The investment of Long-Term Money shall be controlled and managed by ONE JIB in accordance with this IPS.

Competent External Portfolio Managers shall be appointed by ONE JIB, and they shall enter into an agreement with ONE Investment that complies with this IPS and Part II of the Regulation and provide compliance and performance reports. In accordance with the applicable regulatory requirements, ONE JIB shall make any External Portfolio Manager changes deemed in the best interest of the Municipality. For each External Portfolio Manager, ONE Investment shall agree on a set of operational guidelines including constraints, discretion limits, diversification and quality standards, and performance expectations, which are documented in each External Portfolio Manager's guidelines.

5.5 Transition to Prudent Investor Regime

Until the Prudent Effective Date, the Municipality will continue to control and manage its MRI, MNRI and investments in Legal List Securities. Some Legal List investments were made with MRI and some with MNRI.

Upon and after the Prudent Effective Date, the control and management of money and investments that are determined to be not required immediately shall be given to ONE JIB. Nothing in this IPS requires that such investments need be liquidated or disposed of. It is not contrary to this IPS for investments that the Municipality does not require immediately to be held, and to continue to be held by, ONE JIB in instruments such as term deposits, guaranteed investment certificates or principal protected notes issued by a financial institution. They can held to maturity and invested upon receipt of cash proceeds.

Management of third-party trust funds and any designated funds is not directly affected by the Prudent Effective Date.

5.6 Investment Constraints

5.6.1 *Environmental, Social and Governance (ESG) Investing*

The City of Quinte West supports ESG investing for Short-Term and Long-Term Money. The City believes that well-managed companies are those that demonstrate high ethical and environmental standards and respect for their employees, human rights, and the communities in which they do business, and that these actions contribute to long term financial performance.

The City has chosen to monitor the developments of ESG factors and will reconsider its approach to ESG investing for the Short-Term Portfolio as and when appropriate to do so.

For the investment of Long-Term Money, ONE JIB is required to explore how External Portfolio Managers are implementing responsible investing principles at the time of hiring and during periodic reviews. It may report on results periodically, if requested.

5.6.2 *Securities Lending*

For the investment of Short-Term Money the Municipality may invest in pooled funds, and other investment funds that are controlled by an External Portfolio Manager who may engage in Securities Lending if the policies of the External Portfolio Manager that apply to such pools permit such an action.

For the investment of Long-Term Money, the Municipality may invest in pooled funds, and other investment funds that are managed by an External Portfolio Manager who may engage in Securities Lending if the policies of the External Portfolio Manager permit such an action.

5.6.3 *Derivatives*

Derivatives may not be used for speculative purposes. They may be used for the investment of Long-Term Money where they are fully covered by a backing asset, e.g., as for currency or other hedging, to change portfolio duration or in covered call strategies.

5.6.4 *Pooled Funds*

All investment strategies may be pursued directly through holdings of corporate and government issuers and indirectly via pooled funds and investment funds or any combination thereof. The investment strategies may also include allocations to cash or short-term investment vehicles.

5.6.5 *Currency Hedging*

The Short-Term Portfolio will not utilize currency hedging.

The Municipality's funding requirements are in Canadian dollars. However, some exposure to foreign currencies in the Long-Term Portfolio may be advantageous to provide diversification and potentially enhance returns. Therefore, it shall not be a violation of this IPS for investments in global mandates to be unhedged, in whole or in part, where the diversification benefits embedded in the currency exposure are considered to be beneficial or desirable by ONE JIB.

5.6.6 *Prohibited Investments*

In no event may investments be made through foreign direct investment in countries subject to Canadian or UN economic sanctions.

5.7 Performance Monitoring, Rebalancing and Management

5.7.1 Short-Term Money

The Treasurer shall monitor the performance, rebalance asset mix, and manage short-term funds in a manner that achieves the investment objectives set out in this IPS.

5.7.2 Long-Term Money

For the investment of Long-Term Money, ONE JIB shall establish parameters for monitoring investments and rebalancing through policy or directly within the investment plan.

Investments are expected to achieve returns at least equal to their benchmarks measured over a rolling five-year period. At minimum, ONE JIB shall provide reporting described in Section 6.7 that shows the Municipality's holdings, declares compliance with this IPS and shows External Portfolio Manager performance.

6. ADMINISTRATIVE POLICIES

6.1 Flow of Money and Annual Municipal Budget

6.1.1 Transfer to ONE JIB as Part of Annual Review Process

On an annual basis, as part of the Municipality's annual review process, the Municipality shall identify the amount, if any, of Long-Term Money that it holds. Any Long-Term Money not already under the control and management of ONE JIB shall be transferred to ONE JIB as soon as practicable.

6.1.2 Transfer to Municipality as Part of Annual Review Process

On an annual basis, as part of the Municipality's annual review process, ONE JIB shall be notified by the Treasurer as to the amount, if any, required by the Municipality from the Long-Term Money then under the control and management of ONE JIB for the Municipality's operational purposes. Such amount shall be deemed to be Short-Term Money and shall be returned to the Municipality in a lump sum or by way of periodic payments, as directed by the Treasurer.

6.2 Flow of Money Otherwise than through the Annual Review Process

6.2.1 Surplus Funds

The Short-Term Funds capture revenues received by the Municipality during each year after the approval of the Municipality's budget for the year. Any amounts deemed to be MNRI by the Treasurer at any such time during the year shall be transferred to ONE JIB to be under its management and control as Long-Term Funds. Amounts so transferred

will be recorded annually in the Investment Plan and allocated by ONE JIB in accordance with the Investment Plan.

6.2.2 Contingencies

The Treasurer is authorized to direct ONE JIB to return any amounts determined by the Treasurer to be required to meet expenditures for unexpected contingencies not anticipated by the Municipality's budget in force for that year, provided however that the aggregate of the amounts to be returned to the Municipality under this Section 6.2.2 during the year shall not exceed [25%] of the Long-Term Money under the control and management of ONE JIB as at the date that the Municipality approved its budget for the year (the Budgeted Long-Term Money). In determining the Budgeted Long-Term Money for purposes of calculating the 25% limit, any Long-Term Money to be transferred to the control and management of ONE JIB in accordance with that year's Annual Review pursuant to Section 6.1.1 shall be included and any amount to be returned by ONE JIB to the Municipality pursuant to Section 6.1.2 shall be excluded.

6.3 Valuation of Investments

Investments shall be valued according to the values provided by the Custodian(s). For the investment of Long-Term Money, values of unitized vehicles shall be valued according to the unit values published by the Custodian. Other investments shall be valued at their market value when that is available from regular public trading. If a market valuation of an investment is not available, then a fair value shall be supplied by the External Portfolio Manager to the Custodian no less frequently than quarterly.

6.4 Voting Rights

Where External Portfolio Managers have been appointed, such External Portfolio Managers shall assume the responsibility of exercising voting rights and will report their voting policies to ONE JIB annually. The Municipality may access these policies at any time.

6.5 Internal Controls

The Treasurer shall establish an annual process of review of all investments made under this IPS. This review will provide internal control by assuring compliance with governing legislation and with policies and procedures established by the Treasurer. To the extent ONE JIB's input is needed, these requirements will be communicated in advance to ONE JIB.

6.6 Custodians

All investments and assets of the investment portfolios shall be held by a Custodian and any of the Custodian's sub-custodians or nominees. For Long-Term Money, the Custodian shall be acceptable to ONE Investment. For Short-Term Money the Custodian shall be acceptable to ONE Investment if ONE Investment is administering the investment of the Municipality's Short-Term Money, otherwise the Custodian shall be acceptable to the Municipality.

6.7 Reporting

6.7.1 Short-Term Money

For the investment of Short-Term Money, the Treasurer shall report to Council in a form and contain such content as Council may request. The report to Council shall include investment performance during the period covered and any other information as required under the Regulation and that the Treasurer may consider to be pertinent.

6.7.2 Long-Term Money

The Regulation provides that ONE JIB shall submit an investment report to Council in respect of the investment of Long-Term Money at least annually. This report shall include the following.

- Investment performance during the period covered by the report;
- Asset mix of the total portfolio;
- A listing of individual investments held at the fund level at the end of the reporting period showing, where appropriate, book value, market value, realized/unrealized gains/losses and actual income received;
- A list of all transactions including the security name, trade date, and the purchase and/or sale price;
- A statement by the Treasurer as to whether all investments were made in accordance with the IPS and as to whether all investments were made in accordance with the Investment Plan; and
- Any other pertinent information in the opinion of the Treasurer.

All securities invested on behalf of the Municipality by ONE JIB or with the assistance of ONE Investment shall be held for safekeeping in the name of the Municipality by a Custodian.

7. APPROVAL, SUBSEQUENT MODIFICATIONS AND EFFECTIVE DATE

7.1 Revocation / Amendment of Previous Investment Policy

Upon coming into effect, this IPS supersedes previously approved investment policies of the Municipality.

7.2 Modifications to the IPS

At least annually, Council shall review the IPS and update it, if required. In the course of reviewing the IPS, Council may request comments from the Treasurer with respect to the investment of Short-Term Money and from ONE JIB with respect to the investment of Long-Term Money.

Following the Council's review of the IPS, ONE JIB shall review the Investment Plan and update it, if required.

At a minimum, the annual IPS review will consider:

- the adequacy of funding for capital works;
- the Municipality's ability to reduce other spending;
- flexibility of the timeframe to payout; and
- sensitivity to loss.

7.3 Effective Date

This IPS is adopted by Council of the Municipality effective September, 2021. The Treasurer is directed to sign a copy of this IPS to evidence approval and to deliver a copy of this IPS to ONE JIB.



Signed by:

Caleb DenOuden

Treasurer

November 22, 2023

Date

Schedule A

Third-Party Trust Funds and Designated Funds

Third-Party Trust Funds

Care and maintenance trust funds under the *Funeral, Burial and Cremation Services Act, 2002* which are to be invested pursuant to the *Trustee Act*.

Appendix I: ONE JIB Agreement

The MCQ needs to be updated and reviewed annually in conjunction with your review of your Investment Policy Statement.

Additionally, update the MCQ within 90 days if you experience any significant changes, including:

- a. A significant change in your municipality's financial circumstances, or
- b. A significant change in the amount of your municipality's "money that it does not require immediately"

For changes between annual reviews, provide written notice of changes by using the mid-year MCQ update form on the last page of this document.

Section 1 – Client Information

Name of Municipality: Coporation of the City of Quinte West

Address: 7 Creswell Dr, Trenton, ON K8V 5R6

Treasurer Information

Name: Caleb DenOuden

Phone Number: 6133922841 Extension: 4580

Email: calebd@quintewest.ca

*Primary Day to Day Contact Information**



Check if same information as Treasurer above

Name: _____

Phone Number: _____ Extension: _____

Email: _____

*Primary day-to-day contact should have a comprehensive understanding of your Municipality's financial position and investment needs.

Section 2 - Investment Knowledge and Experience

1. Which statement best describes the Municipal staff (person most responsible for managing investments)'s level of investment knowledge and experience with financial markets and products?

- Very limited knowledge
- Basic knowledge and minimal experience
- Good knowledge and some experience
- Strong knowledge and experience
- Advanced knowledge and extensive experience

2. If Municipal staff have strong or advanced knowledge, please describe where this knowledge was acquired (e.g., education, designations experience).

3. Please indicate if your municipality has used / held any of the following investment types within the past five years. *[check all that apply]*

- Canadian money market securities
- Locked-in Investments (e.g., GICs, PPNs etc.)
- Local Distribution Corporation Securities (LDC securities)
- Securities held in third party trusts (i.e., cemetery trust, legacy fund etc.)
- Fixed income (government and/or corporate bonds)
- Equities
- Other – Please Describe

Section 3 – Investment Objectives and Risk Tolerance

This section of the MCQ asks about your Municipality’s **Money that it Does Not Require Immediately** (MNRI).

In general, investors can expect a higher annualized rate of return if the investor is also willing to accept volatility or fluctuation in the market value of their investments. For example, investors can expect that the average annual rate of return over a five-year period will be higher where the portfolio’s returns are varied when measured on a year-by-year basis, with some years possibly having negative returns.

A portfolio which has a steady return year over year, with little possibility of negative returns in any year, will most likely have a lower annualized return when measured on a rolling five-year average.

- In relation to MNRI, which of the following best reflects your Municipality’s longer-term investment objectives (return), risk tolerance (volatility of returns) and shorter-term tolerance for losses (actual or unrealized)?

Description	Investment Objective	Risk Tolerance	Tolerance for short-term (3 year) losses*
Lower risk / return <input type="checkbox"/>	Capital preservation is the main objective. Willingness to accept lower returns to reduce the likelihood of losses.	Small chance of loss of capital over a 5-year period	Less than 5% decline
Moderate risk / return <input checked="" type="checkbox"/>	Balanced growth (combination of growth and income) is the main objective. Willingness to accept moderate level of risk to achieve moderate growth without excessive risk to capital.	Moderate chance of loss of capital over a 5-year period	5-15% decline
Higher risk / return <input type="checkbox"/>	Growth of capital is the main objective. Willingness to accept higher risk, including risk of loss of capital, for potentially higher returns.	Higher risk of loss of capital over a 5-year period	More than 15% decline

* These percentages are for illustrative purposes only, to determine sensitivity to potential capital loss, and do not represent a guarantee by ONE JIB or ONE Investment.

5. *If applicable*, is there any other information about your Municipality’s investment objectives and risk tolerance for its MNRI that is relevant to your Investment Policy Statement or Investment Plan?

6. How sensitive is your municipality to recognizing investment gains and losses from portfolio adjustments and market fluctuations?

Sections 4 and 5 of this MCQ below ask about your Municipality’s MNRI, cash flow and other financial assets that may be applicable. It is intended to assist ONE Investment in obtaining an understanding of your Municipality’s financial circumstances, including its cash flow needs.

Section 4 – Financial Information

7. Please provide your municipality’s **MNRI** (*see note below*) by reserve (or reserve categories) with expected investment time horizons. This information can be provided in the template provided, or in a separate document.

Note: MNRI can be determined by time, source of funds, purpose of funds, or such other means as your Municipality may decide is appropriate. It is defined for your municipality in the Investment Policy Statement approved by your Council. For example, the ‘less than 3 years’ column of MNRI in the template might not be applicable for all municipalities.



Information has been provided as an attachment to this MCQ

Summary of Money not Required Immediately for Investment Planning Purposes

Example

Reserve Name or Category	Brief Description or Purpose	Total MNRI Amount	Investment Horizon of MNRI			
			Less than 3 years	3 to 5 years	5 to 10 years	10+ years
Roads Mtnc Reserve	Ongoing Maintenance	\$8,000,000	\$1,500,000	\$1,500,000	\$3,500,000	\$3,500,000
Infrastructure Reserve	Road Lane Widening	\$5,000,000		\$1,000,000	\$4,000,000	

Reserve Name or Category	Brief Description or Purpose	Total MNRI Amount	Investment Horizon of MNRI			
			Less than 3 years	3 to 5 years	5 to 10 years	10+ years
Target	Development Charge RF, Federal Gas Tax, Parkland CIL, Parking Reserve, Capital Reserves etc.	30721340	4839108	6619317	14403185	4859730
Contingency / Stabilization	Tax Rate Stabilization, Winter Control, WSIB Neer, Social Services General, Elections, Municipal Elections Etc.	4168306			4168306	
	Total MNRI	34889646	4839108	6619317	18571491	4859730

8. Please provide your Municipality's current **Cash Flow Projections for MNRI** by year. This information informs the ONE JIB about potential drawdowns /additions to MNRI that you anticipate in coming years. Supporting documentation may be provided as needed.

	Next Year	2 years	3 to 5 years	5 to 10 years	Greater than 10 years
Anticipated MNRI Drawdowns	-4839107	-5000000	-2000000	0	0
Anticipated MNRI Contributions	0	0	0	0	0
Net change in MNRI	-4839107	-5000000	-2000000	0	0

Other information or comments (if applicable)

It is anticipated that approx \$4.8 million will potentially be needed sometime within the next 12 months. Total expected withdrawals over the next couple of years will be approximately \$11.8 million

9. Does the MNRI drawdown forecasts in Question 8 above reflect:

- Drawdowns of current reserve balances
- Drawdowns of current reserve balances inclusive of projected future budgetary contributions

10. What **assumptions or factors** does your municipality include in the reserve cash flow projections? For example: inflation assumptions on capital projects, assumptions on future tax-based reserve contributions, forecasted development charge revenue etc.

The cash flow projections include a 3% inflation factor on the Long-term capital projections as well as an annual 2% dedicated capital levy. Most development charges are debt-financed, but average balance of unspent DC's is projected. OCIF and CCBF balances are projected based on current year commitments being held in cash until utilized in the following year.

Municipal Client Questionnaire (MCQ)

11. If your Municipality has completed a **capital budget forecast**, how many years does this forecast extend?

- Less than 3 years 3-5 Years 5-10 Years 10 years or more

12. If your Municipality has completed an **asset management plan**, how many years does this forecast extend?

- Less than 3 years 3-5 Years 5-10 Years 10 years or more

13. To what extent has your Municipal asset management plan been integrated into the capital budget process?

our process is quite advanced compared to our peers in the industry. The Asset Management Plan and long-term financial plans are reviewed annually before the budget is presented. Decisions on prioritization of projects is heavily influenced by the AMP

Funding/Expenditure Analysis

14. How does your Municipality manage unanticipated requests for funding? What is the probability that your municipality may unexpectedly need to draw down MNRI to fund unexpected budget shortfalls?

The risk is relatively low as there are many designated reserves unlikely to be drawn down at the same time. The analysis of MNRI has already built in contingencies for this.

15. Is there a particular year(s) in your Capital Forecast or Asset Management Plan when your Municipality anticipates unusual or large capital expenditure(s)?

- Yes No

If yes, please explain the timing and nature of the expenditure(s)

16. Do you anticipate any decisions / factors within the **next 24 months** that could have a material impact on your MNRI forecasts – either positive or negative? (e.g., projects contingent on unsecured grants, potential significant changes to your debt financing strategy, significant acquisitions or disposals/divestments).

Yes

No

If yes, please provide details

DC Study to be completed in next 6 months and their are significant impacts on Capital plans and cash balances that will be reflected in the next MCQ.

Section 5 – Portfolio Information

17. Please provide the breakdown of your MNRI, In-Kind securities and LDC securities by Investment type

Description	As of Date (MM/DD/YY)	Value*
Invested in ONE JIB Outcomes as of <i>Date</i> (A)	12/31/23	34889646
Expected contributions (withdrawals) of MNRI and <i>Date</i> MNRI to be transferred / received (B)		0
Total MNRI to be invested in ONE JIB Outcomes (A + B)		34889646
In-Kind securities (Bonds, GICs, PPNs etc.) as of <i>Date</i> (C)		0
Total Current MNRI, expected contributions to MNRI and In-Kind securities (A + B + C)		34889646
LDC securities as of <i>Date</i> (D)		0
Total Municipal MNRI, In-Kind securities and LDC securities (A + B + C + D)		34889646

* The market value of In-Kind securities may change between the date control and management is given to ONE JIB and the date they mature after which the cash proceeds can be invested by ONE JIB.

Other information or comments (if applicable)

Although a withdrawal is potentially required within the next 12 months, it is not an immediate need.

Section 6 – Existing Investments

18. Your Municipality may have given control and management of In-Kind securities and LDC securities to ONE JIB with its MNRI (*refer to Section 5 above*). If applicable, please identify below any details of In-Kind securities and LDC securities that your municipality may have. A template and sample have been provided on the next page for your reference, or you may attach a copy of your statement(s). If your Municipality has no such In-Kind securities/LDC securities *proceed to Section 7 of the MCQ*.



Municipal Client Questionnaire (MCQ)

The applicable information is provided as an attachment to the MCQ:

<i>Security/Investment</i>	<i>Type</i>	<i>Manager/Institution</i>	<i>Book Value</i>	<i>Market Value</i>	<i>Maturity Date (If applicable)</i>
<i>SAMPLE CIBC Global Blue Chip Growth Deposit Notes, Series 12</i>	<i>PPN</i>	<i>CIBC</i>	<i>\$5,000,000</i>	<i>N/A</i>	<i>February 2030</i>
<i>SAMPLE London 3.2% May 9, 2026</i>	<i>Bond</i>	<i>N/A</i>	<i>\$1,000,000</i>	<i>\$1,098,000</i>	<i>May 9, 2026</i>
<i>SAMPLE Canada 2 ⁷/₈ July 2, 2028</i>	<i>Bond</i>	<i>N/A</i>	<i>\$2,000,000</i>	<i>\$1,945,000</i>	<i>July 2, 2028</i>

<i>Security/Investment</i>	<i>Type</i>	<i>Manager/Institution</i>	<i>Book Value</i>	<i>Market Value</i>	<i>Maturity Date (If applicable)</i>

Other information or comments (if applicable)

Section 7 – Other Information

19. If there have been major changes in circumstances since the last MCQ updates (if applicable) that you would feel would require a reallocation of MNRI for your Municipality. Please advise what has changed since the last MCQ update.

20. Please provide any additional information or context that you consider relevant to ONE JIB's understanding of your municipality's MNRI, In-Kind securities and LDC securities.

Section 8 – Investment Restrictions

21. Are your Municipality's investments subject to any prohibited investment or other similar restrictions that are not fully disclosed in your Municipal Investment Policy Statement?

- Yes No



Municipal Client Questionnaire (MCQ)

If yes, please specify

Section 9 – Acknowledgement

I confirm that information provided to ONE Investment in this form is complete and accurate to the best of my knowledge as at the date below.

Dated this 5th day of February, 2024

Caleb DenOuden, Treasurer

Name and Signature of Treasurer

Second Signature (if Required)



Municipal Client Questionnaire (MCQ)

Appendix 1 – Midyear MCQ Updates Form

Please provide details below that explain the nature of your requested change. This should describe: the money involved, the timing of transactions required, and any other context to support the change request. This will allow ONE JIB to understand how this update may change the cashflow characteristics or investment horizons of MNRI and In-Kind securities (and possibly LDC securities) relative to your current MCQ and Investment Plan.

Acknowledgement

I confirm that information provided to ONE Investment in this form is complete and accurate to the best of my knowledge as at the date below.

Dated this _____ day of _____, 20_____

Name and Signature of Treasurer

Second Signature (if required)



Attachment 3

The City of Quinte West

Investment Plan

Date: February 28, 2024

155 University Ave., Suite 800
Toronto Ontario M5H 3B7 Canada



Contents

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1. Definitions

Definitions applicable to this Investment Plan, can be found on the ONE Investment webpage under Education & Training / Glossary.

2. Purpose of Investment Plan

As required under the prudent investor regime authorized by the *Municipal Act, 2001* (Act), and Ontario Regulation 438/97 (Regulation), this Investment Plan (*Plan*) establishes how ONE JIB will invest Quinte West's Long-Term Money as defined in section 5.2 of Quinte West's Investment Policy Statement (*IPS*).

This Plan applies to all investments that are controlled and managed by ONE JIB on behalf of Quinte West.

3. Responsibility for Plan

This Plan is the responsibility of ONE JIB, which has authorized its agent ONE Investment to exercise its administrative investment functions in accordance with the Regulation. ONE JIB oversees ONE Investment staff using procedures, reports and regular reviews to monitor compliance with the Act, the Regulation and Quinte West's IPS.

4. Investment Goals and Objectives

Quinte West's investment needs described in its IPS provide Council's guidance to ONE JIB in determining investment allocations. Further guidance from the MCQ and dialogue with the Treasurer, informs ONE JIB about Quinte West's current goals, objectives, circumstances and risk tolerance, and helps direct how investment allocations will be determined according to the Outcome Framework approved and annually reviewed by ONE JIB in accordance with the *ONE JIB Outcome Framework Policy*. The allocation of Quinte West's Long-Term Money in this Plan is consistent with the details as disclosed in Quinte West's IPS and MCQ.

The Long-Term Money will be invested to generate returns for any or all of the following results:

- a. Funding contingencies, where returns are reinvested with a view to growing principal over the long-term for large withdrawals in unpredictable situations;

- b. Creating stable returns, where principal is maintained and a reliable stream of returns may be available to spend as/if needed; and,
- c. Funding target date projects, where Quinte West has an obligation for a specific project at a specific time.

While individually Quinte West’s reserve and reserve funds require liquidity, collectively they provide Quinte West with considerable flexibility that should allow some exposure to less liquid investments as/if needed. This is more relevant for reserve and reserve funds with longer investment horizons. However, at present all ONE Prudent Investment Program funds are designed to be highly liquid. Less liquid investments may become available through the program at a later date.

5. Investment Portfolio

5.1 Asset Allocations

Asset allocations for each Outcome are typically expected to be relatively stable until the next annual review. Any contributions or withdrawals of Long-Term Money must be communicated to ONE JIB formally as outlined in the *ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy*.

5.2 Account Structure

The amounts of Long-Term Money, as disclosed in Quinte West’s updated MCQ have been allocated into investment Outcome categories as shown in *Table 1* below.

*Table 1 - Investment Allocations by Outcomes Categories as of December 31, 2023**

Outcome	Allocation (\$)	Allocation Weight (%)
Cash	\$ 4,839,108	13.9
Stable Return	-	0.0
Contingency	4,168,306	11.9
Asset Management Reserves	-	-
Target Date 3-5 Years	6,619,317	19.0
Target Date 5-10 Years	14,403,185	41.3
Target Date 10+ Years	4,859,730	13.9
Total	\$ 34,889,646	100.0

* The amounts in this table are representative of the information contained in the MCQ. The values are based on the market value of Long-Term Money on December 31, 2023. The Investment Plan will be implemented based on the allocation weights in Table 1.

Mixes of ONE Prudent Investment Program funds appropriate for Quinte West’s circumstances will be used for each Outcome. Descriptions of these Outcomes, ONE Prudent Investment Program funds and the asset allocations for each Outcome are described in the *ONE JIB Outcome Framework Policy*.

The target weight for each Outcome Investment Allocation are shown in *Tables 2 to 8*, and the Total Long-Term Money by Investment Allocation (as of December 31, 2023) is shown in Table 9 below.

Table 2 – Cash Outcome Investment Allocations

Allocation	Target Weight (%)
Fixed Income	100.0
ONE Canadian Government Bond Fund	100%
Total	100.0

Table 3 – Stable Return Outcome Investment Allocations

Allocation	Target Weight (%)
Equity	30.0
ONE Canadian Government Bond Fund	9.0
ONE Global Equity Fund	21.0
Fixed Income	70.0
ONE Canadian Government Bond Fund	19.0
ONE Canadian Corporate Bond Fund	9.0
ONE Global Bond Fund	42.0
Total	100.0

Table 4 – Contingency Outcome Investment Allocations

Allocation	Target Weight (%)
Equity	60.0
ONE Canadian Government Bond Fund	18.0
ONE Global Equity Fund	42.0
Fixed Income	40.0
ONE Canadian Government Bond Fund	6.0
ONE Canadian Corporate Bond Fund	6.0
ONE Global Bond Fund	28.0
Total	100.0

Table 5 – Asset Management Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	90.0
ONE Canadian Government Bond Fund	27.0
ONE Global Equity Fund	63.0
Fixed Income	10.0
ONE Canadian Government Bond Fund	1.5
ONE Canadian Corporate Bond Fund	1.5
ONE Global Bond Fund	7.0
Total	100.0

Table 6 – Target Date 3-5 Year Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	10.0
ONE Canadian Government Bond Fund	3.0
ONE Global Equity Fund	7.0
Fixed Income	90.0
ONE Canadian Government Bond Fund	30.5
ONE Canadian Corporate Bond Fund	10.5
ONE Global Bond Fund	49.0
Total	100.0

Table 7 – Target Date 5-10 Year Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	50.0
ONE Canadian Government Bond Fund	15.0
ONE Global Equity Fund	35.0
Fixed Income	50.0
ONE Canadian Government Bond Fund	7.5
ONE Canadian Corporate Bond Fund	7.5
ONE Global Bond Fund	35.0
Total	100.0

Table 8 – Target Date 10+ Year Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	75.0
ONE Canadian Government Bond Fund	22.5
ONE Global Equity Fund	52.5
Fixed Income	25.0
ONE Canadian Government Bond Fund	3.75
ONE Canadian Corporate Bond Fund	3.75

Allocation	Target Weight (\$)
ONE Global Bond Fund	17.5
Total	100.0

Table 9 – Total Long-Term Money by Investment Allocations as of December 31, 2023

ONE Investment Funds	Allocation (\$)	Allocation Weight (%)
ONE Canadian Equity Fund	\$ 4,202,791	12.0
ONE Global Equity Fund	9,806,513	28.1
ONE Canadian Government Bond Fund	8,370,577	24.0
ONE Canadian Corporate Bond Fund	2,207,605	6.3
ONE Global Bond Fund	10,302,159	29.5
Total	\$ 34,889,646	100.0

5.3 In-Kind Securities (in transition)

This section does not apply.

5.4 Other Accounts

Quinte West has no other accounts ONE JIB must consider.

6. Applicable ONE JIB Policies

The Plan adheres to the following ONE JIB Policies subject to periodic review and updating and are posted to the ONE Investment website.

- ONE JIB Outcome Framework Policy
- ONE Distribution Policy PI
- ONE Anti-Money Laundering Policy
- ONE Pricing Error Policy (LL & PI)
- ONE JIB Rebalancing Policy
- ONE Currency Hedging Policy PI
- ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy

6.1 Environmental, Social and Governance (ESG) Investing

ONE JIB supports ESG investing and incorporates those principles into its investment decision-making through its due diligence processes when choosing and evaluating External Portfolio Managers. External Portfolio Managers are assessed for their ESG policies. ONE JIB recognizes the practical difficulties of negative screening, whereby securities are excluded based on the nature of their business. ONE JIB's preference is to integrate social responsibility into the investment process with the intent of influencing companies to change their behaviour where appropriate. ONE JIB's approach will necessarily vary by External Portfolio Manager based on a number of factors, including the degree of control exercised by ONE JIB, contractual restrictions and the nature of the investment. Accommodating all requests for specific ESG considerations may not be possible due to availability, costs or other factors.

6.2 Securities Lending

Investment Funds that are controlled by an External Portfolio Manager may be subject to securities lending if their policies permit such lending.

6.3 Derivatives

ONE JIB does not intend that derivative be used in the investment of Long-Term Money for speculative purposes or to apply leverage to the portfolios for non-hedging purposes. In certain cases, Long-Term Money is invested in underlying funds where the External Portfolio Manager is authorized under the constituting documents of such underlying funds to use derivatives. In such cases, the External Portfolio Manager shall provide written notice of its intended use of derivatives and the contents of such notice shall be satisfactory to ONE JIB. Generally, use of derivatives will be permitted where for so long as the derivative instrument or agreement is outstanding, the investment portfolio has a long position or other offsetting position in the underlying asset. For example, derivative instruments may be used for currency hedging, to change portfolio duration or in covered call strategies.

6.4 Rebalancing

This Plan's asset allocations will be monitored and rebalanced by ONE Investment in accordance with the *ONE JIB Rebalancing Policy*.

7. Implementation

7.1 Custodian

All investments under the control and management of ONE JIB, shall be held for safekeeping by ONE Investment's Custodian.

7.2 Transition Plan (including transitional investments)

This section does not apply.

7.3 Accommodating Cashflow Needs

a. Investment Income and Rebates

Income from investments will be automatically reinvested as per the *ONE Distribution Policy PI* and cashflow needs of Quinte West are expected to be financed with the sale of units of the investment pools. Fee discounts currently do not apply for Quinte West

b. Anticipated mid-year cashflow requests

Quinte West has disclosed an expected cashflow request. The Treasurer anticipates a drawdown of approximately \$4.8 million within the next 12 months. This Investment Plan has identified that all MNRI in the Cash Outcome would be available to satisfy this mid-year request. This drawdown from the Cash Outcome will be processed by ONE Investment after receipt of a Midyear MCQ Updates Form from the Treasurer.

c. Unanticipated mid-year cashflow requests

Upon receipt of an updated MCQ from Quinte West that involves a withdrawal of Long-Term Money, the Chief Investment Officer will process the request in accordance with the *ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy*.



REPORT

To: ONE Joint Investment Board
 From: Keith Taylor, Chief Investment Officer, ONE Investment
 Date: February 28, 2024
 Re: Municipality of Neebing's Investment Plan 2024
 Report: ONE JIB 2024-007

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the Municipality of Neebing's Investment Policy Statement (Attachment 1).
2. Receive the Municipality of Neebing's Municipal Client Questionnaire (Attachment 2).
3. Approve the Municipality of Neebing's proposed Investment Plan (Attachment 3).

2. SUMMARY

The Municipality of Neebing has updated its Municipal Client Questionnaire (MCQ), which provides information on its MNRI and the investment horizons associated with its reserve balances. The MCQ indicates that there are only minor changes in the investment horizon associated with the Municipality's MNRI from the previous year, and the Municipality continues to have a very long investment horizon.

The Municipality will not be contributing or withdrawing MNRI this year, but the reserve mapping indicated that a drawdown of \$200,000 is likely in 2025. The investment allocations in the proposed Investment Plan remain similar to last year's plan, and no trading will be required to implement this year's updated Investment Plan. Equity allocations in the updated Investment Plan will be 52.1%. The proposed investment allocations, which reflect consolidated holdings across ONE Investment Outcomes, are presented below:

ONE Investment Funds	Total Invested (\$)	Portfolio Weight (%)
ONE Canadian Equity Fund	\$ 410,263	15.6
ONE Global Equity Fund	957,281	36.5
ONE Canadian Government Bond Fund	431,011	16.4
ONE Canadian Corporate Bond Fund	145,922	5.6
ONE Global Bond Fund	680,969	25.9
Total	\$ 2,625,447	100.0

3. BACKGROUND

The Municipality’s annual Investment Policy Statement (IPS) review resulted in no changes to the IPS

The Municipality completed its annual IPS review on December 20, 2023, making no updates to the wording or content of the IPS. There have been no changes to the ONE JIB IPS template since the Municipality last updated the plan in January 2023, so the recently approved IPS remains consistent with the ONE JIB approved template.

The Municipality will not be making contributions or withdrawals of MNRI this year, but a drawdown is expected next year.

The Municipality has approximately \$2.6 million of MNRI invested in the ONE JIB Outcomes and will not be making contributions or withdrawals as part of this Investment Plan update. Section 8 of the Municipality’s MCQ provides detail of the anticipated contributions and withdrawals of MNRI over the next 10 years, which indicates a withdrawal of \$200,000 next year with no other anticipated contributions or withdrawals expected over this horizon. These details are shown in Table 1 below.

Table 1: Anticipated Cash Flow Projections MNRI by year from table 8 of the MCQ.

	Next Year	2 years	3 to 5 years	5 to 10 years	Greater than 10 years
Anticipated MNRI Drawdowns	(200,000)	-	-	-	-
Anticipated MNRI Contributions	-	-	-	-	-
Net change in MNRI	(200,000)	-	-	-	-

The proposed mapping of MNRI into investment outcomes and resulting asset allocation remain substantially unchanged in this Investment Plan update

The Municipality’s investment horizon, risk tolerances, and investment objectives are largely unchanged from last year’s Investment Plan. The mapping of reserves is also largely unchanged. As a result, there will be no changes to the Municipality’s Investment Plan at this time. The plan allocates \$200,000 to the Cash Outcome, which will be able to address the anticipated drawdown if it is confirmed next year. Table 2 below provides more details on the investment horizon of MNRI, categorized by reserve type.

Table 1: Anticipated Cash Flow Projections MNRI by year from table 7 of the MCQ.

Reserve Name or Category	Brief Description or Purpose	Total MNRI Amount	Investment Horizon of MNRI			
			Less than 3 years	3 to 5 years	5 to 10 years	10+ years
Capital Reserves & Special Projects	Park, Fire Department, Information Tech, Landfill (Future), Roads Department etc.	2,100,000	200,000	400,000	400,000	1,100,000
Contingency Reserves	Forest fighting, Sick Leave, Medical Bursary, Election, OMB Hearings etc	500,000			500,000	
	Total MNRI	2,600,000	200,000	400,000	900,000	1,100,000

4. ANALYSIS

The mapping to Outcomes and the resulting asset allocation is consistent with the Municipality’s cashflow forecasts, risk tolerances and objectives

The changes in the Municipality’s MCQ did not result in a significant change in the time horizon of MNRI. A significant portion of the Municipality’s MNRI reflects capital reserves with a long time horizon. Some of the largest of these include capital reserves that are related to funding a landfill site and other reserves that fund spending on roads and fleet.

More than 50% of MNRI will remain invested in Target Date Outcomes with an investment horizon longer than 5 years. A total of \$400,000 of MNRI will be invested in the Target Date 5-to-10-Year Outcome, which has a target equity allocation of 50%. MNRI invested in the Target Date 10+ Year Outcome can assume a higher risk profile due to the longer investment horizon. About \$1.1 million will be invested in this outcome, with a target allocation to equities of 75%.

The overall risk profile remains similar, with an overall allocation to equities of 52.1%, which has drifted modestly higher versus the prior Investment Plan due to the strength in equity markets over the last year. This level of allocation to equities is appropriate considering the Municipality’s needs, circumstances, and risk tolerances.

Mapping the MNRI to outcomes was based on the information provided in the MCQ and discussions with the Treasurer. Asset allocations (Table 3) and fund allocations (Tables 4 and 5) were determined using the ONE JIB's Outcomes Framework.

Table 3: Proposed Outcome Mapping and Asset Allocation

Outcome	Total Invested (\$)	Portfolio Weight (%)	Fixed Income (%)	Equities (%)	Total (%)
Cash	\$ 200,000	7.6	100	-	100
Contingency	500,000	19.0	40	60	100
Target Date 3-5 Years	425,447	16.2	90	10	100
Target Date 5-10 Years	400,000	15.2	50	50	100
Target Date 10+ Years	1,100,000	41.9	25	75	100
Total	\$ 2,625,447	100.0			

Table 4: Proposed Pooled Fund-Level Allocation

ONE Investment Funds	Total Invested (\$)	Portfolio Weight (%)
ONE Canadian Equity Fund	\$ 410,263	15.6
ONE Global Equity Fund	957,281	36.5
ONE Canadian Government Bond Fund	431,011	16.4
ONE Canadian Corporate Bond Fund	145,922	5.6
ONE Global Bond Fund	680,969	25.9
Total	\$ 2,625,447	100.0

Table 5: Proposed Pooled Fund Allocations by Outcome (values in \$ thousands)

Outcome	ONE Canadian Equity Fund	ONE Global Equity Fund	ONE Canadian Govt Bond Fund	ONE Canadian Corp Bond Fund	ONE Global Bond Fund	Total
Cash	-	-	\$ 200.0	-	-	\$ 200.0
Contingency	90.00	210.0	30.0	30.0	140.0	500.0
Target Date 3-5 Years	12.8	29.7	129.8	44.7	208.5	425.4
Target Date 5-10 Years	60.0	140.0	30.0	30.0	140.0	400.0
Target Date 10+ Years	247.5	577.5	41.3	41.3	192.5	1,100.0
Total	\$ 410.3	\$ 957.3	\$ 431.0	\$ 145.9	\$ 681.0	\$ 2,625.4

5. CONCLUSION

The proposed Investment Plan is consistent with the Municipality's IPS, and the proposed asset mix and fund allocations reflect the investment objectives and risk preferences expressed in its IPS and MCQ. The investment allocations are also able to address the future drawdowns of MNRI anticipated by the Municipality. As a result, the Investment Plan is appropriate for the Municipality's time horizons and circumstances.

ATTACHMENTS

- Attachment 1: Municipality of Neebing's Investment Policy Statement
- Attachment 2: Municipality of Neebing's Municipal Client Questionnaire
- Attachment 3: Municipality of Neebing's proposed Investment Plan

Drafted by: Keith Taylor, Chief Investment Officer; Jennifer Hess, Manager Investment Services
Approved by: Judy Dezell and Donna Herridge, Co-presidents/CEOs, ONE Investment

ATTACHMENT 1

INVESTMENT POLICY STATEMENT

FOR

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

APPROVED DECEMBER 20, 2023

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THE CORPORATION OF THE MUNICIPALITY OF NEEBING

Investment Policy Statement

OVERVIEW

Municipalities that are subject to the *Municipal Act, 2001* (the “**Act**”) have no general power to invest money. Such powers must be found either in express provisions of the Act or by necessary implication.

Historically, municipalities that are subject to the Act had very limited express investment powers under section 418 of the Act. Section 418 continues to apply to all municipalities that are subject to the Act unless they elect to pass a by-law pursuant to the new section 418.1. Section 418 of the Act provides that “money that is not required immediately” can only be invested in securities prescribed by the Province in O. Reg. 438/97 (the “**Regulation**”). These prescribed securities are generally referred to as the “Legal List Securities” and are included in Part I of the Regulation.

Effective January 1, 2019, the new section 418.1 of the Act came into force. Section 418.1 provides that “money that is not required immediately” can be invested under that section in any security, provided that in making the investment the municipality exercises the care, skill, diligence and judgment that a prudent investor would exercise in making the investment. If a municipality elects to pass a by-law under section 418.1, the effect will be that its “money that is not required immediately” must be invested in accordance with the prudent investor regime. The rules, conditions and procedures that apply to investments under section 418.1 are set out in Part II of the Regulation.

Investing “money that is not required immediately” (MNRI) in Legal List Securities or in accordance with the prudent investor regime are mutually exclusive alternatives. That is to say, section 418 does not apply to a municipality that has adopted the prudent investor regime under section 418.1.

Every municipality, regardless of whether section 418 or 418.1 applies to it, has MNRI and also money that is required immediately (MRI). Municipalities retain the management and control of their MRI. The Act does not include any express provisions that deal with the investment of MRI. However, it is consistent with prudent practice to invest such money until it is actually spent, in order to preserve the capital value of that money. Accordingly, it is necessarily implied that a municipality has the power to invest such money on a short-term basis. Because the Act is silent as to how municipalities are to deal with MRI and because of the historical investment powers under the Act, a conservative approach is to invest MRI in appropriate Legal List Securities.

Municipalities that elect to pass a by-law pursuant to the new section 418.1 include in their investment policy:

- (i) the basis upon which they distinguish between MNRI and MRI, and
- (ii) principles governing the investment of each category of money.
- (iii) This Investment Policy Statement (IPS) is intended to respond to the foregoing requirements.

1. GLOSSARY AND DEFINITIONS

The following capitalized terms are defined terms which have the meanings set out below:

Act: means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time.

Agent: means any administrator, Custodian, payment servicer, portfolio manager, investment counsel, consultant, banker, broker, dealer or other service provider engaged or appointed by ONE JIB and authorized by ONE JIB to exercise any of the functions of ONE JIB pursuant to a written agreement, in the manner and to the extent provided in the Regulation and without limiting the generality of the foregoing, Agent includes ONE Investment.

Asset Class: An asset class is a specific category of assets or investments, such as cash, fixed income, equities, alternative investments, real estate etc.

Asset Mix (or Asset Allocation): means the proportion of each asset class in a portfolio. Asset classes include bank deposits, money market securities, bonds and equities, among other things.

Authorizing By-law: means a by-law of a Founding Municipality which authorizes: (i) the entering into of the Initial Formation Agreement; (ii) the establishment of ONE JIB; (iii) the approval of the Client Questionnaire and the adoption of the IPS; and (iv) the entering into of the ONE JIB Agreement.

Benchmark: means an index that is representative of a specific securities market (e.g. the S&P/TSX Composite Index, the FTSE/TMX 91 Day T-bill Index, etc.) against which investment performance can be compared. Performance benchmarks refer to total return indices in Canadian dollar terms.

CFA Institute: refers to the global, not-for-profit professional association that administers the Chartered Financial Analyst (CFA) and the Certificate in Investment Performance Measurement (CIPM) curricula and examination programs worldwide, publishes research, conducts professional development programs, and sets voluntary, ethics-based professional and performance reporting standards for the investment industry.

Credit Risk: means the possibility of a loss resulting from a borrower's failure to repay a loan or meet contractual obligations. That is, the risk that a lender may not receive the owed principal and interest.

Custodian: means a specialized financial institution that is responsible for safeguarding a municipality's investments and is not engaged in "traditional" commercial or consumer/retail banking. Global custodians hold investments for their clients in multiple jurisdictions around the world, using their own local branches or other local custodian banks ("sub-custodians" or "agent banks").

Derivative: A derivative is a contract between two or more parties whose value is based on an agreed-upon underlying financial asset (like a security) or set of assets (like an index). Common underlying instruments include bonds, commodities, currencies, interest rates, market indexes, and stocks.

Environmental, Social and Governance (ESG) Investing: means considering and integrating ESG factors into the investment process, rather than eliminating investments based on ESG factors alone. Integrating ESG information can lead to more comprehensive analysis of a company.

External Portfolio Managers: means external third-party investment management firms whose investment offerings are accessed by ONE JIB directly or through services provided to a Pooled Fund. External Portfolio Managers are agents authorized by ONE JIB in accordance with Part II of the Regulation.

Interest Rate Risk: refers to the possibility that the value of a bond or other fixed-income investment will suffer as the result of a change in interest rates. Interest rate risk can be managed to help improve investment outcomes.

Internal Controls: means a system of controls that may include authorities, policies, procedures, separation and segregation of duties, compliance checks, performance measurement and attribution, reporting protocols, measures for safekeeping of property and data, and the audit process.

Investment Plan: means the investment plan applicable to the Long-Term Money investments and adopted by ONE JIB under the Regulation, as it may be amended from time to time.

Investment Policy Statement (IPS): means the investment policy applicable to the Municipality's investments adopted and maintained by the Council of the Municipality for Long-Term Money under the Regulation, and for Short-Term Money, as the same may be amended from time to time. The IPS may also apply to the money and investments held by the Municipality for the benefit of persons other than the Municipality itself and may make reference to source(s) of money in which the Municipality may have an indirect interest but which the Municipality has no authority to invest.

JIB: is short for Joint Investment Board and means a joint municipal service board that is established under section 202 of the Act by two or more municipalities for the purposes of Part II of the Regulation.

Legal List Securities: means the securities and other investments and financial instruments that are included from time to time in Part I of the Regulation.

Leverage: means an investment strategy of using borrowed money—specifically, the use of various financial instruments or borrowed capital—to increase the potential return of an investment. Typically leverage also tends to increase investment risks.

Local Distribution Corporation or LDC: means a corporation incorporated under section 142 of the *Electricity Act, 1998*.

Long-Term Money: means money that the municipality has defined as long-term and characterized as money that is not required immediately by the Municipality as described in section 5.2. Monies that are Long Term Money will be invested in accordance with the Prudent Investor Standard.

Modern Portfolio Theory: means a theory of portfolio management that looks towards the portfolio as a whole, rather than towards the prudence of each investment in the portfolio. This is found in the CFA Institute Standards of Practice Handbook.

Municipality: means the Corporation of the Municipality of Neebing.

ONE JIB: means ONE Joint Investment Board, established by certain founding municipalities under section 202 of the Act as a JIB for purposes of Part II of the Regulation, which is the duly appointed JIB for the Municipality, as constituted from time to time and which acts in accordance with the Act, the Regulation, the ONE JIB Agreement, including the Terms of Reference, this IPS and the Investment Plan.

ONE JIB Agreement: means the agreement effective as of November 18, 2021, entered into in accordance with the requirements of the Regulation, pursuant to which ONE JIB has control and management of the Municipality's Long-Term Money.

Outcome: in the context of the municipality's IPS the word 'outcome' is used interchangeably with 'solutions'. Investment outcomes are a set of investment allocations with varying risk/return characteristics. The outcomes assigned to each investor are intended to reflect the needs and circumstances of the municipality. MNRI may be invested into several outcomes based on the characteristics of the municipality's accounts/reserves and its saving and spending needs.

ONE JIB's Outcome Framework: a set of Investment Outcomes designed by ONE JIB to categorize the potential goals of investing MNRI. Each Outcome has a unique Asset Allocation with risk/return characteristics that are aligned with the intended use of the money assigned to the outcome.

Participating Municipality: means from time to time each of the municipalities for whom ONE JIB acts as the JIB under the terms of the ONE JIB Agreement.

Pooled Fund: means a unit trust established under a trust instrument, generally not available to the public, in which institutional, sophisticated or high net worth investors contribute monies that are invested and managed by an External Portfolio Manager. Monies are pooled or combined with monies of other investors.

Portfolio: means any collection of funds that are grouped together and required for specific purposes.

Proxy Voting: means a legal transfer to another party of a shareholder's right to vote thereby allowing shareholders who cannot attend meetings to participate. External Portfolio Managers usually vote proxies on behalf of their clients.

Prudent Effective Date: means November 18, 2021, the date on which the prudent investor regime applies to the Municipality.

Prudent Investor Standard: means the standard that applies when the Municipality invests money that it does not require immediately under section 418.1 of the Act. It requires the Municipality to exercise the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and the standard does not restrict the securities in which the Municipality can invest. The Prudent Investor Standard makes use of Modern Portfolio Theory

and applies the standard of prudence to the entire portfolio in respect of the Municipality's Long-Term Money rather than to individual securities. It identifies the fiduciary's central consideration as the trade-off between risk and return as found in the CFA Institute Standards of Practice Handbook.

Regulation: means Ontario Regulation 438/97.

Risk: means the uncertainty of future investment returns or chance of loss of capital.

Risk Tolerance: means the financial ability and willingness to absorb a loss in return for greater potential for gains.

Securities Lending: means loaning a security to another market participant. The borrower is required to deliver to the lender, as security for the loan, acceptable collateral with value greater than the value of the securities loaned. The Securities Lending program is managed by the Custodian or another appointed agent on behalf of investors. A Securities Lending program is widely used by institutional investors to generate additional marginal returns on the total portfolio.

Short-Term Money: means money that is required immediately by the Municipality as described in section 5.1 and which remains under the control and management of the Municipality. The money can be invested in appropriate Legal List Securities.

Sinking Fund: means a fund established to fulfil the requirements to make annual contributions in respect of various debenture issues wherein money is to be regularly set aside for the payment of the principal of the debentures at maturity.

Sinking Fund Required Contributions (Annual Sinking Fund Requirement): means the amount of money to be set aside each year for deposit into a sinking fund or a retirement fund, as applicable, for each sinking fund and term debenture issue in accordance with the Municipality's debenture by-laws.

Sinking Fund Required Earnings: means the investment earnings needed for the Sinking Fund Contributions to continue to grow to a value sufficient to repay the principal at maturity for each issue of sinking fund and term debentures.

Sinking Fund Excess Earnings: means the investment earnings in excess of the required earnings.

2. PURPOSE AND LEGISLATIVE FRAMEWORK

2.1 Purpose of Policy

This IPS governs the investment of the Municipality's MNRI and MRI. It is intended, among other things, to direct the Clerk-Treasurer in the investment of MRI and to direct ONE Joint Investment Board (ONE JIB) in the investment of MNRI by implementing the Authorizing By-law 2021-045 pursuant to which the Municipality authorized the establishment of guidelines for the prudent management of the Municipality's MNRI pursuant to section 418.1 of the Act.

In addition to the Municipality's MRI and MNRI, the Municipality is from time to time entrusted with the management of money and investments for a third-party beneficiary ("third-party trust funds").

There are also source(s) of money in which the Municipality may have an indirect interest but which the Municipality currently has no authority to invest. Such source(s) of money, referred to in this IPS as "designated funds", are listed in Schedule A attached hereto. The designated funds are identified in this IPS for the sole purpose of enabling the Municipality to better see, on an aggregated basis, the various financial assets in which the Municipality has an interest. The Municipality is not responsible for the investment activities or performance of designated funds.

The goals of this IPS are to:

- Define and assign responsibilities for investment of MRI and MNRI;
- Describe the Municipality's responsibilities with respect to third-party trust funds and designated funds
- Ensure compliance with the applicable legislation;
- Direct ONE JIB as to the Municipality's investment goals and risk tolerance;
- Provide guidance and limitations regarding the investments and their underlying risks;
- Establish a basis of evaluating investment performance and the underlying risks; and,
- Establish a reporting standard to Council.

This IPS applies to employees of the Municipality, to ONE JIB and to the employees of ONE Investment. ONE JIB, the Clerk-Treasurer and any agent or advisor providing services to ONE JIB in connection with the investment of the portfolio shall accept and strictly adhere to this IPS.

2.2 Governing Legislation

Investments of MRI will, in accordance with this IPS, only be made in Legal List Securities.

Investments of MNRI are governed by the Prudent Investor Standard in accordance with Section 418.1 of the Act. This standard is similar to that which governs trustees and pension fund administrators and creates a fiduciary responsibility. Prudent investment in compliance with the Act and the Regulation enhances the potential for the Municipality to earn improved risk-adjusted rates of return.

Money and investments that the Municipality holds as third-party trust funds or has an interest in as designated funds will be subject to applicable legislation and any related agreements or instruments.

The Act provides that the Municipality, and therefore ONE JIB, must consider the following criteria in planning investments of MNRI, in addition to other criteria relevant to the circumstances:

- General economic conditions;

- The possible effect of inflation or deflation;
- The role that each investment plays within the Municipality's total portfolio of investments;
- The expected total return from income and the appreciation of capital; and
- Needs for liquidity, regularity of income and preservation or appreciation of capital.

2.3 Prudent Investor Standard

For MNRI, the standard to be used by the Municipality and ONE JIB shall be the Prudent Investor Standard as required by section 418.1 of the Act and Part II of the Regulation in the context of managing the Municipality's MNRI and investments thereof. Investments shall be made with the care, skill, diligence, and judgment, taking into account the prevailing circumstances, that persons of prudence, discretion and integrity would exercise in the management of investments, considering the necessity of preserving capital as well as the need for income and appreciation of capital. The Act includes a duty to obtain the advice that a prudent investor would obtain under comparable circumstances.

Officers, employees and investment agents acting in accordance with written procedures and the IPS and exercising due diligence shall take all necessary actions to optimize performance of investments on a portfolio basis, taking into account the prescribed risk and other parameters set out in this IPS and market factors. The Municipality's staff acting in accordance with written procedures and this IPS, shall be relieved of personal responsibility for an investment's performance, provided underperformance relative to expectations is reported to Council and the liquidation or sale of investments is carried out in accordance with this IPS.

3. MONEY REQUIRED IMMEDIATELY AND MONEY NOT REQUIRED IMMEDIATELY

3.1 Determination of MNRI and MRI

Determination of the Municipality's MNRI is the responsibility of Council. In making the determination, Council may consider:

- the time horizon within which the monies are needed to meet financial obligations;
- the purpose for which the monies have been collected or set aside and are to be used;
- the source of the money; or
- any combination of the foregoing

For the purposes of this Investment Plan the municipality has determined that MRI is set within two calendar years to align with the budget cycle, and MNRI is beyond the two-year budget cycle.

For certainty, all money and investments of the Municipality that have not been identified as MNRI (other than third-party trust funds and any designated funds referenced in Section 2.1) shall be deemed for purposes of this IPS to be MRI.

Determination of the Municipality's MNRI and MRI may be modified at any time and from time to time by action of Council and with respect to specific money by the Clerk-Treasurer in accordance with the provisions of Section 6.2.

Any changes in this IPS regarding the Municipality's MNRI and MRI must be communicated immediately in writing to ONE JIB.

3.2 Overview of Portfolios

The Municipality's portfolios represent funds required for specific purposes. A high-level description of each of these portfolios and their objectives is provided in Section 5 below. This IPS applies to the following money of the Municipality, its agencies, boards and commissions including:

- MRI which is invested in Legal List Securities; and/or
- MNRI which is invested under the Prudent Investor Standard.

4. ROLES AND RESPONSIBILITIES

4.1 Role of ONE JIB

ONE JIB has been appointed by the Municipality in accordance with the requirements of the Act and the Regulation and on the terms and conditions set out in the ONE JIB Agreement (Appendix I).

ONE JIB exercises control and management of the Municipality's MNRI and the investments made by it in accordance with the objectives and risk tolerance established in this IPS.

Among the responsibilities of ONE JIB are the following:

- Reviewing this IPS;
- Adopting and maintaining an Investment Plan that complies with this IPS;
- Engaging External Portfolio Managers, Custodians, administrators and other investment professionals (Agents);
- Allocating the money and investments under its control and management among External Portfolio Managers and their funds in compliance with this IPS;
- Monitoring the performance of the Agents; and,
- Reporting to the Municipality.

The foregoing is subject to the more detailed terms and conditions contained in the ONE JIB Agreement.

4.2 Role of Municipal Staff

This IPS is approved and adopted by Council with input from the Clerk-Treasurer, and from ONE JIB with respect to MNRI. MRI of the Municipality, and any third-party trust funds referenced in Section 2.1, remain under the control and management of the Clerk-Treasurer.

Consistent with this IPS, the Clerk-Treasurer is responsible for the implementation of the investment program and the establishment of investment procedures which shall include:

- Investment management of MRI and any third-party trust funds referenced in Section 2.1 by, or under the direction of, the Clerk-Treasurer;
- The deposit or withdrawal of MNRI, under the explicit delegation of authority regarding MNRI, and the investment thereof, to ONE JIB, which is responsible for the control and management of such funds and investments; and,
- A system of controls exercised by the Clerk-Treasurer to regulate the activities of Deputy Clerk-Treasurer.

No person including, without limitation, ONE JIB, may engage in an investment transaction except as provided under the terms of this IPS.

In the management of MRI of the Municipality, and any third-party trust funds referenced in Section 2.1, the Clerk-Treasurer may engage one or more agents and service providers. ONE Investment can assist with the investment of the Municipality's MRI, in Legal List Securities, and with the investment of third-party trust funds, in accordance with the terms of the applicable trust, if permitted, at the request of the Municipality.

4.3 Ethics and Conflicts of Interest

Individuals who are responsible for the Municipality of Neebing's Short-Term Portfolio shall comply with the Municipality of Neebing's Conflict of Interest guidelines and any relevant professional codes of conduct (e.g., the CPA Code of Professional Conduct).

ONE JIB, in its capacity as a joint municipal service board, in addition to being a local board of each member Municipality is subject to a Code of Conduct as required by the Municipal Act, 2001 (the "Act"). This Code of Conduct applies to the Chair and the other Members of ONE JIB acting in their capacity as Members of ONE JIB.

5. INVESTMENT

5.1 MRI: Short-Term Money

The Municipality's MRI is described in this IPS as Short-Term Money. Short-Term Money consists of money that is needed to meet the short-term financial obligations of the Municipality and are controlled and managed by the Clerk-Treasurer.

5.1.1 *Short-Term Moneys: Investment Objectives*

The main focus of the investment of Short-Term Money is cash management, and the interest income generated by the investment of these monies contribute to municipal revenues. To the extent possible, the Municipality shall attempt to match its investments with anticipated obligations.

Capital preservation is the paramount objective for short-term investments, and these investments need to be highly liquid. Consequently, only high quality, short-term investments that are also Legal List Securities will be held in this portfolio. The Municipality may invest in fully liquid money market securities and deposit accounts. The Municipality aims to maximize returns subject to the constraints set out in Part I of the Regulation, as amended from time to time, with a view to preserving capital and to further manage risk through diversification by issuer and credit quality.

The investment objectives for short term money, ranked in priority, are as follows:

a) Security of Principal

The primary objective for MRI is to ensure the security of principal. To minimize the risk of loss, investments shall be subject to minimum credit ratings and shall be diversified by maturity, type of investment and issuer. Investing activities will be reviewed on a regular basis as actual, revised and forecasted operating and capital plans are completed. Maturity dates should be structured so that investment cash inflows occur when needed.

b) Liquidity Requirements

Liquidity is measured by the ease with which securities can be converted to cash to meet forecast spending. The investments that are eligible under Ontario's Eligible Investments and Related Financial Agreements Regulation possess different features and thus market prices will vary depending on market conditions, as well as the particular features of the type of investment.

To ensure adequate liquidity, the Municipality's investments shall be diversified by holding securities of various terms to maturity and by various types of investments and issuers and to the extent possible, the term of such investments shall match the forecasted requirements for such monies to meet expenditures.

c) Rate of Return

The Municipality's money shall be invested to maximize the rate of return within acceptable risk levels while respecting the security of principal, legal constraints and the liquidity needs of each investment portfolio.

The composition of each portfolio, including its term to maturity and type of investments, shall be adjusted within the guidelines of this Policy to take advantage of market opportunities. Such changes shall be made with the periodic interest rate outlook and target portfolio structure approved by the Treasurer.

5.1.2 Short-Term Money: Eligible Investments

Short Term Money may be invested in high quality, short-term investments that are also Legal List Securities available from banks, dealers and other financial institutions. Investments issued or guaranteed by approved institutions will be permitted by this Policy, as deemed eligible by Ontario Regulation 438/97 or as authorized by subsequent provincial regulations. Investments will be limited to securities issues maintaining a minimum credit rating by an appropriate credit rating agency.

Eligible investments include the following offerings by ONE Investment:

- ONE Investment High Interest Savings Account;
- ONE Investment Money Market Portfolio; and,
- ONE Investment Canadian Government Bond Portfolio

Investment in the foregoing is subject to the Municipality entering into the prescribed Agency Agreement with LAS and CHUMS.

5.2 MNRI: Long-Term Money

The Municipality’s MNRI is described in Section 3.1 as Long-Term money. In accordance with the ONE JIB Agreement and this IPS, ONE JIB has exclusive control and management of the Long-Term Money and the investments made therewith.

From time to time, the Municipality may require money immediately to meet financial obligations and may require ONE JIB to liquidate one or more investments in order to generate money to meet those obligations. ONE JIB will select the investment(s) to be liquidated. The timing of such liquidation will be determined by ONE JIB in consultation with the Treasurer.

5.2.1 Long-Term Money: Investment Objectives

In setting the objectives noted below, the Municipality has taken into account the following considerations:

- Preservation of capital;
- Adequate liquidity that takes into account the needs of financial obligations and reasonably anticipated budgetary requirements;
- Diversification by asset class, market, sector, issuer, credit quality and term to maturity;
- Income and capital appreciation; and,
- Macro risks, such as inflation, economic growth and interest rates.

The municipality’s Investment objectives for its Long-Term money (MNRI) can be achieved via allocations to the Outcomes defined within the ONE JIB’s Outcome Framework. Table 1 provides a summary of this framework.

Table 1:

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon
------------------	------------------	-----------	---------------------------	--------------------

Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years
Stable Return	Stable Return	Income Generation; To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk; emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)
	Asset Mgt Reserves	Contributions to generate returns to fund asset management reserves	Higher risk; emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)
Target Date	Target Date 3-5 yrs	Preservation of capital	Low risk; high liquidity	3 – 5 years
	Target Date 5-10 yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 – 10 years
	Target Date 10+ yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long-term inflation-adjusted growth	> 10 years

Investment of long-term money is to be managed by ONE JIB in a way that balances the investment objectives with a level of risk that is appropriate for the municipality. The MNRI invested with ONE JIB will be broadly diversified to help reduce the volatility of investment returns. Returns have an impact on revenues, as well as a longer-term impact on future years' budgets and should, at a minimum, keep pace with inflation. To the extent possible, the Long-Term Money's investment horizons are aligned with the Municipality's obligations and cash flow requirements and may consist of liquid and non-liquid securities based on future cash flow requirements.

5.2.2 *Long-Term Money: Eligible Investments*

Eligible investments for Long-Term Money include any Pooled Fund or other collective investment vehicle or institutional investment management product sponsored or managed by ONE Investment for the Prudent Investment Program (Prudent Investment Offering), provided always that the products and the selection of products comply in all material respects with the IPS.

Additionally, nothing in this IPS prevents Long-Term Money from being held in cash, short term money market instruments, or overnight deposits.

5.2.3 *Long-Term Money: Sinking Funds*

Not Applicable

5.2.4 *Long-Term Money: Local Distribution Corporation (LDC) Securities*

Not Applicable

5.2.5 *Long-Term Funds:*

Not Applicable

5.3 *Third-Party Trust Funds and Designated Funds*

In addition to the Municipality's own money, the Municipality is from time to time entrusted with third-party trust funds, and the Municipality's responsibilities and obligations with respect thereto may be subject to other legislation and governed by other agreements and instruments. To the extent that there is any conflict or inconsistency between the provisions of this IPS and the terms and conditions contained in such other legislation, agreements or instruments applicable to third-party trust funds, the latter shall prevail.

The Municipality's third-party trust funds and the designated funds are listed in Schedule A.

For certainty, the third-party trust funds and the designated funds are not MNRI of the Municipality, and such monies are not under the control or management of ONE JIB.

5.4 *Investment Management*

5.4.1 *Investment Management of Short-Term Money*

The investment of Short-Term Funds shall be controlled and managed by the Clerk-Treasurer.

5.4.2 *Investment Management of Long-Term Money*

The investment of Long-Term Money shall be controlled and managed by ONE JIB in accordance with this IPS.

Competent External Portfolio Managers shall be appointed by ONE JIB, and they shall enter into an agreement with ONE Investment that complies with this IPS and Part II of the Regulation and provide compliance and performance reports. In accordance with the applicable regulatory requirements, ONE JIB shall make any External Portfolio Manager changes deemed in the best interest of the Municipality. For each External Portfolio Manager, ONE Investment shall agree on a set of operational guidelines including constraints, discretion limits, diversification and quality standards, and performance expectations, which are documented in each External Portfolio Manager's guidelines.

5.5 *Transition to Prudent Investor Regime*

Until the Prudent Effective Date, the Municipality will continue to control and manage its MRI, MNRI and investments in Legal List Securities. Some Legal List investments were made with MRI and some with MNRI.

Upon and after the Prudent Effective Date, the control and management of money and investments that are determined to be not required immediately shall be given to ONE JIB. Nothing in this IPS requires that such investments need be liquidated or disposed of. It is not contrary to this IPS for investments that the Municipality does not require immediately to be held, and to continue to be held by, ONE JIB in instruments such as term deposits, guaranteed investment certificates or principal protected notes issued by a financial institution. They can be held to maturity and invested upon receipt of cash proceeds.

Management of third-party trust funds and any designated funds is not directly affected by the Prudent Effective Date.

5.6 Investment Constraints

5.6.1 *Environmental, Social and Governance (ESG) Investing*

The Municipality of Neebing supports ESG investing for Short-Term and Long-Term Money. The Municipality believes that well-managed companies are those that demonstrate high ethical and environmental standards and respect for their employees, human rights, and the communities in which they do business, and that these actions contribute to long term financial performance.

The Municipality has chosen to monitor the developments of ESG factors and will reconsider its approach to ESG investing for the Short-Term Portfolio as and when appropriate to do so.

For the investment of Long-Term Money, ONE JIB is required to explore how External Portfolio Managers are implementing responsible investing principles at the time of hiring and during periodic reviews. It may report on results periodically, if requested.

5.6.2 *Securities Lending*

Securities lending is not permitted for short term investments directly held by the municipality. The municipality may hold externally managed investment portfolios that engage in securities lending.

For the investment of Long-Term Money, the Municipality may invest in pooled funds, and other investment funds that are managed by an External Portfolio Manager who may engage in Securities Lending if the policies of the External Portfolio Manager permit such an action.

5.6.3 *Derivatives*

Derivatives may not be used for speculative purposes. They may be used for the investment of Long-Term Money where they are fully covered by a backing asset, e.g., as for currency or other hedging, to change portfolio duration or in covered call strategies.

5.6.4 Use of Leverage

Nothing in this IPS prevents the use of leverage, provided it is prudent to do so. Leverage is inherent in the use of certain types of investment strategies and instruments. Where leverage is employed, ONE JIB (for MNRI) and the Treasurer (for MRI) shall have in place monitoring procedures to manage overall exposure to any counterparty and in the aggregate Leverage is not a strategy currently employed by ONE JIB but may be considered at a later date.

5.6.5 Pooled Funds

All investment strategies may be pursued directly through holdings of corporate and government issuers and indirectly via pooled funds and investment funds or any combination thereof. The investment strategies may also include allocations to cash or short-term investment vehicles.

5.6.6 Currency Hedging

The Short-Term Portfolio will not utilize currency hedging.

The Municipality's funding requirements are in Canadian dollars. However, some exposure to foreign currencies in the Long-Term Portfolio may be advantageous to provide diversification and potentially enhance returns. Therefore, it shall not be a violation of this IPS for investments in global mandates to be unhedged, in whole or in part, where the diversification benefits embedded in the currency exposure are considered to be beneficial or desirable by ONE JIB.

5.6.7 Prohibited Investments

Not Applicable

5.7 Performance Monitoring, Rebalancing and Management

5.7.1 Short-Term Money

The Clerk-Treasurer shall monitor the performance, rebalance asset mix and manage short-term funds in a manner that achieves the investment objectives set out in this IPS.

5.7.2 Long-Term Money

For the investment of Long-Term Money, ONE JIB shall establish parameters for monitoring investments and rebalancing through policy or directly within the investment plan.

Investments are expected to achieve returns at least equal to their benchmarks measured over a rolling five-year period. At minimum, ONE JIB shall provide reporting described in Section 6.7 that shows the Municipality's holdings, declares compliance with this IPS, and shows External Portfolio Manager performance.

6. ADMINISTRATIVE POLICIES

6.1 Flow of Money and Annual Municipal Budget

6.1.1 Transfer to ONE JIB as Part of Annual Review Process

On an annual basis, as part of the Municipality's Annual Review process, the Municipality shall identify the amount, if any, of Long-Term Money that it holds. Any Long-Term Money not already under the control and management of ONE JIB shall be transferred to ONE JIB as soon as practicable.

6.1.2 Transfer to Municipality as Part of Annual Review Process

On an annual basis, ONE JIB shall be notified by the Clerk-Treasurer as to the amount, if any, required by the Municipality from the Long-Term Money then under the control and management of ONE JIB for the Municipality's operational purposes. Such amount shall be deemed to be Short-Term Money and shall be returned to the Municipality in a lump sum or by way of periodic payments, as directed by the Clerk-Treasurer.

6.2 Flow of Money Otherwise than through the Budget Process

6.2.1 Surplus Funds

The Short-Term Funds capture revenues received by the Municipality during each year after the approval of the Municipality's budget for the year. Any amounts deemed to be MNRI by the Clerk-Treasurer at any such time during the year shall be transferred to ONE JIB to be under its management and control as Long-Term Funds. Amounts so transferred will be recorded annually in the Investment Plan and allocated by ONE JIB in accordance with the Investment Plan.

6.2.2 Contingencies

The Clerk-Treasurer is authorized to direct ONE JIB to return any amounts determined by the Clerk-Treasurer to be required to meet expenditures for unexpected contingencies not anticipated by the Municipality's budget in force for that year, provided however that the aggregate of the amounts to be returned to the Municipality under this Section 6.2.2 during the year shall not exceed 25% of the Long-Term Money under the control and management of ONE JIB as at the date that the Municipality approved its budget for the year (the Budgeted Long-Term Money). In determining the Budgeted Long-Term Money for purposes of calculating the 25% limit, any Long-Term Money to be transferred to the control and management of ONE JIB in accordance with that year's Annual Review pursuant to Section 6.1.1 shall be included and any amount to be returned by ONE JIB to the Municipality pursuant to Section 6.1.2 shall be excluded.

6.3 Valuation of Investments

Investments shall be valued according to the values provided by the Custodian(s). For the investment of Long-Term Money, values of unitized vehicles shall be valued according to the unit values published by the Custodian. Other investments shall be valued at their market value when that is available from regular public trading. If a market valuation of

an investment is not available, then a fair value shall be supplied by the External Portfolio Manager to the Custodian no less frequently than quarterly.

6.4 Voting Rights

Subject to the provisions of Section 5.2.4 with respect to LDC securities, where External Portfolio Managers have been appointed, such External Portfolio Managers shall assume the responsibility of exercising voting rights and will report their voting policies to ONE JIB annually. The Municipality may access these policies at any time.

6.5 Internal Controls

The Clerk-Treasurer shall establish an annual process of review of all investments made under this IPS. This review will provide internal control by assuring compliance with governing legislation and with policies and procedures established by the Clerk-Treasurer. To the extent ONE JIB's input is needed, these requirements will be communicated in advance to ONE JIB.

6.6 Custodians

All investments and assets of the investment portfolios shall be held by a Custodian and any of the Custodian's sub-custodians or nominees. For Long-Term Money, the Custodian shall be acceptable to ONE Investment. For Short-Term Money the Custodian shall be acceptable to ONE Investment if ONE Investment is administering the investment of the Municipality's Short-Term Money, otherwise the Custodian shall be acceptable to the Municipality.

6.7 Reporting

6.7.1 *Short-Term Money*

For the investment of Short-Term Funds, the Clerk-Treasurer shall report at least annually to Council, such report to be in such form and contain such content as Council may request. The report to Council shall include investment performance during the period covered and such other information as required under regulation and as the Clerk-Treasurer may consider to be pertinent.

6.7.2 *Long-Term Money*

The Regulation provides that ONE JIB shall submit an investment report to Council in respect of the investment of Long-Term Money at least annually. This report shall include the following.

- Investment performance during the period covered by the report;
- Asset mix of the total portfolio;
- A listing of individual investments held at the fund level at the end of the reporting period showing, where appropriate, book value, market value, realized/unrealized gains/losses and actual income received;
- A list of all transactions including the security name, trade date, and the purchase and/or sale price;

- A statement by the Clerk-Treasurer as to whether all investments were made in accordance with the IPS and as to whether all investments were made in accordance with the Investment Plan; and
- Any other pertinent information in the opinion of the Clerk-Treasurer.

All securities invested on behalf of the Municipality by ONE JIB or with the assistance of ONE Investment shall be held for safekeeping in the name of the Municipality by a Custodian.

7. APPROVAL, SUBSEQUENT MODIFICATIONS AND EFFECTIVE DATE

7.1 Revocation / Amendment of Previous Investment Policy

This policy rescinds and replaces any previous investment policy or statement of investment policies and goals of the Municipality.

7.2 Modifications to the IPS

At least annually, Council shall review the IPS and update it, if required. In the course of reviewing the IPS, Council may request comments from the Clerk-Treasurer with respect to the investment of Short-Term Money and from ONE JIB with respect to the investment of Long-Term Money.

Following the Council’s review of the IPS, ONE JIB shall review the Investment Plan and update it, if required.

At a minimum, the annual IPS review will consider:

- the adequacy of funding for capital works;
- the Municipality’s ability to reduce other spending;
- flexibility of the timeframe to payout; and
- sensitivity to loss.

7.3 Effective Date

This IPS is adopted by Council of the Municipality effective October 5, 2022. The Treasurer is directed to sign a copy of this IPS to evidence approval and to deliver a copy of this IPS to ONE JIB.

Signed by:

Clerk-Treasurer

Date

Schedule A

Third-Party Trust Funds and Designated Funds

Third-Party Trust Funds

Care and maintenance trust funds under the *Funeral, Burial and Cremation Services Act, 2002* which are to be invested pursuant to the *Trustee Act*.

Designated Funds

Not Applicable.

Appendix I: ONE JIB Agreement

The MCQ needs to be updated and reviewed annually in conjunction with your review of your Investment Policy Statement.

Additionally, update the MCQ within 90 days if you experience any significant changes, including:

- a. A significant change in your municipality's financial circumstances, or
- b. A significant change in the amount of your municipality's "money that it does not require immediately"

For changes between annual reviews, provide written notice of changes by using the mid-year MCQ update form on the last page of this document.

Section 1 – Client Information

Name of Municipality: The Corporation of the Municipality of Neebing

Address: 4766 Highway 61, Neebing, ON P7L 0B5

Treasurer Information

Name: Erika Kromm

Phone Number: (807) 474-5331

Extension: _____

Email: clerk@neebing.org

*Primary Day to Day Contact Information**

Check if same information as Treasurer above

Name: Laura Jones

Phone Number: 8074745331

Extension: _____

Email: deputyct@neebing.org

*Primary day-to-day contact should have a comprehensive understanding of your Municipality's financial position and investment needs.

Section 2 - Investment Knowledge and Experience

1. Which statement best describes the Municipal staff (person most responsible for managing investments)'s level of investment knowledge and experience with financial markets and products?

- Very limited knowledge
- Basic knowledge and minimal experience
- Good knowledge and some experience
- Strong knowledge and experience
- Advanced knowledge and extensive experience

2. If Municipal staff have strong or advanced knowledge, please describe where this knowledge was acquired (e.g., education, designations experience).

N/A

3. Please indicate if your municipality has used / held any of the following investment types within the past five years. *[check all that apply]*

- Canadian money market securities
- Locked-in Investments (e.g., GICs, PPNs etc.)
- Local Distribution Corporation Securities (LDC securities)
- Securities held in third party trusts (i.e., cemetery trust, legacy fund etc.)
- Fixed income (government and/or corporate bonds)
- Equities
- Other – Please Describe

Section 3 – Investment Objectives and Risk Tolerance

This section of the MCQ asks about your Municipality’s **Money that it Does Not Require Immediately** (MNRI).

In general, investors can expect a higher annualized rate of return if the investor is also willing to accept volatility or fluctuation in the market value of their investments. For example, investors can expect that the average annual rate of return over a five-year period will be higher where the portfolio’s returns are varied when measured on a year-by-year basis, with some years possibly having negative returns.

A portfolio which has a steady return year over year, with little possibility of negative returns in any year, will most likely have a lower annualized return when measured on a rolling five-year average.

- In relation to MNRI, which of the following best reflects your Municipality’s longer-term investment objectives (return), risk tolerance (volatility of returns) and shorter-term tolerance for losses (actual or unrealized)?

Description	Investment Objective	Risk Tolerance	Tolerance for short-term (3 year) losses*
Lower risk / return <input type="checkbox"/>	Capital preservation is the main objective. Willingness to accept lower returns to reduce the likelihood of losses.	Small chance of loss of capital over a 5-year period	Less than 5% decline
Moderate risk / return <input checked="" type="checkbox"/>	Balanced growth (combination of growth and income) is the main objective. Willingness to accept moderate level of risk to achieve moderate growth without excessive risk to capital.	Moderate chance of loss of capital over a 5-year period	5-15% decline
Higher risk / return <input type="checkbox"/>	Growth of capital is the main objective. Willingness to accept higher risk, including risk of loss of capital, for potentially higher returns.	Higher risk of loss of capital over a 5-year period	More than 15% decline

* These percentages are for illustrative purposes only, to determine sensitivity to potential capital loss, and do not represent a guarantee by ONE JIB or ONE Investment.

5. *If applicable*, is there any other information about your Municipality’s investment objectives and risk tolerance for its MNRI that is relevant to your Investment Policy Statement or Investment Plan?

Some reserve funds are contingency funds, and may not be drawn upon for years. The draw date of these funds is unknown and dependent on events outside municipal control.

6. How sensitive is your municipality to recognizing investment gains and losses from portfolio adjustments and market fluctuations?

The current Council is tolerant of Market Fluctuations.

Sections 4 and 5 of this MCQ below ask about your Municipality’s MNRI, cash flow and other financial assets that may be applicable. It is intended to assist ONE Investment in obtaining an understanding of your Municipality’s financial circumstances, including its cash flow needs.

Section 4 – Financial Information

7. Please provide your municipality’s **MNRI** (*see note below*) by reserve (or reserve categories) with expected investment time horizons. This information can be provided in the template provided, or in a separate document.

Note: MNRI can be determined by time, source of funds, purpose of funds, or such other means as your Municipality may decide is appropriate. It is defined for your municipality in the Investment Policy Statement approved by your Council. For example, the ‘less than 3 years’ column of MNRI in the template might not be applicable for all municipalities.

Information has been provided as an attachment to this MCQ

Summary of Money not Required Immediately for Investment Planning Purposes

Example

Reserve Name or Category	Brief Description or Purpose	Total MNRI Amount	Investment Horizon of MNRI			
			Less than 3 years	3 to 5 years	5 to 10 years	10+ years
Roads Mtnc Reserve	Ongoing Maintenance	\$8,000,000	\$1,500,000	\$1,500,000	\$3,500,000	\$3,500,000
Infrastructure Reserve	Road Lane Widening	\$5,000,000		\$1,000,000	\$4,000,000	

Reserve Name or Category	Brief Description or Purpose	Total MNRI Amount	Investment Horizon of MNRI			
			Less than 3 years	3 to 5 years	5 to 10 years	10+ years
Capital Reserves & Special Projects	Park, Fire Department, Information Tech, Landfill (Future), Roads Department etc.	2,100,000	200,000	400,000	400,000	1,100,000
Contingency Reserves	Forest fighting, Sick Leave, Medical Bursary, Election, OMB Hearings etc	500,000			500,000	
	Total MNRI	2,600,000	200,000	400,000	900,000	1,100,000

8. Please provide your Municipality's current **Cash Flow Projections for MNRI** by year. This information informs the ONE JIB about potential drawdowns /additions to MNRI that you anticipate in coming years. Supporting documentation may be provided as needed.

	Next Year	2 years	3 to 5 years	5 to 10 years	Greater than 10 years
Anticipated MNRI Drawdowns	(200,000)	0	0	0	0
Anticipated MNRI Contributions	0	0	0	0	0
Net change in MNRI	(200,000)	0	0	0	0

Other information or comments (if applicable)

9. Does the MNRI drawdown forecasts in Question 8 above reflect:

- Drawdowns of current reserve balances
- Drawdowns of current reserve balances inclusive of projected future budgetary contributions

10. What **assumptions or factors** does your municipality include in the reserve cash flow projections? For example: inflation assumptions on capital projects, assumptions on future tax-based reserve contributions, forecasted development charge revenue etc.

Future project costs use today's dollars. No assumption used. No growth projections used for MNRI

Municipal Client Questionnaire (MCQ)

11. If your Municipality has completed a **capital budget forecast**, how many years does this forecast extend?

- Less than 3 years 3-5 Years 5-10 Years 10 years or more

12. If your Municipality has completed an **asset management plan**, how many years does this forecast extend?

- Less than 3 years 3-5 Years 5-10 Years 10 years or more

13. To what extent has your Municipal asset management plan been integrated into the capital budget process?

The Asset Plan loosely informs the Capital Plan, A cross sectional team meeting and updates the capital plan annually.

Funding/Expenditure Analysis

14. How does your Municipality manage unanticipated requests for funding? What is the probability that your municipality may unexpectedly need to draw down MNRI to fund unexpected budget shortfalls?

Municipality has a \$200,000 line of credit it can draw upon. A Natural Disaster may trigger the need to unexpectedly draw on MNRI.

15. Is there a particular year(s) in your Capital Forecast or Asset Management Plan when your Municipality anticipates unusual or large capital expenditure(s)?

- Yes No

If yes, please explain the timing and nature of the expenditure(s)

We are such a small Municipality that the renewal of a road surface or the purchase of a single fleet vehicle will cause wide fluctuations.

16. Do you anticipate any decisions / factors within the **next 24 months** that could have a material impact on your MNRI forecasts – either positive or negative? (e.g., projects contingent on unsecured grants, potential significant changes to your debt financing strategy, significant acquisitions or disposals/divestments).

Yes

No

If yes, please provide details

Section 5 – Portfolio Information

17. Please provide the breakdown of your MNRI, In-Kind securities and LDC securities by Investment type

Description	As of Date (MM/DD/YY)	Value*
Invested in ONE JIB Outcomes as of <i>Date</i> (A)	12/31/23	2,625,447
Expected contributions (withdrawals) of MNRI and <i>Date</i> MNRI to be transferred / received (B)		0
Total MNRI to be invested in ONE JIB Outcomes (A + B)		2,625,447
In-Kind securities (Bonds, GICs, PPNs etc.) as of <i>Date</i> (C)		0
Total Current MNRI, expected contributions to MNRI and In-Kind securities (A + B + C)		2,625,447
LDC securities as of <i>Date</i> (D)		0
Total Municipal MNRI, In-Kind securities and LDC securities (A + B + C + D)		2,625,447

* The market value of In-Kind securities may change between the date control and management is given to ONE JIB and the date they mature after which the cash proceeds can be invested by ONE JIB.

Other information or comments (if applicable)

Section 6 – Existing Investments

18. Your Municipality may have given control and management of In-Kind securities and LDC securities to ONE JIB with its MNRI (*refer to Section 5 above*). If applicable, please identify below any details of In-Kind securities and LDC securities that your municipality may have. A template and sample have been provided on the next page for your reference, or you may attach a copy of your statement(s). If your Municipality has no such In-Kind securities/LDC securities *proceed to Section 7 of the MCQ*.



Municipal Client Questionnaire (MCQ)

The applicable information is provided as an attachment to the MCQ:

<i>Security/Investment</i>	<i>Type</i>	<i>Manager/Institution</i>	<i>Book Value</i>	<i>Market Value</i>	<i>Maturity Date (If applicable)</i>
<i>SAMPLE CIBC Global Blue Chip Growth Deposit Notes, Series 12</i>	<i>PPN</i>	<i>CIBC</i>	<i>\$5,000,000</i>	<i>N/A</i>	<i>February 2030</i>
<i>SAMPLE London 3.2% May 9, 2026</i>	<i>Bond</i>	<i>N/A</i>	<i>\$1,000,000</i>	<i>\$1,098,000</i>	<i>May 9, 2026</i>
<i>SAMPLE Canada 2 ⁷/₈ July 2, 2028</i>	<i>Bond</i>	<i>N/A</i>	<i>\$2,000,000</i>	<i>\$1,945,000</i>	<i>July 2, 2028</i>

<i>Security/Investment</i>	<i>Type</i>	<i>Manager/Institution</i>	<i>Book Value</i>	<i>Market Value</i>	<i>Maturity Date (If applicable)</i>

Other information or comments (if applicable)

Section 7 – Other Information

19. If there have been major changes in circumstances since the last MCQ updates (if applicable) that you would feel would require a reallocation of MNRI for your Municipality. Please advise what has changed since the last MCQ update.

N/A

20. Please provide any additional information or context that you consider relevant to ONE JIB's understanding of your municipality's MNRI, In-Kind securities and LDC securities.

Section 8 – Investment Restrictions

21. Are your Municipality's investments subject to any prohibited investment or other similar restrictions that are not fully disclosed in your Municipal Investment Policy Statement?

Yes No



Municipal Client Questionnaire (MCQ)

If yes, please specify

Section 9 – Acknowledgement

I confirm that information provided to ONE Investment in this form is complete and accurate to the best of my knowledge as at the date below.

Dated this 1st day of February, 2024

Erika Kromm

Digitally signed by Laura Jones
Date: 2024.02.01 11:54:18 -05'00'

Name and Signature of Treasurer

Second Signature (if Required)



Municipal Client Questionnaire (MCQ)

Appendix 1 – Midyear MCQ Updates Form

Please provide details below that explain the nature of your requested change. This should describe: the money involved, the timing of transactions required, and any other context to support the change request. This will allow ONE JIB to understand how this update may change the cashflow characteristics or investment horizons of MNRI and In-Kind securities (and possibly LDC securities) relative to your current MCQ and Investment Plan.

Acknowledgement

I confirm that information provided to ONE Investment in this form is complete and accurate to the best of my knowledge as at the date below.

Dated this _____ day of _____, 20_____

Name and Signature of Treasurer

Second Signature (if required)



Attachment 3

The Municipality of Neebing

Investment Plan

Date: February 28, 2024

200 University Ave., Suite 801
Toronto Ontario M5H 3C6 Canada



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1. Definitions

Definitions applicable to this Investment Plan, can be found on the ONE Investment webpage under Education & Training / Glossary.

2. Purpose of Investment Plan

As required under the prudent investor regime authorized by the *Municipal Act, 2001* (Act), and Ontario Regulation 438/97 (Regulation), this Investment Plan (*Plan*) establishes how ONE JIB will invest Neebing's Long-Term Money as defined in section 5.2 of Neebing's Investment Policy Statement (*IPS*).

This Plan applies to all investments that are controlled and managed by ONE JIB on behalf of Neebing.

3. Responsibility for Plan

This Plan is the responsibility of ONE JIB, which has authorized its agent ONE Investment to exercise its administrative investment functions in accordance with the Regulation. ONE JIB oversees ONE Investment staff using procedures, reports and regular reviews to monitor compliance with the Act, the Regulation and Neebing's IPS.

4. Investment Goals and Objectives

Neebing's investment needs described in its IPS provide Council's guidance to ONE JIB in determining investment allocations. Further guidance from the MCQ and dialogue with the Treasurer, informs ONE JIB about Neebing's current goals, objectives, circumstances and risk tolerance, and helps direct how investment allocations will be determined according to the Outcome Framework approved and annually reviewed by ONE JIB in accordance with the *ONE JIB Outcome Framework Policy*. The allocation of Neebing's Long-Term Money in this Plan is consistent with the details as disclosed in Neebing's IPS and MCQ.

The Long-Term Money will be invested to generate returns for any or all of the following results:

- a. Funding contingencies, where returns are reinvested with a view to growing principal over the long-term for large withdrawals in unpredictable situations;

- b. Creating stable returns, where principal is maintained and a reliable stream of returns may be available to spend as/if needed; and,
- c. Funding target date projects, where Neebing has an obligation for a specific project at a specific time.

While individually Neebing’s reserve and reserve funds require liquidity, collectively they provide Neebing with considerable flexibility that should allow some exposure to less liquid investments as/if needed. This is more relevant for reserve and reserve funds with longer investment horizons. However, at present all ONE Prudent Investment Program funds are designed to be highly liquid. Less liquid investments may become available through the program at a later date.

5. Investment Portfolio

5.1 Asset Allocations

Asset allocations for each Outcome are typically expected to be relatively stable until the next annual review. Any contributions or withdrawals of Long-Term Money must be communicated to ONE JIB formally as outlined in the *ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy*.

5.2 Account Structure

The amounts of Long-Term Money, as disclosed in Neebing’s updated MCQ have been allocated into investment Outcome categories as shown in *Table 1* below.

*Table 1 - Investment Allocations by Outcomes Categories as of December 31, 2023**

Outcome	Allocation (\$)	Allocation Weight (%)
Cash	\$ 200,000	7.6
Stable Return	-	0.0
Contingency	500,000	19.0
Asset Management Reserves	-	0.0
Target Date 3-5 Years	425,447	16.2
Target Date 5-10 Years	400,000	15.2
Target Date 10+ Years	1,100,000	41.9
Total	\$ 2,625,447	100.0

* The amounts in this table are representative of the information contained in the MCQ. The values are based on the market value of Long-Term Money on December 31, 2023. The Investment Plan will be implemented based on the allocation weights in Table 1.

Mixes of ONE Prudent Investment Program funds appropriate for Neebing’s circumstances will be used for each Outcome. Descriptions of these Outcomes, ONE Prudent Investment Program funds and the asset allocations for each Outcome are described in the *ONE JIB Outcome Framework Policy*.

The target weight for each Outcome Investment Allocation are shown in *Tables 2 to 8*, and the Total Long-Term Money by Investment Allocation (as of December 31, 2023) is shown in Table 9 below.

Table 2 – Cash Outcome Investment Allocations

Allocation	Target Weight (%)
Fixed Income	100.0
ONE Canadian Government Bond Fund	100%
Total	100.0

Table 3 – Stable Return Outcome Investment Allocations

Allocation	Target Weight (%)
Equity	30.0
ONE Canadian Government Bond Fund	9.0
ONE Global Equity Fund	21.0
Fixed Income	70.0
ONE Canadian Government Bond Fund	19.0
ONE Canadian Corporate Bond Fund	9.0
ONE Global Bond Fund	42.0
Total	100.0

Table 4 – Contingency Outcome Investment Allocations

Allocation	Target Weight (%)
Equity	60.0
ONE Canadian Government Bond Fund	18.0
ONE Global Equity Fund	42.0
Fixed Income	40.0
ONE Canadian Government Bond Fund	6.0
ONE Canadian Corporate Bond Fund	6.0
ONE Global Bond Fund	28.0
Total	100.0

Table 5 – Asset Management Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	90.0
ONE Canadian Government Bond Fund	27.0

Allocation	Target Weight (\$)
ONE Global Equity Fund	63.0
Fixed Income	10.0
ONE Canadian Government Bond Fund	1.5
ONE Canadian Corporate Bond Fund	1.5
ONE Global Bond Fund	7.0
Total	100.0

Table 6 – Target Date 3-5 Year Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	10.0
ONE Canadian Government Bond Fund	3.0
ONE Global Equity Fund	7.0
Fixed Income	90.0
ONE Canadian Government Bond Fund	30.5
ONE Canadian Corporate Bond Fund	10.5
ONE Global Bond Fund	49.0
Total	100.0

Table 7 – Target Date 5-10 Year Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	50.0
ONE Canadian Government Bond Fund	15.0
ONE Global Equity Fund	35.0
Fixed Income	50.0
ONE Canadian Government Bond Fund	7.5
ONE Canadian Corporate Bond Fund	7.5
ONE Global Bond Fund	35.0
Total	100.0

Table 8 – Target Date 10+ Year Outcome Investment Allocations

Allocation	Target Weight (\$)
Equity	75.0
ONE Canadian Government Bond Fund	22.5
ONE Global Equity Fund	52.5
Fixed Income	25.0
ONE Canadian Government Bond Fund	3.75
ONE Canadian Corporate Bond Fund	3.75
ONE Global Bond Fund	17.5
Total	100.0

Table 9 – Total Long-Term Money by Investment Allocations as of December 31, 2023

ONE Investment Funds	Allocation (\$)	Allocation Weight (%)
ONE Canadian Equity Fund	\$ 410,263	15.6
ONE Global Equity Fund	957,281	36.5
ONE Canadian Government Bond Fund	431,011	16.4
ONE Canadian Corporate Bond Fund	145,922	5.6
ONE Global Bond Fund	680,969	25.9
Total	\$ 2,625,447	100.0

5.3 In-Kind Securities (in transition)

This section does not apply.

5.4 Other Accounts

Neebing has no other accounts ONE JIB must consider.

6. Applicable ONE JIB Policies

The Plan adheres to the following ONE JIB Policies subject to periodic review and updating and are posted to the ONE Investment website.

- ONE JIB Outcome Framework Policy
- ONE Distribution Policy PI
- ONE Anti-Money Laundering Policy
- ONE Pricing Error Policy (LL & PI)
- ONE JIB Rebalancing Policy
- ONE Currency Hedging Policy PI
- ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy

6.1 Environmental, Social and Governance (ESG) Investing

ONE JIB supports ESG investing and incorporates those principles into its investment decision-making through its due diligence processes when choosing and evaluating External Portfolio Managers. External Portfolio Managers are assessed for their ESG policies. ONE JIB recognizes the practical difficulties of negative screening, whereby securities are excluded based on the nature of their business. ONE JIB's preference is to integrate social responsibility into the investment process with the intent of influencing

companies to change their behaviour where appropriate. ONE JIB's approach will necessarily vary by External Portfolio Manager based on a number of factors, including the degree of control exercised by ONE JIB, contractual restrictions and the nature of the investment. Accommodating all requests for specific ESG considerations may not be possible due to availability, costs or other factors.

6.2 Securities Lending

Investment Funds that are controlled by an External Portfolio Manager may be subject to securities lending if their policies permit such lending.

6.3 Derivatives

ONE JIB does not intend that derivative be used in the investment of Long-Term Money for speculative purposes or to apply leverage to the portfolios for non-hedging purposes. In certain cases, Long-Term Money is invested in underlying funds where the External Portfolio Manager is authorized under the constituting documents of such underlying funds to use derivatives. In such cases, the External Portfolio Manager shall provide written notice of its intended use of derivatives and the contents of such notice shall be satisfactory to ONE JIB. Generally, use of derivatives will be permitted where for so long as the derivative instrument or agreement is outstanding, the investment portfolio has a long position or other offsetting position in the underlying asset. For example, derivative instruments may be used for currency hedging, to change portfolio duration or in covered call strategies.

6.4 Rebalancing

This Plan's asset allocations will be monitored and rebalanced by ONE Investment in accordance with the *ONE JIB Rebalancing Policy*.

7. Implementation

7.1 Custodian

All investments under the control and management of ONE JIB, shall be held for safekeeping by ONE Investment's Custodian.

7.2 Transition Plan (including transitional investments)

This section does not apply.

7.3 Accommodating Cashflow Needs

a. Investment Income and Rebates

Income from investments will be automatically reinvested as per the *ONE Distribution Policy PI* and cashflow needs of Neebing are expected to be financed with the sale of units of the investment pools. Fee discounts currently do not apply for Neebing

b. Anticipated mid-year cashflow requests

Neebing has not disclosed any known mid year cashflow needs.

c. Unanticipated mid-year cashflow requests

Upon receipt of an updated MCQ from Neebing that involves a withdrawal of Long-Term Money, the Chief Investment Officer will process the request in accordance with the *ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy*.

To: ONE Joint Investment Board
 From: Keith Taylor, Chief Investment Officer, ONE Investment
 Date: February 28, 2024
 Re: Fund Manager Performance Review Q4 and full year 2023
 Report: ONE JIB 2024-014

1. RECOMMENDATIONS

It is recommended that the Board:

1. Confirm that its members have reviewed the Fund Manager Performance Reports for Q4 and full year 2023 provided in the Resource Library.
2. Receive the report.

2. SUMMARY

This report summarizes the performance of the ONE Investment Prudent Investment Funds for the fourth quarter and full year 2023, including a brief overview of factors contributing to performance.

The changing outlook for interest rates was the main theme influencing market performance in the quarter. Central banks increased interest rates aggressively in 2022 and 2023 to address inflation pressures, but in the fourth quarter of 2023, it became more widely accepted that further rate hikes were not needed and meaningful cuts in interest rates were expected for 2024. When the US Federal Reserve (Fed) signaled rate cuts on the horizon, the market reacted. Bond prices rose in anticipation of rate cuts, and equity markets also reacted positively. Both the fixed income and equity markets had strong performance in the quarter, with all of ONE Investment's pooled funds participating in the market strength. Fourth quarter returns made a significant contribution to full-year 2023 returns, leading to positive returns for all ONE Investment pooled funds and strong returns for equity holdings.

	Quarter	1 Year
ONE Canadian Equity Fund	8.6%	17.5%
ONE Global Equity Fund	6.9%	17.5%
ONE Canadian Corporate Bond Fund	6.3%	6.2%
ONE Canadian Government Bond Fund	2.5%	3.1%
ONE Global Bond Fund	5.7%	6.5%

3. BACKGROUND

ONE JIB and ONE Investment have a responsibility to review the performance of the investment managers

As outlined in ONE JIB's Policy for Reviewing External Fund Managers, ONE Investment is to report to ONE JIB on a quarterly basis, identifying any issues arising from the quarterly review of the external investment managers. The report is to include a summary of the positioning of the mandates, information on investment performance, an explanation of the drivers of performance, and commentary to explain the performance and market context.

Economic activity has held up well despite concerns that higher interest rates could spark a recession

Many economists had feared that major global economies could fall into recession in 2023 in response to the dramatic increase in interest rates. Economic activity continued to remain robust, and the feared recession has not yet arrived. It has become the consensus view that the US economy will be able to achieve what is known as a 'soft landing', where economic activity can be constrained enough to contain inflation without sending the economy into a recession. At 3.3%, the US GDP in the fourth quarter remains very strong, and the labour market continues to show signs of strength. In Canada and other major economies, GDP has moderated more than in the US, but without triggering a recession. It is not yet clear if a recession will be experienced in Canada or major European economies. The Chinese economy has continued to disappoint in 2023, with economic activity lagging expectations. This led to weakness in the Chinese equity markets, one of the few equity markets with negative returns in 2023.

Improvements in inflation indicators have stalled after dropping sharply in the latter half of 2022 and the first part of 2023

The level of inflation has been a major concern globally since mid-2022 when inflation peaked at 9.1% in the US and hit similarly high levels across most other major economies. Aggressive action by central banks has helped to bring inflation levels down, with inflation converging on the 3% range by mid-2023 in Canada and the US. Since then, there has been little improvement in inflation numbers, which have continued to hover around 3%. This remains above the 2% level that central banks typically target. To a large degree, the prospects for lower interest rates are tied to the outlook for inflation. Until central banks have confidence that inflation pressures have been contained, they will be reluctant to cut interest rates.

In the fourth quarter the market gained greater confidence that interest rates have already peaked and that central banks are poised to make significant rate cuts in interest rates in 2024

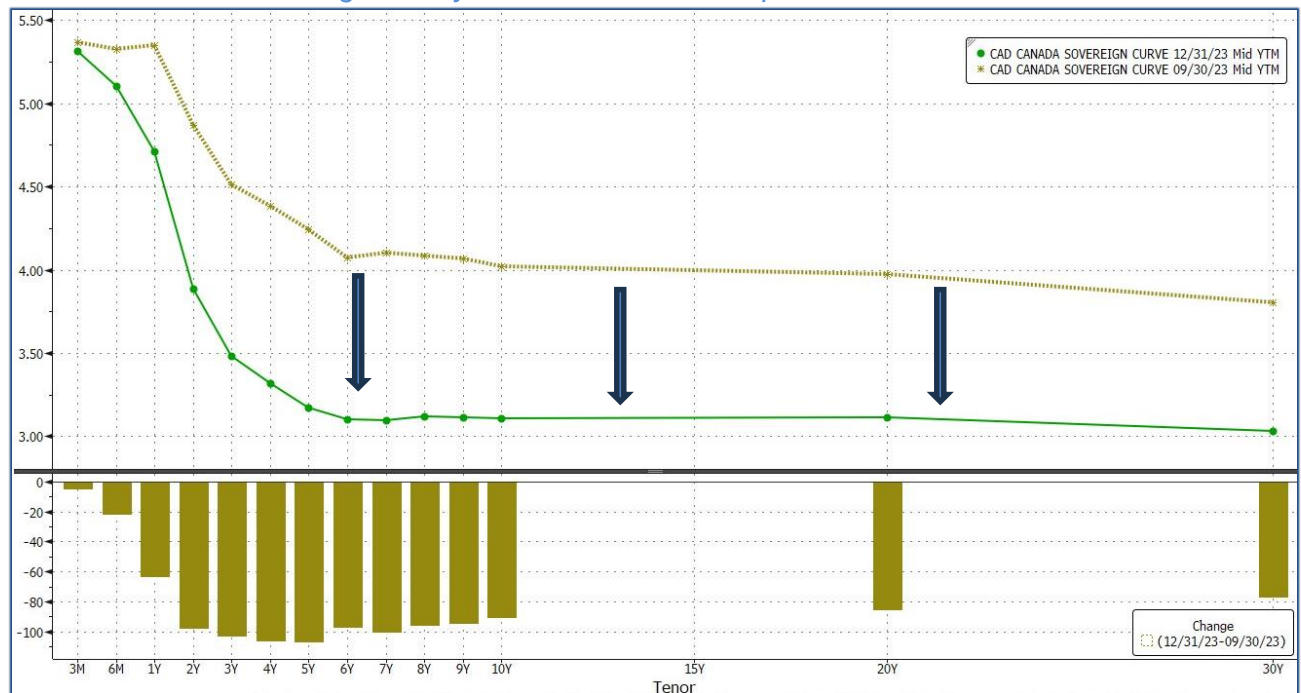
Markets have been anticipating the end of rate hikes and looking forward to when interest rates start to decline, but until the fourth quarter, central banks had been reluctant to confirm this. Comments by US Federal Reserve Chairman Powell indicated that the Fed was becoming more 'dovish', implying that it was pivoting toward easing monetary policy. Deceleration in growth in Canada and other major economies suggested significant rate

cuts should also be anticipated in Canada, the UK, and the Eurozone. Bond prices reacted in anticipation of several rounds of central bank rate cuts in 2024, which led to strength in bond markets as yields in the bond market declined. The US 10-year bond yield dropped from 4.57% at the start of the quarter to 3.88% by year-end. Similarly, the Canadian 10-year bond yield dropped from 4.02% to 3.11% by year-end. There has been some volatility in rates since year-end, as economic releases post-quarter-end have suggested that the US labour markets continue to show signs of strength, and inflation data has not been supportive of imminent rate cuts. Any changes in central bank policy continue to be data dependent.

Yields declined in the quarter by about 1% with larger declines in bonds with an intermediate maturity profile

During the quarter, bond yields dropped by about 1%, with larger declines in bonds with intermediate maturities while longer-term bonds declined less. As short-term bond yields are more dependent on the central bank's policy interest rates, they did not decline as much. This is shown graphically in Chart 1 below, where the top panel shows the Canadian sovereign yield curve at the start and end of the fourth quarter and the bottom panel shows how much yields declined across differing tenors (maturities). This was similar to the movements in US Treasury securities in the quarter.

Chart 1 – Canada sovereign bond yields decline in fourth quarter.



Source: Bloomberg LLP.

The rally in global equity markets was uneven, with US markets being particularly strong

Most global equity markets were stronger in the quarter as equity markets reacted positively to the prospect of meaningful interest rate cuts in 2024 and were encouraged by signs of strength in the US economy. Markets seemed to bounce back in 2023 after a punishing performance in 2022.

Returns in US equity markets outpaced those in other regions, as the S&P 500 Index rallied almost 12% in the quarter while the Canadian and many European equity markets generated high single-digit returns. For the 2023 calendar year, US equity markets were also among the strongest globally, up about 25%. For the full year, the Canadian equity markets were also strong, with returns of about 12%, but this lagged behind the performance of many larger markets like the US, Japan, France, and Germany, which all had annual returns in excess of 20%. The Chinese equity market did not participate in the global rally in equity markets as Chinese economic growth has been slower than anticipated, leading to negative returns in equity markets in the mainland and Hong Kong.

4. ANALYSIS

The ONE Canadian Equity Fund had returns of 8.6% in the quarter, bringing full year 2023 returns to 17.5%

The ONE Canadian Equity Fund had strong performance in the fourth quarter with returns of 8.6%, modestly outperforming its benchmark. Fund performance was aided in the quarter by large allocations in Gildan Activewear and Restaurant Brands International, which collectively represent about 10% of fund holdings. Both of these stocks had returns in excess of 15% in the quarter, leading to a large contribution to overall fund returns. Brookfield Corp. also made a large contribution, as the fund has a 4% weight in this stock with returns of 25%. The fund's structural underweight to commodity-related exposure helped performance relative to its benchmark, as these two sectors were the weakest sectors of the Canadian market in the quarter. The fund has always maintained light exposure to these commodity-related sectors to help reduce the overall volatility of returns in the fund.

For the full year, the ONE Canadian Equity Fund had strong returns of 17.5%, with the fund outperforming its benchmark by almost 6%. The outperformance for the 2023 calendar year was a result of both manager stock selection and sector allocation. Much like in the fourth quarter, the fund's strategic underweight to the Energy and Material sectors helped performance, as these were two of the weaker sectors of the market in 2023.

The fund has a significant overweight exposure to the Information Technology sector, which was the best performing sector of the market last year. Fund holdings in Celestica Inc. and Open Text made a large contribution to overall fund performance, with returns of 130% and 42%, respectively, last year. The average performance of holdings in the Information Technology sector lagged behind the benchmark's sector returns as the fund has no holdings in Shopify Inc., a large capitalization company with returns of 119% last year. Other large contributors to full year returns included SNC-Lavalin Group, which was

up 79%; Stantec Inc., up 70%, and Cameco Inc., with returns of 67%.

The ONE Global Equity Fund had returns of 6.9% in the quarter, with full year 2023 returns of 17.5%

The ONE Global Equity Fund had strong performance in the fourth quarter with returns of 6.9%, which contributed to solid 2023 calendar year returns of 17.5%. These returns slightly underperformed benchmark returns. The results were achieved in the wake of rapid interest rate increases, ongoing concern about elevated inflation levels, market worries about a looming global recession, and military conflicts in Ukraine and the Middle East. This serves as a reminder that financial markets are forward-looking, and the prospects for inflation to abate and interest rates to fall helped support investor optimism that led to these strong equity market returns.

One notable source of fund underperformance relative to its benchmark was its positioning in the financial sector. Aon PLC and Marsh & McLennan, which operate as insurance brokers and consulting firms, were two of the few companies in the funds that had negative returns in the quarter. While Marsh & McLennan's returns were relatively flat in the quarter, Aon PLC was down 10%, as the stock sold off after the firm announced an acquisition that was not well received by investors.

While the manager's sector allocation choices had a minimal overall impact on performance in the fourth quarter, they did have a negative impact on full year performance relative to its benchmark. The fund has no exposure to the Energy sector, which was one of the weakest-performing sectors last year, which helped fund performance relative to the benchmark. The fund's light allocation to the Information Technology sector did not help performance relative to the benchmark. This sector was the best performing sector last year, with returns of over 50%. Light exposure meant that the fund did not fully participate in the upside in this sector.

US equity markets saw some of the strongest returns last year, producing returns in excess of 26%, with strength focused primarily on the seven biggest technology-focused companies, which have become known as the 'Magnificent 7' stocks. These seven stocks had spectacular returns last year that accounted for the bulk of US equity market returns in 2023. The Global Equity Fund has exposure to some of the seven stocks, including Microsoft, Amazon, and Alphabet Inc. (Google), but the Fund has no exposure to the best-performing stocks from this group, Nvidia and Tesla Inc., which had returns of 239% and 101%, respectively, last year. This was a contributing factor to the fund's underperformance relative to the benchmark last year.

The ONE Investment fixed income funds had strong performance in the fourth quarter, responding to the prospects for rate cuts, with fourth quarter returns effectively accounting for all the gains for the full year

The global bond markets had strong performance as bond yields dropped sharply in the quarter. The ONE Canadian Government Bond Fund had returns of 2.5% in the quarter, the ONE Canadian Corporate Bond Fund had returns of 6.3%, and the ONE Global Bond Fund had returns of 5.7%. The strong fourth quarter results effectively accounted for all the full year returns in 2023, with the portfolios generating returns of 3.1%, 6.2%, and 6.5%, respectively, for the calendar year.

For most of the year, bond markets were focused on the prospect of further interest rate increases by the global central banks, which put downward pressure on bond prices. In November and December, the outlook became more positive, as it became more evident that central banks might be done raising interest rates, and investors anticipated that the US Federal Reserve Bank would make meaningful cuts in interest rates in 2024. This was reflected in bond prices, and yields dropped by about 1% in the fourth quarter, with longer-term bonds tending to benefit more from the anticipated falling interest rates. The ONE Canadian Corporate Bond Fund and the ONE Global Bond Fund are both sensitive to changes in interest rates due to the relatively long maturity profiles of the bonds held (both funds have an average maturity of about 6.4 years). The falling interest rates led to strong returns for these funds. Changes in the investment orientation of the ONE Canadian Government Fund at the start of the fourth quarter decreased the fund's average maturity of 1.8 years. This lowered the sensitivity of interest rate changes for this fund, limiting the impact of rising interest rates on fund returns.

Fund performance in the ONE Global Bond Fund and the ONE Canadian Corporate Bond Fund was aided by an overweight allocation to corporate bonds as credit spreads declined in the quarter. The more positive market outlook that emerged in the quarter was favorable for investments that are considered riskier. The same theme that led to stronger equity markets also led to lower credit spreads, with credit spreads declining more for high-yield bonds than investment-grade bonds. This had a more pronounced effect on the ONE Global Bond Fund due to its overweight exposure to high-yield bonds. The ONE Canadian Corporate Bond Fund also benefited from declining credit spreads to a lesser degree, but the ONE Canadian Government Bond Fund did not benefit from this trend. The changes in the investment orientation of this fund in the fourth quarter also reoriented the fund to only hold government bonds, and the fund was largely unaffected by the change in credit spreads.

5. CONCLUSION

The review of manager performance during the fourth quarter of 2023 did not identify any performance issues that warrant concern. The performance of the ONE Prudent Investment Funds was satisfactory, with all the ONE Investment pooled funds generating positive performance for the quarter and the 2023 calendar year. Equity-oriented pooled funds produced strong returns for the quarter and full year. The fixed income oriented pooled funds had more modest returns in the quarter after mixed performance in earlier quarters. The fourth quarter returns for fixed income funds accounted for the bulk of the calendar year returns for these funds. The outlook for economic growth and inflation

continues to factor into interest rate expectations, which seem to be the focal point of investor attention. As investors gained greater confidence in the prospects for 2024 interest rate cuts by central banks, equity and bond markets performed well, allowing both asset classes to close off the 2023 year with positive returns.

Drafted by: Keith Taylor, Chief Investment Officer

Approved for submission by: Judy Dezell and Donna Herridge - Co-Presidents/CEO



REPORT

To: ONE Joint Investment Board
From: Judy Dezell, Co-President/Co-CEO, ONE Investment
Date: February 28, 2024
Re: Development of In-Kind Securities Policy
Report: ONE JIB 2024-008

1. RECOMMENDATIONS

It is recommended that the Board:

1. Direct staff to develop a policy on ONE JIB acceptance of in-kind securities to be presented at the next meeting of ONE JIB to be held May 29, 2024.

2. SUMMARY

Onboarding municipalities to the Prudent Investment Program sometimes includes the municipality transferring control and management of certain illiquid or special purpose securities to ONE JIB (the “in-kind securities”) as such in-kind securities for part of the municipality’s MNRI.

A policy framework which sets out the terms and conditions on which in-kind securities will be accepted by ONE JIB needs to be developed.

3. BACKGROUND

Aurora, Kenora and Muskoka have transferred control and management of in-kind securities to ONE JIB

Transfer of the control and management of in-kind securities (as part of MNRI) has been a common practice for municipalities as they join the Prudent Investment Program. This means that the CIO needs to be able to track performance, reinvest returns and wind down the securities when appropriate and reinvest into the Outcomes Framework based on the municipality’s approved ONE JIB Investment Plan. As ONE JIB continues to grow assets under management (AUM), a policy which addresses the types of securities ONE JIB will accept as well as factors such as remaining term to maturity, denomination or currency of the security and liquidity considerations will provide important guidance for ONE staff in working with potential client municipalities.

Proceeds and income from in-kind securities represent MNRI under the control and management of the ONE JIB

The in-kind securities form part of the MNRI under the control and management of ONE JIB. Currently, proceeds from these securities (any distributions as well as proceeds received at maturity or on redemption or other disposition) are invested in the ONE Investment Prudent Investment Offering pooled funds. The proposed policy would provide additional clarity with respect to proceeds and provide specific direction to the CIO with respect to any disposition of in-kind securities prior to maturity. Such direction would be contained in a transition plan approved in advance by ONE JIB.

ONE JIB accepts in-kind holdings as part of the MNRI contribution, with the expectation that proceeds from in-kind securities would transition into the investment outcomes

Other than local distribution company (LDC) securities and other similar special purpose securities, in-kind holdings are intended to be temporary holdings, with proceeds from these securities being reinvested into the investment outcomes. The policy would outline that except as provided above, the expectation is that the in-kind holdings will mature or be liquidated over time, with a maximum holding not to exceed seven years.

4. ANALYSIS

Issues can arise if in-kind securities have an expected maturity that exceeds five years

An in-kind bond portfolio that includes principal protected notes (PPNs) and intermediate-term bonds is problematic in ensuring control and management of the MNRI by ONE JIB. Further exacerbating the issue would be securities that have terms that allow the maturity to be extended at the option of the issuer, especially in a rising interest rate environment, giving an incentive for the issuers to extend the maturity. The extension of the maturity of these bonds will exacerbate the losses on these securities and extend ONE JIB stewardship of the securities.

In this situation, a municipality with these in-kind securities that have market valuations below cost, could be concerned about the crystallization of losses. A clear path forward needs to be established.

Without an upfront policy and transition plan, it is impractical for ONE JIB to liquidate the in-kind holdings immediately

While ONE JIB has full management and control of in-kind securities, instructing a municipality to liquidate the securities could be problematic, especially considering the client's sensitivity to losses. A more practical approach may be to establish a transition plan that can be executed when the right conditions are presented while expediting the liquidation and minimizing the crystallization of losses. Part of the in-kind securities policy could include where appropriate, the formation of a ONE JIB approved transition plan that would enable the securities to be sold with the goal of offsetting losses. The CIO would monitor the relevant markets and price information and consult with the municipal treasurer about liquidating securities. The CIO would also need to work with the treasurer to agree on a loss tolerance threshold for the transition plan. The transition plan would

delegate ONE JIB's authority to the CIO to instruct the treasurer to initiate trades in accordance with the transition plan. Further the transition plan would require the CIO to report quarterly on its implementation to ONE JIB.

Finally, the policy will consider what to do in the case of in-kind securities that do not meet the policy criterion. The policy will seek to balance the interest in the municipality moving to prudent investor standard and the need for ONE JIB to meet its fiduciary obligations. Flexibility in options could include requiring the in-kind securities be liquidated before joining ONE JIB or the development of an agreed transition plan.

5. CONCLUSION

As ONE JIB continues to grow AUM, having a clear policy on in-kind securities which are part of MNRI is important to fully meet ONE JIB's duties and responsibilities to the Participating Municipalities.

Drafted by: Judy Dezell, Co-President/CEO, ONE Investment

Approved by: Judy Dezell and Donna Herridge, Co-presidents/CEOs, ONE Investment



REPORT

To: ONE Joint Investment Board
From: Judy Dezell, Co-President/Co-CEO, ONE Investment
Date: February 28, 2024
Re: ONE JIB Reappointment of Members
Report: ONE JIB 2024-002

1. RECOMMENDATIONS

It is recommended that the Board reappoint the following Members:

1. Heidi Franken to May 31, 2027.
2. Mike Melinyshyn to May 31, 2027.

2. SUMMARY

ONE JIB, within its Terms of Reference, can fill vacancies on the Board as well as reappoint members as their terms expire to a maximum of nine years.

The reappointment of Heidi Franken will see her serve a total of seven years by May 31, 2027.

The reappointment of Mike Melinyshyn will see him serve a total of seven years by May 31, 2027.

3. BACKGROUND

ONE JIB's Terms of Reference contemplate the reappointment of members

The Founding Municipalities appointed the initial members of ONE JIB. Section 4.3 of ONE JIB's Terms of Reference outlines the process for both the appointment and reappointment of members by ONE JIB, with the approval of ONE Investment.

Good governance encourages staggered terms

Section 4.9 of the Terms of Reference guide ONE JIB on member terms. Appointment or reappointment is for a minimum of one year to a maximum of three-year terms. Further, the Terms of Reference allow for the terms of ONE JIB members to be staggered.

4. ANALYSIS

Board appointments have followed a sound process

When ONE JIB was first created, the Founding Municipalities appointed Heidi Franken on the recommendation of ONE Investment. Mike Melinyshyn was the first member, as a municipal treasurer, appointed by ONE JIB in June 2020. Since that time, the Nominating Committee has been used effectively to recruit for vacancies on ONE JIB using a comprehensive skills matrix, job description and interview process. Both members have agreed to another term on ONE JIB.

Reappointment continues the use of staggered terms

The reappointment terms for both members are based on a good governance practice of staggering terms of members to avoid a full Board turnover. Table 1 outlines the term expiry of each member if the terms are renewed as recommended.

Table 1 - ONE JIB Member's Term Expiry

ONE JIB Member	Term Expiry
Jennifer Dowty	31/05/2025
Heidi Franken	31/03/2027
Jim Giles	31/05/2026
Bill Hughes	31/05/2026
Geri James	31/05/2026
Mike Melinyshyn	31/03/2027
Scott Pountney	31/05/2025
Stephen Rettie	31/05/2025
Christine Tessier	31/05/2025

ONE Investment supports the reappointments

ONE Investment is fully supportive of the skills-based approach taken by the Nominating Committee to appoint members to ONE JIB. Members with a broad range of skills provide strength to the Board. Both members effectively contribute to the Board's strength. ONE Investment supports the reappointment of both individuals.

5. CONCLUSION

The reappointment of these two members is consistent with ONE JIB's Terms of Reference.

Drafted by: Judy Dezell, Co-President/CEO

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO

To: ONE Joint Investment Board
From: Heather Douglas, Legal Counsel, WeirFoulds
Date: February 28, 2024
Re: ONE JIB Agreement and the Services Agreement Review
Report: ONE JIB 2024-015

1. RECOMMENDATIONS

It is recommended that the Board:

1. Adopt the proposed changes to the ONE JIB Agreement as outlined in Attachment 1.
2. Defer making changes to the Services Agreement until the transition to the OCIO model is further advanced.

2. SUMMARY

- As part of its good governance practices ONE JIB has adopted a regular review cycle for key documents. That process commenced at ONE JIB's meeting on November 29, 2023 with a report on its Terms of Reference, its Code of Conduct and its Procedure By-law. That good governance practice continues following a complete review of the ONE JIB Agreement and the Services Agreement Agreed.
- This report identifies recommended changes to the ONE JIB Agreement and proposes that changes to the Services Agreement be deferred until the transition to the OCIO model is further advanced.

3. BACKGROUND

Proposed Amendments to the ONE JIB Agreement

The ONE JIB Agreement and its schedules and exhibits embedded in the agreement were developed prior to the establishment of ONE JIB with input from the Founding Municipalities. The ONE JIB Agreement was approved by the Board on May 19, 2020.

Increase in the Size of the Board and Changes to the Amendment Provision

At its meeting on November 29, 2023 ONE JIB approved an amendment to the Terms of Reference which constitutes Schedule C to the ONE JIB Agreement that involved an increase in the size of the Board of ONE JIB to allow for a maximum of 12 members thereby enabling a third municipal treasurer to serve on the Board while complying with the prescribed limit on the number of municipal treasurers that may serve on the Board to 25% of the members.

Currently paragraph (2) of Section 12.02 (a) of the ONE JIB Agreement requires that an increase in the size of the Board of ONE JIB must be approved by a by-law of the councils of the Participating Municipalities representing at least 75% of the Participating Municipalities who are parties to the ONE JIB Agreement and who represent not less than 50% of the money and investments that are under the control and management of ONE JIB. The same approval by the Participating Municipalities would be required with respect to the four other matters described in Section 12.02 (a) of the ONE JIB Agreement, one of which relates to any change to the amendment provisions of the ONE JIB Agreement. ONE Investment staff concluded, particularly considering its expectation of an imminent increase in the number of Participating Municipalities in response to ONE JIB's transition to an OCIO model, that any requirement for approval by the Participating Municipalities of any amendments to the ONE JIB Agreement should be limited to amendments in respect of which such approval is required by applicable law.

ONE Investment holds the view that this proposed change will facilitate effective governance by ONE JIB and improve future growth opportunities. ONE Investment believes that the proposed change will result in an efficient process for changes that are intended to facilitate the efficient and cost-effective administration of the assets under management and is consistent with the concept of a turnkey investment program for Participating Municipalities. The proposed change would, of course, include a provision requiring ONE JIB to provide a description of any material amendments to the ONE JIB Agreement in its annual report to each Participating Municipality.

Records Retention

ONE Investment staff have also determined that because ONE JIB constitutes a local board of each Participating Municipality, and because under the *Municipal Act, 2001* ("Act") the Participating Municipalities are jointly responsible for retaining and preserving the records of ONE JIB in a secure and accessible manner, the Participating Municipalities could under one by-law deal with the record retention requirements of ONE JIB as well as the proposed increase in the number of members of ONE JIB in accordance with Section 12.02 (a) 2 and the proposed change to the amendment provisions of the ONE JIB Agreement that require the approval by the Participating Municipalities for specified matters. A separate Report in respect of ONE JIB's Records Retention By-law will also be submitted to ONE JIB at its February 28, 2024 meeting.

Participating Municipalities' Approval

On January 23, 2024 ONE Investment staff and legal counsel met virtually with treasurer and clerk representatives of eleven Participating Municipalities to explain the need for the Participating Municipalities to pass one 'model' by-law to deal with the various changes described above and to explain that under the model by-law the need for future approvals would only arise in the event that such approvals by Participating Municipalities of changes to the ONE JIB Agreement are required under applicable law. Prior to the virtual meeting various materials were provided to the Participating Municipalities, including a draft model by-law, a draft report to council, a PowerPoint slide deck that explained the foregoing and a draft ONE JIB Records Retention By-law with a draft Schedule "A" entitled "*ONE JIB Records Retention and Classification*". ONE Investment staff have subsequently reached out to the one Participating Municipality (Kenora) that did not attend the January 23, 2024 meeting to explain why the meeting was held and to review the materials that

were presented at the meeting.

During the meeting several Participating Municipalities indicated that they would like to pass a by-law substantially in the form of the model by-law before ONE JIB's meeting on February 28, 2024. Others indicated that they would like to pass the model by-law after ONE JIB passes its Records Retention By-law and approves the proposed amendment of Section 12.02 (a) of the ONE JIB Agreement at the February 28, 2024 meeting. Staff of ONE Investment agreed to provide to the Participating Municipalities a redlined version of the ONE JIB Agreement that shows the changes described in this report as early as possible in February.

Transition to the OCIO Model through an OCIO Offering

ONE JIB is transitioning to the OCIO model and as a consequence some new definitions and some amendments to existing definitions are required because ONE JIB and ONE Investment intend that in the future all Participating Municipalities will invest under the OCIO Offering. Schedule D to the ONE JIB Agreement which sets out the fees and expenses for the current ONE Prudent Investment Offering will have to be amended to include a description of the fees to be paid by Participating Municipalities who invest under the OCIO Offering.

Authorizing By-laws for Applicant Municipalities

When the ONE JIB Agreement was initially drafted it was unclear whether future Participating Municipalities would pass one authorizing by-law referred to as an "Authorizing By-law" to authorize the entering into of the ONE JIB Agreement and related matters and another separate by-law, referred to as a "Prudent Investor Enabling By-law" to have section 418.1 of the Act apply to them or whether they would pass a 'combination' by-law that would not necessitate submission to council of two by-laws on two different council meeting dates. Under the applicable legislation the Founding Municipalities were required to pass more than one by-law because they first had to establish ONE JIB as a Joint Investment Board, authorize the entering into of the ONE JIB Agreement and deal with other related matters, including the holding of an inaugural meeting of ONE JIB at which various mandatory obligations had to be fulfilled, before ONE JIB became operational. Only after ONE JIB was established and became operational could ONE JIB and the Founding Municipalities enter into the ONE JIB Agreement. After having operated for more than three years the staff of ONE Investment have made the determination that one by-law is the most efficient way for Applicant Municipalities to become Participating Municipalities and ONE Investment staff have also concluded that a combined Authorizing/Prudent Investor Enabling By-law is more consistent with the turnkey operation concept.

Amendment of Services Agreement

After having undertaken a complete review of the Services Agreement, and considering the imminent transition to the OCIO model, One Investment concluded that amendments to the Services Agreement should be deferred until after the OCIO Offering has been

made available to Participating Municipalities and has been offered to other Ontario municipalities as an investment opportunity.

4. ANALYSIS

Changes proposed to the ONE JIB Agreement

A complete review of the ONE JIB Agreement presents an opportunity to address some smaller issues and housekeeping items. It allows for a change to better position ONE JIB to attract larger municipalities through the transition to the OCIO model, to streamline the process for amending the ONE JIB Agreement and to simplify the protocol for Applicant Municipalities to become Participating Municipalities.

The proposed amendments to the ONE JIB Agreement other than the proposed change to Section 12.2 (a), are not extensive. Following the approval of the proposed amendments to the ONE JIB Agreement, ONE JIB will advise all Participating Municipalities that have not yet passed the model by-law that was sent to all Participating Municipalities in advance of the January 23, 2024 meeting to pass a by-law substantially in the form of that by-law.

Attachment 1 is a redlined version of the ONE JIB Agreement that shows the proposed changes to the existing ONE JIB Agreement including the changes to Section 12.02 (a) as well as more minor and/or housekeeping items that are proposed to be addressed. The additional items include:

Changes to Transition to the OCIO Model

- Section 1.01 – amendments to include a new definition for “OCIO Offering” and “ONE Pools Offering” and amendments to the existing definitions for “External Portfolio Managers” and “ONE Pools Offering” to ensure that they are consistent with the transition to the OCIO model.
- Section 3.06 – the addition of this provision clarifies that the transition to the OCIO Model does not contravene the provision of section 3.05 which limits the sub-delegation of investment functions by any Agent (other than ONE Investment).

Consolidated Authority/Prudent Investor Enabling By-law for Applicant Municipalities

- Section 4.01 clarifies and simplifies the protocol for an Applicant Municipality to become a Participating Municipality. It provides that before entering into the ONE JIB Agreement an Applicant Municipality will pass one by-law substantially in the form attached as a new Schedule B and pursuant to that by-law the Applicant Municipality will authorize the entering into of the ONE JIB Agreement, authorize and approve all related matters and authorize its treasurer to determine its Prudent Effective Date in consultation with ONE Investment by entering into a Prudent Effective Date Agreement with ONE Investment that sets out such date. The agreement with ONE Investment will be entered into after the Applicant Municipality has entered into the ONE JIB Agreement and after it has been signed by ONE JIB and ONE Investment. Upon the execution of the Prudent Effective Date Agreement, the Applicant Municipality will become a Participating Municipality under the ONE

JIB Agreement.

- Schedule B has been amended so that it authorizes the events described in the description of the amended Section 4.01.

Schedule D Amendments

- Schedule D to the Agreement, “Fees and Expenses”, will be amended to include a description of the fees to be paid by Participating Municipalities who invest under the OCIO Offering. Because the definitions in the ONE JIB Agreement will be changed to reflect the transition to the OCIO model, the current offering in the ONE Investment Pools will be referred to as the “ONE Pools Offering” to distinguish it from the OCIO Offering. ONE Investment intends that in the future all participants in the ONE Prudent Investment Offering will invest under the OCIO Offering, at which point references to the “ONE Pools Offering” will be removed.
- Before the removal of references to the ONE Pools Offering, however, Schedule D will be amended to include a description of the fees for the OCIO Offering. Participating Municipalities investing under the OCIO Offering will be charged a “Governance Fee” in addition to, and separate from, the OCIO Fee charged by PH&N and its affiliated entities. The Governance Fee represents recovery of the overhead, costs and expenses associated with ONE JIB’s activities and ONE Investment’s services as Agent in the planning, design, implementation, and delivery of the OCIO Offering. Certain minor changes to Schedule D have been made for clarity and consistency in the use of certain defined terms.

Housekeeping Changes

There are a few housekeeping matters that can be addressed with minor changes to the ONE JIB Agreement. All the proposed housekeeping changes are double underlined in the redlined version of the ONE JIB Agreement in Attachment 1. Examples of housekeeping changes include the following.

- Section 5.03(d)-substitution of cross references to Sections 5.03 (a), (c) and (d) for the existing cross references to Sections 5.03 (a), (d) and (b).
- Deletion of the word “The” as it appears before the reference to “ONE Joint Investment Board” in the first line of the Terms of Reference which constitutes Schedule C of the ONE JIB Agreement.

Continuation of Review of Key Documents

ONE JIB remains committed to the review of all key documents on a regular cycle. At its November 29, 2023 meeting ONE JIB, as a municipal local board, concluded that a review cycle that is consistent with the municipal election cycle is appropriate for most key

documents. Based on that, the next review for the documents that ONE JIB reviewed at that meeting was identified as Q1 of 2027 or sooner if there are legislative changes that necessitate an earlier review. However, the ONE JIB Agreement is not expected to be amended as frequently as other key documents and it is therefore recommended that no date be specified for the next review of the ONE JIB Agreement on the basis that a further review will be undertaken if there are legislative amendments that necessitate such a review.

The Services Agreement remains a key document and because it is recommended that its complete review and a report on that agreement to ONE JIB be deferred until after the OCIO Offering is available to Participating Municipalities and to other Ontario municipalities, it is recommended that such review and report be deferred until after the OCIO Offering is 'up and running' but, in any event, not later than the beginning of Q4 of 2026.

5. CONCLUSION

As a good governance practice ONE JIB will continue its review of key documents on a regular review cycle.

The Review of the Services Agreement is to be completed by the beginning of Q4 of 2026.

ATTACHMENTS

Attachment 1: Redline – MASTER COPY of ONE JIB Agreement – February 20, 2024-v11

Drafted by: Heather Douglas, Legal Counsel, WeirFoulds

Attachment 1
MASTER COPY
ONE JOINT INVESTMENT BOARD AGREEMENT

Between

ONE JOINT INVESTMENT BOARD

and

ONE INVESTMENT

and

**Each of the Municipalities Listed in Schedule A hereto
(PARTICIPATING MUNICIPALITIES)**

and

[NAME OF MUNICIPALITY]

THE APPLICANT MUNICIPALITY

Approved on May 19, 2020

Dated as of July 2, 2020

As updated to December 15, 2023

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ONE JOINT INVESTMENT BOARD AGREEMENT

This Agreement ~~Dated~~ Amended and Restated as of ~~July 2~~ December 15, 2020 ~~2023~~ made between

ONE JOINT INVESTMENT BOARD

and

ONE INVESTMENT

and

Each of the Municipalities Listed in Schedule A hereto

and

[NAME OF MUNICIPALITY]

THE APPLICANT MUNICIPALITY

RECITALS:

- A. ~~The~~ ONE Joint Investment Board was established by the Founding Municipalities as a Joint Investment Board under section 202 of the *Municipal Act, 2001* (the Act) and in accordance with Part II of Ontario Regulation 438/97 (the **Regulation**);
- B. The Regulation provides that ~~the~~ ONE Joint Investment Board (**ONE JIB**) is a joint municipal service board established under section 202 of the Act for the purposes of Part II of the Regulation;
- C. The Founding Municipalities have entered into the Initial Formation Agreement pursuant to which they agreed to establish and invest through ONE JIB and they have agreed to invest through ONE JIB in accordance with this Agreement;
- D. The Applicant Municipality wishes to make investments pursuant to the provisions of section 418.1 of the Act, and in connection therewith, the Applicant Municipality proposes to pass a by-law (the **Prudent Investor Enabling By-law**) to have section 418.1 of the Act apply to it;
- E. Under the Regulation, the Applicant Municipality, provided that it is not a Founding Municipality, must have entered into an agreement with the parties hereto before the day that the Applicant Municipality passes its Prudent Investor Enabling By-law;
- F. ONE JIB is committed to performing its duties and responsibilities in a manner that is consistent with the Municipal Legislation, as defined below;

NOW THEREFORE, in consideration of the mutual covenants of the parties hereto, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties, the parties hereto agree as follows:

SECTION 1 - INTERPRETATION

1.01 Definitions.

In this Agreement

Act means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time;

Administrator means at any time an entity approved by ONE JIB from time to time to provide administrative and recordkeeping services including receiving and implementing investment instructions, keeping records of holdings and providing reports of such holdings;

Agent means any Administrator, Custodian, Payment Servicer, External Portfolio Manager, consultant, banker, broker, dealer, or other service provider engaged or appointed by ONE JIB and authorized by ONE JIB to exercise any of the functions of ONE JIB pursuant to a written agreement, in the manner and to the extent provided in the Regulation and without limiting the generality of the foregoing, Agent includes ONE Investment;

Agreement means this agreement, any schedules attached to this agreement from time to time as the agreement and the schedules may be added, amended, deleted, supplemented, restated, renewed or replaced from time to time;

Authorized Person has the meaning set out in Section 14.01;

Authorizing By-law means any by-law or other action of the Applicant Municipality (whether or not it is also a Founding Municipality) or a Participating Municipality to authorize such Municipality to enter into and be bound by this Agreement and to do all things in furtherance of this Agreement, including the approval and adoption of such Municipality's IPS, but in the case of a Founding Municipality, an Authorizing By-law does not include the Municipality's Prudent Investor Enabling By-law and in the case of a Participating Municipality that is not a Founding Municipality, an Authorizing By-law can also include such Municipality's Prudent Investor Enabling By-law;

Banking Day means a day on which the Payment Servicer and the Custodian are open for business in Toronto, Ontario, other than a Saturday or a Sunday or a statutory holiday in Toronto, Ontario;

CHUMS means CHUMS Financing Corporation and its successors;

Custodian at any time means a financial institution which at such time has been approved by ONE JIB to provide custodial and other custody related services in connection with the Participating Municipality's investments;

External Portfolio Managers means external third-party investment management firms whose investment [and advisory services and product](#) offerings are accessed by ONE JIB directly

(including in connection with the OCIO Offering) or through services provided to a ONE Investment Pool. External Portfolio Managers are agents authorized by ONE JIB in accordance with Part II of the Regulation;

Founding Municipalities means the municipalities of The Corporation of the Town of Bracebridge, The Corporation of the Town of Huntsville, The Corporation of the Town of Innisfil, The Corporation of the City of Kenora, The District Municipality of Muskoka, and The Corporation of the Town of Whitby, who established ONE JIB pursuant to the Regulation and pursuant to the Initial Formation Agreement;

Initial Formation Agreement means the agreement between the Founding Municipalities dated as of May 19, 2020 under which ONE JIB was formed;

Investment Account means an account or accounts maintained by an Agent in which the Managed Assets of the Participating Municipality are managed or held;

Investment Board means a municipal service board that is established under section 196 of the Act by a municipality for the purposes of Part II of the Regulation and includes for the purposes of Section 13 of this Agreement, the Toronto Investment Board;

IPS, with respect to a Participating Municipality, means the investment policy as adopted and maintained by the council of the Participating Municipality under the Regulation;

Investment Plan, with respect to a Participating Municipality, means the investment plan as adopted and maintained by ONE JIB for the Participating Municipality under the Regulation;

Investment Program Agreements means the agreements entered into, from time to time, by or under the authority of ONE JIB, for and on behalf of the Participating Municipality, with ONE Investment, an Administrator, a Custodian, an External Portfolio Manager and such other persons as ONE JIB considers appropriate for the purpose of carrying out the objectives of the Investment Plan and the IPS;

Joint Investment Board means a municipal service board that is established under section 202 of the Act by two or more municipalities for the purposes of Part II of the Regulation;

LAS means Local Authority Services and its successors;

Managed Assets means, with respect to a Participating Municipality, the assets of the Participating Municipality managed and controlled by ONE JIB pursuant to, and subject to, the terms and conditions set out in this Agreement;

Municipal Legislation means all applicable legislation that applies to ONE ~~Joint Investment Board~~ JIB including, without limitation, the Act, the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50, as amended from time to time, the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, as amended from time to time, the Regulation and any other applicable regulations made under such Acts, as they may be amended from time to time;

Municipal Treasurer Representative means a member of ONE JIB who has been nominated by ONE JIB and ONE Investment, in consultation with the Participating Municipalities, to represent the views and interests of the municipal treasurers of the Participating Municipalities, and who holds the office of treasurer or duly appointed deputy treasurer of a Participating Municipality;

NI 31-103 means National Instrument 31-103 *Registration Requirements, Exemptions and Ongoing Registrant Obligations*, of the Canadian Securities Administrators;

OCIO Offering means the comprehensive investment program made available through ONE JIB pursuant to which a duly qualified investment manager who is an External Portfolio Manager is engaged by ONE Investment to advise a Participating Municipality with regard to the investment of the Participating Municipality's Managed Assets and to invest and manage such Managed Assets in accordance with the terms and conditions set out in this Agreement;

ONE Investment means the not-for-profit corporation founded by CHUMS and LAS which provides certain management, administrative and other services to ONE JIB in connection with the ONE Investment Offering;

ONE Investment Offering means the comprehensive suite of products and services relating to investment by municipalities in Ontario made available through ONE Investment and includes the ONE Pools Offering and the OCIO Offering;

ONE Investment Pool means a pooled investment vehicle managed by ONE Investment whose securities are available to Participating Municipalities through ONE Investment as part of the One ~~Investment~~Pools Offering;

ONE JIB means the ONE Joint Investment Board, established by the Founding Municipalities as a Joint Investment Board under Part II of the Regulation, as constituted from time to time and acting pursuant to its Terms of Reference as set out in Schedule C;

ONE JIB Services Agreement means the service agreement effective as at May 19, 2020 between ONE JIB and ONE Investment pursuant to which ONE Investment has been appointed an Agent of ONE JIB to, among other things, provide certain management, administrative and other services to ONE JIB;

ONE Pools Offering means the comprehensive investment program made available through ONE JIB pursuant to which ONE Investment advises the Participating Municipality with regard to the investment of the Participating Municipality's Managed Assets and the underlying investment products consist of ONE Investment Pools and other investment products offered by ONE Investment from time to time;

Participating Municipalities means from time to time each of the municipalities for whom ONE JIB acts as the Joint Investment Board under the terms of this Agreement and includes the Founding Municipalities, any other Participating Municipalities from time to time and also, upon execution by the Applicant Municipality of this Agreement, the Applicant Municipality;

Payment Servicer means at any time a Canadian financial institution which at such time has been approved by ONE JIB to facilitate the transfer of assets of a Participating Municipality between the Participating Municipality's financial institution and an Investment Account;

Prudent Effective Date means the effective date set out in the Prudent Investor Enabling By-law as the date on which section 418.1 applies to the Applicant Municipality;

Prudent Investor Enabling By-law means, with respect to a Municipality, the by-law under which the Municipality makes section 418.1 of the Act apply to it as of the effective date set out in such by-law; and

Regulation means Ontario Regulation 438/97 made under the Act, as it may be amended from time to time;

1.02 Governing Law.

This Agreement is governed by, and is to be construed and interpreted in accordance with, the laws of the Province of Ontario and the laws of Canada applicable in the Province of Ontario.

1.03 Headings and Table of Contents.

The division of this Agreement into sections, subsections, paragraphs, subparagraphs, clauses and schedules, the insertion of headings and the provision of a table of contents are for convenience of reference only and are not to affect the construction or interpretation of this Agreement.

1.04 Number and Gender.

Unless otherwise specified, words importing the singular include the plural and vice versa and words importing gender include all genders.

1.05 Severability.

If any provision of this Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, the illegality, invalidity or unenforceability of that provision will not affect the legality, validity or enforceability of any of the remaining provisions of this Agreement.

SECTION 2 - ONE JOINT INVESTMENT BOARD

2.01 Appointment.

The Applicant Municipality hereby appoints ONE JIB to be its Joint Investment Board, to invest money and investments that the Applicant Municipality, as a Participating Municipality, does not require immediately on behalf of such municipality and to exercise control and management of such money and investments, in accordance with the Act and the Regulation and subject to the terms and conditions of this Agreement.

2.02 Exclusive Appointment.

The appointment of ONE JIB as the Applicant Municipality's Joint Investment Board is exclusive and during the term of this Agreement, the Applicant Municipality, as a Participating Municipality, shall not appoint any other Investment Board or Joint Investment Board to have management or control of any of its money that it does not require immediately under section 418.1 of the Act unless it withdraws from ONE JIB in accordance with Section 13.

2.03 Delegation.

To the fullest extent required by the Act and the Regulation, the Applicant Municipality hereby gives control and management of its money and investments that it does not require immediately to ONE JIB, and hereby delegates to ONE JIB (i) the Applicant Municipality's powers to make the investments and (ii) the Applicant Municipality's duties under section 418.1 of the Act.

2.04 Acceptance.

ONE JIB hereby accepts the foregoing appointment and delegation and hereby agrees to invest money and investments that the Applicant Municipality, as a Participating Municipality, does not require immediately on behalf of such municipality in accordance with the Act, the Regulation and such municipality's IPS and subject to the terms and conditions of this Agreement.

2.05 Acceptance by Participating Municipalities.

On execution and delivery of this Agreement and on and after the subsequent Prudent Effective Date, each of the Participating Municipalities shall be deemed to acknowledge and agree that the Applicant Municipality has made the foregoing appointment for ONE JIB to invest money and investments that the Applicant Municipality, as a Participating Municipality, does not require immediately and that the Applicant Municipality is added as a party to this Agreement such that ONE JIB shall act as the Joint Investment Board of such Applicant Municipality, as a Participating Municipality, on and after the Prudent Effective Date.

SECTION 3 - DUTIES OF ONE JIB

3.01 Duties.

ONE JIB shall have the following duties and responsibilities in connection with investing for and on behalf of the Participating Municipalities:

- (a) review the Participating Municipality's IPS, and at the request of the Participating Municipality, provide advice and recommendations with respect thereto;
- (b) adopt and maintain an Investment Plan for the Participating Municipality in accordance with the terms hereof;

- (c) engage one or more Administrators, Custodians, Payment Servicers, External Portfolio Managers, bankers, brokers, dealers, and other Agents as may be required to implement the Investment Plan in accordance with the IPS;
- (d) monitor the performance of the Agents; [and](#)
- (e) report to the Participating Municipality as required by the Act and the Regulation.

3.02 Engagement of Agents.

ONE JIB may authorize an Agent to exercise any of its functions to the same extent that a prudent investor, acting in accordance with ordinary investment practice, would authorize an agent to exercise any investment function. Any such engagement and authorization may be made only pursuant to an Investment Program Agreement with the Agent which includes the following provisions:

- (a) a requirement that the Agent comply with the requirements contained in each applicable IPS and each applicable Investment Plan;
- (b) a requirement that the Agent report to ONE JIB at regular intervals as specified in the written agreement with the Agent; [and](#)
- (c) a requirement that the Agent comply with any reasonable directions to the Agent given by ONE JIB.

3.03 Role of ONE Investment.

The Applicant Municipality hereby acknowledges and agrees that in the discharge of its duties and obligations hereunder, ONE JIB requires certain support and administrative services. To obtain such services, ONE JIB hereby engages ONE Investment as its Agent hereunder and under the ONE JIB Services Agreement. Notwithstanding such engagement, ONE JIB confirms that it will at all times be responsible to the Applicant Municipality in the manner contemplated in the Act and the Regulation and as set out herein. The Applicant Municipality further acknowledges and agrees that any fees and expenses payable by it hereunder, directly or indirectly, shall be paid to ONE Investment, who has been duly authorized on behalf of ONE JIB, LAS and CHUMS to collect all such fees and expenses.

3.04 Monitoring Performance.

ONE JIB shall exercise prudence in selecting an Agent, in establishing the terms of the Agent's authority and in monitoring the Agent's performance to ensure compliance with those terms. Prudence in monitoring an Agent's performance includes:

- (a) reviewing the Agent's reports;
- (b) regularly reviewing the agreement between ONE JIB and the Agent and how it is being put into effect, including assessing whether the requirements included in each applicable IPS and each applicable Investment Plan are being complied with;

- (c) considering whether directions should be provided to the Agent or whether the Agent's appointment should be revoked; and
- (d) providing directions to the Agent or revoking the appointment if ONE JIB considers it appropriate to do so.

3.05 Further Authorizations.

Except as may be consented to by the Participating Municipalities in accordance with Section 12.02, ONE JIB shall not permit any further authorization (or sub-delegation) of investment functions by any Agent (other than ONE Investment) to third parties unaffiliated with the Agent. The ONE JIB Services Agreement provides that ONE Investment similarly will not permit further authorization (or sub-delegation) of investment functions by any Agent to third parties unaffiliated with the Agent, and ONE JIB shall require ONE Investment to include provisions with substantially similar effect in all agreements with Agents.

3.06 OCIO Offering.

Any Participating Municipality may agree with ONE JIB and ONE Investment to have the Participating Municipality's Managed Assets invested pursuant to the OCIO Offering. The provisions of this Agreement, including Section 3.05, shall not be read so as to prevent ONE JIB or ONE Investment from properly delegating by written agreement to any External Portfolio Manager the powers and authorities necessary or desirable to give effect to the OCIO Offering. For the avoidance of doubt, nothing herein derogates from the duties and responsibilities of ONE JIB set out in Section 3.01 hereof.

SECTION 4 - REPRESENTATIONS AND WARRANTIES

4.01 Representations and Warranties of Applicant Municipality.

The Applicant Municipality represents and warrants to ONE JIB, ONE Investment and each of the Participating Municipalities that:

- (a) it has prepared a written IPS which complies with the Act and has been approved by council and such IPS has been delivered to ONE JIB and ONE Investment in the manner set out in Section 16.01.
- (b) ~~(a)~~ it has taken all actions necessary to authorize it to enter into this Agreement, including passing ~~such an~~ Authorizing By-law ~~as~~ substantially in the ~~Applicant Municipality has deemed necessary~~ form attached hereto as Schedule B (which Authorizing By-law ~~can also constitute~~ constitutes the Applicant Municipality's Prudent Investor Enabling By-law), ~~which form of; and~~
- (c) under Section 8 of the Applicant Municipality's Authorizing ~~by-law is appended hereto as Schedule B-1;~~

~~(b) it has prepared a Prudent Investor Enabling By-law under which section 418.1 of the Act will apply to it as of the Prudent Effective Date, which form of by-law is appended hereto as Schedule B-1;~~

~~(c) such Prudent Investor Enabling By-law will be passed by the council of~~By-law its treasurer has been authorized to determine the Applicant Municipality ~~in compliance with the Act and it shall set out a's~~ Prudent Effective Date ~~that is~~ in consultation with ONE Investment and to enter into an agreement with ONE Investment confirming its Prudent Effective Date (after ~~the date~~ the Applicant Municipality has entered into this Agreement; ~~(d) and after~~ it has ~~prepared a written IPS which complies with the Act and has been approved~~ signed by ~~council and such IPS shall be delivered to~~ ONE JIB and ~~by ONE Investment~~ in) at which time the ~~manner set out in Section 16.01~~ Applicant Municipality shall be deemed to be a Participating Municipality under this Agreement.

4.02 Representations and Warranties of Participating Municipalities.

Each of the Participating Municipalities, provided that it is not a Founding Municipality, represents and warrants to the Applicant Municipality, ONE JIB and ONE Investment that:

- (a) it has taken all actions necessary to authorize it to enter into this Agreement, including passing such Authorizing By-law as the Participating Municipality has deemed necessary (which Authorizing By-law can also constitute the Participating Municipality's Prudent Investor Enabling By-law), ~~which form of Authorizing by-law is appended hereto as Schedule B-1;~~
- (b) it has duly passed a Prudent Investor Enabling By-law (which can be included in the Participating Municipality's Authorizing By-law) under which section 418.1 of the Act applies to it as of the specified Prudent Effective Date, ~~which by~~ and such Prudent Investor Enabling By-law is in full force and effect; and
- (c) this Agreement constitutes a valid and binding obligation of such Participating Municipality.

4.03 Representations and Warranties of Founding Municipalities.

Each of the Participating Municipalities, which is also a Founding Municipality, represents and warrants to the Applicant Municipality, ONE JIB and ONE Investment that:

- (a) it has taken all actions necessary to authorize it to enter into this Agreement, including passing an Authorizing By-law ~~which form of by-law is appended hereto as Schedule B-2;~~
- (b) it has ~~prepared~~ passed a Prudent Investor Enabling By-law under which section 418.1 of the Act ~~will apply~~ applied to it as of the Prudent Effective Date set out therein, ~~which form of by-law is appended hereto as Schedule B-3, and will pass such Prudent Investor Enabling By-law after all Founding Municipalities have entered into this Agreement;~~ and

- (c) this Agreement constitutes a valid and binding obligation of such Municipality.

4.04 Representations and Warranties of ONE JIB.

ONE JIB represents and warrants to the Applicant Municipality and each of the Participating Municipalities that:

- (a) it was duly established by the Founding Municipalities as a Joint Investment Board which meets the requirements of the Act and the Regulation;
- (b) it has taken all actions necessary to authorize it to enter into this Agreement;
- (c) this Agreement constitutes a valid and binding obligation of ONE JIB; and
- (d) on the date of the Applicant Municipality's Authorizing By-law, all other Participating Municipalities are parties to this Agreement.

4.05 Representations and Warranties of ONE Investment.

ONE Investment represents and warrants to the Applicant Municipality and each of the Participating Municipalities that:

- (a) it is a duly incorporated not-for-profit corporation formed by LAS and CHUMS for the purpose of facilitating the ONE Investment Offering;
- (b) it has taken all actions necessary to authorize it to enter into this Agreement; and
- (c) this Agreement constitutes a valid and binding obligation of ONE Investment.

SECTION 5 - INVESTMENT POLICY AND INVESTMENT PLAN

5.01 Investment Policy.

- (a) Without limiting the provisions of Section 4.01, the Applicant Municipality acknowledges that in the formulation of its IPS, the Applicant Municipality is required to obtain the advice that a prudent investor would obtain under comparable circumstances. The Applicant Municipality further acknowledges that in planning its investments, it is required to consider, in addition to any other criteria that are relevant in the circumstances, the following:
 - (1) general economic conditions;
 - (2) the possible effect of inflation or deflation;
 - (3) the role that each investment or course of action plays within the Applicant Municipality's portfolio of investments;
 - (4) the expected total return from income and the appreciation of capital; and

- (5) needs for liquidity, regularity of income and preservation or appreciation of capital.
- (b) The Applicant Municipality confirms that its IPS has been arrived at after careful consideration of the foregoing and that it has been adopted by an Authorizing By-law of the council of the Applicant Municipality in compliance with the Act. The IPS includes the Applicant Municipality's (i) objectives for return on investment and risk tolerance; (ii) need for liquidity including, for greater certainty, anticipated needs for funds for planned projects and needs to have funds available for unanticipated contingencies; and (iii) other requirements with respect to investment matters that the council of the Applicant Municipality considers to be in the interests of the Applicant Municipality. For certainty, notwithstanding any assistance that the Applicant Municipality may have sought and obtained in the preparation of its IPS, including through consultations with ONE JIB or ONE Investment, the Applicant Municipality acknowledges and agrees that its IPS, and the entire contents thereof, is solely the responsibility of the Applicant Municipality and can only be amended or modified by the Applicant Municipality.
- (c) The Applicant Municipality, as a Participating Municipality, shall provide written notice to the board secretary of ONE JIB (the **Secretary of ONE JIB**) of any amendment or modification to its IPS. ONE JIB shall be under no obligation to make investments for an Applicant Municipality, as a Participating Municipality, other than in accordance with its written IPS and any amendments thereto made in writing and notified to ONE JIB as provided herein.
- (d) Where ONE JIB in its sole discretion determines that the IPS of a Participating Municipality is inconsistent with the obligations of the Participating Municipality under the Act to exercise the care, skill, diligence and judgment that a prudent investor would exercise in making investments, ONE JIB may decline to apply the IPS in whole or in part. If ONE JIB determines to rely on this Section 5.01 (d), ONE Investment shall promptly notify the Participating Municipality. In these circumstances, upon sending such notice, ONE JIB shall thereupon be relieved of its duties and obligations as set out in Section 10.05.

5.02 Investment Plan.

- (a) Without limiting the provisions of Section 3.01, ONE JIB acknowledges that the applicable Investment Plan, adopted and maintained by ONE JIB in respect of the Applicant Municipality, as a Participating Municipality, is required to deal with how ONE JIB will invest such municipality's money consistent with such municipality's IPS and is required to set out ONE JIB's projections of the proportions of such municipality's portfolio of investments to be invested at the end of the year in each type of security selected by ONE JIB and may include other requirements. The Investment Plan for the Applicant Municipality shall be delivered to the Applicant Municipality in the manner set out in Section 16.01.
- (b) Amendments to the Applicant Municipality's Investment Plan shall only be made as set out in Sections 5.03 and 5.04.

5.03 Amendments.

- (a) ONE JIB and the Applicant Municipality acknowledge that under subsection 18(4) of the Regulation, the council of the Applicant Municipality is required to review, and if necessary, update the IPS of the Applicant Municipality, as a Participating Municipality, at least annually (the **Annual Policy Review**). In connection with such Annual Policy Review, ONE JIB may make recommendations to such municipality to amend, modify, supplement, restate or replace its IPS. The treasurer of the Applicant Municipality, as a Participating Municipality, is responsible for arranging the Annual Policy Review by its council. Such municipality shall advise ONE JIB, on an annual basis, (i) of the date as of which the Annual Policy Review was made; (ii) whether any updates or amendments were made to the IPS, and where applicable, the text of any such update or amendment; and (iii) of other comments or observations regarding the municipality's IPS as the municipality considers to be necessary or desirable. Any amendment to the IPS must be provided to the Secretary of ONE JIB as soon as practicable and in any event within 15 days of approval by the municipality's council.
- (b) ONE JIB and the Applicant Municipality acknowledge that under subsection 19(3) of the Regulation, ONE JIB is required, following the Annual Policy Review, to review, and if necessary, update the Investment Plan of the Applicant Municipality, as a Participating Municipality (the **Annual Plan Review**). ONE JIB shall, within a reasonable period of time, not to exceed 90 days from the date that ONE JIB receives the results of the Annual Policy Review, conduct the Annual Plan Review for the municipality. If, following the completion of the Annual Plan Review, ONE JIB considers that an update or amendment of the Investment Plan is required (whether following from the results of the municipality's Annual Policy Review or otherwise), ONE JIB shall make the appropriate updates or amendments to the municipality's Investment Plan and shall provide a copy of the updated and amended Investment Plan to the municipality.
- (c) In addition to amendments made as a result of the Annual Policy Review, the parties acknowledge that the Applicant Municipality, as a Participating Municipality, may make amendments to its IPS, including for the purposes of adding or withdrawing amounts to be invested as contemplated in Section 5.04, at any time and from time to time by action of the council of the municipality. Amendments to an IPS for adding and withdrawing money and investments to be managed by ONE JIB shall be made in accordance with Section 5.04.
- (d) Notice of any amendment to the IPS of an Applicant Municipality, as a Participating Municipality (other than amendments made as a result of the Annual Policy Review), shall be given in writing to the Secretary of ONE JIB or to such other person as ONE JIB may direct as soon as practicable following authorization or adoption. For purposes hereof, the Applicant Municipality and ONE JIB recognize that an amendment to an IPS may be made by by-law or other decision of council (**Council Action**) that affects or purports to affect the IPS. ONE JIB has no obligation to take notice of any such Council Action, whether or not it was widely publicized, and no obligation to assess the validity of any Council Action. ONE JIB shall under no circumstances be deemed to have knowledge of any amendment to the IPS of a municipality or of any Council Action unless and until written notice thereof has been provided to ONE JIB by the treasurer of

the Participating Municipality in accordance with Section 5.03(a), Section 5.03(d), or Section 5.03(b) and the notice provisions set out in Section 16.01.

- (e) On receipt of a notice of amendment to the IPS, where ONE JIB considers in its discretion that an update or modification to the corresponding Investment Plan is necessary or desirable, ONE JIB will update or modify such municipality's Investment Plan so as to provide for consistency between the Investment Plan and the IPS. Such update or modification shall be made and implemented as soon as reasonably practicable, having regard to prevailing economic and market conditions. A copy of any such updated or modified Investment Plan shall be provided to the treasurer of the Participating Municipality.
- (f) Despite any other provision hereof, ONE JIB may make such minor amendments to the Investment Plan of an Applicant Municipality, as a Participating Municipality, as it may consider to be necessary or desirable for the more efficient or effective administration of the assets held in such municipality's Investment Accounts, provided that following such minor amendment, the Investment Plan continues to be consistent with such municipality's IPS.

5.04 Additions and Withdrawals of Money and Investments.

- (a) The Applicant Municipality's IPS referenced in Section 5.01 shall include the Applicant Municipality's criteria for identifying the Managed Assets over which ONE JIB is to have management and control hereunder. Such Managed Assets shall be held in one or more Investment Accounts. It is the responsibility of the Applicant Municipality, as a Participating Municipality, to make contributions to the Investment Accounts in accordance with its IPS. The treasurer of the Applicant Municipality, as a Participating Municipality, shall provide ONE JIB with notice of such contributions, and follow such procedures and protocols in connection therewith, as ONE JIB may prescribe from time to time.
- (b) The Applicant Municipality, as a Participating Municipality, may from time to time amend its IPS so as to add to or withdraw amounts from the Managed Assets. No such amendment shall be binding on ONE JIB unless reasonable written notice has been provided to the Secretary of ONE JIB or other authorized person, in form satisfactory to ONE JIB. Without limiting the foregoing, ONE JIB shall have no obligation to return Managed Assets or part thereof to the Applicant Municipality unless a minimum of 30 days' prior written notice of any request for withdrawal, in form and substance satisfactory to ONE JIB, has been provided to ONE JIB, which notice period may be waived by ONE JIB in its discretion.
- (c) Notwithstanding Section 14.01, ONE JIB shall not be obliged to comply with any notice referred to in paragraphs (a) and (b) of Section 5.04 unless received in writing and signed by the treasurer of the Participating Municipality.
- (d) In all circumstances in which the Applicant Municipality, as a Participating Municipality, anticipates a withdrawal of Managed Assets, whether as a result of the planned maturity of any reserve or otherwise, such Municipality and ONE JIB shall co-operate

and work together so as to ensure an orderly liquidation where necessary and timely transfer of Managed Assets or proceeds thereof.

- (e) Notwithstanding Section 5.04(b), if the aggregate dollar amount of the Managed Assets requested to be returned by a Participating Municipality is so large as to risk causing prejudice to other Participating Municipalities or requires additional time to effect an orderly liquidation, ONE JIB, ONE Investment and the Participating Municipality shall work together to extend the period for the return so that any negative effects of sudden or untimely liquidation are adequately ameliorated.
- (f) In extraordinary circumstances, including dislocated capital markets, acts of God, war, terrorism and the like which prevent normal trading operations in securities markets, or result in the suspension of trading in securities markets, ONE JIB may, in the exercise of its fiduciary obligations, decline to or delay the return of all or a portion of a Participating Municipality's requested Managed Assets. Any Managed Assets not so returned shall be returned as soon as practicable on the cessation of the events which gave rise to the refusal or delay.

SECTION 6 - AGENTS

6.01 Authority.

The Applicant Municipality, as a Participating Municipality, authorizes ONE JIB and ONE Investment to engage Agents on its behalf and to enter into Investment Program Agreements, from time to time, as provided in Section 3.02.

6.02 Administrator.

ONE JIB and ONE Investment will enter into an Investment Program Agreement with an Administrator who is a Canadian chartered Schedule I bank or other regulated Canadian financial institution or who has otherwise satisfied ONE JIB that it has the demonstrated ability to provide and maintain accurate recordkeeping and where required, valuation services for the Investment Accounts.

6.03 Custodian.

ONE JIB and ONE Investment will only enter into an Investment Program Agreement for custody and safekeeping of Managed Assets with a Custodian who, at the time of entering into the Investment Program Agreement, is a Canadian custodian for purposes of NI 31-103.

6.04 External Portfolio Managers.

With respect to

- (a) **Registration** - ONE JIB will not enter into an Investment Program Agreement with an External Portfolio Manager unless the Investment Program Agreement requires the External Portfolio Manager to maintain at all times its status in Ontario as a registered

portfolio manager, unless the External Portfolio Manager is exempt from the requirement to be registered under applicable Ontario law.

- (b) **Insurance** - ONE JIB will not enter into an Investment Program Agreement with an External Portfolio Manager unless the Investment Program Agreement requires the External Portfolio Manager to maintain, in full force and effect, bonding or insurance in such amounts and of such types as are required from time to time by regulatory authorities and consistent with industry best practice.

6.05 No rights to assets.

None of ONE JIB, ONE Investment, an Administrator, a Custodian, an External Portfolio Manager or any other service provider or Agent shall have any beneficial or personal right, title or interest in or to the Managed Assets in any Investment Account, other than as specifically set out in any Investment Program Agreement.

SECTION 7 - COMPOSITION AND GOVERNANCE OF ONE JIB

7.01 Appointment and Term of Members.

The initial individual members (~~JIB~~-Members) of ONE JIB were appointed by the Founding Municipalities under the Initial Formation Agreement on the establishment of ONE JIB under the Regulation.

7.02 Prohibition re Membership.

Notwithstanding anything to the contrary contained herein or in any schedule hereto, the following persons may not be appointed to or serve on ONE JIB:

- (a) subject to Section 7.03, an officer or employee of a Participating Municipality;
- (b) a member of council of a Participating Municipality.

7.03 Municipal Treasurers.

- (a) Municipal treasurers are to be represented on ONE JIB as permitted by the Regulation. To give effect to such representation, up to 25% of the membership of ONE JIB shall be reserved for Municipal Treasurer Representatives. ONE JIB and ONE Investment, in consultation with Participating Municipalities, shall nominate individuals to serve as Municipal Treasurer Representatives. Such individuals must hold the office of treasurer or duly appointed deputy treasurer of a Participating Municipality. ONE JIB and ONE Investment shall work in good faith with the Participating Municipalities to give voice to the concerns of municipal treasurers through appropriate Municipal Treasurer Representatives.
- (b) In the event that an individual serving as a Municipal Treasurer Representative is a treasurer or duly appointed deputy treasurer of a Participating Municipality, and such Participating Municipality withdraws from ONE JIB pursuant to Section 13, such individual shall be deemed to have resigned as a ~~member~~Member of ONE JIB effective

the date of the Participating Municipality's withdrawal. Provided however, that if such individual has been appointed as the treasurer or duly appointed deputy treasurer of another Participating Municipality prior to or at the time of the effective date of withdrawal, and such Participating Municipality agrees, the individual may continue to serve as a Municipal Treasurer Representative.

7.04 Procedural and Other Matters Relating to ONE JIB.

Rules, policies and procedures relating to the appointment, qualifications, conduct, removal, term of office, compensation of ~~JIB~~the Members, calling and holding of meetings and all ancillary matters are set out in Schedule C - *Terms of Reference for ONE JIB* appended hereto and such Terms of Reference form part of this Agreement. ONE JIB is intended to self-governing, subject to the applicable provisions of Municipal Legislation. The parties acknowledge and agree that following the formation of ONE JIB, the ~~JIB~~ Members have authority to amend the Terms of Reference including the exhibits and schedules thereto in accordance with the amendment provisions contained in the Terms of Reference.

7.05 Paramountcy.

In the event of any conflict or inconsistency between a Participating Municipality's policies, by-laws, rules and procedures that otherwise apply to such Participating Municipality's local boards and the policies, by-laws, rules and procedures that apply to ONE JIB as provided under this Agreement, the latter shall prevail.

SECTION 8 - REPORTING

8.01 Annual Investment Report.

ONE JIB shall prepare and provide to the council of each of the Participating Municipalities, no less frequently than once annually, an investment report that includes a statement about the performance of the Participating Municipality's Managed Assets during the period covered by the report and such other information that the council of the Participating Municipality may require or that, in the opinion of its treasurer, should be included as required by the Regulation.

8.02 Compliance Reporting.

ONE JIB shall prepare or arrange for the preparation and delivery of such compliance reports as may be reasonably requested by a Participating Municipality. Such compliance report shall provide information so as to enable the treasurer of the Participating Municipality to state whether or not the Managed Assets have been invested and are held in a manner consistent with the Participating Municipality's IPS and Investment Plan.

SECTION 9 - FEES AND EXPENSES

9.01 Fees and expenses.

Participating Municipalities shall pay the fees and expenses as set out in Schedule D appended hereto, and such fees and expenses may be changed from time to time in accordance with Section 12.01(c).

9.02 Fees Payable to Agents.

To the extent fees and expenses are directly recoverable from a Participating Municipality, ONE JIB shall establish and disclose to the Participating Municipality, the maximum aggregate fees and expenses payable to the Administrator, the Custodian, the External Portfolio Managers and any other Agents and service providers.

SECTION 10 - STANDARD OF CARE AND LIMITATION OF LIABILITY

10.01 Standard of Care.

In the discharge of its duties hereunder, and in investing money of the Participating Municipality, ONE JIB shall exercise the care, skill, diligence and judgment that a prudent investor would exercise in comparable circumstances and in making such investment.

10.02 Limitation on liability.

Provided that the standard of care set out in Section 10.01 has been met, neither ONE JIB nor any ~~JIB~~ Members shall incur any liability to a Participating Municipality by reason of acting or not acting or as a result of any error in instructions. Each Participating Municipality acknowledges and agrees that ONE JIB makes no representation or warranty as to performance or attaining any yield or appreciation of the Managed Assets in the Investment Accounts. Neither ONE JIB nor any ~~JIB~~ Member shall be liable to a Participating Municipality for any loss or damage relating to any matter arising out of this Agreement, including any loss or diminution in the value of the Managed Assets so long as they acted in a manner consistent with the standard of care set out in Section 10.01.

10.03 Indemnification.

ONE JIB, ONE Investment, and any of their respective members, directors, officers and employees (in each case, an **Indemnified Party**) shall be indemnified by the Participating Municipalities for all liabilities, claims, damages, losses, costs and expenses incurred by them in connection with any action, suit or proceeding that is proposed or commenced or any other claim to which such Indemnified Party may be subject by reason of the management and control of the Managed Assets or otherwise arising out of or in connection with acting on behalf of the Participating Municipalities or in furtherance of the interests of the Participating Municipalities, except that this indemnity shall not apply to (a) losses arising from such Indemnified Party's own wilful misconduct or fraud, or (b) expenses of the Participating Municipalities that the Indemnified Party has agreed to bear. To the fullest extent permitted by law, expenses (including, without limitation, legal fees and expenses) incurred by an Indemnified Party in defending any claim, demand, action, suit or proceeding shall, from time

to time, be advanced by the Participating Municipalities prior to the final disposition of such claim, demand, action, suit or proceeding upon receipt by the Participating Municipalities of an undertaking by or on behalf of the Indemnified Party to repay such amount if it shall be determined that the Indemnified Party is not entitled to be indemnified as authorized in this Section 10.03. Amounts required to be paid or advanced to an Indemnified Party under this Section 10.03 shall be paid by Participating Municipalities in such proportion as ONE JIB considers to be fair and equitable in the circumstances.

10.04 Performance of Trusts.

ONE JIB shall not be bound to recognize or see to the performance of any trust, express, implied or constructive, or of any charge, pledge or equity to which any of the Managed Assets or any interests therein are or may be subject, or to ascertain or inquire whether a contribution or withdrawal of any such Managed Assets or interests therein by any Participating Municipality or by its treasurer has been duly and properly authorized, or to recognize any person as having any interest in the Managed Assets, but shall be entitled to treat all monies and investments provided to ONE JIB hereunder solely as Managed Assets of the Participating Municipality.

10.05 Where IPS Imprudent.

Neither ONE JIB nor any ~~JIB~~ Members shall incur any liability whatsoever to a Participating Municipality where ONE JIB has determined in its sole discretion, acting reasonably, that the IPS of the Participating Municipality is inconsistent with the duty of the Participating Municipality under the Act to exercise prudence. So long as ONE JIB has provided notice to the Participating Municipality and acts in good faith, ONE JIB may elect to (a) apply the IPS to the best of its ability; or (b) decline to apply the IPS in whole or in part and hold the Managed Assets in cash or cash equivalent instruments pending receipt of an IPS which complies with the Act; or (c) seek direction from legal counsel and act in accordance with such direction. Until such time as ONE JIB has been provided with an IPS which complies with the Act, all of ONE JIB's duties and responsibilities to the Participating Municipality hereunder shall be suspended, and the Participating Municipality shall have no entitlement to have its Managed Assets managed by ONE JIB or to receive any prescribed reports from ONE JIB except to the extent required for ONE JIB to comply with the Act and the Regulation.

SECTION 11 - COMPLAINTS HANDLING

11.01 Initial Complaints.

If a Participating Municipality has a concern or complaint with respect to any aspect of the management of its money and investments by ONE JIB hereunder, including the operation of one or more Investment Accounts, such concern or complaint shall in the first instance be brought to the attention of ONE Investment. Within 30 days of receipt, ONE Investment shall provide the Participating Municipality with written acknowledgement of the complaint and proposed resolution or explanation, if any. If the concern or complaint is one that involves the acts or omissions of an Agent, ONE Investment, on behalf of ONE JIB, shall make the appropriate inquiries of the Agent and otherwise pursue the matter with the Agent.

11.02 Escalation.

In the event that the matter is not resolved to the satisfaction of the Participating Municipality through the procedure set out in Section 11.01, the Participating Municipality may provide written notice to the Chair of ONE JIB, with a copy to the Secretary [of ONE JIB](#) and to the Chair of ONE Investment, specifying the nature of the concern or complaint. Upon receipt of such written notice, ONE JIB, under the authority of its Chair, shall arrange for an independent investigation of the matter to be conducted by duly qualified persons who are not employees of ONE JIB or ONE Investment. A written report of the results of such investigation containing an explanation and, where appropriate, an outline of steps to redress the matter, shall be provided to the Participating Municipality and made available to all other Participating Municipalities.

SECTION 12 - AMENDMENTS TO THE AGREEMENT

12.01 Amendments not Requiring Approval of Participating Municipalities.

- (a) ONE JIB may, without the approval of, or notice to the Participating Municipalities, but subject to Section 12.01(b) and Section 12.02, make certain amendments to this Agreement, including amendments which:
- (1) are necessary to remove any internal inconsistencies in this Agreement and the schedules hereto or to make minor corrections, including the rectification of any ambiguities, defective provisions, errors, mistakes, or omissions that are, in the opinion of ONE JIB, necessary or desirable and not prejudicial to the Participating Municipalities;
 - (2) are intended to ensure compliance with applicable laws, regulations or policies affecting the Participating Municipalities or ONE JIB;
 - (3) effect certain changes to the policies, by-laws, codes of conduct, rules and procedures governing ONE JIB as contained in the Terms of Reference, provided that such changes are made in compliance with Section 12.01(b)(3);
 - (4) are intended to provide additional protection to the Participating Municipalities;
 - (5) are necessary to reflect a change that, in the reasonable opinion of ONE JIB is reasonable, necessary, or appropriate to enable the Participating Municipalities to take advantage of, or not be detrimentally affected by, changes in the Income Tax Act or other taxation laws; or
 - (6) are intended or are necessary to facilitate efficient or cost effective administration of invested money or investments ;

provided that such amendment is not reasonably expected to materially adversely affect the interests of the Participating Municipalities.

- (b) The following amendments shall only be made as provided below:
- (1) amendments requiring the approval of the Participating Municipalities under Section 12.02 shall be made in accordance with Section 12.02,
 - (2) amendments relating to an update or modification of a Participating Municipality's IPS or Investment Plan shall be made in the manner set out in Section 5, and
 - (3) amendments to the Terms of Reference (including the exhibits and schedules thereto) shall be made by ONE JIB in accordance with the amending provisions contained therein, as contemplated in Section 7.04;
- (c) Subject to Section 12.01(a) and Section 12.02, any other amendment may be made by ONE JIB and shall take effect after not less than 60 days' prior written notice of such amendment has been given to the treasurers of the Participating Municipalities including, without limitation, amendments to fees and expenses made in accordance with Section 9.01.
- (d) Notwithstanding anything else contained herein, provided that any such municipality has first executed a counterpart to this Agreement and has agreed to be bound hereby, the inclusion of a municipality as a Participating Municipality, and the corresponding amendment to Schedule A hereto, may be made at the sole discretion of ONE JIB without prior notice to or the consent of any Participating Municipality.
- (e) Subject to the foregoing, in its annual report to each Participating Municipality ONE JIB shall provide a description of any material amendments made to the Agreement in the year to which the report relates and ONE JIB shall, at its sole discretion, determine whether an amendment is material for this purpose.

12.02 Amendments Requiring Approval of Participating Municipalities.

- ~~(a) — No amendment may be made to, or action taken under, this Agreement in respect of the matters described in subparagraphs (1) through (5) of this paragraph (a) of Section 12.02 except with the approval of the Participating Municipalities representing at least 75% of the Participating Municipalities who are at that time parties to this Agreement, and who in the aggregate have not less than 50% by market value of the money or investments which are then under the control and management of ONE JIB, such approval to be evidenced by a by-law of the council of an approving Participating Municipality, passed in compliance with the Act, in form and substance satisfactory to ONE JIB:~~
- ~~(1) — removal of any member of ONE JIB;~~
 - ~~(2) — any increase in the size of ONE JIB;~~
 - ~~(3) — any change to Section 3.05 relating to further authorizations (sub-delegation);~~

~~(4) any change to Section 7.03 relating to municipal treasurers; or~~

~~(5) any change to the amendment provisions of this Agreement.~~

(a) ~~(b) Notwithstanding the provisions of this Section 12.02, no~~No amendment to this Agreement may enlarge the power or authority of ONE JIB in a manner inconsistent with the Act or the Regulation.

(b) ~~(c)~~ Any amendment to this Agreement (including any schedule hereto) which under applicable law requires the approval of some or all of the Participating Municipalities shall be effective ~~only~~ upon ONE JIB's receipt of approvals in writing from the percentage of Participating Municipalities prescribed by the applicable law and the written approval of such amendment signed by the treasurers of the Participating Municipalities, ~~shall be~~ in form and substance satisfactory to ONE JIB, appropriate in the circumstances, as determined by the Chair of ONE JIB on the advice of the Secretary of ONE JIB and shall be delivered to ONE JIB and ONE Investment in the manner set out in Section 16.01;

(c) ~~(d)~~ Any amendment to this Agreement made under this Section 12.02 shall only be effective upon written notice to all Participating Municipalities regardless of whether a Participating Municipality was included in the Participating Municipalities who provided the necessary approval. The form and substance of such notice shall be appropriate in the circumstances, as determined by the Chair of ONE JIB on the advice of the Secretary of ONE JIB.

12.03 Restatements.

A restated Agreement, setting forth the terms hereof, as amended to the time of execution, may be executed at any time and from time to time by ONE JIB.

SECTION 13 - WITHDRAWAL

13.01 Withdrawal from ONE JIB by Regulation.

A Participating Municipality may withdraw from investing through ONE JIB if it has become subject to a regulation made under clause 16(d) of section 418.1 of the Act providing that section 418.1 of the Act no longer applies to the Participating Municipality.

13.02 Withdrawal from ONE JIB by a Participating Municipality that is not a Founding Municipality.

By entering ~~in to~~[into](#) this Agreement, each of the Founding Municipalities and each of the other Participating Municipalities hereby agree and shall be deemed to agree at all times that any Participating Municipality which is not a Founding Municipality may withdraw from ONE JIB for any reason provided that the Participating Municipality wishing to withdraw has effected one of the following alternatives:

- (a) entered into an agreement with another municipality that has established an Investment Board, that Investment Board and any other municipalities investing through that Investment Board to invest through that Investment Board;
- (b) entered into an agreement with the municipalities that have established a Joint Investment Board, that Joint Investment Board and any other municipalities investing through that Joint Investment Board, to invest through that Joint Investment Board; or
- (c) established an Investment Board on its own or established a Joint Investment Board with one or more other municipalities

and such Participating Municipality has given the Investment Board or Joint Investment Board through which it will be investing the control and management of its investments by delegating to the board

- (d) the Participating Municipality's powers to make the investments; and
- (e) the Participating Municipality's duties under section 418.1 of the Act.

13.03 Withdrawal from ONE JIB by a Founding Municipality.

By entering ~~in to~~[into](#) this Agreement, each of the Founding Municipalities and each of the other Participating Municipalities hereby agree and shall be deemed to agree at all times that any Founding Municipality may withdraw from ONE JIB for any reason provided that all of the following conditions are met:

- (a) ONE JIB is not dissolved upon the withdrawal;
- (b) the other Founding Municipalities that established ONE JIB have, in the opinion of each of their treasurers, a combined total of at least \$100,000,000 in money and investments that such municipalities do not require immediately;

and the Founding Municipality wishing to withdraw has taken one of the actions described in paragraph (a), (b) or (c) of Section 13.02 and has given the Investment Board or Joint Investment Board through which it will be investing the control and management of its investments by delegating to the board;

- (c) the Founding Municipality's powers to make the investments; and
- (d) the Founding Municipality's duties under section 418.1 of the Act.

13.04 Procedures re Withdrawal.

A Participating Municipality wishing to withdraw from ONE JIB pursuant to Section 13.02 (the **Withdrawing Municipality**) must give the Secretary of ONE JIB a minimum of 90 days' prior written notice of withdrawal. At least 10 days prior to the effective date of withdrawal (the **Effective Date**), ONE JIB must have received a direction (the **Transfer Direction**) duly authorized by a by-law of the council of the Withdrawing Municipality, passed in compliance with the Act, in form and substance satisfactory to ONE JIB. The Transfer Direction shall instruct ONE JIB to (i) pay to ONE JIB, ONE Investment or any Agents any and all fees and expenses payable or accrued to the Effective Date, and (ii) thereafter, to transfer and deliver to the successor Investment Board or Joint Investment Board named in the Transfer Direction, as at the Effective Date, all of the Withdrawing Municipality's money, investments and assets over which ONE JIB has control and management. At the request of the Withdrawing Municipality, ONE JIB shall arrange for the orderly and secure transfer and transmission of such books and records relating to the Investment Accounts of the Withdrawing Municipality as may be reasonable and necessary. Upon such transfer and delivery, ONE JIB shall be relieved and discharged of and from all further obligations to the Withdrawing Municipality with respect to the money and investments of the Withdrawing Municipality. Notwithstanding the withdrawal of the Withdrawing Municipality from ONE JIB, the obligation of such Withdrawing Municipality to indemnify ONE JIB and ~~JIB~~the Members as set out in Section 10.03 shall be unaffected and shall survive any such withdrawal. The notice periods specified in this Section 13.04 may be waived by ONE JIB in its discretion.

SECTION 14 - DIRECTIONS, INSTRUCTIONS AND NOTICES

14.01 Certificate re Authorized Persons.

Each Participating Municipality shall from time to time and upon the written request of ONE JIB, furnish the Secretary of ONE JIB with a certificate signed by its treasurer setting forth the name(s) and title(s) of the authorized officer(s) of the Participating Municipality, which shall include the treasurer and of any other person(s) or representative(s) authorized to act on behalf of the Participating Municipality (**Authorized Persons**), together with specimen signatures of all such Authorized Persons and ONE JIB shall be entitled to rely upon the identification of such Authorized Persons as the person(s) entitled to act on behalf of, and provide directions, instructions and notices for, the Participating Municipality for the purposes of this Agreement until a replacement certificate respecting the same is delivered to ONE JIB.

14.02 Reliance on Authorized Persons.

Provided ONE JIB has complied with its standard of care set forth in Section 10.01, ONE JIB shall:

- (a) not be responsible for:
 - (1) the proper application by any Participating Municipality of any part of its Managed Assets so long as payments to the Participating Municipality have

been made in accordance with written directions of such Participating Municipality or an Authorized Person or Authorized Persons as herein provided;

- (2) the adequacy of the Managed Assets to meet and discharge any and all payments and liabilities in respect of a Participating Municipality; or
 - (3) the compliance by any Participating Municipality with the Act, the Regulation or any Municipal Legislation with respect to the formulation, adoption, or amendment of its IPS, or any decision with respect to additions or contributions to the Managed Assets or withdrawals from the Managed Assets or any other determination as to monies or investments which constitute Managed Assets;
- (b) be fully protected in acting upon any instrument, certificate or other writing believed by it to be genuine and to be signed or presented by an Authorized Person or Authorized Persons;
 - (c) be under no duty to make any investigation or inquiry as to any statement contained in any such writing but may accept the same as conclusive evidence of the truth and accuracy of the statements therein contained; and
 - (d) be entitled to decline to take any actions unless it has clear instructions.

14.03 Reliance on Experts and Others.

ONE JIB may rely and act upon any statement, report or opinion prepared by or any advice received from the auditor of the ONE Investment Pools, solicitors or other professional advisers with respect to the Managed Assets and shall not be responsible or held liable for any loss or damage resulting from so relying or acting if the advice was within the area of professional competence of the person from whom it was received, ONE JIB acted in good faith in relying thereon, and the professional adviser was aware that ONE JIB was receiving the advice in its capacity as fiduciary with respect to the Managed Assets. ONE JIB shall in no way be responsible for, nor incur any liability based on, the action or failure to act or for acting pursuant to or in reliance on instructions of the Participating Municipality, a Custodian, Administrator, Payment Agent or External Portfolio Manager or any Agent to whom its responsibilities are properly delegated.

SECTION 15 - TERM AND TERMINATION

15.01 Termination of Agreement.

Two or more Founding Municipalities may dissolve ONE JIB if no other Participating Municipalities are investing through ONE JIB and each such Founding Municipality has effected one of the following alternatives:

- (a) entered into an agreement with another municipality that has established an Investment Board, that Investment Board and any other municipalities investing through that Investment Board to invest through that Investment Board;

- (b) entered into an agreement with the municipalities that have established a Joint Investment Board, that Joint Investment Board and any other municipalities investing through that Joint Investment Board, to invest through that Joint Investment Board; or
- (c) established an Investment Board on its own or established a Joint Investment Board with one or more other municipalities

and each such Founding Municipality has given the Investment Board or Joint Investment Board through which it will be investing the control and management of its investments by delegating to the board

- (d) the Founding Municipality's powers to make the investments; and
- (e) the Founding Municipality's duties under section 418.1 of the Act.

15.02 Participating Municipalities may not Dissolve ONE JIB.

Participating Municipalities do not, either alone or collectively, have the power to dissolve ONE JIB.

SECTION 16 - GENERAL

16.01 Notice.

- (a) **Address for notices.** Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be delivered or sent by registered mail, postage prepaid or email to the addresses or facsimile numbers set out in Schedule A in respect of each Participating Municipality and in the case of ONE JIB or ONE Investment to:

ONE Joint Investment Board
155 University Ave., Suite 800
Toronto, ON M5H 3B7
Attention: The Secretary with copy to the Chair
email: secretary@oneinvestment.ca

ONE Investment
155 University Ave., Suite 800
Toronto, ON M5H 3B7
Attention: The Secretary - Treasurer
email: amajidi@amo.on.ca

Changes to the addresses and facsimile numbers may be made in the manner set out in this Section 16.01.

- (b) **Effective date.** Any such notice or other communication shall be deemed to have been given and received, if delivered, on the day of delivery (or, if the day is not a Banking Day, on the next following Banking Day) or, if mailed, on the second Banking Day following the day on which it is mailed. If a strike or lockout of postal employees is in

effect or generally known to be impending on the date of mailing, any such notice or other communication shall be delivered and not sent by mail.

16.02 Application of the *Municipal Affairs Act*.

In the event that a Participating Municipality becomes subject to supervision under Part III of the *Municipal Affairs Act*, the duties and responsibilities of ONE JIB hereunder, in respect of such Participating Municipality, may be subject to the special jurisdiction and powers that can be exercised in respect of the Participating Municipality and ONE JIB as a local board of such Participating Municipality.

16.03 Further action.

Each party shall at all times promptly execute and deliver and cause to be executed and delivered such documents and take and cause to be taken such action as may be necessary or appropriate to give effect to the provisions of this Agreement.

16.04 Benefit.

This Agreement shall enure to the benefit of and be binding upon each party and their respective successors and permitted assigns.

16.05 Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall constitute one Agreement.

16.06 Electronic Signatures.

This Agreement may be executed by the parties electronically in accordance with the *Electronic Commerce Act, 2000*, S.O. 2000, c. 17.

[Balance of page intentionally blank]

The parties have executed this Agreement on the dates set out below.

[MUNICIPALITY]

DATE: _____

BY: _____
(Signature)

(Print Name)

ONE JOINT INVESTMENT BOARD

DATE: _____

BY: _____
(Signature)

(Print Name)

ONE INVESTMENT

DATE: _____

BY: _____
(Signature)

(Print Name)

BY: _____
(Signature)

(Print Name)

COUNTERPART OF
ONE JOINT INVESTMENT BOARD AGREEMENT

BY: [INSERT FULL LEGAL NAME OF APPLICANT MUNICIPALITY]

DATE: _____

BY: [HEAD OF COUNCIL]

(Signature)

(Print Name)

BY: [CLERK]

(Signature)

(Print Name)

**SCHEDULE A
PARTICIPATING MUNICIPALITIES
(INCLUDING ADDRESS FOR NOTICES)**

Town of Aurora

100 John West Way
Aurora, ON L4G 6J1
ATTN: Director,
Finance – Treasurer
Phone: (905) 727-1375

Town of Aylmer

46 Talbot Street West
Aylmer, ON N5H 1J7
ATTN: Director of Financial
Services/Treasurer
Phone: (519) 773-3164 x4919

Town of Bracebridge

1000 Taylor Court
Bracebridge, ON P1L 1R6
ATTN: Director of Finance/Treasurer
Phone: (705) 645-6319 x262

Town of Huntsville

37 Main St. East
Huntsville, ON P1H 1A1
ATTN: Manager of Finance/Treasurer
Phone: (705) 789-1751 x2251

Town of Innisfil

2101 Innisfil Beach Rd.
Innisfil, ON L9S 1A1
ATTN: Manager, Legal & Clerk Services/Clerk
Phone: (705) 436-3740 x1401
Email: lparkin@innisfil.ca

Municipality of Neebing

4766 Highway 61
Neebing, ON P7L 0B5
ATTN: Clerk-Treasurer
Phone: (807) 474-5331

City of Kenora

1 Main Street South
Kenora, ON P9N 3X2
ATTN: Treasurer
Phone: (807) 467-2013

The District Municipality of Muskoka

70 Pine Street
Bracebridge, ON P1L 1N3
ATTN: Commissioner,
Finance & Corporate Services
Phone: (705) 645-2100 x4255

The Corporation of the City of Quinte West

7 Creswell Drive
Trenton, ON K8V 5R6
ATTN: Director of Finance/Treasurer

City of Thunder Bay

500 Donald Street E.,
Thunder Bay, ON P7E 5K4
ATTN: City Clerk
Phone: (807) 625-2236

Town of Whitby

575 Rossland Rd. E.
Whitby, ON L1N 2M8
ATTN: Commissioner,
Corporate Services/Treasurer
Phone: (905) 430-4314

SCHEDULE B—1
FORM OF ~~APPLICANT/PARTICIPATING MUNICIPALITY~~AUTHORIZING
AND PRUDENT INVESTOR ENABLING BY-LAW FOR APPLICANT MUNICIPALITIES

[MUNICIPALITY FULL LEGAL NAME, INCLUDING THE CORPORATION OF THE XXXXX OR UPPER-TIER MUNICIPALITY FULL LEGAL NAME]

By-law Number [insert number]

A By-law of [Municipality full legal name, including The Corporation of the XXXX or Upper-tier Municipality full legal name] to authorize, ~~as a~~

~~Participating Municipality, the approval of the completed Municipal Client Questionnaire, the adoption of an Investment Policy Statement, the entering into of a Joint Investment Board Agreement through which it to invest its money and investments that it does not require immediately in the Prudent Investment Program of ONE Joint Investment Board (“ONE JIB”) pursuant to section 418.1 of the *Municipal Act, 2001*, to approve various documents, the entering into of specific agreements and the delegation of certain powers and duties~~

~~Participating Municipalities will invest under the Prudent Investor Regime, the establishment of a Code of Conduct and the delegation to the Joint Investment Board of the authority to appoint its Integrity Commissioner and its Closed Meeting Investigator.~~

WHEREAS section 418.1 of the *Municipal Act, 2001* (the “Act”) ~~provides that effective January 1, 2019, a municipality may, pursuant to subsection 418.1 (2) of the Act, pass a by-law to have section 418.1 apply to the municipality (the “Prudent Investor Enabling By-law”);~~

~~AND WHEREAS pursuant to section 418.1 of the Act permits a municipality may that meets certain requirements to invest money that it does not require immediately in any security provided that in doing so in accordance with the Act and the related regulations in any securities provided that it exercises the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and that it;~~

WHEREAS section 418.1 of the Act provides that a municipality may, pursuant to subsection 418.1 (2) of the Act, pass a by-law to have section 418.1 apply to the municipality (the “Prudent Investor Enabling By-law”) provided that the municipality satisfies the prescribed requirements prescribed for the purposes of section 418.1 on the day that the municipality passes the Prudent Investor Enabling By-law and the Act further provides that subsection 418.1(2) will apply to the municipality as of the effective date set out in the by-law;

~~AND WHEREAS paragraph 3 of section 15 of O. Reg. 438/97 (Part II) (the “Regulation”) provides that a municipality may pass a Prudent Investor Enabling By-law under the authority of that paragraph if the municipality satisfies the requirement prescribed in that paragraph (the “Prescribed Requirement”) on the day such municipality passes the Prudent Investor Enabling By-law;~~

~~AND WHEREAS paragraph 3 of section 15 of the Regulation requires that before a municipality that intends to invest pursuant to section 418.1 of the Act through a Joint Investment Board that was~~

established by other municipalities ~~passes its Prudent Investor Enabling By-law it~~ must have entered into an agreement with the Joint Investment Board and any other municipalities investing through the Joint Investment Board ~~on the day the municipality~~before it passes its Prudent Investor Enabling By-law ~~(individually such municipality is a “Participating Municipality”, collectively “Participating Municipalities”);~~

~~AND WHEREAS subsection 17 (3) of the Regulation provides that a Participating Municipality that satisfies the Prescribed Requirement may invest money and investments that it does not require immediately only by having a Joint Investment Board that meets the following criteria do so on its behalf: (i) the Joint Investment Board is the subject of an agreement referred to in paragraph 3 of section 15; and (ii) the Joint Investment Board has been given the control and management of the Participating Municipality’s money and investments, by the Participating Municipality delegating to the Joint Investment Board, a) the Participating Municipality’s powers to make the investments, and b) the Participating Municipality’s duties under section 418.1 of the Act;~~

AND WHEREAS section 18 of the Regulation provides that the council of a municipality shall adopt and maintain an investment policy in relation to investing under section 418.1 of the Act, and section 25 of the Regulation provides that a municipality may enter into an agreement described in paragraph 3 of section 15 and may adopt an investment policy under section 18 of the Regulation before a municipality passes a Prudent Investor Enabling by-law;

AND WHEREAS the treasurer of The Corporation of the ~~[insert name of the relevant Participating Municipality~~municipality] (the “**Municipality**”) completed a draft Municipal Client Questionnaire, in the form attached hereto as Schedule “A” (the “**Municipal Client Questionnaire**”) and prepared the draft investment policy statement attached hereto as Schedule “B”, which is referred to as its Investment Policy Statement (the “**IPS**”) and the Municipality intends to approve the completed draft Municipal Client Questionnaire and adopt the IPS, in accordance with section 18 of the Regulation;

AND WHEREAS effective on May 19, 2020 The Corporation of the Town of Bracebridge, The Corporation of the Town of Huntsville, The Corporation of the Town of Innisfil, The Corporation of the City of Kenora, The District Municipality of Muskoka and The Corporation of the Town of Whitby (collectively the “**Founding Municipalities**”) established a Joint Investment Board pursuant to an Initial Formation Agreement as a joint municipal service board pursuant to section 202 of the Act (the “**Initial Formation Agreement**”), which Joint Investment Board is called ONE Joint Investment Board (“**ONE JIB**”) and all of the Founding Municipalities agreed under the Initial Formation Agreement to invest through ONE JIB;

AND WHEREAS ONE JIB and the Founding Municipalities have entered into an agreement that provides that ONE JIB will invest under section 418.1 of the Act on behalf of the Founding Municipalities under that agreement (the “ONE JIB Agreement”) and that ONE JIB will also invest under that agreement ~~for~~on behalf of other Ontario municipalities, ~~as~~ from time to time (each such municipality, including each Founding Municipality is a “Participating Municipality”, collectively the “Participating Municipalities, from time to time (the “ONE JIB Agreement”) on the basis that: (i) before any new Participating Municipality passes its Prudent Investor Enabling By-law it will have entered into the ONE JIB Agreement with ONE JIB and with all of the other Participating Municipalities on the day such new Participating Municipality passes its Prudent Investor Enabling By-law; and (ii) ONE JIB has met the

criteria set out in subsection 17 (3) of the Regulation, and will, in accordance with section 418.1 of the Act, the Regulation and the ONE JIB Agreement, invest on behalf of the Participating Municipalities;

AND WHEREAS pursuant to the ONE JIB Agreement, all Participating Municipalities, ~~including the Founding Municipalities,~~ consent to other municipalities ~~that~~ entering into the ONE JIB Agreement from time to time so long as they comply with the applicable requirements and criteria under the Act and the Regulation entering into the ONE JIB Agreement from time to time;

AND WHEREAS ONE JIB is subject to all applicable provisions of the Act, including having: (i) a code of conduct established by the councils of each of the municipalities for which it is a local board and by having (ii) an Integrity Commissioner and Closed Meeting Investigator appointed by the councils of the municipalities for which it is a local board. ~~It;~~ and (iii) a records retention by-law that establishes retention periods during which the records of ONE JIB must be retained and preserved in accordance with the Act;

AND WHEREAS it has ~~a~~ been determined by ONE JIB that it would be prudent to have one code of conduct, one Integrity Commissioner and one Closed Meeting Investigator for ONE JIB, rather than one from each of the Founding Municipalities and one from each of the other municipalities that subsequently enter into the ONE JIB Agreement;

AND WHEREAS each of the Founding Municipalities and Participating Municipalities that subsequently entered into the ONE JIB Agreement pursuant to an ~~Authorizing By-law~~ authorizing by-law that is substantially in the same form as this By-law ("Authorizing By-law"), established the code of conduct for ONE JIB that is attached to the ONE JIB Agreement as part of the Terms of Reference ~~as (the code of conduct for ONE JIB (the "Code of Conduct"))~~ and authorized ONE JIB to make future changes to the Code of Conduct;

AND WHEREAS after consultation with ONE Investment staff the Founding Municipalities directed ONE JIB's agent, ONE Investment ~~to undertake a Request for Proposals ("RFP") process to retain the services of both an Integrity Commissioner and a Closed Meeting Investigator for ONE JIB. The ONE JIB Secretary worked with ONE Investment staff and two representatives of the Founding Municipalities' municipal clerks in connection with,~~ to undertake a Request for Proposals ("RFP") process to retain the services of both an Integrity Commissioner and a Closed Meeting Investigator for ONE JIB. After completion of the RFP process. ~~The results were shared with the Founding Municipalities. Thereafter~~ the recommended candidate(s) ~~were~~ was submitted to ONE JIB for its consideration and ONE JIB appointed the recommended candidate(s) as its Integrity Commissioner and its Closed Meeting Investigator;

AND WHEREAS each Founding Municipality, pursuant to an Authorizing By-law, delegated to ONE JIB the authority to appoint its initial Integrity Commissioner and its initial Closed Meeting Investigator and their respective successors, from time to time, in accordance with the process set out in the Terms of Reference which form part of the ONE JIB Agreement;

AND WHEREAS a records retention by-law was passed by ONE JIB on February 28, 2024 (the “Records Retention By-law”) and at that time more than a majority of the Participating Municipalities in their capacity as “affected municipalities” as that term is substantially the same as this By-law, delegated to ONE JIB the authority to appoint its initial Integrity Commissioner and its initial Closed Meeting Investigator and their respective successors, from time to time, in accordance with the process set out used in sections 254 and 255 of the Act, approved the establishment of the retention periods during which the records of ONE JIB must be retained and preserved and all of the Participating Municipalities at that time delegated the necessary powers and duties in respect of the Terms records of Reference which form part of ONE JIB to the Secretary of ONE JIB Agreement in accordance with the Records Retention By-Law;

AND WHEREAS the Municipality is required to have entered into the ONE JIB Agreement before the Municipality can pass its Prudent Investor Enabling By-law;

AND WHEREAS after ONE JIB confirms its acceptance of the Municipality as a Participating Municipality under the ONE JIB Agreement and after the Municipality, ONE JIB and ONE Investment have signed the ONE JIB Agreement ONE JIB, through its agent ONE Investment, and the Municipality will agree upon on an effective date ~~for the ONE JIB Agreement vis à vis the Municipality as a Participating Municipality and such effective~~ which date will be the effective date of the Municipality’s authorization of the application of section 418.1 of the Act to it, which effective date will also be known as the “**Prudent Effective Date**”;

NOW THEREFORE THE COUNCIL OF **THE CORPORATION OF THE MUNICIPALITY OF XXXX, AS A PARTICIPATING MUNICIPALITY,** HEREBY ENACTS AS FOLLOWS:

1. The Municipality ~~hereby~~ ratifies, confirms and approves the completion and execution by the treasurer of the Municipal Client Questionnaire for and on behalf of the Municipality.
2. The Municipality ~~hereby~~ adopts the IPS and ~~hereby~~ acknowledges and agrees that control and management of its money and investments that it does not require immediately will be given to ONE JIB pursuant to the ONE JIB Agreement as at the Prudent Effective Date described in section 8 of this By-law.
3. The Municipality ~~hereby~~ authorizes the entering into of the ONE JIB Agreement after ONE JIB has accepted the Municipality as a Participating Municipality under the ONE JIB Agreement, substantially in the form attached hereto as Schedule “C” ; pursuant to which ONE JIB ~~is~~ will be given the control and management of the Municipality’s money and investments that it does not require immediately together with that of all of the other Participating Municipalities as at the day this By-law is passed ~~by each such municipality delegating to ONE JIB its power to make investments and its duties under section 418.1 of the Act~~ with an effective date that is the Municipality’s Prudent Effective Date as described in section 8 of this By-law and the [head of council] and the treasurer are ~~hereby~~ authorized to execute the ONE JIB Agreement for and on behalf of the Municipality.
4. Pursuant to the ONE JIB Agreement which the Municipality has authorized under this By-law, the Municipality ~~will establish~~ agrees to the establishment of the Code of Conduct for ONE JIB as a local board of the Municipality on the basis that each municipality that invests through ONE JIB will similarly ~~establish~~ agree to the establishment of the Code of Conduct for ONE JIB in its capacity as a local board

of that municipality and the Municipality hereby authorizes ONE JIB to make future changes to the Code of Conduct without further approval from the Municipality.

5. In accordance with the process for appointing an Integrity Commissioner and a Closed Meeting Investigator and their respective successors from time to time that is described in the Terms of Reference which form part of the ONE JIB Agreement the Municipality ~~hereby delegates to ONE JIB the authority to appoint~~ acknowledges that ONE JIB has appointed its initial Integrity Commissioner and its initial Closed Meeting Investigator and the Municipality approves such initial appointments by ONE JIB and the delegation to ONE JIB of the authority to appoint their respective successors from time to time.

6. The Municipality acknowledges that ONE JIB as a local board of the Municipality has established the retention periods during which it must retain and preserve its records in accordance with the Act and that more than a majority of the Participating Municipalities at the time approved or shortly thereafter approved the establishment of such retention periods and the Municipality approves of the retention periods set out in the Records Retention By-law and hereby delegates to the Secretary of ONE JIB the necessary powers and duties in respect of the records of ONE JIB as described in the Records Retention By-law.

7. ~~6-~~The delegation to ONE JIB of the power to appoint ~~an~~ the successors of the initial Integrity Commissioner and ~~an~~ of the initial Closed Meeting Investigator and ~~their successors~~ the delegation to the Secretary of ONE JIB of the aforesaid powers and duties in respect of the records of ONE JIB will not be revoked prior to the end of the term of the council of the Municipality that made such delegations. These delegations may be revoked at any time thereafter. These delegations remain in effect unless and until such revocation occurs.

8. ~~7-~~The Municipality hereby authorizes the application of section 418.1 of the Act to it after the ONE JIB Agreement has been signed by the Municipality, ONE JIB and ONE Investment on the basis that the effective date of the ONE JIB Agreement vis à vis the Municipality as a Participating Municipality will be the ~~same~~ date that is set out as the Prudent Effective Date ~~described in this By-law~~ Prudent Effective Date Agreement substantially in the form attached hereto as Schedule "D" and the treasurer of the Municipality is hereby authorized to execute such agreement on behalf of the Municipality.

9. ~~8-~~Any one or more of the [head of council], the treasurer and the clerk are, for and on behalf of the Municipality, each hereby authorized to do all things and to execute all other documents, instruments and papers in the name of the Municipality necessary or desirable to give control and management of its money and investments that it does not require immediately to ONE JIB and to deliver all documents, instruments and papers as required and as authorized by this By-law and such execution shall be conclusive evidence that such documents, instruments and papers so executed are the documents, instruments and papers authorized by this By-law.

10. ~~9-~~Sections 1 to ~~6~~ 7 inclusive and ~~section 8~~ sections 9 and 10 of this By-law shall take effect on the day of passing and section ~~7~~ 8 of this By-law shall take effect on the Municipality's Prudent Effective Date.

ENACTED and PASSED this [COUNCIL MEETING DATE]

[PRINT NAME XXXXX]

[PRINT NAME XXXXX]

[HEAD OF COUNCIL XXXXX]

[CLERK XXXXX]

SCHEDULE B—2

**FORM OF APPLICANT/PARTICIPATING MUNICIPALITY PRUDENT INVESTOR
AUTHORIZING BY-LAW PARTICIPANT MUNICIPALITY (CONSOLIDATED)**

**[MUNICIPALITY FULL LEGAL NAME, INCLUDING THE CORPORATION OF THE XXXXX OR UPPER TIER
MUNICIPALITY FULL LEGAL NAME]**

By-law Number [insert number]

**A By-law of [Municipality full legal name, including
The Corporation of the XXXX or Upper tier Municipality full legal name]
to authorize, as a Participating Municipality, the approval of
the completed Municipal Client Questionnaire,
the adoption of an Investment Policy Statement,
the entering into of a Joint Investment Board Agreement
through which Participating Municipalities will invest
under the Prudent Investor Regime,
the establishment of a Code of Conduct for the Joint Investment Board and
the delegation to the Joint Investment Board of the authority
to appoint its Integrity Commissioner and its Closed Meeting Investigator.**

~~WHEREAS section 418.1 of the *Municipal Act, 2001* (the “**Act**”) provides that effective January 1, 2019, a municipality may, pursuant to subsection 418.1 (2) of the Act, pass a by-law to have section 418.1 apply to the municipality (the “**Prudent Investor Enabling By-law**”);~~

~~AND WHEREAS pursuant to section 418.1 of the Act a municipality may invest money that it does not require immediately in any security provided that in doing so it exercises the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and that it satisfies the requirements prescribed for the purposes of section 418.1 on the day that the municipality passes the Prudent Investor Enabling By-law;~~

~~AND WHEREAS paragraph 3 of section 15 of O. Reg. 438/97 Part II (the “**Regulation**”) provides that a municipality may pass a Prudent Investor Enabling By-law under the authority of that paragraph if the municipality satisfies the requirement prescribed in that paragraph (the “**Prescribed Requirement**”) before the day such municipality passes the Prudent Investor Enabling By-law;~~

~~AND WHEREAS paragraph 3 of section 15 of the Regulation requires that before a municipality that intends to invest pursuant to section 418.1 of the Act through a Joint Investment Board that was established by other municipalities passes its Prudent Investor Enabling By-law it must have entered into an agreement with the Joint Investment Board and any other municipalities investing through the Joint Investment Board on the day the municipality passes its Prudent Investor Enabling By-law (individually such municipality is a “**Participating Municipality**”, collectively “**Participating Municipalities**”);~~

~~AND WHEREAS subsection 17 (3) of the Regulation provides that a Participating Municipality that satisfies the Prescribed Requirement may invest money and investments that it does not require immediately only by having a Joint Investment Board that meets the following criteria do so on its behalf: (i) the Joint Investment Board is the subject of an agreement referred to in paragraph 3 of section 15; and (ii) the Joint Investment Board has been given the control and management of the Participating Municipality’s money and investments, by the Participating Municipality delegating to the~~

Joint Investment Board, a) the Participating Municipality's powers to make the investments, and b) the Participating Municipality's duties under section 418.1 of the Act;

~~AND WHEREAS effective on May 19, 2020 The Corporation of the Town of Bracebridge, The Corporation of the Town of Huntsville, The Corporation of the Town of Innisfil, The Corporation of the City of Kenora, The District Municipality of Muskoka and The Corporation of the Town of Whitby (collectively the "**Founding Municipalities**") established a Joint Investment Board pursuant to an Initial Formation Agreement as a joint municipal service board (under the Act a municipal service board is a local board of the municipality for all purposes) pursuant to section 202 of the Act (the "**Initial Formation Agreement**"), which Joint Investment Board is called ONE Joint Investment Board ("**ONE JIB**") and all of the Founding Municipalities agreed under the Initial Formation Agreement to invest through ONE JIB;~~

~~AND WHEREAS ONE JIB and the Founding Municipalities have entered into an agreement that provides that ONE JIB will invest on behalf of the Founding Municipalities under that agreement and that ONE JIB will also invest under that agreement for other Ontario municipalities, as Participating Municipalities, from time to time (the "**ONE JIB Agreement**") on the basis that: (i) before any new Participating Municipality passes its Prudent Investor Enabling By-law it will have entered into the ONE JIB Agreement with ONE JIB and with all of the other Participating Municipalities on the day such new Participating Municipality passes its Prudent Investor Enabling By-law; and (ii) ONE JIB has met the criteria set out in subsection 17 (3) of the Regulation, and will, in accordance with section 418.1 of the Act, the Regulation and the ONE JIB Agreement, invest on behalf of the Participating Municipalities;~~

~~AND WHEREAS pursuant to the ONE JIB Agreement, all Participating Municipalities, including the Founding Municipalities, consent to other municipalities that comply with the applicable requirements and criteria under the Act and the Regulation entering into the ONE JIB Agreement from time to time;~~

~~AND WHEREAS ONE JIB is subject to all applicable provisions of the Act, including having a code of conduct established by the councils of each of the municipalities for which it is a local board and by having an Integrity Commissioner and Closed Meeting Investigator appointed by the councils of the municipalities for which it is a local board. It has been determined that it would be prudent to have one code of conduct, one Integrity Commissioner and one Closed Meeting Investigator for ONE JIB, rather than one from each of the Founding Municipalities and one from each of the other municipalities that subsequently enter into the ONE JIB Agreement; AND WHEREAS each of the Founding Municipalities pursuant to an Authorizing By-law that is substantially the same as this By-law, established the code of conduct that is attached to the ONE JIB Agreement as part of the Terms of Reference as the code of conduct for ONE JIB (the "**Code of Conduct**") and authorized ONE JIB to make future changes to the Code of Conduct;~~

~~AND WHEREAS the Founding Municipalities directed ONE Investment to undertake a Request for Proposals ("**RFP**") process to retain the services of both an Integrity Commissioner and a Closed Meeting Investigator for ONE JIB. The ONE JIB Secretary worked with ONE Investment staff and two representatives of the Founding Municipalities' municipal clerks in connection with the RFP process. The results were shared with the Founding Municipalities. Thereafter the recommended candidate(s) were submitted to ONE JIB for its consideration and ONE JIB appointed the recommended candidate(s) as its Integrity Commissioner and its Closed Meeting Investigator;~~

~~AND WHEREAS each Founding Municipality pursuant to an Authorizing By-law that is substantially the same as this By-law, delegated to ONE JIB the authority to appoint its initial Integrity Commissioner and its initial Closed Meeting Investigator and their respective successors, from time to time, in accordance with the process set out in the Terms of Reference which form part of the ONE JIB Agreement;~~

~~AND WHEREAS [Municipality full legal name, including The Corporation of xxxx or Upper tier Municipality full legal name] the “Municipality” would like to invest under section 418.1 of the Act through ONE JIB and section 18 of the Regulation provides that the council of a municipality shall adopt and maintain an investment policy in relation to investing under section 418.1 of the Act;~~

~~AND WHEREAS the treasurer of the Municipality completed a draft Municipal Client Questionnaire, in the form attached hereto as Schedule “A” (the “Municipal Client Questionnaire”) and prepared the draft investment policy statement attached hereto as Schedule “B”, which is referred to as its Investment Policy Statement (the “IPS”) and the Municipality intends to approve the completed draft Municipal Client Questionnaire and adopt the IPS, in accordance with section 18 of the Regulation;~~

~~AND WHEREAS the Municipality is required to have entered into the ONE JIB Agreement before the Municipality can pass its Prudent Investor Enabling By-law;~~

~~AND WHEREAS after ONE JIB confirms its acceptance of the Municipality as a Participating Municipality under the ONE JIB Agreement, the Municipality will enter into the ONE JIB Agreement, thereafter ONE JIB and the Municipality will agree on an effective date for the ONE JIB Agreement vis à vis the Municipality as a Participating Municipality and by a separate by-law the Municipality will authorize such effective date as the effective date of the Municipality’s authorization of the application of section 418.1 of the Act to it, which effective date will also be known as the “Prudent Effective Date”;~~

~~NOW THEREFORE THE COUNCIL OF [THE CORPORATION OF THE MUNICIPALITY OF XXXX], AS A PARTICIPATING MUNICIPALITY, HEREBY ENACTS AS FOLLOWS:~~

- ~~1. — The Municipality hereby ratifies, confirms and approves the completion and execution by the treasurer of the Municipal Client Questionnaire for and on behalf of the Municipality.~~
- ~~2. — The Municipality hereby adopts the IPS and hereby acknowledges and agrees that control and management of its money and investments that it does not require immediately will be given to ONE JIB pursuant to the ONE JIB Agreement as at the Prudent Effective Date.~~
- ~~3. — The Municipality hereby authorizes the entering into of the ONE JIB Agreement after ONE JIB has accepted the Municipality as a Participating Municipality under the ONE JIB Agreement substantially in the form attached hereto as Schedule “C” pursuant to which ONE JIB is given the control and management of the Municipality’s money and investments that it does not require immediately together with that of all of the Participating Municipalities as at the day the Municipality’s Prudent Investor Enabling By-law is passed by each such municipality delegating to ONE JIB its power to make investments and its duties under section 418.1 of the Act. Thereafter ONE JIB and the Municipality will determine an effective date for the ONE JIB Agreement vis à vis the Municipality as a Participating Municipality and such effective date will also constitute the Municipality’s Prudent Effective Date and the [head of council] and the treasurer are hereby authorized to execute the ONE JIB Agreement for and on behalf of the Municipality.~~

~~4. Pursuant to the ONE JIB Agreement which the Municipality has authorized under this By-law, the Municipality will establish the Code of Conduct for ONE JIB as a local board of the Municipality on the basis that each municipality that invests through ONE JIB will similarly establish the Code of Conduct for ONE JIB in its capacity as a local board of that municipality and the Municipality authorizes ONE JIB to make future changes to the Code of Conduct without further approval from the Municipality.~~

~~5. In accordance with the process for appointing an Integrity Commissioner and a Closed Meeting Investigator and their successors from time to time that is described in the Terms of Reference which form part of the ONE JIB Agreement the Municipality hereby delegates to ONE JIB the authority to appoint its initial Integrity Commissioner and its initial Closed Meeting Investigator and their respective successors from time to time.~~

~~6. The delegation to ONE JIB of the power to appoint an initial Integrity Commissioner and an initial Closed Meeting Investigator and their successors will not be revoked prior to the end of the term of the council of the Municipality that made such delegations. These delegations may be revoked at any time thereafter. These delegations remain in effect unless and until such revocation occurs.~~

~~7. Any one or more of the [head of council], the treasurer and the clerk are, for and on behalf of the Municipality, each hereby authorized to do all things and to execute all other documents, instruments and papers in the name of the Municipality necessary or desirable to give control and management of its money and investments that it does not require immediately to ONE JIB and to deliver all documents, instruments and papers as required and as authorized by this By-law and such execution shall be conclusive evidence that such documents, instruments and papers so executed are the documents, instruments and papers authorized by this By-law.~~

~~8. This By-law shall take effect on the day of passing.~~

ENACTED and PASSED this [COUNCIL MEETING DATE]

[PRINT NAME XXXXX]

[PRINT NAME XXXXX]

[HEAD OF COUNCIL XXXXX]

[CLERK XXXXX]

SCHEDULE B—3
FORM OF APPLICANT/PARTICIPATING MUNICIPALITY
PRUDENT INVESTOR ENABLING BY-LAW FOR APPLICANT MUNICIPALITIES

~~[MUNICIPALITY FULL LEGAL NAME, INCLUDING THE CORPORATION OF THE XXXXX OR UPPER-TIER MUNICIPALITY FULL LEGAL NAME]~~

~~By-law Number [insert number]
A By-law of [Municipality full legal name,
including The Corporation of the XXXX or
Upper-tier Municipality full legal name] to
authorize the application of
section 418.1 of the *Municipal Act, 2001* to it,
as a Participating Municipality.~~

~~WHEREAS section 418.1 of the *Municipal Act, 2001* (the “**Act**”) provides that effective January 1, 2019 a municipality may, pursuant to subsection 418.1 (2) of the Act, pass a by-law to have section 418.1 apply to the municipality (the “**Prudent Investor Enabling By-law**”);~~

~~AND WHEREAS pursuant to section 418.1 of the Act a municipality may invest money that it does not require immediately in any security provided that in doing so it exercises the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and that it satisfies the requirements prescribed for the purposes of section 418.1 on the day that the municipality passes the Prudent Investor Enabling By-law;~~

~~AND WHEREAS paragraph 3 of section 15 of O. Reg. 438/97 Part II (the “**Regulation**”) provides that a municipality may pass a Prudent Investor Enabling By-law under the authority of that paragraph if the municipality satisfies the requirement prescribed in that paragraph (the “**Prescribed Requirement**”) before the day such municipality passes the Prudent Investor Enabling By-law;~~

~~AND WHEREAS the Prescribed Requirement requires that before a municipality that intends to invest pursuant to section 418.1 of the Act through a Joint Investment Board that was established by other municipalities passes its Prudent Investor Enabling By-law it must have entered into an agreement with the Joint Investment Board and any other municipalities investing through the Joint Investment Board on the day the municipality passes its Prudent Investor Enabling By-law (individually such municipality is a “**Participating Municipality**”, collectively “**Participating Municipalities**”);~~

~~AND WHEREAS subsection 17 (3) of the Regulation provides that a Participating Municipality that satisfies the Prescribed Requirement may invest money and investments that it does not require immediately only by having a Joint Investment Board that meets the following criteria do so on its behalf: (i) the Joint Investment Board is the subject of an agreement referred to in paragraph 3 of section 15; and (ii) the Joint Investment Board has been given the control and management of the Participating Municipality’s money and investments, by the Participating Municipality delegating to the Joint Investment Board, a) the Participating Municipality’s powers to make the investments, and b) the Participating Municipality’s duties under section 418.1 of the Act;~~

~~AND WHEREAS effective on May 19, 2020 The Corporation of the Town of Bracebridge, The Corporation of the Town of Huntsville, The Corporation of the Town of Innisfil, The Corporation of the City of Kenora, The District Municipality of Muskoka and The Corporation of the Town of Whitby (collectively the “**Founding Municipalities**”) established a Joint Investment Board pursuant to an Initial Formation Agreement as a joint municipal service board pursuant to section 202 of the Act (the “**Initial Formation Agreement**”), which Joint Investment Board is called ONE Joint Investment Board (“**ONE JIB**”) and all of the Founding Municipalities agreed under the Initial Formation Agreement to invest through ONE JIB;~~

~~AND WHEREAS ONE JIB and the Founding Municipalities have entered into an agreement that provides that ONE JIB will invest on behalf of the Founding Municipalities under that agreement and that ONE JIB will also invest under that agreement for other Ontario municipalities, as Participating Municipalities, from time to time (the “**ONE JIB Agreement**”) on the basis that: (i) before any new Participating Municipality passes its Prudent Investor Enabling By-law it will have entered into the ONE JIB Agreement with ONE JIB and with all of the other Participating Municipalities on the day such new Participating Municipality passes its Prudent Investor Enabling By-law; and (ii) ONE JIB has met the criteria set out in subsection 17 (3) of the Regulation, and will, in accordance with section 418.1 of the Act, the Regulation and the ONE JIB Agreement, invest on behalf of the Participating Municipalities;~~

~~AND WHEREAS pursuant to the ONE JIB Agreement, all Participating Municipalities, including the Founding Municipalities, consent to other municipalities that comply with the applicable requirements and criteria under the Act and the Regulation entering into the ONE JIB Agreement from time to time;~~

~~AND WHEREAS each of the Founding Municipalities and ONE JIB have agreed that the effective date of the ONE JIB Agreement for each Founding Municipality and of the application of section 418.1 of the Act to each Founding Municipality is July 2, 2020.~~

~~AND WHEREAS [Municipality full legal name, including The Corporation of **xxxx** or Upper tier Municipality full legal name] the “**Municipality**” would like to invest under section 418.1 of the Act through ONE JIB, the Municipality passed an Authorizing Bylaw pursuant to which, among other things, it authorized the entering into of the ONE JIB Agreement as a Participating Municipality, ONE JIB has confirmed its acceptance of the Municipality as a Participating Municipality under the ONE JIB Agreement, the Municipality subsequently executed the ONE JIB Agreement as a Participating Municipality and thereafter ONE JIB and the Municipality agreed on an effective date for the ONE JIB Agreement vis-à-vis the Municipality which effective date will also be the Municipality’s effective date for its authorization of the application of section 418.1 of the Act to it, which effective date will be known as the “Prudent Effective Date”.~~

~~NOW THEREFORE THE COUNCIL OF **[THE CORPORATION OF THE MUNICIPALITY OF XXXX]**, AS A PARTICIPATING MUNICIPALITY, HEREBY ENACTS AS FOLLOWS:~~

~~1. — The Municipality hereby declares that section 418.1 of the Act applies to it as at the Prudent Effective Date on the basis that the ONE JIB Agreement which has already been executed by the Municipality as a Participating Municipality will have an effective date that is the same as the Municipality’s effective date for its authorization of the application of section 418.1 of the Act to it, i.e. the Prudent Effective Date.~~

~~2. Any one or more of the [head of council], the treasurer and the clerk are, for and on behalf of the Municipality, each hereby authorized to do all things and to execute all other documents, instruments and papers in the name of the Municipality necessary or desirable to give control and management of its money and investments that it does not require immediately to ONE JIB as authorized by the ONE JIB Agreement as at the Prudent Effective Date and to deliver all documents, instruments and papers as required and as authorized by this By-law and such execution shall be conclusive evidence that such documents, instruments and papers so executed are the documents, instruments and papers authorized by this By-law.~~

~~3. This By-law takes effect on the Prudent Effective Date (, 20) for purposes of the ONE JIB Agreement and this By-law.~~

ENACTED and PASSED this **[COUNCIL MEETING DATE]**

[PRINT NAME XXXXX]

[PRINT NAME XXXXX]

[HEAD OF COUNCIL XXXXX]

[CLERK XXXXX]

**SCHEDULE B—4
FORM OF FOUNDING MUNICIPALITY
AUTHORIZING BY-LAW**

[MUNICIPALITY FULL LEGAL NAME, INCLUDING THE CORPORATION OF THE XXXXX OR UPPER-TIER MUNICIPALITY FULL LEGAL NAME]

A By-law of [Municipality full legal name, including The Corporation of the XXXX or Upper-tier Municipality full legal name] to authorize, as a Founding Municipality, the entering into of the Initial Formation Agreement pursuant to which a Joint Investment Board will be established and through which all of the Founding Municipalities will invest, the approval of the completed Municipal Client Questionnaire, the adoption of an Investment Policy Statement and the entering into of a Joint Investment Board Agreement through which Participating Municipalities will invest under the Prudent Investor Regime, the establishment of a Code of Conduct for the Joint Investment Board and the delegation to the Joint Investment Board of the authority to appoint its Integrity Commissioner and its Closed Meeting Investigator.

~~WHEREAS section 418.1 of the *Municipal Act, 2001* (the “**Act**”) provides that effective January 1, 2019 a municipality may, pursuant to subsection 418.1 (2) of the Act, pass a by-law to have section 418.1 apply to the municipality (the “**Prudent Investor Enabling By-law**”);~~

~~AND WHEREAS pursuant to section 418.1 of the Act a municipality may invest money that it does not require immediately in any security provided that in doing so it exercises the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and that it satisfies the requirements prescribed for the purposes of section 418.1 on the day that the municipality passes the Prudent Investor Enabling By-law;~~

~~AND WHEREAS paragraph 2 of section 15 of O. Reg. 438/97 (Part II) (the “**Regulation**”) provides that a municipality may pass a Prudent Investor Enabling By-law under the authority of that paragraph if the municipality satisfies the requirement prescribed in that paragraph (the “**Prescribed Requirement**”) on the day such municipality passes the Prudent Investor Enabling By-law;~~

~~AND WHEREAS paragraph 2 of section 15 of the Regulation requires a municipality that intends to invest pursuant to section 418.1 of the Act through a Joint Investment Board, together with one or more other municipalities (individually a “**Founding Municipality**”, collectively the “**Founding Municipalities**”), to have entered into an agreement to establish and invest through a Joint Investment Board established pursuant to section 202 of the Act and also requires all of the Founding Municipalities to have, in the opinion of each of their treasurers, a combined total of at least \$100,000,000 in money and investments that the Founding Municipalities do not require immediately;~~

~~AND WHEREAS subsection 17 (2) of the Regulation provides that a Founding Municipality that satisfies the Prescribed Requirement may invest money and investments that it does not require immediately~~

~~only by having a Joint Investment Board that meets the following criteria do so on its behalf: (i) the Joint Investment Board is the subject of an agreement referred to in paragraph 2 of section 15; and (ii) the Joint Investment Board has been given the control and management of the Founding Municipality's money and investments that it does not require immediately, together with that of all the other Founding Municipalities that are party to the agreement referred to under paragraph 2 of section 15, by each Founding Municipality delegating to the Joint Investment Board a) the Founding Municipality's powers to make the investments, and b) the Founding Municipality's duties under section 418.1 of the Act;~~

~~AND WHEREAS section 18 of the Regulation provides that the council of a municipality shall adopt and maintain an investment policy in relation to investing under section 418.1 of the Act;~~

~~AND WHEREAS the treasurer of The Corporation of the [insert name of the relevant Founding Municipality and delete the name of the relevant Founding Municipality from the list in the next recital] (the "**Municipality**") completed a draft Municipal Client Questionnaire in the form attached hereto as Schedule "A" (the "**Municipal Client Questionnaire**") and prepared the draft investment policy statement attached hereto as Schedule "B" which is referred to as its Investment Policy Statement (the "**IPS**") and the Municipality intends to approve the completed draft Municipal Client Questionnaire and adopt the IPS in accordance with section 18 of the Regulation;~~

~~AND WHEREAS [The Corporation of the Town of Bracebridge, The Corporation of the Town of Huntsville, The Corporation of the Town of Innisfil, The Corporation of the City of Kenora, The District Municipality of Muskoka and The Corporation of the Town of Whitby] and the Municipality have expressed an interest in being Founding Municipalities and in entering into an Initial Formation Agreement in the form attached hereto as Schedule "C" (the "**Initial Formation Agreement**") pursuant to which a Joint Investment Board will be established as a joint municipal service board pursuant to section 202 of the Act, which Joint Investment Board will be called ONE Joint Investment Board ("**ONE JIB**"), through which all of the Founding Municipalities will invest their money and investments that they do not require immediately and pursuant to which the Founding Municipalities will appoint the initial members of ONE JIB;~~

~~AND WHEREAS all of the Founding Municipalities have agreed that on or before May 1, 2020 they will have passed a by law in a form substantially the same as this By law that, among other things, authorizes the entering into of the Initial Formation Agreement with an effective date of May 19, 2020 (the "**JIB Effective Date**");~~

~~AND WHEREAS as at the JIB Effective Date all of the Founding Municipalities will have, in the opinion of each of their treasurers, a combined total of at least \$100,000,000 in money and investments that they do not require immediately;~~

~~AND WHEREAS on May 19, 2020 after the conclusion of the orientation meeting for the individuals appointed under the Initial Formation Agreement ONE JIB will commence its initial meeting during which it will authorize ONE JIB to enter into the ONE Joint Investment Board Agreement substantially in the form attached as Schedule "D" hereto (the "**ONE JIB Agreement**") that provides that ONE JIB will invest on behalf of the Founding Municipalities on the basis that the Founding Municipalities have met the Prescribed Requirement and the criteria set out in subsection 17 (2) of the Regulation and that ONE JIB will also invest on behalf of other Ontario municipalities that may subsequently enter into such~~

~~agreement provided that they meet the requirement set out in paragraph 3 of section 15 of the Regulation and the criteria set out in subsection 17 (3) of the Regulation;~~

~~AND WHEREAS by entering into the ONE JIB Agreement the Founding Municipalities, and all other municipalities subsequently entering into the ONE JIB Agreement, thereby consent to any other municipalities entering into the ONE JIB Agreement provided that they comply with the applicable requirements and criteria under the Act and the Regulation;~~

~~AND WHEREAS ONE JIB is subject to all applicable provisions of the Act, including having a code of conduct established by the councils of each of the municipalities for which it is a local board and by having an Integrity Commissioner and Closed Meeting Investigator appointed by the councils of the municipalities for which it is a local board. It has been determined that it would be prudent to have one code of conduct, one Integrity Commissioner and one Closed Meeting Investigator for ONE JIB, rather than one from each of the Founding Municipalities and one from each of the other municipalities that subsequently enter into the ONE JIB Agreement;~~

~~AND WHEREAS each of the Founding Municipalities will, pursuant to an Authorizing By-law that is substantially the same as this By-law, establish the code of conduct that is attached to the ONE JIB Agreement as part of the Terms of Reference as the code of conduct for ONE JIB (the "**Code of Conduct**") and will authorize ONE JIB to make future changes to the Code of Conduct;~~

~~AND WHEREAS the Founding Municipalities directed ONE Investment to undertake a Request for Proposals ("**RFP**") process to retain the services of both an Integrity Commissioner and a Closed Meeting Investigator for ONE JIB. The ONE JIB Secretary worked with ONE Investment staff and two representatives of the Founding Municipalities' municipal clerks in connection with the RFP process. The results were shared with the Founding Municipalities. The recommended candidate(s) will be submitted to ONE JIB during its initial meeting for its consideration;~~

~~AND WHEREAS each Founding Municipality will, pursuant to an Authorizing By-law that is substantially the same as this By-law, delegate to ONE JIB the authority to appoint its initial Integrity Commissioner and its initial Closed Meeting Investigator, and their respective successors from time to time, in accordance with the process set out in the Terms of Reference which form part of the ONE JIB Agreement;~~

~~AND WHEREAS each of the Founding Municipalities and ONE JIB are required by the Act to have entered into the ONE JIB Agreement before any Founding Municipality can pass its Prudent Investor Enabling By-law;~~

~~AND WHEREAS after each of the Founding Municipalities has executed the ONE JIB Agreement, each Founding Municipality will advise the other Founding Municipalities and ONE JIB that it has done so and will thereafter pass its Prudent Investor Enabling By-law on or before June 30, 2020. The effective date of the ONE JIB Agreement and of the Prudent Investor Enabling By-law will be July 2, 2020 (the "**Prudent Effective Date**");~~

~~NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF XXXX, AS A FOUNDING MUNICIPALITY, HEREBY ENACTS AS FOLLOWS:~~

~~1. The Municipality hereby ratifies, confirms and approves the completion and the execution by the treasurer of the Municipal Client Questionnaire for and on behalf of the Municipality.~~

~~2. The Municipality hereby immediately authorizes the entering into of the Initial Formation Agreement with May 19, 2020 as its effective date, which date is the JIB Effective Date and the [head of council] and the treasurer are hereby authorized to execute the Initial Formation Agreement for and on behalf of the Municipality.~~

~~3. The Municipality hereby adopts the IPS and hereby acknowledges and agrees that control and management of its money and investments that it does not require immediately as set out in the IPS will be given to ONE JIB pursuant to the ONE JIB Agreement as at the Prudent Effective Date (July 2, 2020).~~

~~4. The Municipality hereby authorizes the entering into of the ONE JIB Agreement after ONE JIB has executed the ONE JIB Agreement and before the Municipality passes its Prudent Investor Enabling By-law substantially in the form attached hereto as Schedule "D" pursuant to which ONE JIB is given the control and management of the Municipality's money and investments that it does not require immediately, together with that of all other Founding Municipalities, by each such municipality delegating to ONE JIB its power to make investments and its duties under section 418.1 of the Act with an effective date that is the Prudent Effective Date and the [head of council] and the treasurer are hereby authorized to execute and deliver the ONE JIB Agreement for and on behalf of the Municipality with such additions and amendments thereto and such deletions therefrom [as may be approved by insert required additional approvals, if any] such approval to be conclusively evidenced by the [head of council's] and the treasurer's execution thereof.~~

~~5. Pursuant to the ONE JIB Agreement which the Municipality has authorized under this By-law, the Municipality will establish the Code of Conduct for ONE JIB as a local board of the Municipality on the basis that each municipality that invests through ONE JIB will similarly establish the Code of Conduct for ONE JIB in its capacity as a local board of that municipality and the Municipality authorizes ONE JIB to make future changes to the Code of Conduct without further approval from the Municipality.~~

~~6. In accordance with the process for appointing an Integrity Commissioner and a Closed Meeting Investigator and their successors from time to time that is described in the Terms of Reference which form part of the ONE JIB Agreement the Municipality hereby delegates to ONE JIB the authority to appoint its initial Integrity Commissioner and its initial Closed Meeting Investigator and their respective successors from time to time.~~

~~7. The delegation to ONE JIB of the power to appoint an initial Integrity Commissioner and an initial Closed Meeting Investigator and their successors will not be revoked prior to the end of the term of the council of the Municipality that made such delegations. These delegations may be revoked at any time thereafter. These delegations remain in effect unless and until such revocation occurs.~~

~~8. Any one or more of the [head of council], the treasurer and the clerk are, for and on behalf of the Municipality, each hereby authorized to do all things and to execute all other documents, instruments and papers in the name of the Municipality necessary or desirable to give control and management of its money and investments that it does not require immediately to ONE JIB and to deliver all documents, instruments and papers as required and as authorized by this By-law and such~~

~~execution shall be conclusive evidence that such documents, instruments and papers so executed are the documents, instruments and papers authorized by this By-law.~~

~~9. This By-law takes effect on the day of passing.~~

~~ENACTED and PASSED this~~ **[COUNCIL MEETING DATE]**

[PRINT NAME XXXXX]

[PRINT NAME XXXXX]

[HEAD OF COUNCIL XXXXX]

[CLERK XXXXX]

SCHEDULE B—5
FORM OF FOUNDING MUNICIPALITY
PRUDENT INVESTOR ENABLING BY-LAW

[MUNICIPALITY FULL LEGAL NAME, INCLUDING THE CORPORATION OF THE XXXXX OR UPPER-TIER MUNICIPALITY FULL LEGAL NAME]

By-law Number [insert number]

A By-law of [Municipality full legal name, including The Corporation of the XXXX or Upper-tier Municipality full legal name] to authorize the application of section 418.1 of the *Municipal Act, 2001* to it, as a Founding Municipality.

WHEREAS section 418.1 of the *Municipal Act, 2001* (the “**Act**”) provides that effective January 1, 2019 a municipality may, pursuant to subsection 418.1 (2) of the Act, pass a by-law to have section 418.1 apply to the municipality (the “**Prudent Investor Enabling By-law**”);

AND WHEREAS pursuant to section 418.1 of the Act a municipality may invest money that it does not require immediately in any security provided that in doing so it exercises the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and that it satisfies the requirements prescribed for the purposes of section 418.1 on the day that the municipality passes the Prudent Investor Enabling By-law;

AND WHEREAS paragraph 2 of section 15 of O. Reg. 438/97 (Part II) (the “**Regulation**”) provides that a municipality may pass a Prudent Investor Enabling By-law under the authority of that paragraph if the municipality satisfies the requirement prescribed in that paragraph (the “**Prescribed Requirement**”) on the day such municipality passes the Prudent Investor Enabling By-law;

AND WHEREAS The Corporation of [insert name of the relevant Founding Municipality and delete the name of the relevant Founding Municipality from the following list] (the “**Municipality**”) in accordance with the Prescribed Requirement entered into an Initial Formation Agreement with [The Corporation of the Town of Bracebridge, The Corporation of the Town of Huntsville, The Corporation of the Town of Innisfil, The Corporation of the City of Kenora, The District Municipality of Muskoka and The Corporation of the Town of Whitby] thereby establishing, pursuant to section 202 of the Act, and agreeing to invest through, ONE Joint Investment Board (“**ONE JIB**”) pursuant to section 202 of the Act (individually a “**Founding Municipality**”, collectively the “**Founding Municipalities**”), effective on May 19, 2020 (the “**JIB Effective Date**”) and as at the JIB Effective Date all of the Founding Municipalities certified that in the opinion of each of their treasurers they had a combined total of at least \$100,000,000 in money and investments that they did not require immediately;

AND WHEREAS subsection 17 (2) of the Regulation provides that a Founding Municipality that satisfies the Prescribed Requirement may invest money and investments that it does not require immediately only by having a Joint Investment Board that meets the following criteria do so on its behalf: (i) the Joint Investment Board is the subject of an agreement referred to in paragraph 2 of section 15; and (ii) the Joint Investment Board has been given the control and management of the Founding Municipality’s money and investments that it does not require immediately, together with that of all the other

~~Founding Municipalities that are party to the agreement referred to under paragraph 2 of section 15, by each Founding Municipality delegating to the Joint Investment Board a) the Founding Municipality's powers to make the investments, and b) the Founding Municipality's duties under section 418.1 of the Act;~~

~~AND WHEREAS section 18 of the Regulation provides that the council of a municipality shall adopt and maintain an investment policy in relation to investing under section 418.1 of the Act;~~

~~AND WHEREAS the Municipality has adopted the investment policy statement attached hereto as Schedule "A", which is referred to as its Investment Policy Statement (the "IPS"), in accordance with section 18 of the Regulation;~~

~~AND WHEREAS each of the Founding Municipalities and ONE JIB are required to have entered into an agreement referred to in paragraph 2 of section 15 of the Regulation before any Founding Municipality can pass its Prudent Investor Enabling By-law;~~

~~AND WHEREAS on or before May 1, 2020 each Founding Municipality authorized its entering into of the ONE Joint Investment Board Agreement (the "ONE JIB Agreement") that provides that ONE JIB will invest on behalf of the Founding Municipalities (each such Founding Municipality having at that time met the Prescribed Requirement and the criteria set out in subsection 17 (2) of the Regulation) and that ONE JIB will also invest on behalf of other Ontario municipalities that may subsequently enter into the ONE JIB Agreement, provided that each such municipality meets the requirement set out in paragraph 3 of section 15 of the Regulation and the criteria set out in subsection 17 (3) of the Regulation;~~

~~AND WHEREAS ONE JIB held its initial meeting on May 19, 2020 during which it authorized ONE JIB to enter into the ONE JIB Agreement with the Founding Municipalities and thereafter each of the Founding Municipalities executed the ONE JIB Agreement before June 1, 2020 on the basis that July 2, 2020 will be the effective date of the ONE JIB Agreement for the Founding Municipalities and July 2, 2020 will also be the effective date of the Prudent Investor Enabling By-law for each Founding Municipality, which by-law will be passed by each Founding Municipality on or before June 30, 2020.~~

~~AND WHEREAS each of the Founding Municipalities and ONE JIB have agreed that the effective date of the ONE JIB Agreement and of the Prudent Investor Enabling By-law that each Founding Municipality is required to pass on or before June 30, 2020 is July 2, 2020 (the "Prudent Effective Date").~~

~~NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF XXXX, AS A FOUNDING MUNICIPALITY, HEREBY ENACTS AS FOLLOWS:~~

~~1.—— The Municipality hereby declares that section 418.1 of the Act applies to it on the basis that the ONE JIB Agreement will have the same effective date as this By-law, which date is described herein as the Prudent Effective Date.~~

~~2.—— Any one or more of the [head of council], the treasurer and the clerk are, for and on behalf of the Municipality, each hereby authorized to do all things and to execute all other documents, instruments and papers in the name of the Municipality necessary or desirable to give control and management of its money and investments that it does not require immediately to ONE JIB as authorized by the ONE JIB Agreement as at the Prudent Effective Date and to deliver all documents, instruments and papers as required and as authorized by this By-law and such execution shall be~~

~~conclusive evidence that such documents, instruments and papers so executed are the documents, instruments and papers authorized by this By-law.~~

~~3. This By-law takes effect on the Prudent Effective Date (July 2, 2020) for purposes of the ONE JIB Agreement and this By-law.~~

~~ENACTED and PASSED this [COUNCIL MEETING DATE]~~

[PRINT NAME XXXXX]

[PRINT NAME XXXXX]

[HEAD OF COUNCIL XXXXX]

[CLERK XXXXX]

SCHEDULE C
TERMS OF REFERENCE FOR ONE JIB
1. ESTABLISHMENT & PURPOSE

The ONE Joint Investment Board (“**ONE JIB**”) was established by the Founding Municipalities to invest, on behalf of each Founding Municipality, money that the Founding Municipalities do not require immediately and to invest money that is not required immediately on behalf of other Ontario municipalities (such other Ontario municipalities, together with the Founding Municipalities, called the “**Participating Municipalities**”) that subsequently enter into the ONE Joint Investment Board Agreement (the “**Agreement**”) and to have control and management of such money, in accordance with the Act and the Regulation.

Each member of ONE JIB (“**Member**”) has a duty to manage and to direct the management of the investments of the Participating Municipalities over which ONE JIB has been given management and control in accordance with the Act and the Regulation.

ONE JIB is a joint municipal service board established under section 202 of the Act.

2. DEFINITIONS AND INTERPRETATION

These Terms of Reference are a schedule to the Agreement and thus form part of the Agreement. Except as otherwise defined in this Section 2, or unless the context otherwise requires, defined terms used herein have the meanings ascribed to such terms in the Agreement. In addition to the defined terms found in Section 1.01 of the Agreement, these Terms of Reference repeat the definition for “Act” and contain the following additional defined terms:

“**Act**” means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time;

“**Closed Meeting Investigator**” means an individual appointed as the closed meeting investigator in accordance with the requirements of the Act.

“**Code of Conduct**” means the code of conduct applicable to Members in accordance with the Act, attached as Exhibit A.

“**Integrity Commissioner**” means an individual appointed as the integrity commissioner of ONE JIB in accordance with the requirements of the Act.

“**Procedure By-law**” means the procedure by-law applicable to ONE JIB in accordance with the Act.

All other rules of interpretation set out in the Agreement apply equally to these Terms of Reference.

3. DUTIES AND RESPONSIBILITIES

3.1 Compliance with Municipal Legislation

ONE JIB shall conduct its business and discharge its responsibilities in accordance with the Act and any other applicable provisions found in Municipal Legislation.

As a joint municipal service board established under section 202 of the Act, ONE JIB is required to adopt a procedure by-law.

As a joint municipal service board established under section 202 of the Act, ONE JIB is required to have a code of conduct, and the Code of Conduct set out in Exhibit A has been established to apply to ONE JIB and its Members.

As a joint municipal service board established under section 202 of the Act, ONE JIB is required to have procedures for the appointment of an integrity commissioner and, if necessary for the appointment of a closed meeting investigator. The Integrity Commissioner and the Closed Meeting Investigator shall be appointed or engaged in accordance with the process set out in Exhibit E.

3.2 Member Responsibility to Comply with Act and Regulation

Each Member shall perform the functions mandated by, and otherwise comply with, the Act and the Regulation, other applicable legislation including securities legislation and these Terms of Reference. If it is apparent that a Member has failed to comply with the Act, the Regulation, other applicable legislation or these Terms of Reference in any material respect, a majority of the other Members may vote to remove the Member and any such removal shall be final and binding and shall not be subject to any legal challenge by the removed Member or any Participating Municipality. As used herein, “material” non-compliance means an act or omission (or series of acts or omissions) which is deliberate and not inadvertent and which either at occurrence or with the passage of time, can reasonably be expected to result in (i) the Member being subject to regulatory sanction or discipline; (ii) damage or economic loss, including by way of opportunity cost, to a Participating Municipality; (ii) damage to the reputation of ONE JIB or ONE Investment; or (iv) any detrimental effect on the ability of ONE JIB to function effectively.

3.3 Enumerated Duties

ONE JIB shall perform such services, and have such duties and responsibilities, as may be provided in the Act and the Regulation and as the Participating Municipalities may determine and assign to ONE JIB from time to time, including the following:

- (a) Review the Participating Municipality’s Investment Policy, and at the request of the Participating Municipality, provide advice and recommendations with respect thereto, including the Participating Municipality’s investment objectives and strategies;
- (b) Adopt and maintain an Investment Plan for the Participating Municipality in accordance with the Act and the Regulation and consistent with the Participating Municipality’s Investment Policy;
- (c) Engage one or more Administrators, Custodians, Payment Servicers, External Portfolio Managers, investment counsel, bankers, brokers, dealers, and other Agents as may be required to implement the Investment Plan in accordance with the Investment Policy;
- (d) Monitor the performance of the Agents;
- (e) Report to the Participating Municipality as required by the Act and the Regulation;

- (f) Provide advice and observations to each Participating Municipality and its council regarding economic developments including matters affecting the business outlook, the investment environment and similar matters to assist the Participating Municipality and its council in assessing investment performance and planning;
- (g) Review and provide input on investment objectives, policies and procedures and appropriate risk management and mitigation measures with respect to the Participating Municipality's investments;
- (h) Review and monitor the investment performance of the Participating Municipality's investments, including selection of or recommendations as to appropriate benchmarks, peer group and similar metrics; and
- (i) Provide advice and recommendations with respect to such other matters as may be requested from time to time by ONE Investment or a Participating Municipality.

3.4 ONE JIB Reports to the Participating Municipalities

ONE JIB shall, within 90 days of the end of the financial year of the Participating Municipality, prepare and deliver to the council of the Participating Municipality (to the attention of the Treasurer), an investment report (the "**Annual Investment Report**") prepared in accordance with the Regulation that contains:

- (a) a statement about the performance of the Participating Municipality's Managed Assets during the period covered by the report;
- (b) a statement by the Treasurer of the Participating Municipality as to whether or not, in the opinion of the Treasurer, all investments making up the Managed Assets are consistent with the Participating Municipality's Investment Policy and Investment Plan; and
- (c) such other information related to or incidental to the foregoing that the council of the Participating Municipality may reasonably require.

Prior to finalizing the Annual Investment Report, ONE JIB shall provide a draft report to the Treasurer of the Participating Municipality and shall consider any comments on such draft report made by the Treasurer of the Participating Municipality. Where ONE JIB is requested to provide additional information as contemplated herein, ONE JIB may request that the Participating Municipality prepare a draft of the report for ONE JIB's consideration and approval.

3.5 ONE JIB Reports to the Municipal Treasurer

ONE JIB shall as soon as practicable notify the Treasurer of a Participating Municipality where the Managed Assets include an investment which is not consistent with the Participating Municipality's Investment Policy or Investment Plan. Such notice shall be accompanied by a written report of the results of any assessment which includes a description of each instance of a breach of the Participating Municipality's Investment Policy or Investment Plan, of which ONE JIB is aware or has reason to believe has occurred, and recommendations for any actions ONE JIB considers should be made to rectify the non-compliance.

3.6 ONE JIB Reports to Securities Regulatory Authorities

ONE JIB shall, as soon as practicable, notify in writing the Ontario Securities Commission or other applicable securities regulatory authority where ONE JIB becomes aware of the occurrence of a material breach of applicable securities legislation applicable to ONE JIB or to ONE Investment. ONE JIB may also, but is not required to, communicate directly with securities regulatory authorities with respect to any concerns or issues that it may not otherwise be required to report and any other matter, but only if it has first communicated its concerns to ONE Investment and to the relevant Participating Municipality and considered any response received from the Participating Municipality.

3.7 Secretary to ONE JIB

The work of ONE JIB shall be supported by a secretary (the “**Secretary to ONE JIB**”), who may be engaged or employed by ONE Investment, but who shall be appointed by ONE JIB, acting on the advice of ONE Investment, to the office of Secretary to ONE JIB and have a reporting relationship with the Chair of ONE JIB. The Secretary shall advise ONE JIB as to certain procedural and jurisdictional matters, including those matters specified in the Procedure By-Law, and be responsible to provide such secretarial, research, clerical and administrative services as ONE JIB may require in the discharge of its duties. From time to time, ONE JIB, acting on the advice of ONE Investment, may appoint an alternate Secretary or assistant to the Secretary to provide support as may be required in the circumstances.

3.8 Legal and Other Advisors

If ONE JIB determines that it is useful or necessary for ONE JIB to carry out its duties, ONE JIB may engage, or seek advice from, at the expense of the Participating Municipalities, legal counsel, accountants or any other advisors, in each case provided that such person has the requisite knowledge and experience to provide such advice. ONE JIB has the authority to agree to reasonable compensation and proper expenses for any independent legal counsel and other advisors engaged by ONE JIB. ONE JIB may retain advisors selectively, and only to assist, not replace, ONE JIB decision making. Prior to retaining an independent advisor, the Chair of ONE JIB will provide advance notice to ONE Investment.

4. CONSTITUTION

4.1 Number and Quorum

ONE JIB shall be comprised of not fewer than seven and not more than [twelve] Members. The Participating Municipalities may change the size of ONE JIB in accordance with the Agreement, but shall seek the input of the Chair of ONE JIB prior to doing so. A majority of Members shall constitute a quorum for the transaction of business at any meeting of ONE JIB.

4.2 Qualification

Each Member shall have such experience and expertise in investment management, risk management, finance, corporate governance, accounting, law or in such other areas of expertise as

may be determined to be appropriate from time to time by ONE JIB or a committee thereof in consultation with ONE Investment.

No person shall be qualified to be a Member if that person is less than eighteen years of age, is of unsound mind and has been so found by a court in Canada or elsewhere, has been sanctioned or disciplined by a securities regulatory authority in Canada or elsewhere within the previous 20 years, or is not an individual or has the status of a bankrupt.

4.3 Appointment of Members and Nominating Committee

The Founding Municipalities have appointed the initial Members. Subsequent Members, including those appointed to fill vacancies as referred to in Section 4.6, are to be appointed as follows by the then incumbent Members and with the approval of ONE Investment.

ONE JIB in consultation with ONE Investment may form a nominating committee (the “**Nominating Committee**”), made up of no fewer than three and no more than nine persons to identify individuals to fill vacancies on ONE JIB. The Chair of the Nominating Committee shall be a Member. The other persons serving on the Nominating Committee need not be Members and may be senior officers of ONE Investment and/or representatives of the Participating Municipalities. The Nominating Committee, in recommending a new Member or reappointing a Member, shall consider:

- (a) the competencies and skills ONE JIB, as a whole, should possess;
- (b) the competencies and skills of each other Member; and
- (c) the competencies and skills the prospective Member would bring to ONE JIB.

The then incumbent Members and ONE Investment shall give consideration to individuals nominated by the Nominating Committee and a new Member shall be appointed with the affirmative vote of a simple majority of Members, and the approval of ONE Investment. Members may decline to follow the recommendation of the Nominating Committee, in which case the Chair of ONE JIB may form a new Nominating Committee.

Temporary vacancies may be filled by the the Chair of ONE JIB as the Chair may consider to be appropriate in the circumstances, provided that the filling of such vacancy receives the consent of a majority of the Members.

4.4 Consent

Upon first acting as a Member, every Member appointed in accordance with Section 4.3 shall be deemed to have consented to (a) acting as a Member on the terms and conditions set out herein, and (b) the public disclosure of the existence of ONE JIB, the names of its Members, the matters reviewed by ONE JIB, the recommendations of ONE JIB, the compensation and expenses of the Members, and any other matter that is required to be disclosed pursuant to the terms of applicable legislation and rules or any decision made under applicable municipal law; provided that the Members, acting reasonably and promptly following a request, shall be entitled to review and require changes to the text of any such disclosure.

4.5 Adherence to Code of Conduct

Every Member shall comply at all times with the Code of Conduct for Members of ONE JIB, as amended from time to time.

4.6 Vacancies of Office

A Member shall cease to hold office:

- (a) if the Member dies, resigns by a written resignation received and accepted by the Chair of ONE JIB in accordance with Section 4.7 or is removed from office in accordance with Section 4.8;
- (b) if the Member is a Municipal Treasurer Representative, and is a Treasurer of a Participating Municipality, and such Participating Municipality withdraws from ONE JIB; provided however, that if such individual has been appointed as the Treasurer of another Participating Municipality prior to or at the time of the effective date of withdrawal, and such Participating Municipality agrees, the individual may continue to serve as a Municipal Treasurer Representative;
- (c) upon the Member accepting employment or other engagement with a financial services provider, unless such employment or engagement has first been approved by the Integrity Commissioner and the Chair of ONE JIB;
- (d) if the Member is of unsound mind as determined by a court in Canada or elsewhere, bankrupt, prohibited from acting as a director or officer of any issuer in Canada, subject to any penalties or sanctions made by a court relating to provincial and territorial securities legislation or a party to a settlement agreement with a provincial or territorial securities regulatory authority;
- (e) if the Member is absent from meetings of ONE JIB for three consecutive regular meetings, without being authorized to do so by a resolution of ONE JIB;
- (f) if the Member's seat on ONE JIB is declared vacant in any judicial process; or
- (g) if the Member's membership is forfeited under the Act or any other act of the Ontario legislature.

Clause 4.6(e) does not apply to vacate the membership of a Member who is absent for 20 consecutive weeks or less if the absence is a result of the Member's pregnancy, the birth of the Member's child or the adoption of a child by the Member.

If a vacancy occurs on ONE JIB, the Members shall fill the vacancy as soon as practicable and a person appointed to fill a vacancy shall continue as a Member for the remainder of the term so replaced.

4.7 Resignations

Unless otherwise agreed to by ONE Investment and a majority of the other Members, a Member shall resign from ONE JIB upon: becoming aware that personal circumstances may have an adverse impact on the reputation of ONE JIB, a material change in employment that may have an adverse effect on the Member's contribution or effectiveness on ONE JIB or accepting a directorship with a financial institution or a company which results in the Member becoming subject to a conflict of interest as described in Section 6.2.

A Member may resign by notice in writing filed with the Secretary and the Chair of ONE JIB. A resignation is not effective if it would reduce the number of Members to less than a quorum.

4.8 Removal of Member

A Member or Members may be removed from office by a majority vote of the other Members, including in the circumstances described in Section 3.2 or Section 4.6. Removal shall be effected by instrument in writing delivered to such Member or Members specifying the effective date of such removal. If a Participating Municipality recommends to ONE JIB that it remove a Member, ONE JIB shall consider such recommendation, although the final determination shall be in the discretion of ONE JIB.

4.9 Terms

The term of office of a Member shall be no more than three years and no less than one year, and shall be set by ONE JIB, acting on the recommendation of the Nominating Committee, at the time such Member is appointed. Staggered terms are permitted. A Member may not be reappointed for a term of office that, if served, would result in the Member serving on ONE JIB for longer than nine years unless ONE JIB, on the recommendation of the Nominating Committee, agrees to such reappointment.

4.10 Orientation and Continuing Education

ONE Investment and ONE JIB shall provide orientation consisting of educational or informational programs that enable a new Member to understand: (a) the role of ONE JIB and its Members collectively; and (b) the role of the individual Member, including the commitment of time and energy that is expected from the Member. ONE JIB may supplement such orientation, and any orientation provided by ONE Investment on the nature and operation of municipal finance with such educational programs that it reasonably deems necessary or desirable. Each Member shall participate in orientation and continuing education programs provided or recommended by ONE JIB or ONE Investment.

4.11 Chair and Vice-Chair

The Chair and the Vice-Chair of ONE JIB shall be elected for three-year terms by the Members and upon the resignation, death, disqualification or removal of the current Chair or of the Vice-Chair. The Members shall take into account ONE Investment's recommendations, if any, when electing the Chair and the Vice-Chair. Each of the Chair and the Vice-Chair must be a Member. The Chair is responsible for managing the mandate, responsibilities and functions of ONE JIB. The Chair's

primary functions are to lead ONE JIB meetings, facilitate the operations and deliberations of ONE JIB, foster communications among Members, and ensure ONE JIB carries out its responsibilities in a timely and effective manner. The Chair shall work with the Secretary, who shall act as board secretary of ONE JIB and set agendas and circulate meeting materials for ONE JIB meetings in accordance with the Procedure By-law, and shall be ONE JIB's primary contact with ONE Investment in preparing for meetings. On an ongoing basis, the Chair shall assess whether ONE JIB has appropriate administrative support, access to senior management of ONE Investment and access to outside advisers for the purpose of ONE JIB fulfilling its mandate.

ONE JIB may, by by-law or resolution, appoint a Member to act in the place of the Chair or other Member designated to preside at meetings in ONE JIB's Procedure By-law when the Chair or designated Member is absent or refuses to act or the office is vacant, and while so acting such Member has all of the powers and duties of the Chair or designated Member, as the case may be, with respect to the role of presiding at meetings.

4.12 Committees

In addition to the Nominating Committee provided for in Section 4.3, ONE JIB may authorize any other committee or subcommittee to assist in carrying out any of its functions, except the removal of a Member. Any such committee or subcommittee shall be chaired by a Member, and its members appointed by ONE JIB, but such members of such committee or subcommittee need not all be Members. If any such committee is constituted as an *ad hoc* committee, ONE JIB shall by resolution provide it with a written mandate or terms of reference, and if constituted as a standing committee of ONE JIB, ONE JIB shall amend and supplement these Terms of Reference to include a defined mandate. Any committee or subcommittee formed under this Section 4.12 shall report on its meetings to ONE JIB, generally by way of a report filed at the next following meeting of ONE JIB, and in any case at least annually. A committee or subcommittee formed under this Section 4.12 is authorized to make recommendations to ONE JIB on a matter within its mandate; however the decision to take action based on the recommendation is reserved to ONE JIB. The Procedure By-law applies to proceedings of committees of ONE JIB with necessary modifications.

4.13 Self Assessments

Annually, ONE JIB must review and assess:

- (a) its effectiveness as a board, as well as the effectiveness and contribution of each of its Members, including a consideration of:
 - (i) the competencies and knowledge each Member is expected to bring to ONE JIB;
 - (ii) the level of complexity of the issues reasonably expected to be raised by Members in connection with the matters under review by ONE JIB;
 - (iii) continuing education activities and industry knowledge of each Member; and
 - (iv) the ability of each Member to contribute the necessary time required to serve effectively on ONE JIB;

- (b) its structural effectiveness, including a consideration of:
 - (i) the frequency of meetings;
 - (ii) the substance of meeting agendas;
 - (iii) the policies and procedures that ONE Investment has established to refer matters to ONE JIB;
 - (iv) the usefulness of the materials provided to Members; and
 - (v) the collective experience and background of the Members.
- (c) The written minutes of ONE JIB meetings at which these assessments take place shall form the basis of the records of such assessments. ONE JIB may also establish a process for and determine the frequency of additional assessments as it sees fit. ONE JIB shall consider how to respond appropriately to address any opportunities for improvement found in a self-assessment.

5. MEETINGS OF ONE JIB

5.1 Calling and Place of Meetings

Meetings of ONE JIB shall be called by the Chair of ONE JIB, in accordance with the Procedure By-law and the schedule of meetings approved by ONE JIB.

Except as may be permitted under the Act, meetings of ONE JIB shall be open to members of the public. Members may participate electronically with all the rights and duties of the other Members under the circumstances set out in the Procedure By-law.

Exhibit B sets out the current limited circumstances under which meetings of ONE JIB may or shall be closed, in accordance with the provisions of the Act.

5.2 Notice of Meeting

Notice of the time and place of each meeting of ONE JIB shall be given by the Secretary as required under the Procedure By-law. The notice shall identify the main matters to be addressed at the meeting. The Secretary shall arrange for the notice of meeting to be posted or publicized as required.

Persons wishing to make deputations or representations to a meeting on any matter to be addressed at a meeting shall make appropriate arrangements to do so through the Secretary.

5.3 Persons Entitled to Participate

When submitting a matter to ONE JIB for its recommendation or approval, ONE Investment and its representatives shall be entitled to be present at meetings of ONE JIB to outline the nature of the question or matter to be reviewed by ONE JIB. Any other person may participate in the meeting in accordance with the Procedure By-law and on the invitation of the Chair of the meeting or with the

consent of ONE JIB. ONE JIB may hold at least one segment of one meeting annually at which ONE Investment, any entity related to ONE Investment or any of their representatives are not in attendance.

5.4 Conduct of Meetings

All other procedural matters pertaining to the conduct of meetings, including voting at meetings, are governed by the Procedure By-Law.

5.5 Minutes of the Meetings and other Records

Minutes and closed session records of all meetings of ONE JIB and reports of all ONE JIB committee meetings shall be kept. The Secretary to ONE JIB or the Secretary's designee shall be responsible for taking the minutes of the meeting and otherwise serving as secretary of the meeting. Procedures relating to approval, adoption and publication of minutes are contained in the Procedure By-law.

The Secretary to ONE JIB shall be responsible for maintaining records of these Terms of Reference, minutes, closed session records and reports of meetings, copies of the agenda and materials provided to ONE JIB, copies of materials and written reports prepared by ONE JIB and copies of ONE JIB's own determinations. ONE JIB may satisfy this recordkeeping requirement by arranging for ONE Investment to keep such records. Other than as set out in Exhibit C, all the foregoing records shall be subject to disclosure in accordance with the Act and the *Municipal Freedom of Information and Protection of Privacy Act*.

6. CONFLICTS OF INTEREST

6.1 Application of the Municipal Conflict of Interest Act

ONE JIB is a local board for purposes of the *Municipal Conflict of Interest Act* (MCIA) and Members are subject to this Act. A Member shall comply with this Act.

6.2 Duty to Disclose

Members of ONE JIB are required to make disclosure of their direct and indirect pecuniary interests in accordance with the requirements of the MCIA and the Code of Conduct. The Code of Conduct contains additional specific provisions relating to disclosure of pecuniary interests. The Secretary to ONE JIB shall be available to assist Members of ONE JIB with the disclosure process.

Furthermore, to the extent not covered by the provisions of the MCIA and the Code of Conduct, a Member shall disclose to ONE JIB and to ONE Investment any circumstances or relationships which exist at the time of appointment or which arise thereafter, which could constitute a conflict of interest. For purposes hereof, a conflict of interest includes circumstances or relationships, including serving on any other boards or commissions, which (a) a reasonable person would consider to constitute a conflict of interest which could interfere with the Member's ability to act in good faith and in the best interests of the Participating Municipalities; or (b) to a reasonable person would be expected to interfere with the Member's exercise of independent judgement.

Having disclosed or declared a conflict of interest, the Member shall thereupon take direction from the Chair of ONE JIB who shall be advised by the Secretary to ONE JIB.

7. STANDARD OF CARE AND INDEMNITY

7.1 Standard of Care

All Members of ONE JIB in exercising their powers and discharging their duties as a Member shall:

- i. act honestly and in good faith with a view to the best interests of each Participating Municipality; and
- ii. exercise the degree of care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.

7.2 Indemnification

All Members, their respective heirs, executors and assigns, (in each case, an “**Indemnified Party**”) shall be indemnified by the Participating Municipalities for all liabilities, claims, damages, losses, costs and expenses incurred by them in connection with any action, suit or proceeding that is proposed or commenced or any other claim to which such Indemnified Party may be subject by reason of the management and control of the Managed Assets or otherwise arising out of or in connection with acting on behalf of the Participating Municipalities or in furtherance of the interests of the Participating Municipalities, except that this indemnity shall not apply to (a) losses arising from such Indemnified Party’s own wilful misconduct or fraud, or (b) expenses of the Participating Municipalities that the Indemnified Party has agreed to bear. To the fullest extent permitted by law, expenses (including, without limitation, legal fees and expenses) incurred by an Indemnified Party in defending any claim, demand, action, suit or proceeding shall, from time to time, be advanced by the Participating Municipalities prior to the final disposition of such claim, demand, action, suit or proceeding upon receipt by the Participating Municipalities of an undertaking by or on behalf of the Indemnified Party to repay such amount if it shall be determined that the Indemnified Party is not entitled to be indemnified as authorized in this Section 7.2. Amounts required to be paid or advanced to an Indemnified Party under this Section 7.2 shall be paid by Participating Municipalities in such proportion as ONE JIB, on the recommendation of ONE Investment, considers to be fair and equitable in the circumstances.

Further, the Members shall not be liable to ONE Investment or the Participating Municipalities or to any person for any loss or damages relating to any matter regarding ONE Investment and its investments, including any loss or diminution in the value of the Participating Municipalities’ investments or assets. To the fullest extent permitted by law, expenses (including, without limitation, legal fees and expenses) incurred in defending any claim, demand, action, suit or proceeding shall, from time to time, be advanced by the Participating Municipalities prior to the final disposition of such claim, demand, action, suit or proceeding upon receipt by the Participating Municipalities of an undertaking by or on behalf of the Member to repay such amount if it shall be determined that the Member is not entitled to be indemnified. The foregoing indemnification applies only if the Member has acted in a manner consistent with the standard of care set out in Section 7.1 above.

7.3 Liability

Unless otherwise required by applicable legislation, no Member shall be liable to ONE Investment or the Participating Municipalities or any other person if the Member complied with the standard of care set forth in Section 7.1, including reliance on advice in the manner contemplated in Section 3.8.

7.4 Insurance

Each Member shall be entitled to an indemnity by ONE Investment and/or an affiliate of ONE Investment to the fullest extent permitted by applicable law. ONE JIB or ONE Investment may purchase and maintain (or reimburse individual Members for the cost of) insurance in such amounts and on such terms as are commercially reasonable on behalf of the Members against any liability that may be asserted against or expense that may be incurred by Members in connection with, or in any way related to, acting as Members of ONE JIB.

8. FEES AND EXPENSES

8.1 Compensation

The Founding Municipalities, together with ONE Investment, shall set the initial amount of compensation and expenses of the Members. After the initial compensation and expenses are set, the Members shall be entitled to receive such reasonable compensation and expenses for acting as Members of ONE JIB as ONE Investment, in consultation with ONE JIB, may from time to time determine. Such compensation may, but need not, include an annual retainer amount or stipend for acting as a Member, as well as compensation for attendance at information, continuing education and similar sessions at which no formal business is conducted. The compensation shall be set out in Exhibit D and amended from time to time as provided herein. ONE Investment must consider ONE JIB's most recent assessment of its compensation and ONE JIB's recommendations, if any, of the amount and type of compensation and expenses in setting the compensation of Members. In the event ONE JIB disagrees with ONE Investment's recommendation, ONE JIB shall discuss the issue with ONE Investment in a good faith attempt to reach an agreement. In determining the appropriate level of compensation, ONE Investment must consider:

- (a) the nature and complexity of the investments made by and on behalf of the Participating Municipalities;
- (b) the nature and extent of the workload of each Member, including the commitment of time and energy that is expected from each Member;
- (c) industry best practices, including industry averages and surveys on similar board compensation; and
- (d) the best interests of the Participating Municipalities.

8.2 Reimbursement of Expenses

Members shall be entitled to reimbursement for their reasonable expenses incurred in attending meetings of ONE JIB and other out of pocket expenses incurred in connection with acting as a Member. ONE Investment will request production of receipts and documents supporting expenses.

9. CONFIDENTIALITY

9.1 Maintaining Confidentiality

The definition of Confidential Information is found in the Code of Conduct. Each Member shall, in accordance with the Act and the Code of Conduct, protect the confidentiality, and prevent the unauthorized disclosure or use, of Confidential Information. Each Member shall promptly notify ONE JIB's Chair or ONE Investment of any advertent or inadvertent disclosure, misuse or misappropriation of Confidential Information of which the Member becomes aware.

The Members shall not be subject to any confidentiality obligation in respect of any Confidential Information that is or was (i) information in the public domain; (ii) disclosed to the Member by a third person not subject to a confidentiality obligation to ONE JIB, ONE Investment or a Participating Municipality; (iii) approved by ONE JIB, ONE Investment or a Participating Municipality for disclosure to another person or the public; or (iv) required by law to be disclosed by the Member.

9.2 Public Statements and Dealing with Media

In the event ONE JIB, or any of its Members, is contacted by the media or a regulator, in respect of any issue related to ONE Investment, the request will be referred to the Chair of ONE JIB or the Chair's designate.

10. AMENDMENTS

10.1 General

A notice or document required to be sent to a Member or to ONE Investment may be sent by prepaid mail addressed to, or may be delivered personally or by courier to, the Member at the Member's latest address provided by the Member to ONE Investment, and to ONE Investment at:

ONE Joint Investment Board
or ONE Investment
155 University Ave., Suite 800
Toronto, ON M5H 3B7
Attention: The Secretary with copy to the Chair
email: secretary@oneinvestment.ca

or such other address as ONE Investment may notify each Member. A notice or document if mailed to a Member or ONE Investment shall be deemed to have been received at the time it would be delivered in the ordinary course of mail unless there are reasonable grounds for believing that the Member or ONE Investment did not receive the notice of the document at that time or at all.

10.2 Amendments

ONE JIB may amend these Terms of Reference from time to time, in consultation with ONE Investment and in compliance with the provisions of the Agreement, including where applicable, receipt of approval or consent of Participating Municipalities. A decision by ONE JIB to propose to amend these Terms of Reference must be approved at a meeting of ONE JIB. ONE JIB shall provide ONE Investment with at least 30 days' notice of any such proposal to amend these Terms of Reference and ONE JIB must consider ONE Investment's recommendations relating to such proposed amendment. Upon expiry of the 30-day notice period, and subject to receipt of any other consents or approvals as may be required, ONE JIB may approve the proposed amendment at a meeting of ONE JIB, and such amendment shall be effective immediately thereafter. As soon as is practicable, ONE JIB shall notify ONE Investment that the proposed amendment has been approved and is in effect. Where relevant to the Participating Municipality, ONE JIB shall include a description of any material amendments to these Terms of Reference in its annual report to each Participating Municipality. ONE JIB may not amend these Terms of Reference (i) in a manner inconsistent with the Act and the Regulation and any other provisions of applicable Municipal Legislation, (ii) to give ONE JIB functions other than those prescribed by the Act and the Regulation, or (iii) other than as permitted by the Agreement and this Section 10.2.

10.3 Electronic Delivery

Provided the addressees have consented in writing or electronically, the notice requirements may be satisfied by creating and providing an electronic document. An electronic document is deemed to have been received when it enters the information system designated by the addressee (provided that it has been properly addressed) or, if the document is posted on or made available through a generally accessible electronic source, when the addressee receives notice in writing of the availability and location of that electronic document.

10.4 Computation of Time

In computing the time when a notice or document must be given or sent under any provision requiring a specified number of days' notice of any meeting or other event, the day on which the notice or documents is given or sent shall be excluded and the day on which the meeting or other event occurs shall be included.

10.5 Omissions and Errors

The accidental omission to give any notice or send any document or the non-receipt of any notice or document or any error in any notice or document not affecting the substance thereof shall not invalidate any action taken at any meeting held pursuant to such notice or otherwise founded on such notice or document.

EXHIBIT A
One Joint Investment Board
~~Code Of Conduct~~ **ONE JOINT INVESTMENT BOARD**
CODE OF CONDUCT

POLICY STATEMENT

This Code of Conduct establishes standards of conduct for Members of the ONE Joint Investment Board (“**ONE JIB**”) in the conduct of their official duties. It is a schedule to the agreement between ONE JIB, each Participating Municipality and ONE Investment under which all Participating Municipalities and ONE JIB agree to the terms pursuant to which ONE JIB will manage and control the money that is not required immediately of the Participating Municipalities (the “**ONE JIB Agreement**”).

Unless the context otherwise requires, defined terms used herein have the meanings ascribed to such terms in the ONE JIB Agreement. In the event of a discrepancy or inconsistency between the provisions contained in the ONE JIB Agreement and those contained in this Code of Conduct, the ONE JIB Agreement shall prevail.

APPLICATION

This Code of Conduct applies to the Chair and the other Members of ONE JIB acting in their capacity as Members. This includes, but is not limited to, the conduct of Members in the following circumstances:

- in relation to matters immediately before, and/or solely within the purview of ONE JIB;
- when interacting with ONE JIB and ONE Investment staff and/or another Member;
- in relation to business conducted by ONE JIB;
- while on the premises of ONE JIB, whether such premises are owned, leased or simply occupied by ONE JIB;
- during an event or function of ONE JIB;
- while serving on any board, committee or other body to which the Member was appointed by ONE JIB; and
- during a non-ONE JIB event or function where the Member has been expressly invited or is participating as a representative of ONE JIB.

PURPOSE

The purpose of this Code of Conduct is to set a standard of conduct for Members of ONE JIB as required by the *Municipal Act, 2001* (the “**Act**”). Abiding by this standard helps to promote good governance and maintain public confidence in ONE JIB and the Participating Municipalities.

1.0 DEFINITIONS

1.1 The following terms shall have the following meanings in this Code of Conduct:

- (a) **“Act”** means the *Municipal Act, 2001*, S.O. 2001, c. 25;
- (b) **“Child”** means a child born within or outside marriage and includes an adopted child and a person to whom a parent has demonstrated a settled intention to treat as a child of her or his family;
- (c) **“Committee”** means a committee or sub-committee established by ONE JIB;
- (d) **“Confidential Information”** means any non-public, proprietary or private information, related to the functions of ONE JIB, ONE Investment, the Participating Municipalities or any of the investment funds managed by ONE JIB or any agent of ONE JIB and, without limiting the foregoing, includes:
 - (i) any such information provided orally, in writing or electronically, and
 - (ii) all or any part of any documented information to the extent that any applicable legislation, including the Act and the *Municipal Freedom of Information and Protection of Privacy Act*, permits or requires such information, including personal information, to be private;
- (e) **“Integrity Commissioner”** means the Integrity Commissioner appointed by ONE JIB;
- (f) **“Member”** means a member of ONE JIB, including the Chair;
- (g) **“MNPI”** means material non-public information;
- (h) **“Non-pecuniary Interest”** means a private or personal interest that a Member may have that is non-financial in nature but that arises from a relationship with a person or entity that would be considered by a reasonable person, apprised of all the circumstances, as being likely to influence the Member’s decision in any matter in which the Non-pecuniary Interest arises;
- (i) **“ONE Investment”** means the not-for-profit corporation founded by CHUMS Financing Corporation and Local Authority Services which provides certain management, administrative and other services to ONE JIB under the ONE Joint Investment Board Services Agreement made between ONE JIB and ONE Investment;
- (j) **“ONE JIB”** means the ONE Joint Investment Board that has been established under subsection 202(1) of the Act in accordance with Part II of O. Reg. 438/97, as constituted from time to time, acting pursuant to the ONE JIB Agreement;
- (k) **“Parent”** means a person who has demonstrated a settled intention to treat a child as a member of that person’s family whether or not that person is the natural parent of the child;

- (l) **“Participating Municipalities”** means the municipalities for whom ONE JIB acts as the Joint investment Board under the terms of the ONE JIB Agreement from time to time;
- (m) **“Pecuniary Interest”** means a direct or indirect interest of a financial nature, including the interest of the Parent or Spouse or any Child of the Member, if known to the Member; and
- (n) **“Spouse”** means a person to whom a person is married or with whom the person is living in a conjugal relationship outside marriage.

2.0 STATEMENT OF PRINCIPLES

2.1 The following principles will guide Members and assist with the interpretation of this Code of Conduct:

- (a) Members shall serve the public in a conscientious and diligent manner;
- (b) Members shall always act with integrity, accountability and transparency, and shall avoid the improper use of influence in their office as well as conflicts of interest, both apparent and real;
- (c) Members shall perform their duties and arrange their private affairs in a manner that promotes public confidence and will stand up to public scrutiny;
- (d) Members shall observe and comply with the laws of Canada, Ontario and the laws and policies adopted by ONE JIB, including but not limited to the following:
 - (i) *Criminal Code,*
 - (ii) *Municipal Act, 2001,*
 - (iii) *Municipal Conflict of Interest Act,*
 - (iv) *Municipal Freedom of Information and Protection of Privacy Act,*
 - (v) *Occupational Health and Safety Act,*
 - (vi) *Human Rights Code,*
 - (vii) *Securities Act,*
 - (viii) *ONE JIB Procedure By-law;* and
- (e) Members shall be fair and respectful of differences and have a duty to work together for goodwill, the common good and the public interest.

2.2 The statements set out in Section 2.1 are key principles that are intended to facilitate an understanding, application and interpretation of the Code of Conduct – the principles are *not*

operative provisions of the Code of Conduct and are not intended to be enforced independently as such.

3.0 GENERAL DUTIES

3.1 In exercising the Member's powers and discharging her or his duties as a Member, each Member shall:

- (a) act honestly and in good faith with a view to the best interests of ONE JIB and the Participating Municipalities;
- (b) exercise the degree of care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances;
- (c) refrain from making:
 - (i) any statement known to be false or with the intent to mislead ONE JIB, ONE Investment staff, the Participating Municipalities or the public, and
 - (ii) any disparaging comment or unfounded and speculative accusation about the motives of another Member, ONE Investment staff, the Participating Municipalities or the public.

4.0 CONDUCT AT MEETINGS

4.1 Members will conduct themselves at all ONE JIB and Committee meetings with decorum and in accordance with ONE JIB's Procedure By-law and any other applicable procedural rules and policies.

5.0 CONFIDENTIAL INFORMATION

5.1 Members receive confidential information from a number of sources as part of their work. This includes information ONE JIB receives in confidence that falls under the privacy provisions of the *Municipal Freedom of Information and Protection of Privacy Act* and other applicable privacy laws as well as information received during closed meetings of ONE JIB or its Committees. It also includes information that a Member is restricted from using or disclosing under the *Criminal Code*, the *Securities Act*, or due to any contractual obligations or policies of ONE JIB or ONE Investment.

- (a) Members are only entitled to information in the possession of ONE JIB that is relevant to matters before ONE JIB or its Committees.
- (b) Members shall not use confidential information for personal or private gain or for the gain of any other person including, without limitation, a Parent, Spouse, Child, grandchild, friend or associate.

- (c) Members shall not directly or indirectly benefit, or aid others to benefit, from knowledge relating to the property and assets of ONE JIB, ONE Investment or any of the Participating Municipalities.
- 5.2 Without limiting the generality of any provision of Section 5.0, Members acknowledge that in the course of discharging their responsibilities, they may have access to MNPI about securities issuers, including public companies. All such MNPI is considered “confidential information.” Any use of MNPI to make an investment decision or recommendation or to “tip” others who might make an investment decision on the basis of the MNPI is unethical and illegal and could result in civil and/or criminal penalties. If a Member learns of MNPI about an issuer, the Member must refrain from disclosing it (other than to another person with a need to know) or making use of such information in any manner until the information has been publicly disclosed or is no longer material.
- 5.3 Members shall not disclose the content of any confidential information, or the substance of confidential deliberations, of a closed meeting of ONE JIB or any of its Committees. Each Member has a duty to hold information received at closed meetings in strict confidence for as long and as broadly as the confidentiality applies. Members must not, either directly or indirectly, release, make public or in any way divulge any confidential information or any confidential aspect of closed ONE JIB or Committee deliberations to anyone, unless authorized by ONE JIB or as required by law.
- 5.4 Members shall not disclose, use or release information in contravention of applicable privacy laws.

6.0 STAFF AND ONE JIB RELATIONS

- 6.1 ONE JIB, ONE Investment and the Participating Municipalities approve budgets, policies and other governance of ONE JIB through their by-laws, resolutions and other decisions. Individual Members do not direct or oversee the functions of ONE Investment staff.
- 6.2 Members shall respect the role of ONE Investment staff in the administration of the business affairs of ONE JIB. Members shall respect that:
- (a) staff provide advice and make policy recommendations in accordance with their professional ethics, expertise and obligations. Members shall not falsely or maliciously injure the reputation of staff members whether professional or ethical or otherwise;
 - (b) staff serves ONE JIB as a whole, and the combined interests of all Members as evidenced through the decisions of ONE JIB. Members shall not:
 - (c) make requests or statements or take actions which may be construed as an attempt to influence the independent administration of ONE JIB business, or
 - (d) attempt to intimidate, threaten, or influence any staff member from carrying out that person’s duties, including any duty to disclose improper activity;
 - (e) staff carry out their duties based on political neutrality and without undue influence from any individual Member. Members shall not invite or pressure any member of staff

to engage in partisan political activities or be subjected to discrimination or reprisal for refusing to engage in such activities.

7.0 DISCRIMINATION AND HARASSMENT

7.1 ONE JIB is committed to providing and maintaining a working environment that is based on respect for the dignity and rights of everyone acting in conjunction with ONE JIB and meeting its obligations under the *Human Rights Code* and the *Occupational Health and Safety Act*. It is ONE JIB's goal to provide a healthy, safe, and respectful work environment that is free from any form of harassment or discrimination.

7.2 All Members have a duty to treat members of the public, one another and ONE Investment staff with respect and without abuse, bullying or intimidation and to ensure that their work environment is free from discrimination, harassment and violence. This duty applies to all in-person activities and to all electronic communications, including the use of social media.

8.0 USE OF ONE JIB PROPERTY

8.1 ONE JIB and ONE Investment are the stewards of ONE JIB's assets. The Participating Municipalities and the community place their trust in ONE JIB to make decisions for the public good in relation to these assets.

8.2 By virtue of the Member's office or appointment, a Member shall not:

- (a) use or permit the use of ONE JIB or ONE Investment facilities, equipment, supplies, services, staff or other resources for activities other than ONE JIB's business;
- (b) seek financial gain for themselves, or for any other person including, without limitation the Member's Parent, Spouse, Child, grandchild, friend or associate, from the use or sale of information owned by ONE JIB or ONE Investment or intellectual property, computer programs, web or social media accounts, technological innovations, or other patents, trademarks or copyright held by ONE JIB or ONE Investment;
- (c) use any information the Member may obtain about any proposed trading activity in, or other transaction involving, the investment portfolios of the Participating Municipalities to trade for her or his own account or for the account of any other person including, without limitation, the Member's Parent, Spouse, Child, grandchild, friend or associate in respect of which the Member has trading authority.

9.0 CONFLICTS OF INTEREST

9.1 Members shall take appropriate steps to avoid conflicts of interest, both apparent and real and are required to comply with the *Municipal Conflict of Interest Act*. Proactive steps to mitigate conflicts of interest are important to maintaining public confidence in Members, ONE JIB and the Participating Municipalities.

- 9.2 Members shall seek guidance from the Integrity Commissioner if they believe that they may have a conflict between their responsibilities to the public as a Member and any other Pecuniary Interest or Non-pecuniary Interest.
- 9.3 To the extent not covered by the *Municipal Conflict of Interest Act* or the ONE JIB Agreement, a Member shall disclose to ONE JIB and to ONE Investment any circumstances or relationships which exist at the time of appointment or which arise thereafter which could constitute an existing or potential conflict of interest. For this purpose, a potential conflict of interest includes circumstances or relationships, including serving on any other boards or commissions, which a reasonable person:
- (a) would consider to constitute a conflict of interest which could interfere with the Member's ability to act in good faith and in the best interests of ONE JIB and the Participating Municipalities; or
 - (b) would expect to interfere with the Member's exercise of independent judgment.

10.0 BUSINESS RELATIONS

- 10.1 A Member shall not be a director or hold an executive position with any organization whose objectives and mandate are in conflict with, or may reasonably be perceived to be in conflict with, the objectives and mandate of ONE JIB. Before taking a new executive position, the Member shall inform the Chair and the Integrity Commissioner to obtain advice about the new circumstances.
- 10.2 A Member shall not act as a paid agent of ONE JIB or provide goods, consulting or other services to ONE JIB directly or indirectly through a partnership, professional or closely-held corporation.
- 10.3 If a Member becomes aware that an entity in which the Member has a material interest, as a director, employee or agent, may offer or provide goods, consulting or other services to ONE JIB, the Member shall:
- (a) disclose those circumstances to the Chair; and
 - (b) seek written advice from the Integrity Commissioner about the application of the *Municipal Conflict of Interest Act* and whether, in consideration of the circumstances, the Member's ongoing membership is in the best interests of ONE JIB.

In providing written advice pursuant to Section 10.3(b), the Integrity Commissioner shall consider the risk of harm to the reputation of ONE JIB and the Participating Municipalities.

- 10.4 Unless otherwise agreed to by ONE Investment and a majority of the Members, a Member shall resign from ONE JIB upon becoming aware of:
- (a) any personal circumstances that may have an adverse impact on the reputation of ONE JIB;

- (b) a material change in employment that may have an adverse effect on the Member's contribution to ONE JIB; or
- (c) a conflict of interest as described in Sections 9.0 or 10.0 resulting from the Member accepting a directorship with a financial institution or other corporation.

11.0 IMPROPER USE OF INFLUENCE

- 11.1 Members shall not use the influence of their office or appointment for any purpose other than the exercise of their official duties.
- 11.2 Members shall not use the status of their position to influence the decision of another person which may affect the Pecuniary Interest or Non-pecuniary Interest of themselves, or of any other person including, without limitation, a Parent, Spouse, Child, grandchild, friend or associate, or for the purpose of creating a disadvantage to another person.

12.0 GIFTS AND BENEFITS

- 12.1 Gifts to Members risk the appearance of improper influence. Gifts may appear to induce influence or create an incentive for Members to make decisions on the basis of relationships rather than in the best interests of ONE JIB or its Participating Municipalities. Members shall not accept a fee, advance, gift, gift certificate, cash or personal benefit connected directly or indirectly with the performance of the Member's duties.
- 12.2 A gift, benefit or hospitality that is connected directly or indirectly to the performance of the Member's duties provided with the Member's knowledge to a Member's Spouse, Child, Parent, grandchild or to a Member's friend or associate is deemed to be a gift to that Member.
- 12.3 Notwithstanding Section 12.1, Members shall be entitled to accept any gifts or benefits in their public capacity in the following circumstances:
 - (a) compensation authorized by law;
 - (b) gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation;
 - (c) gifts or benefits given in recognition of services provided without compensation by Members volunteering their time;
 - (d) a suitable memento at a function honouring the Member;
 - (e) food, lodging, transportation and entertainment provided by:
 - (i) provincial, regional or local governments or political subdivisions of them,
 - (ii) the federal government,
 - (iii) a foreign government within a foreign country,

- (iv) Association of Municipalities of Ontario,
 - (v) Local Authority Services,
 - (vi) Municipal Finance Officers' Association of Ontario,
 - (vii) CHUMS Financing Corporation,
 - (viii) ONE Investment, or
 - (ix) a conference, seminar or event organizer where the Member is either speaking or attending in an official capacity;
- (f) participating in or consuming food and beverages at banquets, receptions, sporting events or similar functions, if:
- (i) attendance serves a legitimate business purpose, or supports a charitable cause in the community, a board of trade or chamber of commerce;
 - (ii) the person extending the invitation or a representative of the organizing entity is in attendance; and
 - (iii) the value is reasonable and the invitations infrequent;
- (g) gifts of nominal value (e.g. a baseball cap, t-shirt, flash drive, book);
- (h) any gift or personal benefit, if the Integrity Commissioner is of the opinion, before the gift or personal benefit has been accepted, that it is unlikely that receipt of the gift or benefit gives rise to a reasonable presumption that the gift or benefit was given in order to influence the Member in the performance of the Member's duties.

12.4 The exceptions set forth in Section 12.3 do not apply where the gifts or benefits are provided by potential administrators, custodians, payment servicers, portfolio managers, investment counsel, bankers, brokers, dealers or other agents as may be required to implement the Investment Plan in accordance with a Participating Municipality's Investment Policy Statement.

12.5 In the case of Sections 12.3 (b), (d), (e) and (f) of, if the value of the gift or benefit exceeds \$500, or if the total value of gifts and/or benefits received from any one source during the course of a calendar year exceeds \$500, the Member shall, within thirty (30) days of receipt of the gift or benefit or reaching the annual limit, file a disclosure statement with the Integrity Commissioner. The disclosure statement will be a matter of public record. The disclosure statement shall provide the following information:

- (a) the nature of the gift or benefit;
- (b) its source and date of receipt;
- (c) the circumstances under which it was given or received;

- (d) its estimated value;
 - (e) what the Member intends to do with the gift or benefit; and
 - (f) whether the gift or benefit will at any point be left with ONE JIB or ONE Investment.
- 12.6 On receiving a disclosure statement, the Integrity Commissioner shall examine it to ascertain whether receipt of the gift or benefit might, in her or his opinion, create a conflict between a private interest and the public duty of the Member. In the event that the Integrity Commissioner makes this preliminary determination, the Integrity Commissioner shall call upon the Member to justify receipt of the gift or benefit.
- 12.7 Should the Integrity Commissioner determine that receipt was inappropriate, the Integrity Commissioner may direct the Member to return the gift or benefit, reimburse the donor for the value of the gift or benefit if already consumed, or forfeit the gift or benefit or remit the value of the gift or benefit if already consumed to ONE JIB or ONE Investment.
- 12.8 Except in the cases of Sections 12.3 (a) and (e), a Member may not under any circumstances accept a gift or benefit worth in excess of \$750 or gifts and benefits worth in the aggregate in excess of \$750 from one source during a calendar year.

13.0 COMMUNICATION

- 13.1 Members shall seek to advance the public interest with honesty and refrain from making any statement through any medium (including and without limiting the generality of the foregoing, through any social media platform) to Participating Municipalities, other stakeholder groups, the media or the public unless such statement is authorized by the Chair of ONE JIB or the Chair's delegate.

14.0 ELECTION ACTIVITY

- 14.1 Members are required to conduct themselves in accordance with elections legislation as may be amended from time to time, and any ONE JIB policies. The use of ONE JIB resources, including property and ONE Investment staff time, for any election-related activity is strictly prohibited. Election-related activity applies to the Member's campaign and any other election campaigns for municipal, provincial or federal office.

15.0 INTEGRITY COMMISSIONER'S ADVICE

- 15.1 It is the duty of the Member to seek the Integrity Commissioner's written advice on any potential situation where the Member might reasonably be expected to be in contravention of this Code of Conduct.
- 15.2 Any written advice given to a Member by the Integrity Commissioner binds the Integrity Commissioner in any subsequent consideration of the conduct of the Member in the same matter as long as all the relevant facts known to the Member were disclosed to the Integrity Commissioner and the facts remain unchanged.

16.0 RESPONSIBILITIES

16.1 Members shall:

- (a) consult with the Integrity Commissioner if they need any advice or clarification regarding their obligations under this Code of Conduct; and
- (b) adhere to the provisions of this Code of Conduct and ensure compliance with all applicable legislation as well as all procedures, rules or policies of ONE JIB governing their ethical behaviour.

16.2 The Integrity Commissioner shall:

- (a) investigate complaints related to a Member's alleged contravention of this Code of Conduct;
- (b) provide written advice to Members with respect to their obligations under the Code of Conduct and the *Municipal Conflict of Interest Act*;
- (c) provide educational information about the Code of Conduct and the *Municipal Conflict of Interest Act*; and
- (d) provide such advice and opinions as may be from time to time requested by ONE JIB.

17.0 CONTRAVENTION

17.1 The Integrity Commissioner shall establish a complaint protocol to investigate complaints of contraventions by Members of this Code of Conduct and sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act*.

17.2 Members shall not act in reprisal or threaten reprisal against a person who makes a complaint, files an application or provides information to the Integrity Commissioner during an investigation.

17.3 Members are expected to cooperate with requests for information during investigations relating to the Code of Conduct and the *Municipal Conflict of Interest Act*. Members shall not destroy documents or erase electronic communications or refuse to respond to the Integrity Commissioner where a complaint has been lodged under the Code of Conduct, the *Municipal Conflict of Interest Act* or any process for complaints adopted by ONE JIB.

17.4 Where a report is received from the Integrity Commissioner that there has been a contravention of the Code of Conduct, ONE JIB may impose either of the following penalties on the Member as permitted by the Act:

- (a) a reprimand; or
- (b) a suspension of the remuneration paid to the Member in respect of the Member's services on ONE JIB for a period up to 90 days.

17.5 ONE JIB may, on the basis of a recommendation from the Integrity Commissioner, also take any or all of the following corrective or remedial actions, and require that the Member:

- (a) provide a written or verbal apology;
- (b) return property or make reimbursement of its value or of money spent;
- (c) be removed from or not be appointed to the membership on a Committee;
- (d) be removed from or not be appointed as chair of a Committee; and
- (e) comply with any other remedial or corrective action or measure deemed appropriate by the Integrity Commissioner.

18.0 COMPLAINT PROTOCOL

18.1 The Complaint Protocol is Appendix “A” to this Code of Conduct and applies to Complaints (as defined in Appendix “A”) under this Code of Conduct and the *Municipal Conflict of Interest Act*.

APPENDIX A
ONE JOINT INVESTMENT BOARD CODE OF CONDUCT
COMPLAINT PROTOCOL

Defined terms used herein, unless the context otherwise requires, have the meanings ascribed to such terms in the Code of Conduct. In the event of a discrepancy or inconsistency between the provisions contained in the Code of Conduct and those contained in this Complaint Protocol, the Code of Conduct shall prevail.

PART A - INFORMAL COMPLAINT PROCEDURE

1. Any individual who identifies or witnesses behaviour or activity by a Member that they believe contravenes the Code of Conduct may seek to address the prohibited behaviour or activity themselves in the following manner by following the Informal Complaint Procedure:
 - (a) document the incident(s) where the Member may have contravened the Code of Conduct including dates, times, locations, other persons present, and any other relevant information;
 - (b) advise another person about the concerns regarding the Member's actions, to corroborate the incident;
 - (c) advise the Member that the behaviour or activity appears to contravene the Code of Conduct;
 - (d) identify to the Member the specific provision(s) of the Code of Conduct that may have been contravened;
 - (e) encourage the Member to acknowledge and agree to stop the prohibited behaviour or activity and to undertake to refrain from future occurrences of the prohibited behaviour or activity;
 - (f) if applicable:
 - (i) confirm to the Member that the Member's response is satisfactory, or
 - (ii) advise the Member that the Member's response is unsatisfactory;
 - (g) consider the need to pursue the matter in accordance with the Formal Complaint Procedure set out in Part B, or in accordance with any other applicable judicial or quasi-judicial process or complaint procedure.
2. Individuals are encouraged to pursue the Informal Complaint Procedure as the first means of remedying behaviour or activity of a Member that they believe contravenes the Code of Conduct.

3. The Integrity Commissioner may be requested to assist in an attempt to settle or resolve the issue with the Member and the individual but will participate only if both parties have consented.
4. The Informal Complaint Procedure is not a precondition or a prerequisite to pursuing the Formal Complaint Procedure related to the Code of Conduct set out in Part B.

PART B - FORMAL COMPLAINT PROCEDURE

Formal Complaints

5. (1) Any individual who identifies or witnesses behaviour or activity by a Member that they reasonably believe contravenes the Code of Conduct may file a formal complaint (“Complaint”) to request an inquiry by the Integrity Commissioner as to whether a Member has contravened the Code of Conduct in accordance with the following requirements:
 - (a) a Complaint shall be in writing on the prescribed form (Formal Complaint Form # 1 attached hereto) and shall be dated and signed by an identifiable individual (the “complainant”);
 - (b) the Complaint must set out reasonable and probable grounds for the allegation that the Member has contravened the Code of Conduct and must be accompanied by a supporting sworn affidavit setting out the evidence in full in support of the allegation; and
 - (c) Members of ONE JIB may also file a Complaint against any of its Members of an alleged contravention of the Code of Conduct by passing a resolution requesting the Integrity Commissioner to undertake an inquiry.
- (2) An elector, as defined in section 1 of the *Municipal Conflict of Interest Act*, or a person demonstrably acting in the public interest (collectively, a “complainant”) may file a formal application requesting that the Integrity Commissioner carry out an inquiry concerning an alleged contravention of section 5, 5.1 or 5.2 of that statute by a Member in accordance with the following requirements:
 - (a) an application (also referred to as a “Complaint” herein) shall be in writing on the prescribed form (Complaint Form #2 attached hereto), dated and signed by an identifiable individual;
 - (b) the application shall include a statutory declaration attesting to the fact that:
 - (i) the complainant became aware of the contravention not more than six (6) weeks before the date of the application, or
 - (ii) in the case where the complainant became aware of the alleged contravention during the period of time described in paragraph 1 of subsection 223.4.1(5) of the *Municipal Act, 2001*, that the complainant became aware of the alleged contravention during that period of time;

- (c) ONE JIB may also pass a resolution requesting the Integrity Commissioner to undertake an inquiry respecting an alleged contravention of section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act* by a Member and provide a statutory declaration as required by Section 5(2) to be sworn by a Member of ONE JIB.
- (3) Complainants who file a formal Complaint under Sections 5(1) or 5(2) must provide a full and complete record of evidence to substantiate or support the allegations set out in the Complaint to the Integrity Commissioner who is under no obligation whatsoever to, but may, seek additional information.

Filing of Complaint and Classification by Integrity Commissioner

- 6. (1) The Complaint may be filed with the Integrity Commissioner by hard copy or by e-mail at the following mailing or email addresses:

John Mascarin
Aird & Berlis LLP
181 Bay Street, Suite 1800
Toronto, ON M5J 2T9
Email: jmascarin@airdberlis.com
Tel: 416-865-7721

- (2) The Integrity Commissioner shall initially classify the Complaint to determine if the matter is, on its face, a Complaint with respect to a contravention of the Code of Conduct and not covered by other legislation or other ONE JIB procedures, policies or rules as set out in Section 7 or whether it is a Complaint with respect to an alleged contravention of section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*.

Complaints Outside Integrity Commissioner's Jurisdiction or Not for Investigation

- 7. (1) If the Complaint, including the supporting affidavit or the statutory declaration, is not, on its face, a Complaint with respect to a contravention of the Code of Conduct or the Complaint relates to matters addressed by other legislation under another procedure, policy or rule of ONE JIB or whether it is a Complaint with respect to an alleged contravention of section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*, the Integrity Commissioner shall advise the complainant in writing as follows:

Criminal Matter

- (a) if the Complaint is, on its face, an allegation of a criminal nature consistent with the *Criminal Code*, the complainant shall be advised that:
 - (i) the Integrity Commissioner will refer it to the appropriate police service, or
 - (ii) the complainant may pursue it with the appropriate police service if the complainant wishes to pursue any such allegation;

Municipal Freedom of Information and Protection of Privacy Act

- (b) if the Complaint is more appropriately addressed under the *Municipal Freedom of Information and Protection of Privacy Act*, the complainant shall be advised that the matter must be referred to the Secretary to deal with under any access and privacy policies of ONE JIB under that statute;

Other Procedure, Policy or Rule Applies

- (c) if the Complaint appears to fall within the scope of another procedure, policy or rule of ONE JIB, the complainant shall be advised to pursue the matter under such procedure, policy or rule with the appropriate official or staff member; and

Lack of Jurisdiction

- (d) if the Complaint is, for any other reason not within the jurisdiction of the Integrity Commissioner (for example, it relates to a decision of ONE JIB as a whole and not one or more individual Members), the complainant shall be so advised and provided with any additional reasons and referrals, if any, as the Integrity Commissioner considers appropriate.

- (2) If it becomes apparent to the Integrity Commissioner at any time that the Complaint with respect to a contravention of the Code of Conduct or with respect to an alleged contravention of section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*, relates to any of the following matters, the Integrity Commissioner shall advise the complainant in writing as follows:

Matter Already Pending

- (a) if the Complaint is in relation to a matter which is subject to an outstanding complaint under another process such as a court proceeding, a human rights or workplace harassment complaint or similar process, or to a civil matter that is pending before the courts, the Integrity Commissioner may, in his/her sole discretion, suspend any investigation, in whole or in part, pending the result of the other process;

Similar Matter Already Pending

- (b) if the Complaint is in relation to a similar matter which is subject to an outstanding Complaint before the Integrity Commissioner, the Integrity Commissioner may, in his/her sole discretion, consider the matter in conjunction with the similar matter or deal with it separately, including not undertaking an inquiry if the matter can be adequately addressed in any report and/or recommendations made with respect to the Complaint in the similar matter; and

Other Ethical Code or Policy Applies

- (c) if the Complaint is in relation to a matter which is governed by a code of conduct, ethical code or similar procedure or policy of another body or entity which also governs the Members (for example, another professional or regulatory body to which the Member may belong), the Integrity Commissioner shall consider the most appropriate

forum for the Complaint and may, in his/her sole discretion, defer consideration of the matter pending any determination made by the other body or entity and shall so advise the complainant and, if necessary, the Member.

- (3) Nothing in Section 7 precludes the Integrity Commissioner from reporting to ONE JIB any matter that is suspended, summarily dismissed, terminated or not otherwise investigated.

Limitation Period

8. (1) The Integrity Commissioner shall not accept a Complaint under the Code of Conduct for which the event giving rise to the Complaint occurred or came to the attention of the complainant more than six (6) months prior to the date of the filing of the Complaint. The complainant must establish that the event giving rise to the Complaint occurred and/or came to the complainant's attention within six (6) months of the Complaint being filed in accordance with Section 6.
- (2) The Integrity Commissioner shall not accept an application with respect to an alleged contravention of section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act* except in accordance with the requirements of subsections 8(2)-(7) of that statute and section 223.4.1 of the *Municipal Act, 2001*.

Refusal to Conduct Investigation

9. (1) The Integrity Commissioner has a discretion as to whether to carry out an investigation. If the Integrity Commissioner is satisfied at any time, after considering the information contained in the Complaint, that the Complaint:
 - (a) is frivolous or vexatious,
 - (b) is not made in good faith,
 - (c) constitutes an abuse of process,
 - (d) discloses no grounds or insufficient grounds for an investigation,
 - (e) does not warrant a full investigation, or
 - (f) is not otherwise in the public interest,

the Integrity Commissioner shall not be required to conduct an investigation and may summarily dismiss the Complaint, and, where this becomes apparent during the course of an investigation, the Integrity Commissioner shall terminate the inquiry and provide notice to the complainant and, if necessary, to the Member. The Integrity Commissioner shall report the refusal to conduct an investigation to ONE JIB.

Opportunities for Resolution

10. Following receipt and review of a formal Complaint or at any time during an investigation where the Integrity Commissioner, in the discretion of the Integrity Commissioner, believes that an opportunity to resolve the matter may be successfully pursued without a formal

investigation, and both the complainant and the Member agree, efforts may be pursued to achieve an informal resolution.

Investigation

- 11.(1) The Integrity Commissioner may proceed as follows, except where the Integrity Commissioner has a full factual record and believes, in the sole discretion of the Integrity Commissioner, that no additional information is required, or where otherwise required by the *Public Inquiries Act, 2009*, or where the Integrity Commissioner has not otherwise terminated the inquiry:
- (a) provide the Member with a copy of the Complaint but not disclose:
 - (i) the identity of the complainant, or
 - (ii) the identity of any witnesses set out in the Complaint or persons that are to be questioned/interviewed by the Integrity Commissioner,unless it is essential for the Member to adequately respond to the Complaint, which determination shall be made in the Integrity Commissioner's sole and absolute discretion;
 - (b) request that the Member provide a written response to the allegations in the Complaint to the Integrity Commissioner within seven (7) days;
 - (c) provide a copy of the Member's response to the complainant with a request that any written reply be provided by the complainant to the Integrity Commissioner within seven (7) days.
- (2) If necessary, after reviewing the submitted materials, the Integrity Commissioner may contact and speak to or correspond with any other persons, access and examine any other documents or electronic materials, including any materials on ONE JIB's computers and servers, and may enter any ONE JIB work location relevant to the Complaint for the purpose of investigation and potential resolution.
- (3) Preliminary or proposed finding(s) may be provided to a Member if the Integrity Commissioner considers that the Member may have contravened the Code of Conduct.
- (4) The Integrity Commissioner may, but is under no obligation, to provide the Member and the complainant with a draft of the proposed final report on the Complaint.
- (5) The Integrity Commissioner may make interim reports to ONE JIB where the Integrity Commissioner considers it necessary or required to address any instances of interference, obstruction, intimidation, delay, reprisal or retaliation by the Member or by any other person encountered during the formal Complaint investigation, and may also disclose such information as is necessary in the Integrity Commissioner's opinion for the purposes of the interim report(s).
- (6) The Integrity Commissioner is entitled to make such additional inquiries and provide such additional reports to ONE JIB where necessary and as required to address any instances of

non-compliance with any decision of ONE JIB including the failure to comply with any penalties or corrective measure or actions imposed by ONE JIB.

- (7) The Integrity Commissioner shall retain all records related to the Complaint and investigation but may provide copies of certain records, in confidence, to ONE JIB's administrative staff who are required to ensure that any such records are securely and confidentially retained.

No Complaint Prior to Municipal Election

- 12.(1) Notwithstanding any other provision of this Complaint Protocol, no Complaint may be filed with the Integrity Commissioner, no report shall be made by the Integrity Commissioner to ONE JIB during the period of time starting on nomination day for a regular municipal election year, as set out in section 31 of the *Municipal Elections Act, 1996* and ending on the voting day in a regular election as set out in section 5 of the *Municipal Elections Act, 1996*.
- (2) If the Integrity Commissioner has received a Complaint and has commenced an inquiry but has not completed the inquiry before nomination day in a regular municipal election year, the Integrity Commissioner shall terminate the inquiry on nomination day but may commence an inquiry in respect of the same Complaint if within six (6) weeks after the voting day in a regular municipal election the individual who made the request makes a written request to the Integrity Commissioner in accordance with subsection 223.4(8) of the *Municipal Act, 2001*.

Advice Provided to Member by Integrity Commissioner

- 13.(1) Subject to Section 13(2), a Member is entitled to rely upon any written advice given by the Integrity Commissioner to the Member respecting the Code of Conduct in any subsequent consideration of the conduct of the Member in the same matter provided that the Member fully disclosed in writing all relevant facts known to the Member to the Integrity Commissioner and acted in accordance with the written advice provided by the Integrity Commissioner.
- (2) If the Integrity Commissioner applies to a judge under section 8 of the *Municipal Conflict of Interest Act* for a determination as to whether the Member contravened section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*, the Member is entitled to advise the judge of any written advice given by the Integrity Commissioner provided that the Member fully disclosed in writing all relevant facts known to the Member to the Integrity Commissioner and acted in accordance with the written advice provided by the Integrity Commissioner.
- (3) A Member under investigation by the Integrity Commissioner shall not request advice from the Integrity Commissioner as to the Member's rights under the Code of Conduct, the *Municipal Conflict of Interest Act* or generally at law with respect to any specific matter that the Integrity Commissioner is investigating or reviewing with respect to the Member, nor is the Member entitled to rely upon any statement(s) made by the Integrity Commissioner during the course of any investigation or review that may impact the Member's rights under the Code of Conduct, the *Municipal Conflict of Interest Act* or generally at law.
- (4) If a Member under investigation by the Integrity Commissioner requests advice, such request shall be delegated in writing to any person other than a Member that the Integrity

Commissioner, in consultation with ONE JIB, considers capable of providing informed advice to the Member.

- (5) If the Integrity Commissioner applies to a judge under section 8 of the *Municipal Conflict of Interest Act* for a determination as to whether the Member contravened section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*, the Integrity Commissioner is entitled to recommend and advocate for penalties to the judge under subsection 9(1) of the *Municipal Conflict of Interest Act*.

Authority to Abridge or Extend

14. Notwithstanding any timeline or time limit set out in the Code of Conduct or this Complaint Protocol, the Integrity Commissioner shall retain the right to abridge or extend any timeline or time limit therein if the Integrity Commissioner considers it, in the sole and absolute discretion of the Integrity Commissioner, to be in the public interest.

Investigation Report

- 15.(1) The Integrity Commissioner shall report to the complainant and the Member no later than ninety (90) days after the official receipt of any Complaint under the Code of Conduct. If the investigation process is anticipated to or takes more than ninety (90) days, the Integrity Commissioner shall provide a brief interim report to ONE JIB and advise the parties of the approximate date the report will be available. The Integrity Commissioner may also, at the discretion of the Integrity Commissioner, advise any witnesses or other persons of the approximate date the report will be available.
- (2) Where the Complaint is sustained in whole or in part, the Integrity Commissioner shall report to ONE JIB outlining the findings, the terms of any settlement and/or any recommended remedial or corrective measure or action.
- (3) The Integrity Commissioner may provide a copy of the report to the complainant and the Member whose conduct has been investigated in advance of the public release of the report, in strict confidence until the report is publicly released. The Member shall have the right to address the report if it is considered appropriate by ONE JIB.
- (4) Where the Complaint is not sustained, the Integrity Commissioner is not obligated to report to ONE JIB on the result of the investigation or any findings but may do so at the discretion of the Integrity Commissioner and may also include such information as ~~he/she~~[the Integrity Commissioner](#) deems necessary in a report or as part of an annual or other periodic report by the Integrity Commissioner.
- (5) The Integrity Commissioner shall complete the investigation under the *Municipal Conflict of Interest Act* no later than one hundred and eighty (180) days after the official receipt of any application validly made under Section 5(2).

Findings

16.(1) If the Integrity Commissioner determines that:

- (a) there has been no contravention of the Code of Conduct, or section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*, or
- (b) a contravention occurred but:
 - (i) the Member took all reasonable measures to prevent it, including having sought and followed the advice of the Integrity Commissioner;
 - (ii) it was trivial,
 - (iii) it was committed through inadvertence, or
 - (iv) it resulted from an error in judgment made in good faith,

the Integrity Commissioner may so state in the report and may make appropriate recommendations pursuant to the *Municipal Act, 2001*, including, but not limited to, a recommendation of no penalty or remedial measures or corrective actions.

(2) If the Integrity Commissioner:

- (a) considers it appropriate, once the Integrity Commissioner has concluded the investigation under Section 5(2), the Integrity Commissioner may apply to a judge under section 8 of the *Municipal Conflict of Interest Act* for a determination as to whether the Member has contravened section 5, 5.1 or 5.2 of that statute; or
- (b) does not proceed with an application to the judge, the Integrity Commissioner shall so advise the complainant and the Member in writing.

(3) The Integrity Commissioner shall provide a written report to ONE JIB providing the reasons for the decision of the Integrity Commissioner under Section 16(2).

Report to ONE JIB

17.(1) Upon receipt of a report from the Integrity Commissioner with respect to the Code of Conduct, the Secretary shall place the report on the next regular meeting agenda of ONE JIB for consideration by ONE JIB.

(2) A report from the Integrity Commissioner may also be considered by ONE JIB in advance of its next regular meeting should ONE JIB agree to hold a special or other meeting before its next regular meeting to consider the report.

Duty of ONE JIB

18. ONE JIB shall consider and make a determination on the Integrity Commissioner's report under Section 17 at the same meeting at which the report is tabled.

Public Disclosure

- 19.(1) The Integrity Commissioner and every person acting under instructions of the Integrity Commissioner shall preserve confidentiality where appropriate and where it does not interfere with the course of any investigation, except as required by law and as required by this Complaint Protocol.
- (2) The Integrity Commissioner shall retain all records related to the Complaint and investigation although copies may be provided to ONE JIB's administrative staff, subject to the duty of confidentiality under subsection 223.5 of the *Municipal Act, 2001*.
- (3) The identity of the Member who is the subject of the Complaint shall not be treated as confidential information in the Integrity Commissioner's report to ONE JIB. The identity of the complainant and of any other person, including any witnesses, may be disclosed if deemed appropriate and necessary by the Integrity Commissioner, if consented to by the complainant or any other person, or such information has already been publicly disclosed.
- (4) All reports from the Integrity Commissioner to ONE JIB shall be made available to the public by the Secretary.

Delegation by Integrity Commissioner

20. The Integrity Commissioner, in consultation with ONE JIB, may delegate in writing to any person, other than a Member of ONE JIB, any of the Integrity Commissioner's powers and duties under Part V.1 of the *Municipal Act, 2001*.

Complaint Protocol Applicable to Committees

21. The provisions of this Complaint Protocol shall apply, with modifications as necessary, to all committees or sub-committees of ONE JIB and their members.

Code of Conduct — Formal Complaint Form # 1

AFFIDAVIT

I, _____ (first and last name),
of the _____ in the Province of Ontario.

MAKE OATH AND SAY (or AFFIRM):

1. I reside at: _____ (full address) and
may be contacted at telephone: _____ and email: _____.

2. I have reasonable and probable grounds to believe that:
_____ (name of Member),
a member of ONE Joint Investment Board has contravened the following section(s) of the Code of
Conduct of ONE Joint Investment Board: _____. The
particulars of which are attached hereto.

3. Facts constituting the alleged contravention (use separate page if required)

This affidavit is made for the purpose of requesting that this matter be reviewed and/or investigated by ONE Joint Investment Board's Integrity Commissioner and for no other purpose.

SWORN (or AFFIRMED) before me at)
the _____ of _____ on)
_____ (date))
)
) _____)
) (Signature)
A Commissioner for taking affidavits etc.)

Please note that signing a false affidavit may expose you to prosecution under ss. 131 and 132 or 134 of the *Criminal Code*, R.S.C. 1985, c. C-46 and also to civil liability for defamation.

Municipal Conflict of Interest Act – Complaint Form # 2

STATUTORY DECLARATION

I, _____ (*first and last name*), of the
_____ in the Province of Ontario.

I SOLEMNLY DECLARE THAT:

1. I reside at: _____ (*full address*) and
may be contacted at telephone: _____ and email:
_____.

2. I have reasonable and probable grounds to believe that:
_____ (*specify name of Member*),
a member of ONE Joint Investment Board, has contravened the following section(s) of the *Municipal
Conflict of Interest Act*, R.S.O. 1990, c. M.50: _____.

3. I became aware of the facts constituting the alleged contravention not more than six (6) weeks
ago and they comprise the following: (use separate page if required)

This declaration is made for the purpose of requesting that this matter be investigated by ONE Joint Investment Board's Integrity Commissioner and for no other purpose.

DECLARED before me at)
the _____ of _____ on)
_____ (date))
)
)
_____) (Signature)
A Commissioner for taking affidavits etc.)

Please note that signing a false declaration may expose you to prosecution under ss. 131 and 132 or 134 of the *Criminal Code*, R.S.C. 1985, c. C-46 and also to civil liability for defamation

EXHIBIT B CLOSED MEETINGS PERMITTED OR REQUIRED

The provisions of the Act, as amended from time to time, currently provide that except as provided in section 239 of the Act, all meetings shall be open to the public.

A meeting or part of a meeting may be closed to the public in accordance with section 239 of the Act if the subject matter being considered is,

- the security of the property of ONE JIB;
- personal matters about an identifiable individual, including ONE JIB employees;
- a proposed or pending acquisition or disposition of land by ONE JIB;
- labour relations or employee negotiations;
- litigation or potential litigation, including matters before administrative tribunals, affecting ONE JIB;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- a matter in respect of which ONE JIB may hold a closed meeting under another Act;
- information explicitly supplied in confidence to ONE JIB by Canada, a province or territory or a Crown agency of any of them;
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to ONE JIB, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- a trade secret or scientific, technical, commercial or financial information that belongs to ONE JIB and has monetary value or potential monetary value;
- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of ONE JIB;

A meeting of ONE JIB or of a committee of ONE JIB may be closed to the public if the meeting is held for the purpose of educating or training the members provided no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of ONE JIB or committee.

A meeting may be closed to the public during a vote if the meeting is one that is closed to the public in accordance with this Exhibit B and if the vote is for a procedural matter or for giving instructions to

officers, employees or agents of ONE JIB or a committee of ONE JIB or persons retained by or under a contract with ONE JIB.

A meeting or part of a meeting shall be closed to the public in accordance with section 239 of the Act if the subject matter being considered is,

- a request under the *Municipal Freedom of Information and Protection of Privacy Act* if ONE JIB is the head of an institution for the purposes of that Act; or
- an ongoing investigation respecting ONE JIB by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13(1) of the Act, or the investigator referred to in subsection 239.2(1) of the Act.

EXHIBIT C
ONE JIB MAY REFUSE DISCLOSURE OF A RECORD

The provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, as amended from time to time, currently provide that ONE JIB may refuse to disclose a record:

- that reveals the substance of deliberations of a meeting of ONE JIB or a committee of ONE JIB if a statute authorizes holding that meeting in the absence of the public.
- if the disclosure would reveal advice or recommendations of an officer or employee of an institution or a consultant retained by an institution.
- that reveals a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence implicitly or explicitly, if the disclosure could reasonably be expected to,
 - (a) prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - (b) result in similar information no longer being supplied to ONE JIB where it is in the public interest that similar information continue to be so supplied;
 - (c) result in undue loss or gain to any person, group, committee or financial institution or agency; or
- that contains,
 - (a) trade secrets or financial, commercial, scientific or technical information that belongs to an institution and has monetary value or potential monetary value;
 - (b) information whose disclosure could reasonably be expected to prejudice the economic interests of an institution or the competitive position of an institution;
 - (c) information whose disclosure could reasonably be expected to be injurious to the financial interests of an institution;
 - (d) positions, plans, procedures, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of an institution;
 - (e) plans relating to the management of personnel or the administration of an institution that have not yet been put into operation or made public;
 - (f) information including the proposed plans, policies or projects of an institution if the disclosure could reasonably be expected to result in premature disclosure of a pending policy decision or undue financial benefit or loss to a person.

EXHIBIT D
COMPENSATION FOR ONE JIB MEMBERS

- The Chair of ONE JIB will receive an annual \$15,000 retainer and \$1,100 per board meeting.
- The Vice Chair of ONE JIB will receive an annual \$10,000 retainer and \$1,100 per board meeting.
- Board members of ONE JIB will receive an annual \$5,000 retainer and \$1,100 per board meeting.
- All Board members of ONE JIB will also be remunerated \$500 for attending business meetings of ONE JIB.
- Subject to the member complying with all relevant requirements of the member's municipality, the Municipal Treasurer members, who are municipal employees, will have the annual retainer and Board and Business meeting fees paid directly to the municipality for which they are employed.

EXHIBIT E
PROCESS TO APPOINT INTEGRITY COMMISSIONER AND CLOSED MEETING INVESTIGATOR

Initial Appointment of Integrity Commissioner and Closed Meeting Investigator

1. Prior to the effective date of the ONE JIB Agreement (July 2, 2020) the Founding Municipalities directed ONE Investment to conduct a Request for Proposal (“RFP”) process to retain the services of an initial Integrity Commissioner and an initial Closed Meeting Investigator for ONE JIB.
2. The Secretary to ONE JIB worked with a member of ONE Investment staff and two representatives of the Founding Municipalities’ clerks (the “Initial Appointment Subcommittee”) on the RFP. The results of the RFP were shared with the Founding Municipalities.
3. The candidates recommended by the Initial Appointment Subcommittee were submitted to ONE JIB during its initial meeting on May 19, 2020 and thereafter ONE JIB appointed an initial Integrity Commissioner in accordance with section 223.3 of the Act and an initial Closed Meeting Investigator in accordance with section 239.2 of the Act.

Successor Integrity Commissioner and Successor Closed Meeting Investigator

4. In the event that ONE JIB determines that the appointment of a successor Integrity Commissioner or Closed Meeting Investigator is required it shall direct ONE Investment to conduct an RFP process in consultation with a committee comprised of the Secretary to ONE JIB, a member of ONE Investment staff and two representatives of the Participating Municipalities’ clerks (the “Successor Appointment Committee”), to retain the services of a successor Integrity Commissioner and a successor Closed Meeting Investigator, the results of which RFP shall be shared with the Participating Municipalities.
5. ONE JIB shall consider the candidate(s) recommended by the Successor Appointment Committee at its first meeting after receipt of such recommendation(s).
6. ONE JIB shall appoint a successor Integrity Commissioner and/or successor Closed Meeting Investigator and enter into appropriate agreements with each such successor and subsequently notify the Participating Municipalities of the identity of the successor Integrity Commissioner and/or the successor Closed Meeting Investigator, as applicable.

SCHEDULE D FEES AND EXPENSES

Approach to Fees and Expenses

As a not-for-profit entity, the ONE Investment structures fees so as to recover its operating costs and set aside appropriate reserves for future investment. Such costs include the design, implementation and continuing operations of the ONE Prudent Investment Offering made available to Participating Municipalities. Fees also cover the cost of adherence to legal and regulatory requirements, including most importantly the proper discharge of the responsibilities of ONE JIB. Neither ONE JIB nor ONE Investment will charge fees directly to Participating Municipalities. Rather, these fees are charged as management fees and expenses of the investment products themselves, or are paid out of the Managed Assets, as described below. The fees indirectly charged by ONE Investment under the ONE Prudent Investment Offering to recover the foregoing costs, expenses and reserves are called the “Governance Fees.”

By entering into the ONE JIB Agreement, a Participating Municipality agrees that the Managed Assets (subject to exceptions as set out in the Participating Municipality’s IPS and Investment Plan) will be invested in (i) the ONE Pools Offering – meaning investment in ONE Investment Pools as selected by ONE JIB on the advice and recommendation of ONE Investment; or (ii) the OCIO Offering – meaning investment in products selected by the ONE Investment OCIO. All Managed Assets, whether in the ONE Pools Offering or the OCIO Offering, are invested in accordance with, and as set out in, the Participating Municipality’s IPS and Investment Plan.

The ~~ONE Investment Pools will be~~ “ONE Prudent Investment Offering” currently refers to the ONE Pools Offering and the OCIO Offering. To provide for consistency of client experience, as well as simplified and streamlined client onboarding and reporting, ONE Investment intends to transition all Participating Municipalities to the OCIO Offering, where the OCIO Offering will include investment products substantially similar to the ONE Investment Pools found in the ONE Pools Offering. Once such transition is complete, the “ONE Prudent Investment Offering” will mean the OCIO Offering.

ONE Pools Offering

Participating Municipalities invest in the ONE Pools Offering and pay a single integrated fee (the “fund fee”), charged as an expense of the ONE Investment Pools, on the following basis. The ONE Investment Pools are subject to management fees and other expenses, which are described below. Except for taxes, ONE Investment expects to bundle such fees and expenses into a single fee, where the rate of such fee will differ depending on the ONE Investment Pool. ~~ONE Investment~~ In the ONE Pools Offering, fees representing the expenses associated with the operations of ONE JIB and ONE Investment are not charged separately, but are instead integrated into the fund fees. Such fees are approved by the ONE Investment Board and are reviewed, at least annually. The details of the fee structure will be publicly available.

The following is a representative example of the fund fees [as at January 1, 2024](#):

	Cdn Gov't Bond	Corp. Bond	Global Bond	Global Equity	Canadian Equity
Single Fund Fee	35.0 bps	40.0 bps	45.0 bps	75.0 bps	45.0 bps

Management Fee Discounts

Charging fees on a cost recovery basis makes it difficult to offer Participating Municipalities significant discounts. Any discounts that may apply will be offered solely at the discretion of the ONE Investment Board of Directors and paid directly by ONE Investment to the Participating Municipality to offset fees charged to the ONE Investment Pools.

Name of Discount	Discount in Basis Points (bps)	Description
Founding Municipality Discount	4 bps	In effect for 10 years from the ONE JIB establishment date May 19 (July 2, 2020)
Managed Asset Tier \$50 million	6 bps	For Participating Municipality with Managed Assets in excess of \$50 million in ONE Investment Pools. This rebate is cumulative with any other Managed Asset tier discount.
Managed Asset Tier \$100 million	3 bps	For Participating Municipality with Managed Assets in excess of \$100 million in ONE Investment Pools. This rebate is cumulative with any other Managed Asset tier discount.
Managed Asset Tier \$200 million	3 bps	For Participating Municipality with Managed Assets in excess of \$200 million in ONE Investment Pools. This rebate is cumulative with any other Managed Asset tier discount.
Managed Asset Tier \$300 million	3 bps	For Participating Municipality with Managed Assets in excess of \$300 million in ONE Investment Pools. This rebate is cumulative with any other Managed Asset tier discount.

[Understanding Fees and Expenses](#)

The single ~~fee~~[fund fees](#) outlined above will cover costs associated with: [External Management Fees and Operating Expenses as described below](#). [Each ONE Investment Pool incurs certain trading costs and expenses, as well as HST, and may incur interest charges. These costs are also further explained below.](#)

All fees and expenses reduce the potential returns available from the applicable ONE Investment Pool. Effectively, the aggregate fees indirectly incurred by each Participating Municipality will be a proportion of the amount invested. The aggregate fees indirectly incurred by each Participating Municipality are also influenced by the allocation of the investments among the ONE Investment Pools.

External Management Fees

External management and performance fees (if any) charged by external portfolio managers are included in the single fund fee.

The rate of management fees charged by external managers is generally directly related to the total value of the assets managed by such manager. As assets under management (AUM) increase, the rate of management fees can be expected to fall. As a result, ONE Investment investors can expect to benefit from lower management fees in comparison to investing alone.

Operating Expenses

Each ONE Investment Pool ~~will be charged third party administration fees, which include the payment for~~ is responsible for its own operating expenses. In addition to the services provided supplied by ONE Investment to each of the ONE Investment Pool and to the Managed Assets. Such Pools, there are services supplied by third parties. Third party services include custody, fund administration unitholder recordkeeping, fund accounting, trustee services, legal, audit and other professional services. These operating expenses are generally paid by ONE Investment will charge on behalf of the ONE Investment Pools and subsequently recovered by ONE Investment through the ONE administration fee.

ONE Investment charges each ONE Investment Pool a ONE administration fee, which is included in the single fund fee. The ONE administration fee ~~will compensate~~ compensates ONE Investment for its overhead and other expenses, including recovery of expenses incurred for or on behalf of the ONE Investment Pools. The ONE administration fee allows ONE Investment to provide compensation to, and pay the expenses of, the members of ONE JIB.

This ONE administration fee ~~will~~ is not ~~be~~ applied at the same rate for all ONE Investment Pools.

ONE Investment intends to monitor the ~~rate amount~~ of ~~administrative fees~~ the ONE administration fee to ensure that net revenues remain appropriate, taking into account ONE Investment's not for profit status. Growth of AUM may result in a reduction in the ~~rate of the ONE administrative~~ administration fee rate over time, and the quantum and rate of such fee will be evaluated on at least an annual basis.

Trading Costs and Expenses

In the normal course of implementing their investment mandates, the ONE Investment Pools will incur transaction costs. Such transactions costs include trading commissions, exchange fees and duties, interest, regulatory fees and similar ancillary expenses that are associated with the implementation, execution and settlement of portfolio transactions. As is normal industry practice, these transaction costs are borne by the applicable ONE Investment Pool.

Taxes and Interest

Management fees and expenses normally attract HST/GST. All such taxes are excluded in the above fee illustrations. Any interest expense incurred or payable by a ONE Investment Pool is charged as an expense of the applicable ONE Investment Pool.

All fees and expenses will be accrued daily and paid by the ONE Investment Pools.

OCIO Offering

For the OCIO Offering, Participating Municipalities are charged management fees in the form of the OCIO Fee and separately, the Governance Fee, as described below. The Managed Assets are held in investments selected by the OCIO and are subject to management fees and other expenses, which are described below. The OCIO calculates a single OCIO Fee, where the rate of such fee will differ depending on the asset mix of the Managed Assets. Both the OCIO Fee and the Governance Fee are paid from the Managed Assets. The Participating Municipality provides a direction to ONE Investment to apply cash or redeem investments in order to pay the OCIO Fee and the Governance Fee.

OCIO Fee

Under the OCIO Offering, the ONE Investment OCIO selects the investments which make up the Participating Municipality's investment portfolio, as set out in the Participating Municipality's IPS and Investment Plan. It is expected that the Participating Municipality's Managed Assets will be held in pooled funds and other collective investment vehicles (**OCIO Products**) managed by the OCIO or one of its affiliates. OCIO Fees are payable quarterly in arrears based on the market value of the Managed Assets on the last business day of the quarter. The OCIO calculates the applicable OCIO Fee for each quarter.

The level of fees generally depends on the asset class and investment strategy. Typically, money market and equivalent products attract the lowest fees, and move higher with short term bond funds and mortgage funds, then global fixed income products, then North American equities, global equities, and assets such as real property and infrastructure at the highest end of the fee scale. In addition, the OCIO Fees are generally tiered, so that the rate of fees declines as assets under management increase.

Operating Expenses

Each OCIO Product is responsible for its own operating expenses, which include regulatory filing fees and other day-to-day operating expenses, annual fees, meeting fees and reimbursement for expenses to members of the Independent Review Committee ("IRC"), recordkeeping, accounting and fund valuation costs, custody fees, audit and legal fees, and the costs of preparing and distributing annual and semi-annual reports, prospectuses, fund facts and statements and investor communications. These expenses are charged to the OICO Product in the form of a fixed administrative services fee which is included in, and forms part of, the OCIO Fee.

An illustrative example for the calculation of the OCIO Fees is available from ONE Investment on request.

Base Governance Fee

As stated, the Governance Fee for the OCIO Offering is charged separately from the OCIO Fee. The base Governance Fee is 0.25% of the net asset value of the investment portfolio, and will be reduced as described in “Governance Fee Discounts” below.

Governance Fee Discounts

The base Governance Fee declines with increases in the net asset value of the Participating Municipality’s Managed Assets, as follows:

<u>Discount</u>	<u>Discount in Basis Points (bps)</u>	<u>Description</u>
<u>On first \$10 million</u>	<u>0 bps</u>	<u>Net assets up to \$10,000,000</u>
<u>On next \$40 million</u>	<u>2 bps</u>	<u>\$10,000,001 to \$50,000,000</u>
<u>On next \$50 million</u>	<u>6 bps</u>	<u>\$50,000,001 to \$100,000,000</u>
<u>On next \$100 million</u>	<u>15 bps</u>	<u>\$100,000,001 to \$200,000,000</u>
<u>On next \$300 million</u>	<u>19 bps</u>	<u>\$200,000,001 to \$500,000,000</u>
<u>On next \$500 million</u>	<u>20 bps</u>	<u>\$500,000,001 to \$1,000,000,000</u>
<u>On assets above \$1 billion</u>	<u>25 bps</u>	<u>In excess of \$1,000,000,000</u>

Trading Costs and Expenses

In the normal course of implementing their investment mandates, the OCIO Products will incur transaction costs. Such transactions costs include trading commissions, exchange fees and duties, interest, regulatory fees and similar ancillary expenses that are associated with the implementation, execution and settlement of portfolio transactions. As is normal industry practice, these transaction costs are borne by the applicable OCIO Product.

Taxes and Interest

Management fees and expenses normally attract HST/GST. All such taxes are excluded in the above fee illustrations. Any interest expense incurred or payable by an OCIO Product is charged as an expense of the applicable OCIO Product.

All fees and expenses will be accrued daily and paid to the OCIO.

All fees and expenses reduce the potential returns available from the applicable ~~ONE Investment Pool~~ OCIO Product. Effectively, the aggregate fees indirectly incurred by each Participating Municipality will be a proportion of the amount invested. The aggregate fees indirectly incurred by each Participating Municipality are also influenced by the ~~allocation of the~~ investments ~~in~~ selected by the ~~ONE Investment Pools~~ OCIO.

Reporting to Participating Municipalities on Fees

As part of the ~~annual fund audit~~ [reporting package](#), Participating Municipalities will be provided with a fee summary, ~~with~~.

[For investments in any ONE Investment Pool, in the Pools Offering](#), fees and expenses [charged to the Pool in question are](#) presented as a single fixed ~~administrative charge to each ONE Investment Pool~~ ~~with taxes on a separate line~~.

[For Participating Municipalities in the OCIO Offering, the OCIO Fees and the Governance Fees will be calculated separately as indicated above.](#)



REPORT

To: ONE Joint Investment Board
From: Jason Hagan, Program Manager
Date: February 28, 2024
Re: ONE JIB Records Retention By-law
Report: ONE JIB 2024-005

1. RECOMMENDATIONS

It is recommended that the Board:

1. Enact a Records Retention By-law for the establishment of retention periods for ONE JIB records.

2. SUMMARY

ONE Investment staff seeks the Board's approval for the enactment of a new ONE JIB Records Retention By-law that prescribes retention periods for ONE JIB records. This by-law includes a delegation to allow for the ONE JIB Board Secretary, in consultation with the appropriate officials of ONE Investment, to establish procedures for the retention and disposition of the Board's records and establish and amend classes of records and retention periods.

3. BACKGROUND

ONE JIB is a local board of each of the Participating Municipalities

ONE JIB is a local board of each of the Participating Municipalities within the meaning of the *Municipal Act* ("the Act"). Under Section 254 of the Act, the Participating Municipalities are jointly responsible for retaining and preserving the records of a local board such as ONE JIB in a secure and accessible manner.

The Act provides that the records of a local board such as ONE JIB may be destroyed if a retention period for a particular record has been established and the retention period has expired (or if the record is a copy of the original record). This is the same provision of the Act that applies to the Participating Municipalities, all of which have different Records Retention By-laws that apply to their municipal records.

4. ANALYSIS

The proposed by-law for ONE JIB sets out a Records Retention Schedule prescribing retention periods for ONE JIB records

ONE JIB is a local board of more than one municipality under s. 255(4) of the Act. As such, a majority of the Participating Municipalities as “affected municipalities” under the Act may establish retention periods during which the records of the local board must be retained and preserved in a secure and accessible manner.

To achieve this requirement, ONE Investment staff has prepared a by-law for ONE JIB that includes a Records Retention Schedule prescribing retention periods for ONE JIB records. The by-law is similar to the ones passed by municipal councils, and more particularly that passed by the council of The Regional Municipality of York in June 2023. The Records Retention Schedule was created by mapping all ONE JIB decisions since its inception in May 2020 to AMO’s Records Retention Policy, dated November 2023, making the necessary modifications, and applying retention periods in conjunction with AMO’s Manager of Information Services. AMO’s policy has been used since ONE Investment staff operate under the AMO umbrella. The by-law applies to both paper and electronic records but all of ONE JIB records are in electronic form. A by-law is required to authorize ONE Investment staff to destroy applicable ONE JIB records in a timely fashion.

The proposed by-law provides a delegation to the Board Secretary to establish procedures for the retention and disposition of ONE JIB records

The draft by-law provides for a delegation to allow for the Board Secretary, in consultation with the appropriate officials of ONE Investment, to establish and amend records classifications (i.e. folder structures) and retention periods. The delegation also includes establishing procedures for the retention and disposition of the Board’s records, including but not limited to the establishment of archival appraisal and selection criteria, taking into consideration the legal, financial, operational, and historical value of the records. This is consistent with recent practice in some municipalities, including Barrie, Vaughan, Richmond Hill and York Region.

The purpose of this delegation, when approved by the Participating Municipalities, is to avoid ONE Investment having to return to the councils of the Participating Municipalities in the future for records retention-related changes that are administrative in nature and do not affect the Participating Municipalities.

Through consultation with the Board’s Legal Counsel, it has been determined that the Board must pass the Records Retention By-law, but it will only be effective after the Participating Municipalities have approved the Records Retention By-law and the delegation to the Board Secretary of the necessary powers and duties to deal with the records of ONE JIB.

For new ONE JIB Participating Municipalities, approval will be included in a new form of Authorizing By-law.

ONE Investment staff met with Participating Municipalities to discuss the required action

ONE Investment staff met with staff of the Participating Municipalities on January 23 to provide them with an overview of the proposed ONE JIB Records Retention By-law and the request for a delegation of authority to the Board Secretary. Staff of the Participating Municipalities have been provided with a template report and by-law to support the request for approval by their Council of the ONE JIB by-law. The Participating Municipalities were requested to provide ONE Investment with confirmations by April 16, 2024. ONE Investment staff will subsequently advise the Board of the status of these confirmations.

5. CONCLUSION

ONE JIB is demonstrating a commitment to good governance and continuous improvement by establishing retention periods during which ONE JIB records will be retained and preserved in a secure and accessible manner, as required under the Act.

ATTACHMENTS

Attachment 1: ONE JIB Draft Records Retention By-law

Attachment 2: ONE JIB Records Retention Schedule A

Drafted by: Jason Hagan, Program Manager, Denis Kelly, Board Secretary and Jennie Song, Board Coordinator

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO

Attachment 1

ONE JOINT INVESTMENT BOARD

BY-LAW NO. XX

A by-law to establish retention periods for records of ONE Joint Investment Board

WHEREAS ONE Joint Investment Board (the “Board”) is a local board within the meaning of the *Municipal Act, 2001* (the “Act”) for more than one municipality;

AND WHEREAS Section 254(1) of the Act provides that if a local board is a local board of more than one municipality, the affected municipalities are jointly responsible for retaining and preserving the records of the local board in a secure and accessible manner;

AND WHEREAS Section 254(2) of the Act provides that despite Section 254(1), a local board that has ownership and control of its records shall retain and preserve them in a secure and accessible manner;

AND WHEREAS Section 255(2) of the Act provides that a local board’s records may be destroyed if a retention period for the record has been established and the retention period has expired;

AND WHEREAS Section 255(4) of the Act provides that if a local board is a local board of more than one municipality, a majority of the affected municipalities may establish retention periods during which the records of the local board must be retained and preserved in accordance with Section 254;

AND WHEREAS ONE Investment, pursuant to section 2.3 (a) of a Services Agreement with the Board dated May 19, 2020 is responsible for the maintenance of proper and complete records in connection with the ONE Prudent Investment Program that is governed by the Board;

AND WHEREAS Section 23.1 of the Act provides that a municipality may delegate its powers to a person, subject to certain restrictions;

NOW THEREFORE the ONE Joint Investment Board hereby enacts as follows:

1. In this by-law:

“disposition” means the secure destruction of records;

“record” means any record of information, including a transitory record, however recorded, whether in printed form, on film, by electronic means or otherwise, and includes:

- (a) correspondence, a memorandum, a book, a plan, a map, a drawing, a diagram, a pictorial or graphic work, a photograph, a film, a microfilm, a sound recording, a videotape, a machine-readable record, metadata, any other documentary material regardless of physical form or characteristics, and any copy thereof; and
- (b) subject to any regulations under the *Municipal Freedom of Information and Protection of Privacy Act*, any record that is capable of being produced from a machine-readable record under the control of the Board by means of computer hardware and software or any other storage equipment ordinarily used by the Board;

“retention schedule” means the schedule prescribing retention periods for records set out in Schedule “A” to this by-law;

“Secretary” means the Board Secretary appointed by the Board, or designee;

“transitory record” means a record only having temporary value and that is not required for legal, financial, operational or official reasons, including:

- (a) miscellaneous notices or memoranda, including emails on minor administrative matters;
- (b) drafts of letters, memoranda or reports which do not record official positions or decisions;
- (c) duplicate copies of documents produced only for distribution or convenience, including multiple copies of reports, memoranda, agendas and minutes;
- (d) records of a personal nature not related to the Board’s business;
- (e) reference publications, including administrative manuals, directories, catalogues, newsletters, pamphlets and periodicals; and
- (f) unsolicited advertising, including brochures and flyers.

2. All staff who create records pertaining to the Board are responsible for the filing, retention, preservation and disposition of these records in accordance with this by-law.
3. Transitory records may be destroyed at any time. Where a record is destroyed upon expiry of the retention period described in Schedule "A" any corresponding transitory record shall also be destroyed.
4. Any record in a Class of Records set out in Schedule "A" shall be retained for the period set out opposite such Class and may thereafter be subject to disposition.
5. Any Board record relating to pending or actual litigation, investigation or a request under any access and privacy legislation shall not be destroyed until such record is no longer required for such purpose.
6. The Secretary, in consultation with the appropriate officials of ONE Investment, is responsible for establishing procedures for the retention and disposition of the Board's records, including but not limited to the establishment of archival appraisal and selection criteria, considering the legal, financial, operational and historical value of the records.
7. The Secretary is hereby delegated the authority to establish, in consultation with the appropriate officials of ONE Investment, Classes of Records and to amend any Classes of Records and retention periods set out in Schedule "A".
8. The Secretary is hereby authorized to amend Schedule "A" from time to time to reflect a decision made by the Secretary under section 7 of this by-law.
9. Schedule "A" is attached to and forms part of this by-law.
10. This by-law shall be known as the "Records Retention By-law".

ENACTED AND PASSED on February 28, 2024.

Board Chair

Board Secretary

Attachment 2

Schedule “A” – ONE JIB Records Retention and Classification

NOTE: for consideration/adoption at February 28, 2024 ONE JIB Meeting

ONE Investment, pursuant to section 2.3 (a) of a Services Agreement with ONE Joint Investment Board (ONE JIB), dated May 19, 2020, is responsible for the maintenance of proper and complete records in connection with the ONE Prudent Investment Program that is governed by the Board.

CATEGORY:	Notes	Classification	Retention
Finance			
Auditor/Audit		F03 Agreements/Leases/Contracts F08 Financial Statements E13 Officers	Termination plus 7 years 15 years 7 years
Benchmarks for Prudent Investment Funds		F10 Investments	7 years
Chief Investment Officer		E13 Officers	7 years
Compliance Officer		E13 Officers	7 years
Compliance		F20 Compliance	7 years
External Fund Managers	More details under “Funds Operation”	F03 Agreements/Leases/Contracts	Termination plus 7 years
Financial Statements		F08 Financial Statements	15 years
Funds Operation	Sub-folder for each Fund Manager	F04 Banking F08 Financial Statements F10 Investments	7 years 15 years 7 years
Investment Allocation and Strategy		F10 Investments	7 years
Management Fees		F10 Investments	7 years
Meetings/Conferences		F19 Meetings/Conferences	2 years
Outcomes Framework		F10 Investments	7 years
Outsourced Chief Investment Officer	Agreement Operations	F03 Agreements/Leases/Contracts F10 Investments	Termination plus 7 years 7 years
Participating Municipalities	Agreement Operations	F03 Agreements/Leases/Contracts M00 Participating Municipalities subfolder for each of the ONE JIB investors	Termination plus 7 years 7 years
Securities		F21 Securities	7 years
Templates		A07 Policies and Procedures	Current version plus 2 years

CATEGORY: Administration, Governance and Membership	Notes	Classification	Retention
Administrative		A00 Administrative General	2 years
Annual Report		E01 Annual Report	Permanent
Board Chair		E12 Board Members	10 years
Board Governance Self Evaluation		E12 Board Members	7 years
Board Governance Training		E12 Board Members	7 years
Board Members		E12 Board Members	10 years
Board Secretary		E13 Officers A15 Access and Privacy (for any FOI)	7 years 7 years
Board Vice-Chair		E12 Board Members	10 years
Closed Meeting Investigator		E13 Officers	7 years
Code of Conduct		A07 Policies and Procedures	Current version plus 2 years
Committees		E04 Committee Agendas/Minutes	Permanent
Futures List		E03 Board and Executive Agenda Package	7 years
Integrity Commissioner		E13 Officers	7 years
Legal Opinions		A16 Legal Counsel/Opinions	Permanent
Meeting Schedules		E03 Board/Executive Agenda Package	7 years
ONE Investment		F03 Agreements/Leases/Contracts	Termination Plus 7 years
ONE JIB Agendas		E03 Board/Executive Agenda Package	Permanent
ONE JIB By- laws/Constitution		E07 Constitution/Bylaw	Permanent
ONE JIB Minutes		E02 Board and Executive Minutes	Permanent
Policies		A07 Policies and Procedures	Current version plus 2 years
Prospective Municipalities		M01 Prospective Municipalities	2 years
Skills Matrix		E12 Board Members	7 years
Strategic Planning/ Strategic Plan		E08 Organization/Strategic Plan	7 years

CATEGORY: Human Resources	Notes	Classification	Retention
Training, Development and Certification	For ONE JIB members and key ONE Investment staff	H06 Training and Development	5 years



REPORT

To: ONE Joint Investment Board
From: Judy Dezell, Co-President/Co-CEO, ONE Investment
Date: February 28, 2024
Re: Recruitment for Expanded ONE JIB
Report: ONE JIB 2024-004

1. RECOMMENDATIONS

It is recommended that the Board:

1. Fill the two new ONE JIB members positions in Spring 2024 through the work of the Nominating Committee, constituted on November 18, 2020.

2. SUMMARY

One JIB is being expanded to 12 members. The Nominating Committee will recruit broadly for two individuals to fill two of the new positions on ONE JIB and the third position will be held for a municipal treasurer.

3. BACKGROUND

The ONE JIB's Terms of Reference authorize the creation of a Nominating Committee

The Terms of Reference describe a process for adding new board members. The Nominating Committee is *ad hoc* and will lapse upon completion of its work.

Section 4.3 of the Terms of Reference provides that in recommending a new member or reappointing a member, shall consider:

- a) The competencies and skills ONE JIB, as a whole, should possess;
- b) The competencies and skills of each other member of ONE JIB; and
- c) The competencies and skills the prospective member would bring to ONE JIB.

To support these objectives, ONE JIB has created a skills matrix and job description which were last reviewed by ONE JIB November 29, 2023. The Nominating Committee will use these tools to recruit and assess potential new members.

The Nominating Committee was created in November 2020 when ONE JIB appointed the following members to the Committee:

- Chair Bill Hughes
- Vice-Chair Geri James

- Board Member Dowty
- Board Member Giles

ONE Investment's Co-Presidents also sit on the Committee.

ONE JIB amended its Terms of Reference to expand the Board from a maximum of 10 to 12 members

At its November 29, 2023 meeting, ONE JIB amended its Terms of Reference to increase the Board size from a maximum of 10 to 12 members to accommodate a third municipal treasurer on the Board. Two additional members who are not treasurers must be appointed to the Board at the same time as, or before a third treasurer can be appointed to comply with the *Municipal Act* requirements. Recruitment for the two additional members who are not treasurers should commence as soon as possible so that three individuals, nominated by the Nominating Committee, can be considered for appointment at ONE JIB's May meeting.

4. ANALYSIS

Investment expertise is the key recruitment focus, with Board succession planning in mind

The board needs broad-based investment industry expertise to provide proper oversight in a prudent investing environment. This expertise is achieved by having a significant number of board members with investment industry experience and knowledge. No single member needs to possess all the necessary expertise, but each member should have skills that complement the skills of the other members, so as to achieve a well-rounded, high-functioning board.

In the current recruitment process, it would be helpful if the Nominating Committee could find individuals with fixed income and equity expertise, and possible expertise in alternative investments. The Committee will also consider succession planning in the recruitment process to ensure the ongoing effectiveness of ONE JIB as well as assess candidates against the other qualities that a ONE JIB member is expected to have.

Given the focus on investment industry experience for the recruitment, it is recommended that the Committee composition remain as ONE JIB Chair, Vice Chair and Board Members Dowty and Giles.

Recruitment should be broad based

To encourage a broad range of applications to the ONE JIB, ONE Investment will support the Nominating Committee by posting the board opportunity in appropriate channels. Board members will be advised of the posting details to share within their own networks.

5. CONCLUSION

The Nominating Committee will continue its work to recruit two individuals to fill the seats made available due to ONE JIB expansion with a focus on investment expertise.

Drafted by: Judy Dezell, Co-President/CEO ONE Investment

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO ONE Investment

To: ONE Joint Investment Board
From: Colin MacDonald, Manager of Policy, MFOA
Date: February 28, 2024
Re: Municipal Insights Update Q1 2024
Report: ONE JIB 2024-016

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the report.

2. SUMMARY

In late 2023, the Province announced significant changes and reversals to some legislation that impacted the municipal sector. The Province cancelled the planned municipal audits for the cities of Toronto, Brampton, Caledon, Mississauga, Town of Newmarket, and Peel Region. Instead, the Province will pivot to consult on the impact of the More Homes Built Faster Act (Bill 23) and the ability to fund growth-related infrastructure.

Additionally, the Province has announced that legislation will be introduced in early 2024 to recalibrate the mandate of the Peel Region Transition Board. Instead of a focus on dissolving the Region and dividing all services, the Transition Board will focus on finding efficiencies and transferring certain services from Peel Region to the lower-tier municipalities. There continues to be uncertainty in the space of regional governance which may delay decisions to pursue the prudent investor standard, and it may also lead to a realignment of services that could result in shifts of reserves and debt between the upper and lower tiers.

The Province has also released additional details and timelines of infrastructure funding streams. Municipalities whose provincial housing targets significantly exceed planned growth will see their capital plans accelerated, and those with more modest targets may be incentivized by application-based funding opportunities to accelerate certain capital projects. This may incentivize municipalities to deviate from their asset management and capital plan forecasts, which would likely put drawdown pressure on the Participating Municipalities' MNRI.

3. BACKGROUND

The Province has reversed its decision to dissolve Peel Region

In June 2023, the Province passed legislation to dissolve Peel Region as of January 1, 2025 and assigned a Transition Board to develop a process for dividing the Region's services amongst its lower-tier municipalities of Brampton, Mississauga, and Caledon. However, by December 2023 it was announced that new legislation will be introduced in early 2024 to refocus the Transition Board's mandate to improve regional services like policing, paramedics and public health, instead of dissolution. The decision to forego dissolution was based on feedback that a full dissolution would lead to significant tax rate hikes and disruption to critical municipal services.

On January 25 2024, the Transition Board was provided additional details of their new mandate. They will provide recommendations on the transfer of certain services from Peel Region to Mississauga, Caledon, and Brampton such as:

- land use planning;
- water and wastewater (including stormwater);
- regional roads; and,
- waste management.

For water and wastewater, the Transition Board will include options and recommendations around the creation of a municipal services corporation or a service board.

The Province has announced the cancellations of the audit of municipal finances with respect to the impacts of Bill 23

In December 2023 the Province announced that it was terminating the audit of municipal finances for Toronto, Peel Region, Mississauga, Newmarket, Brampton, and Caledon. The Province has indicated that it will consult on the impacts of the *More Homes Built Faster Act* (Bill 23) and the ability for municipalities to fund growth-related infrastructure that supports the construction of homes, including a review of the five-year phase-in of development charge increases, removal of studies from development charges, and fee refund framework, which were part of past housing legislation from as early as 2019.

The Province continues to focus funding support to increasing Ontario's housing supply through the Building Faster Fund and the Housing-Enabling Water Systems Fund

In the 2023 Fall Economic Statement, the Province announced the Housing-Enabling Water Systems Fund, a \$200 million application-based program over three years for the repair, rehabilitation and expansion of core water infrastructure to aid new housing development. Municipalities must enter into a cost sharing agreement with the Province, with municipalities funding at least 27% of the project, and it can be stacked with other federal funding contributions.

The Building Faster Fund, announced at the Association of Municipalities of Ontario conference in 2023, is a three-year, \$1.2 billion fund (\$400 million annually) that provides funding to municipalities based on performance against provincial housing targets. Currently, there are 50 municipalities with provincial housing targets. In January 2024 at

the Rural Ontario Municipal Association (ROMA) Annual Conference, the Building Faster Fund was expanded to include small, rural and northern municipalities that do not have housing targets, who will receive 10% or \$120 million of the fund. For those without housing targets, an application-based process will open that will prioritize projects that are “shovel ready”.

A unique aspect of the Building Faster Fund is that municipalities that do not meet their annual housing target will be penalized. If they are below 80% of the annual target, no funds will be allocated. Additionally, those who exceed their target may get bonus funding. Unspent funds due to not meeting housing targets will be pooled together in an application-based funding stream.

4. ANALYSIS

Other regional reviews could result in those regions delaying consideration of prudent investing as some services may be transferred to lower tiers

In previous Municipal Insight reports, ONE Staff noted that uncertainty with respect to regional governance may slow progress for municipalities in those areas considering prudent investor. The review of regional governance had been referred to the Standing Committee on Heritage, Infrastructure and Cultural Policy. The Committee held public consultations throughout January. While there are no definitive timelines on decisions with respect to the review, the Minister’s letter to the Peel Region Transition Board likely signals areas the Province is exploring and could signal the devolution of certain services from the upper tiers to lower tier municipalities and potentially the reserves and debt associated with those services.

The new consultation on the financial implications of the *More Homes Built Faster Act* and the ability of municipalities to pay for growth-related infrastructure causes greater uncertainty for finances

The cancellation of the Bill 23 audits and the Province’s decision to revisit and consult on some of the Bill’s components signals that the Province is beginning to understand the full financial impact of the changes. Municipalities are still waiting for the Province to maintain its commitment to keep them “whole” with respect to the Bill, and revisiting aspects of Bill 23 may be a means of reducing its fiscal impact. Any positive amendments to that legislation or news with respect to transfers that will keep municipalities “whole” would mitigate drawdown pressures that may shorten the time horizon of municipal MNRI managed by ONE JIB.

The Building Faster Fund and the Housing-Enabling Water Systems Fund will provide funding to those who meet targets but may push water infrastructure project timelines ahead

The Building Faster Fund’s incentive based top up may ease financial pressures for municipalities able to meet their housing targets. The application-based components of the funds will likely seek “shovel ready” projects. Municipalities with high provincial housing

targets will likely have to accelerate their capital plan forecasts, with provincial housing targets exceeding planned growth by more than double in some instances. For municipalities with more modest growth targets, it is possible that the funding will incentivize deviations from capital plan forecasts, pushing certain infrastructure projects ahead sooner than planned. Any shifts in potential timelines of significant infrastructure projects could accelerate the cash flow forecasts of Participating Municipalities.

5. CONCLUSION

Municipalities continue to operate on uncertain ground with respect to changes in legislation. The Province continues to seek mechanisms to address the housing affordability crisis, and it is likely that these efforts will continue to destabilize municipalities. These changes will likely have a longer-term impact on Participating Municipality MNRI forecasts, creating drawdown pressure that will shorten time horizons.

Drafted by: Colin Macdonald, Manager of Policy, MFOA

Approved by: Donna Herridge and Judy Dezell, Co-Presidents/CEOs, ONE Investment



REPORT

To: ONE Joint Investment Board
From: Colin MacDonald, Manager of Policy, MFOA
Date: February 28, 2024
Re: Responsible Investing Policy and ESG Update
Report: ONE JIB 2024-017

1. RECOMMENDATIONS

It is recommended that the Board:

1. Approve the Responsible Investing Policy (attached).

2. SUMMARY

ONE JIB and the ONE Investment Board of Directors approved and appointed members to an Environmental, Social and Governance (ESG) Working Group to help develop a coordinated governance regime to formalize ONE Investment's ESG practices. ONE JIB appointed board members Jennifer Dowty and Scott Pountney to the working group, which is comprised of six members made up of investment experts and municipal experts from ONE Investment's various governance and stakeholder groups. The working group reviewed comparable responsible investing policies which form the basis for the development of a draft Responsible Investing Policy for ONE Investment. ONE Investment staff is recommending that ONE JIB approve the draft policy, after which it will be brought to the ONE Investment Board for approval on April 12, 2024. The ESG Working Group will then begin work on recommendations for formalizing the integration of ESG considerations in the manager review process.

3. BACKGROUND

ONE Investment formed a working group to begin formalizing ONE JIB and ONE Investment's ESG practices

After approval of ONE Investment's discussion paper and recommendations on ESG, ONE Investment formed an ESG Working Group to begin the work of formalizing the ESG practices already embedded in ONE Investment and ONE JIB's investment decision-making processes. The committee's goal was to develop a single policy that would govern the Legal List and Prudent Investment Programs. The committee consists of representatives from the ONE Investment Board, ONE JIB, the Investment Advisory Committee, the Peer Advisory Committee, and the ONE JIB Participating Municipalities group. It consists of investment experts and municipal experts (staff and elected officials)

ONE JIB appointed two members to the working group, Jennifer Dowty and Scott Pountney

ONE JIB appointed two board members to the group, Jennifer Dowty and Scott Pountney. The committee consists of six members, made up of investment experts and municipal experts from ONE Investment's various governance and stakeholder groups:

ONE Investment Board

- Gary McNamara, Mayor of the Town of Tecumseh
- Julie Pittini, Region of Peel

ONE JIB

- Jennifer Dowty
- Scott Pountney

Prudent Investor Participating Municipalities

- Julia McKenzie, Town of Huntsville

Legal List Municipalities

- Greg Clark, City of London

The ESG Working Group has developed a Terms of Reference and a draft Responsible Investment Policy

In its first meetings the ESG Working Group reviewed the recommendations of the Responsible Investing Discussion Paper and developed a Terms of Reference (attached). The ESG Working Group is a time-limited working group, and its core role is to review ONE JIB/ONE Investment's ESG practices, develop policies and procedures and make recommendations to the two governing bodies on better integrating formal ESG practices into information-gathering and decision-making processes.

When developing the draft Responsible Investing Policy, the ESG Committee reviewed policies for organizations that operate with a similar public sector interest

In developing its views around the necessary components of a responsible investing policy, the group reviewed the policies of the organizations identified as potential comparables in the Responsible Investing Discussion Paper. Those entities were:

- Encasa
- OMERS
- MFABC
- City of Toronto

After an initial discussion, the committee decided that a responsible investing policy should be developed, as the investment holdings of municipalities and universities are attracting increasing public scrutiny. ONE Investment staff opted to use the structure of the University of Toronto Asset Management policy as a basis for structuring the Responsible Investing Policy.

4. ANALYSIS

The draft Responsible Investing Policy is designed to articulate beliefs and provide guiding principles, while not limiting options for process and procedure development

After some deliberation, the draft policy was developed using the University of Toronto Asset Management policy as an outline, with each section being amended to reflect the nature of responsible investing at ONE Investment.

Section	Description
Our Mandate	Describes the mandate of ONE Investment
Responsible Investing	Defines “responsible investing” and its relationship to ESG investing and “sustainable investing.”
Policy	<p>Articulates ONE Investment and ONE JIB’s beliefs on ESG and defines the coverage scope of the policy as actively managed assets delivered through ONE Investment and ONE JIB.</p> <p>The scope specifically references actively managed assets; while ONE Investment and ONE JIB do not currently provide access to passively managed investments, the working group noted that the policy was structured around actively managed investments. This scope definition permits ONE Investment and ONE JIB to consider passive investments in the future without breaching policy.</p>
ESG Commitments	<p>This section articulates 11 principles to guide responsible investing at ONE Investment. The principles make clear commitments that ONE Investment/ONE JIB shall appoint managers who integrate ESG considerations into their investment strategies. It ensures that ONE Investment/ONE JIB communicate ESG expectations with managers and that ONE Investment/ONE JIB monitor managers ongoing ESG practices. It also requires that ONE Investment engage with stakeholders (internal and external) to ensure that they have the training and information they need to ensure ONE Investment/ONE JIB are meeting these commitments.</p> <p>The commitments, however, do not prescribe mechanisms for implementing or achieving these commitments. For example, all ONE Managers are UNPRI signatories and an early iteration made a commitment to ensuring all managers were UNPRI signatories. Subsequent versions were amended to reflect the principles of the UNPRI without requiring members to be signatories.</p>

Responsible Investing Governance	This section describes the ESG governance regime at ONE Investment emphasizing the decision-making bodies of the ONE Investment Board of Directors and ONE JIB while recognizing the roles of various advisory committees. It describes the temporary role of the ESG Working Group in establishing a formal ESG regime.
Transparency	Describes the mechanisms ONE Investment/ONE JIB will use to communicate its ESG activities and commitments to clients.
Policy Review	Details the time parameters for review of the policy.

The one explicit directive provided in the policy is a requirement to be reviewed annually and amended if necessary. The ESG Working Group may opt to recommend adding more detail and definition into the policy in future iterations as processes, procedures and tools are developed.

ONE Investment staff intends to seek the ONE Investment Board of Directors approval of the policy on April 12, 2024

As the Responsible Investing Policy is intended to cover both the Prudent Investment and Legal List Programs it requires formal approval of the governing bodies for the programs. Once ONE JIB has approved the policy it will be brought forward to the ONE Investment Board of Directors. Pending approval by ONE JIB, it is anticipated that the policy will be brought forward to the ONE Investment Board on April 12, 2024. Once approved by both governing bodies the policy will be posted publicly to the ONE Investment website.

The next ESG Working Group meeting will be held in Spring 2024 where it will begin reviewing mechanisms for incorporating ESG considerations into manager reviews

With the policy near completion, the next item on the agenda for the ESG Working Group is formalizing the incorporation of ESG considerations in manager evaluation. The working group will review mechanisms recommended in the UNPRI guide for asset owners and will hear from other municipalities who have already implemented some ESG measurement techniques. ONE Investment staff are coordinating external speakers with an aim to host the next meeting in Spring 2024.

5. CONCLUSION

The ESG Working Group is making progress and has helped ONE Investment staff draft a Responsible Investing Policy. ONE Investment staff is recommending that ONE JIB approve the policy.

ATTACHMENTS

- Attachment 1: Draft Responsible Investing Policy
- Attachment 2: ESG Working Group Terms of Reference

Drafted by: Colin Macdonald, Manager of Policy, MFOA
 Approved by: Donna Herridge and Judy Dezell, Co-Presidents/CEOs, ONE Investment

Attachment 1

Status: Draft

ONE Investment/ ONE Joint Investment Board (ONE JIB Statement of Policy			
Policy:	Responsible Investing Policy	Date approved: Date of Next Review:	Person Most Responsible: Co-Presidents/CEO

Purpose statement

The purpose of this policy is to establish the principles governing responsible investing at ONE Investment.

ONE Investment and ONE JIB believe that ESG risks can have an impact on the long-term risk and return profiles of securities and should be considered in a prudent decision-making framework. Supporting ESG integration is consistent with the fiduciary duty of ONE JIB. ONE Investment and ONE JIB also believe that ESG risks can be further mitigated through engagement with companies and by exercising proxy votes. Investment managers will be selected and evaluated on their ESG and active engagement policies. ONE Investment and ONE JIB see these beliefs as being fully aligned with the long-term sustainability objectives of the communities they serve.

Scope

This policy is applicable to all actively managed assets under management through the ONE Investment Board governed Legal List Program and the ONE JIB governed Prudent Investment Program.

Definitions

- **Active Ownership** involves working with companies on ESG issues to influence and guide their business practices to a desired state. This can be accomplished through various mechanisms with differing levels of involvement, such as exercising proxy voting rights, writing a letter to the company, filing a shareholder resolution, or meeting with company executives.
- **ESG Investing** refers to the practice of incorporating environmental,

social, and governance factors into investment decisions.

- **ONE Investment** means the not-for-profit organization founded by CHUMS Financing Corporation and Local Authority Services that will serve as an agent of ONE JIB to supply management, administrative and other services required by ONE JIB in the discharge of ONE JIB's duties and responsibilities.
- **ONE JIB** refers to the ONE Joint Investment Board that was formed on May 19, 2020 under section 202 of the Municipal Act, as required under Part II of Ontario Regulation 438/97, to manage the investments of Ontario municipalities under the prudent investor regime. ONE JIB has a services agreement with ONE Investment.
- **ONE Legal List Investment Program** means the program in which municipalities and other eligible investors may jointly invest in securities that are prescribed in Part 1 of the Regulation under Section 418 of the Act.
- **ONE Prudent Investment Program** means the program for municipal investment in respect of which a Participating Municipality has appointed ONE JIB as its Joint Investment Board and has entered into the ONE JIB Agreement.
- **Responsible Investing** The United Nations Principles of Responsible Investing (UN PRI) defines as “a strategy and practice to incorporate environmental, social and governance (ESG) factors in investment decisions and active ownership.”
- **Sustainable Investing** is a term used by certain organizations to refer to the integration of ESG factors in investment decisions. ONE Investment and ONE JIB consider the term interchangeable with responsible investing.

Policy Principles

ONE Investment and ONE JIB commits to the following principles:

- (1) Appoint managers that have policies and processes for incorporating ESG considerations into their risk analysis and security selection.

- (2) Appoint managers that take active approaches to ownership, engaging with management to change practices to a more responsible or sustainable approach, where identified, and voting proxies in a manner that is consistent with the long-term sustainability of the organization and strong ESG practices consistent with responsible investing.
- (3) Communicate our ESG expectations to managers.
- (4) Engage with managers to better understand and evaluate their ESG integration process on at least an annual basis.
- (5) Engage with managers on ESG risks in the funds and portfolios.
- (6) Engage with managers on their active ownership activities.
- (7) Incorporate considerations for manager ESG processes and risk exposures as part of manager evaluation.
- (8) Provide resources and training opportunities on ESG matters for all staff and board members involved in investment decision-making.
- (9) Provide resources and training opportunities on ESG matters, with respect to investments, for our clients.
- (10) Communicate to clients on ESG initiatives undertaken by ONE Investment and ONE JIB.
- (11) Establish processes and practices that encourage continuous improvement of the ESG activities of ONE Investment and ONE JIB.

Governance

ONE Investment's Legal List and Prudent Investment Programs have different governance structures. Decisions with respect to the Legal List program are governed by the ONE Investment Board of Directors with input from the Peer Advisory Committee (municipal sector experts) and the Investment Advisory Committee (investment industry experts). Decisions with respect to the Prudent Investment program are governed by ONE JIB. To ensure consistency across programs, all ESG activities will be approved by both governing bodies. The governing bodies will provide recommendations with respect to improvements to ESG integration processes or remediation of ESG risks to Managers through ONE Investment staff.

As ONE Investment and ONE JIB are in the building phase of their joint responsible investing strategy, they have established a time-limited working group that will oversee the development of policies and procedures that will be put forward to the two governing bodies for final approval.

Established in 2023, the ESG Working Group is comprised of members and staff from each of the following stakeholder groups:

- ONE Investment Board of Directors – primarily comprised of municipal staff or elected officials
- ONE Joint Investment Board – governs the Prudent Investment Program and is comprised of a combination of municipal finance experts and institutional investment experts
- ONE’s Investment Advisory Committee – advises ONE Investment on the Legal List Program and is primarily comprised of institutional investment experts
- ONE Legal List Client – advises ONE Investment on the municipal perspective with respect to the Legal List Program and would provide a municipal finance staff perspective
- ONE Prudent Investor Client – advises ONE Investment on the municipal perspective with respect to the Prudent Investment Program and would provide a municipal finance perspective

The working group’s role is to aid ONE Investment and ONE JIB in developing appropriate policies and procedures with respect to ESG integration and ESG oversight responsibilities.

Reporting

We are committed to being transparent with our stakeholders and to regular reporting and disclosure activities. This commitment will be implemented through:

- Updating our website with responsible investing activities.
- Providing a responsible investing update annually.

Review

This policy shall be reviewed at least annually

Attachment 2

ESG Working Group TERMS OF REFERENCE

ONE Investment offers a co-mingled investment portfolios referred to as the “Legal List” designed specifically for the municipal and broader Ontario public sector. Additionally, in partnership with ONE JIB, ONE Investment offers a full-service Prudent Investment Program with a broader array of investment funds and full investment management services. ONE Investment is a not-for-profit jointly operated by LAS (an affiliate of the Association of Municipalities of Ontario), and CHUMS Financing Corp. (a subsidiary of the Municipal Finance Officers’ Association of Ontario).

1. Governance

Responsibility for the Legal List Program rests with the ONE Investment Board of Directors comprised of representatives of LAS and CHUMS. Responsibility for the Prudent Investment Program rests with ONE Joint Investment Board (ONE JIB) comprised of Municipal and Institutional Investment Experts. The Boards will exercise their responsibilities through staff. In 2022, the ONE Investment Board and ONE JIB both approved a Responsible Investing Discussion paper and Strategy, which consists of concrete recommendations for integrating better responsible investing (ESG) practices into the organization, including the establishment of a staff advisory ESG Working Group to guide the development of policies, practices and procedures. The ESG Working Group has a limited time horizon estimated at two years. Once the formal ESG regime is established, the Working Group’s role in advisory on ESG matters will revert to previously established committees and boards.

3. ESG Working Group

The Working Group is responsible for:

- maintaining an understanding of legal and regulatory requirements and constraints applicable to municipal investments in Ontario;
- Advise in the development of a Responsible Investment Policy for review and approval by ONE Investment and ONE JIB
- Making recommendations to ONE Investment and ONE JIB on how to integrate ESG considerations into the selection, appointment, and review of a professional investment manager (the “Manager”), including the development of any necessary policies or procedures;
- Making recommendations to ONE Investment on engagement with appropriate stakeholders with respect to ongoing responsible investment activities;

- Keeping ONE Investment informed of broader municipal or capital market developments with respect to Environmental, Social and Governance issues that may affect the ONE Legal List and Prudent Investment Programs;
- Providing advice to ONE Investment on what resources or training staff and boards need with respect to ESG and responsible investing.

4. Composition of the ESG Working Group

- Members of the ESG Working Group shall be approved by ONE Investment Board and ONE JIB on the recommendation of staff.
- The Working Group shall be composed of not less than four members and not more than eight voting members.
- At least 50% of the Working Group's members shall represent an Ontario municipality.
- Both Prudent Investment and Legal List Programs shall have at least one municipal and one investment expert representative.
- The Chair of the Working Group will be a member of ONE Investment Staff.

5. Operation of the ESG Working Group

- The Working Group is a time-limited working group designed to assist ONE Investment and ONE JIB's efforts to better formally integrate responsible investment activities in its processes. Once adequate policies and/or procedures with respect to responsible investment are established the working group will be dissolved.
- The Working Group will meet at least four times per year. Meetings are convened by ONE Investment, with a minimum of 7 days notice (unless waived by all).
 - During the initial stages of developing policies and procedures it is expected the Working Group will meet on a more frequent basis.
- An agenda will be distributed one week in advance of the meeting.
- Electronic distribution of meeting materials is permitted.
- Quorum for a meeting is a majority of the Working Group membership present in person, electronically, or by teleconference.
- The Working Group will operate on a consensus basis. If consensus on a recommendation cannot be achieved then it will not be carried forward to the decision-making boards.
- ONE Investment staff will act as Secretary to the Working Group. The Secretary prepares minutes of all meetings, with the minutes being approved at the next Working Group meeting.

6. Remuneration

Working Group members shall receive a per diem for each meeting to acknowledge their contributions of time and expertise. Per diem rate is approved by the ONE Investment Board.

Municipal representatives are not eligible for remuneration.

7. Conflict of Interest

Members receive confidential information from several sources through these meetings.

Members shall not use confidential information for personal or private gain or for the gain of any other person including, without limitation, a Parent, Spouse, Child, grandchild, friend or associate.

No individual providing professional services to ONE Investment is eligible to serve as a member of the ESG Working Group.