



Redemption Instruction

Please email this form to CIBC Mellon at RKAccountAdmin@cibcmellon.com

Member Information

Date: _____

Municipality/Organization: _____

Phone Number: _____ Fax Number: _____

Note: Minimum redemption is \$5,000 or the balance of the portfolio if the balance is less than \$5,000

Account Information

Please select the fund to redeem from (your bank account will be credited the following business day):

Portfolio Type: (2) Govt Bond ☐ (3) Corp Bond ☐ (4) CDN Equity ☐

ONE Investment Account Number: _____

Amount to be redeemed: _____

Please note: Funds will be transferred to the financial institution currently on file with ONE.

Signed (Reminder: Authority to sign must match signature card on file with ONE and CIBC Mellon)

Per: _____

Per: _____
(Second signature, if required)

**For this transaction to be accepted with trade date today, the email must be received at CIBC Mellon before 4:00 p.m. EST.
Instructions received after 4:00 p.m., will be processed on the next business day and reflect that trade date.**

Contact Us:
155 University Avenue, Suite 800
Toronto, Ontario M5H 3B7
Phone: (416) 971-9856 Tollfree: (877) 426-6527

Forms can be found on the ONE Investment Website www.oneinvestment.ca